

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 27, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Dawn Rauch from Washington-Morgan Community Action Program, Austin James from WMOA Radio, Breckin Wells from *The Marietta Times* and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., October 27, 2016**

9:00 Business Meeting
9:30 Craig Barker, Sanitary Sewer Operator – Department Updates

UNFINISHED BUSINESS

None

NEW BUSINESS

Approval of Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff (2)
Additional Appropriation – Auditor
Additional Appropriation - Job & Family Services
Additional Appropriation – Family & Children First
Minus Appropriation – Family & Children First
Transfer – Sheriff (2)
Transfer – Family & Children First (2)
Transfer – Board of Elections
Then & Now's
Travel – Auditor
Travel – Family & Children First (2)
Travel – Human Resources, Safety & Loss Control
Travel – Commissioners
Travel – Job & Family Services (2)
Travel – County Home
Travel – Clerk of Courts (2)
Travel – Building Department
Lease of Space at Ely Chapman Education by Family & Children First
Workforce Development Board Certification
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor
Change Order #G-1, Washington County Courthouse Re-Roof Project
Engineer – Change Order #1, C-59/98 Chip Seal Project, Contractor Tom Mayle & Sons
Engineer - Change Order #1, C-59/98 Base Reclamation Project, Contractor Phenix Stabilization

INFORMATION

Transit Service Bid Opening, 10:00 a.m., **Thursday**, November 3
"50,000 Meals", 1:30 p.m., **Saturday**, November 5, at Marietta High School Cafeteria
Election Day, **Tuesday**, November 8
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, November 8
Monthly Finance Committee, 9:00 a.m., **Wednesday**, November 9

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following changes:

Add: Transfer – JFS (2)
Travel – Human Resources
Subordination Agreement
Delete: Additional Appropriation - JFS

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the October 20, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White

aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Sheriff Sales Tax	100-0384-54400	\$ 13,104.00
	100-0384-53800	\$ 44,517.83
REA, Auditor	200-0122-53203	\$ 15,000.00
Family & Children First	602-2030-51001	\$ 3,525.00
	602-2030-51101	\$ 52.00
	602-2030-51102	\$ 494.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MINUS APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Minus Appropriation:

Family Children First	602-2033-51001	\$ (3,525.00)
	602-2033-51101	\$ (52.00)
	602-2033-51102	\$ (494.00)

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff's Sales Tax	100-0384-53000	100-0384-53030	\$ 7,000.00
	100-0384-53010	100-0384-53030	\$ 2,200.00
Sheriff's Sales Tax	100-0384-54402	100-0384-54406	\$ 5,200.00
Family & Children First	602-2033-51104	602-2033-52001	\$ 2,500.00
Family & Children First	602-2030-52000		\$ 180.00
	602-2030-57402		\$ 100.00
		602-2030-53201	\$ 160.00
		602-2030-53403	\$ 120.00
Bd. of Elections, Co. Gen.	100-0160-53700	100-0160-54000	\$ 3,500.00
JFS	200-0720-54400	200-0720-57400	\$ 14,000.00
JFS	200-0720-59000	200-0720-57400	\$ 36,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sewer	400-0013-52000	Craun Liebing Company	\$ 170.00
Commissioners	100-0101-53000	Pioneer Chevrolet-Cadillac	\$ 5,251.33
Sewer	400-0113-53000	Bridgeport Equipment	\$ 150.00
Sewer	400-0113-53000	Force Electric	\$ 170.00
Sewer	400-0113-54000	W.Va. Electric Supple	\$ 96.48
Commissioners	100-0109-53000	Lane's Boiler Repair	\$ 24,839.00
Family & Children First	602-2032-57400	Lynn Corpman Services	\$ 1,148.08
Family & Children First	602-2032-57400	RHDD	\$ 2,050.16

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments

subsequent thereto:

Auditor

Bill McFarland: Three-day trip to Columbus to attend CAAO Winter Conference; November 15-18, 2016.

Family & Children First

Cindy Davis: One-day trip to Columbus to attend Early Intervention-Data & Monitoring Road Show Training; November 2, 2016.

Elaine Corbitt: Two-day trip to Columbus to attend "Effectively Engaging Family and Team Members" and "Crisis Planning and Safety Response in Wraparound" trainings; November 7-8, 2016.

Human Resources

Kathy Thieman: One-day trip to Columbus to attend CCAO/CEAO Winter Conference; December 5, 2016.

Kathy Thieman: One-day trip to Columbus to attend CCAO Workers' Comp Group Retrospective Rating Program meeting; November 9, 2016.

Commissioners

Rick Walters, Ron Feathers, David White: Three-day trip to Columbus to attend CCAO/CEAO Winter Conference; December 4-6, 2016.

JFS

Stephanie Canfield: One-day trip to Tuscarawas County to attend APS training; November 3, 2016.

Deanna Green: One-day trip to Licking County to attend APS regional training; November 16, 2016.

County Home

Twila Arbaugh: One-day trips to physicians, as follows:

October 24, 2016 Cambridge
October 25, 2016 Williamstown, WV
October 25, 2016 Parkersburg, WV
October 26, 2016 Williamstown, WV
October 28, 2016 Williamstown, WV

Clerk of Courts

Brenda Wolfe: Four-day trip to Columbus to attend Ohio Clerk of Courts Association Winter Conference; November 29 – December 2, 2016.

Paula Hendrickson: One-day trip to Columbus to attend new ATPS computer system training; November 10, 2016.

Paula Hendrickson: One-day trip to Athens to attend watercraft agent seminar; November 14, 2016.

Building Department

Rick Dostal: Three-day trip to Reynoldsburg to attend mandatory Code Academy; November 6-9, 2016.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: LEASE OF SPACE AT ELY CHAPMAN CENTER, FAMILY & CHILDREN FIRST

Mr. White moved and Mr. Feathers seconded a motion to approve a lease between Washington County Family & Children First and the Ely Chapman Education Foundation to allow for the lease of space in the Ely Chapman Center by Family & Children First, for conducting its Strengthening Families 10-14 Programs during a seven (7) week period beginning September of 2016, at the daily rate of \$63.00, as requested by Cindy Davis, Washington County Family & Children First.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: WORKFORCE DEVELOPMENT BOARD CERTIFICATION

Mr. Feathers moved and Mr. White seconded a motion to approve a Local Workforce Development Board Initial Certification Application for the Ohio Department of Job and Family Services, Office of Workforce Development, as prepared by Michelle Hooper from Ohio Valley Employment Resources, and to allow Mr. Walters to sign the Application.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting recipients to immediately make payment on those accounts: Brian and Sherry Ogden, Travis Edgell, Donald Tallman, Derek Beatty, Mark Kasun, Sally Turner, Dave Burt (for 419 and 405 Warrior Drive and 105 Walnut Lane), Dave Burt (for 4855 SR 339 and 10850/10860 SR 550), Sherry Fulton, Sarah Carpenter, John Foster.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to approve certifying the following sewer accounts as seriously delinquent, requesting County Auditor Bill McFarland add those delinquent amounts to property tax bills: Brian and Sherry Ogden, Christopher and Patty Carver, Denise Vigneron, Karen Anstatt, Charles Seaman, Charles and Jean Yost, Anthony and Emma Wiley-Adams Erica Counts, Tina McClung, Angela Parker.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER G-1, COURTHOUSE ROOF PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #G-1 for the Washington County Courthouse Roof Replacement Project, contractor Tri-State Roofing & Sheet Metal Company, adding \$4,480.00 to the original contract amount of \$229,460.00, for a new contract amount of \$233,940.00, due to replacement and/or repair of deteriorated roof scuppers and piping, and to allow Mr. Walters to sign the Change Order, as prepared and recommended by Project Consultant David Haught.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, C-59 AND 98 CHIP SEAL PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the C-59 and C-98 Chip Seal Project, contractor Tom Mayle & Sons Construction, Inc., adding \$32,497.52 to the original contract amount of \$136,125.00, for a new contract amount of \$168,622.52, due to unanticipated application of fog seal, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, C-59 AND 98 BASE RECLAMATION PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the C-59 and C-98 Base Reclamation Project, contractor Phenix Stabilization, LLC, deducting \$16,633.48 from the original contract amount of \$558,462.01, for a new contract amount of \$541,828.53, due to project not needing aggregates number 2 and 4, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: SUBORDINATION AGREEMENT

Mr. Feathers moved and Mr. White seconded a motion to approve a subordination agreement for Shirley A. Bowman and Farmers Bank & Savings Company for property in Belpre Township, and to allow Mr. Walters to sign the agreement, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BOARD OF DEVELOPMENTAL DISABILITIES LEASE OF FACILITY

Commissioner Feathers said a recent lease of the WASCO facility by the County to the Board of Developmental Disabilities requires setting up appropriate line items and/or new fund to account for lease payments by the Board of Developmental Disabilities to the County. He said it is important to have historical record of lease transactions and use of those funds. The Commissioners agreed the intended use of lease payments is for upkeep, maintenance and/or replacement of property shared by both the County and the Board of Developmental Disabilities. The Commissioners instructed the Clerk to consult with the County Auditor to ensure appropriate accounts and/or funds are created to facilitate

this.

RE: SEWER DEPARTMENT UPDATE

Sanitary Sewer Operator Craig Barker updated the Commissioners on projects and initiatives. He said work is scheduled to begin in November 2016 on the Napoli's Lift Station upgrade. He said sewer department equipment has been readied for the winter season. He noted AT & T has been upgrading its fiber optic line from Athens to Parkersburg, and he worked closely with them as they utilize the same right-of-way he uses for sewer lines.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:40 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk