

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 24, 2013 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, MEMBER, AND TIMOTHY C. IRVINE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG. MR. FEATHERS LED THOSE ATTENDING IN PRAYER.

Also attending were Christian Hudspeth of *The Marietta Times*, Administrator Paul Cunningham, and Clerk Rick Peoples.

COMMISSIONERS AGENDA

January 24, 2013

9:00 Business Meeting
9:30 Pre-Construction Meeting - Village of Macksburg Basketball Court & Fence CDBG Project
10:00 Bid Opening - Courthouse & County Home Generators Project
10:30 Terry Tamburini - Southeastern Ohio Port Authority Update
11:00 Public Hearing - Request to Vacate Wesley Twp. 192
1:00 Eric Skomra, I.T. Director - Project Updates
2:00 Alison Baker, OSU Extension - Update

UNFINISHED BUSINESS

Utility Construction Permits
Vacate Wesley Township Road 192

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution - Engineers/Force Account
Resolution - Recognition of Charles & Marie Gustke
Transfer - Common Pleas Court
Then & Now
Travel - JFS (6)
Travel - CSEA
Travel - Auditor
Appointment to Children Services Board of Directors
CMI Hardware Maintenance Contract
Engineer - Agreement for Traffic Crash Data Analysis
Emergency Operations Center Architect Proposals

INFORMATION

Township Trustees Association Meeting, 7:00 p.m., **Today**, County Engineer's Office
Devola Sanitary Sewer Improvements, Phase II, Public Meeting, 7:00 p.m., **Tuesday**, January 29,
Devola Volunteer Fire Department
Elected Officials and Department Heads Meeting, 8:00 a.m., **Wednesday**, January 30

RE: AGENDA

Mr. Irvine moved and Mr. Feathers seconded a motion to accept the agenda, with the following additions:

Travel - FCF
Appointment to Buckeye Hills-Hocking Valley Regional Development District General Policy Council

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Irvine seconded a motion to dispense with the reading of the January 17, 2013 minutes, and to approve them as submitted.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PAYMENT OF BILLS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the payment of bills from various departments.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION, ENGINEER'S FORCE ACCOUNT FOR 2013

Mr. Feathers moved and Mr. Irvine seconded a motion to adopt the following resolution, recommended by County Engineer Roger Wright:

WHEREAS, the Board of County Commissioners has decided that the health, welfare and safety of the people of Washington County can best and most efficiently be served by the use of "Force Account" in some matters pertaining to the construction, reconstruction, improvement, maintenance, or repair of Washington County's roads, bridges and culverts.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of Washington County, Ohio does hereby authorize the Washington County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Washington County to use the existing county employee forces and proceed by "Force Account" as the County Engineer may determine during the year 2013, under the limitations imposed by Ohio Revised Code Section 5543.19.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: RESOLUTION, RECOGNITION OF MARIE GUSTKE

Mr. Feathers moved and Mr. Irvine seconded a motion to adopt the following resolution:

WHEREAS, Charles and Marie Gustke opened their first small business in the City of Belpre, Gustke's Department Store, in 1946; and

WHEREAS, since that time they have owned and operated three more successful businesses in the community of Belpre, Ohio; and

WHEREAS, after sixty-six years as a small business owner, continually contributing to her community, Marie Gustke is retiring.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of Washington County, Ohio, on behalf of the citizens of Washington County, extends to Marie Gustke recognition and appreciation for her accomplishments throughout the years of her small business ownership, which began in 1946 and extended through 2012.

BE IT FURTHER RESOLVED that the Board of Commissioners of Washington County acknowledges the contributions Marie Gustke has made to the City of Belpre, congratulates her on success over nearly seventy years in business, and wishes her happiness and joy in many years of retirement !

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRANSFER

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for transfers of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Common Pleas Court	100-0101-57100	200-0207-49100	\$ 17,476.92

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: THEN & NOW'S

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
DJFS	200-0720-5-3400	Par Mar	\$ 718.28
DJFS	200-0720-5-9000	Belpre City Schools	\$ 504.06
DJFS	200-0720-5-7400	Apex	\$ 134.99
DJFS	200-0720-5-9000	Megan Krivchenia	\$ 665.00
DJFS	200-0720-5-7400	Speedway	\$ 338.23
DJFS	200-0720-5-3400	Speedway	\$ 559.08
Commissioners	400-0113-5-3102	City of Belpre	\$ 4,368.68
Commissioners	400-0113-5-3100	AEP	\$ 170.33
Commissioners	400-0113-5-4000	C.I. Thornburg	\$ 2,697.60
Law Library	200-0520-5-4000	Wolters Kluwer	\$ 279.55
Law Library	200-0520-5-3100	AT & T	\$ 97.02
Law Library	200-0520-5-4000	Bloomberg BNA	\$ 284.70
Clerk of Courts	200-0233-5-3000	AT & T	\$ 159.82
Sheriff	200-0383-5-4200	Keefe Commissary	\$ 1,098.63
Sheriff	200-0383-5-4200	Keefe Commissary	\$ 671.24
Sheriff	200-0383-5-4200	Keefe Commissary	\$ 951.93
Sheriff	200-0383-5-4200	Keefe Commissary	\$ 1,074.69
Sheriff	100-0384-5-4400	Workingman's Store	\$ 924.00
Sheriff	100-0381-5-4000	Murray's Glass Co. Inc.	\$ 166.00
DJFS	200-0720-5-9000	Par Mar	\$ 150.00
DJFS	200-0720-5-7400	Wash. Co. Commissioners	\$ 1,114.40
MR/DD	210-0620-5-3000	Suddenlink	\$ 199.95
MR/DD	215-0620-5-4000	Equiparts	\$ 149.67
MR/DD	210-0620-5-3000	Wasco Ins.	\$ 55,852.01

MR/DD	210-0620-5-3000	Jennifer Goddard	\$ 1,675.00
CSEA	200-0730-5-5200	Job & Family Services	\$ 1,013.00
Common Pleas Court	100-0201-5-2000	Ohio State Bar Association	\$ 305.00

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Irvine seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2013 and any and all amendments subsequent thereto:

JFS

Tom Ballengee: One-day trip to Cambridge to attend Canton District Directors Meeting; February 5, 2013.

Jesse Dye: One-day trip to Columbus to attend OCATS Training; January 25, 2013.

Tom Ballengee: One-day trip to Columbus to attend Annual Conference Committee Meeting; February 12, 2013.

Tom Ballengee: One-day trip to Cambridge to attend Canton District Directors Meeting; March 5, 2013.

Tom Ballengee: One-day trip to Columbus to attend Annual Conference Committee Meeting; March 12, 2013.

Tom Ballengee: Two-day trip to Columbus to attend OJFSDA General Session; March 15, 2013.

CSEA

Denise Hinton: One-day trip to Lancaster to attend Attorney/Hearing Officer Networking; February 21, 2013.

Auditor

Bill McFarland: One-day trip to Columbus to attend County Auditors Association Meeting; February 6, 2013.

FCF

Regina Messer: One-day trip to Columbus for appointment with client; January 25, 2013.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO CHILDREN SERVICES BOARD OF DIRECTORS

Mr. Irvine moved and Mr. Feathers seconded a motion to acknowledge receipt of a "Board Application" from Dave Copen to serve on the Children Services Board of Directors.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: HARDWARE MAINTENANCE AGREEMENT FOR 911 PROGRAM

Mr. Feathers moved and Mr. Irvine seconded a motion to approve a contract with CMI for maintenance of equipment used in the 911 Program, located at the Belpre Police Department, during the period January 1, 2013 through December 31, 2013, for the amount of \$2,900.00.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: CONTRACT FOR TRAFFIC CRASH DATA ANALYSIS

Mr. Irvine moved and Mr. Feathers seconded a motion to approve a contract with Traffic Safety Analysis Systems & Services for the third phase of traffic crash data analysis in Washington County, during the period January 1, 2013 through December 31, 2013, for an amount not to exceed \$7,583.33, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: APPOINTMENT TO BUCKEYE HILLS-HOCKING VALLEY REGIONAL DEVELOPMENT DISTRICT ADVISORY COUNCIL

Mr. Irvine moved and Mr. Feathers seconded a motion to appoint Kevin Ritter to the Buckeye

Hills-Hocking Valley Regional Development District Advisory Council for the term January 1, 2013 through December 31, 2014.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: EMERGENCY OPERATIONS CENTER ARCHITECT PROPOSALS

Mr. Irvine commented that a committee consisting of EMA Coordinator Jeff Lauer, I.T. Director Eric Skomra, OSU Extension Office Representative Darlene Lukshin, and himself have been working on the plans for an Emergency Operations Center (EOC) in Washington County, to be located at the Children Services facility on Davis Avenue. The Committee invited architects to submit proposals for design and other appropriate services. Two proposals were submitted and subsequently reviewed by the Committee, one from M&A Architects and one from DLH Design. The proposal from M&A was for \$42,900.00 plus reimbursables and travel expenses. The proposal from DLH was for \$33,000.00 plus reimbursables.

Mr. Irvine, on behalf of the EOC Committee, recommended contracting with DLH for the following reasons:

- There will be no travel expenses to reimburse throughout the project.
- The fee is less than M&A's.
- DLH has good prior experience working with the County.
- There will be frequent on-site presence by the architect during the project.

Mr. Feathers moved and Mr. Irvine seconded a motion to approve contracting with DLH Design, LLC to provide schematic design, design development, construction documents, and contract administration services for the Washington County Emergency Operations Center project, with work to begin immediately in order for bid documents to be completed within three weeks from this date, for the amount of \$33,000.00 plus up to \$3,500.00 in reimbursable fees, and to allow Mr. White to sign the contract, as recommended by the EOC Committee.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: PRE-CONSTRUCTION MEETING, VILLAGE OF MACKSBURG CDBG PROJECT

The Commissioners welcomed Michelle Hyer from Buckeye Hills-Hocking Valley Regional Development District and Dale Schott from Schott Construction, LLC.

Ms. Hyer proceeded to review the requirements and guidelines for the Village of Macksburg Community Development Block Grant (CDBG) project, which includes construction of a basketball court and installation of a fence. Schott Construction has been selected for the job. She reviewed the following:

Prevailing Wage Rates
Completion within 120 days
Completion date of May 22, 2013
Employee Interviews
Required Posters on Job Site
Payroll and Invoice Processing
Use of Subcontractors

Mr. Schott indicated the job is expected to last no more than fourteen days, but is subject to weather conditions.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the Notice of Award, the Contract, and the Notice to Proceed for the Village of Macksburg Community Development Block Grant basketball and fence project, with contractor Schott Construction, LLC, for the amount of \$17,800.00, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: BID OPENING, COURTHOUSE AND COUNTY HOME GENERATORS PROJECT

Attending the opening of sealed bids for the Washington County Courthouse and County Home Generators Project were the Commissioners, Dustin Flesher of Davis Pickering Electric, Dave DeMarsico of Jess Howard Electric, Scott Golden of Armstrong Electric, and David Haught of RLH Design.

At 10:00 a.m. President White opened sealed bids from the following contractors:

Armstrong Electric	Base Bid: \$ 323,000.00
Davis-Pickering & Company	Base Bid: \$ 207,910.00
Jess Howard Electric	Base Bid: \$ 265,208.00

Mr. Haught noted contractors also bid on acceptable alternates, and added in an amount to provide performance bond.

The Commissioners asked Mr. Haught to review the bids and return with a recommendation on how to proceed on Thursday, January 31, 2013.

RE: SOUTHEASTERN OHIO PORT AUTHORITY

Terry Tamburini, Executive Director of the Southeastern Ohio Port Authority (SEOPA), updated the Commissioners on the following projects:

- Ingenuity Center
- Two Rivers Development
- Tree Farm Sale
- Shale-Related Ventures in this Region
- Marietta Memorial Hospital, Belpre Campus
- Wayne National Forest

Mr. Tamburini expressed his appreciation to the Commissioners for their ongoing support and participation in SEOPA projects.

RE: PUBLIC HEARING ON REQUEST TO VACATE PORTION OF WESLEY TOWNSHIP ROAD 192

The Commissioners welcomed County Engineer Roger Wright and County resident Roy Jameson to the Public Hearing to consider a request to vacate a portion of Wesley Township Road 192 (Ed's Road). Mr. Irvine indicated there has been a public viewing of the roadway, and an earlier-scheduled public hearing was postponed to this date as not all neighbors had been informed of the request being considered.

Mr. Wright provided a copy of a note from the Wesley Township Trustees indicating on January 14, 2013 they approved a motion "to close Ed's Road entirely instead of partial and all of the landowner's needs to be notified". On December 26, 2012 then-County Engineer Bob Badger recommended the Commissioners approve the request to vacate a portion of Ed's Road as that action will not landlock any property and will not be detrimental to the public convenience.

Mr. Jameson noted that over the past several years he has applied gravel to the roadway and installed a culvert. He said the Wesley Township Trustees had at one time agreed to maintain the road, but he didn't pursue that when he learned he needed twelve signatures to proceed. He said he doesn't object to vacating this portion of the road, but he doesn't believe he should be responsible for removing the culvert.

Mr. Wright provided a survey of the road that had been done in 1893, but noted it is difficult to determine the intent and action of those no longer living.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve the following resolution:

WHEREAS, a hearing for vacating a portion of Wesley Township Road 192 (Ed's Road) in Wesley Township was held on January 24, 2013 at the office of the Commissioners; and

WHEREAS, on December 26, 2012 then-County Engineer Bob Badger recommended the Commissioners approve the request to vacate a portion of Ed's Road as that action will not landlock any property and will not be detrimental to the public convenience; and

WHEREAS, the Commissioners requested testimony for or against the proposed vacating, and Mr. Jameson noted that over the past several years he has applied gravel to the roadway and installed a culvert. He said the Wesley Township Trustees had at one time agreed to maintain the road, but he didn't pursue that when he learned he needed twelve signatures to proceed. He said he doesn't object to vacating this portion of the road, but he doesn't believe he should be responsible for removing the culvert.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners determined that portion of Wesley Township Road 192 (Ed's Road) in section 33 Town 7 Range 11 be **APPROVED** and is hereby **VACATED** in accordance with Ohio Revised Code Section 5553.04.

The following description

Vacation Description
Portion of Wesley Township 192 (Ed's Road)

Beginning at a point on the existing centerline of Wesley Township Road 192, Ed's Road, 560 feet westerly of the intersection of the centerlines of State Route 555 and Wesley Township Road 192 in section 33 Town 7 N, Range 11 Wm said point being the end of the maintained portion of TR-192; thence, southwesterly, 921 feet more or less along the centerline of TR-192 (abandoned) to the southwest corner of Anna L. Rowland as recorded in OR 312, page 1333 and there terminate. Said terminus is the east end of the portion of TR-192 previously vacated January 22, 1980 and recorded in Commissioners' Journal 34 at page 88.

BE IT FURTHER RESOLVED, that the Clerk of the Board be instructed to inform the Wesley Township Trustees, County Recorder, County Engineer, and the adjacent land owners.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye,

Timothy Irvine aye. Motion passed.

RE: SEWER CAPACITY FEE FOR BUSINESS IN BARLOW TOWNSHIP

The Commissioners discussed the capacity fee assessed to a business owner in Barlow Township, and the owner's request for exemption from having to pay that fee. They concluded the fee assessed is already reduced 50% from what is warranted according to EPA standards, and that further reduction is not appropriate. They noted usage at that location will be monitored over the first year and, if justified, will be adjusted accordingly.

Mr. Feathers moved and Mr. Irvine seconded a motion to request Consulting Engineer John Grosse to draft a letter responding to the request to reduce or eliminate the capacity fee, noting in the letter the reduction in fee already applied and the monitoring of use throughout the first year.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

RE: I.T. PROJECT UPDATES

I.T. Director Eric Skomra, with Gerry Lockhart and Lessa Grubb from the I.T. Department and Eric Mostrom and Chad Henson from Smart Networks, updated the Commissioners on projects.

New County Web Site: Mr. Skomra indicated the County will transition to a new web site on Friday, January 25, 2013. He expressed his appreciation to all who have been involved in development of the new site, especially Gerry, Lessa, and former Safety & Loss Control Coordinator Susan Burkhart. He noted they have all become very dedicated to the project, and proficient in managing the new site.

County-wide Broadband Service: Mr. Skomra presented pay request #3 from Smart Networks for the county-wide broadband service project. He noted the amount requested reflects the recent revision of budgeted line items agreed to by the Commissioners on January 17. Mr. Skomra reinforced to the Smart Networks representatives the importance of utilizing in a timely manner the MARCS towers available for the project, and Mr. Irvine said lease payments for the use of those towers would help solidify the long-term availability of them for Smart Networks.

Mr. Irvine moved and Mr. Feathers seconded a motion to approve pay request #3, in the amount of \$30,844.00, for the broadband service project, from the Ohio Department of Development, and to allow Mr. White and Mr. Feathers to sign the request, as prepared and presented by I.T. Director Eric Skomra.

A calling of the roll resulted in the following vote: David White aye, Ronald Feathers aye, Timothy Irvine aye. Motion passed.

Miscellaneous Projects: Mr. Irvine commented that the I.T. Department is involved in a variety of projects necessitating input from the Commissioners. Upon his recommendation, the Commissioners agreed that Mr. Irvine will represent the Commissioners on the Emergency Operations Center and Disaster Recovery Center development and the anticipated move of the Board of Elections, Commissioner Feathers will monitor the phone service at sewer lift stations to be provided by Smart Networks, and Commissioner White will be involved with all other projects involving I.T. services.

RE: OSU EXTENSION

Allison Baker of the OSU Extension Office updated the Commissioners on projects underway at the Extension Office, including:

- Agriculture & Natural Resources Coordinator Position - currently advertised with interviews to begin February 27
- Pesticide Certification - ongoing
- Nutrition Programs - a variety of activities are planned
- 4-H - a variety of activities are planned

Ms. Baker indicated she will try to have an Extension Office representative visit the Commissioners each month.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:15 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk