

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 8, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Building Official Chris Wilson, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., December 8, 2016**

9:00 Business Meeting
9:30 Amanda Bohlen, OSU Extension – Family & Consumer Sciences Update
10:00 Wendy Dillingham, CEBCO – Quarterly Health Insurance Report Review
10:30 Chris Wilson, Building Official – Contract with City of Marietta
1:30 Auditor Bill McFarland & Engineer Roger Wright – Personnel Matter

UNFINISHED BUSINESS

Reappointment of Board Members to Wash. Co. Board of Developmental Disabilities

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation - CSEA
Additional Appropriation – Commissioner
Transfer - Commissioners
Transfer – Sheriff (4)
Transfer – Job and Family Services
Transfer - Children Services
Then & Now's
Travel – Family & Children First
Travel – Engineer
Agreement with Humane Society of Ohio Valley
Monthly Report on Care of Prisoners from Sheriff
Request for Compensation Adjustment for Building Inspector
Engineer – Agreement with JG3 Consulting, LLC
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor

INFORMATION

Joint Solid Waste Meeting, 12:00 p.m., **Monday**, December 12, at Lori's Restaurant
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, December 13, at County Home
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, December 13
Planning Commission, 7:00 p.m., **Monday**, December 19

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Transfer – JFS
Letter to City Planning Commission
Request to Hire Part-time EMA Administrative Assistant
Contract for Building Inspection Service with Village of Batesville

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the December 1, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

Sheriff	100-0384-54402	\$ 850.00
CSEA	200-0730-53502	\$ 1,509.00
County General	100-0101-53400	\$ 63,932.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for Transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Commissioners	100-0101-51001	100-0101-53400	\$ 15,000.00
Sheriff	100-0385-51001	100-0385-51001	\$ 1,467.54
	100-0381-51001	100-0381-54400	\$ 3,912.00
	100-0380-51001	100-0380-51110	\$ 1,306.50
	100-0381-51001	100-0381-51110	\$ 1,306.50
	100-0384-51001	100-0384-51110	\$ 2,613.00
	100-0380-51001	100-0380-57400	\$ 1,365.44
JFS	200-0720-59000	200-0720-51104	\$ 2,231.25
	200-0720-51006	200-0720-51001	\$ 2,041.94
Children Services	200-0740-51120		\$ 1,052.00
	200-0740-53401		\$ 137.00
		200-0740-53100	\$ 1,188.64
		200-0740-57400	\$ 0.36

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Engineer	200-0540-55501	R.C. Construction	\$ 12,110.51
Veterans	100-7001-57402	American Legion Post 64	\$ 500.00
Veterans	100-7001-57402	Marine Cops League 1436	\$ 500.00
Veterans	100-7001-57402	Purple Heart Chapter 743	\$ 500.00
Commissioners	100-0101-53000	P.O.P. Poyter's	\$ 201.00
Sheriff	100-0384-53030	CMI – Creative Microsystems	\$ 759.00
Commissioners	100-0100-53203	Hyde Brothers Printing	\$ 2,546.00
Maintenance	100-0109-53600	Summers Motor Sales	\$ 13,405.90
Maintenance	100-0109-53600	Wash. Co. Sheriff	\$ 190.00
Commissioners	100-0100-52000	David White	\$ 362.32

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to table requests for travel in fiscal year 2017 from Family & Children First and County Engineer, pending further discussion of the County's budget for next year.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONTRACT FOR BUILDING INSPECTION SERVICES WITH VILLAGE OF BATESVILLE

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with the Village of Batesville for the Southeast Ohio (Washington County) Building Department to provide building inspection services to the Village of Batesville beginning on the date of certification by the Ohio Board of Building Standards, as recommended by Building Official Chris Wilson.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONTRACT WITH HUMANE SOCIETY OF OHIO VALLEY

Mr. White moved and Mr. Feathers seconded a motion to table consideration of a contract with the

Humane Society of the Ohio Valley for fiscal year 2017, pending further discussion of the County's budget for next year.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MONTHLY REPORT ON THE CARE OF PRISONERS

The Commissioners acknowledged receipt of a monthly report from the Sheriff on the care of prisoners at the Washington County Jail, revealing a prisoner count of 340 and total revenues of \$183,840.00 for the month of November 2016.

RE: COMPENSATION ADJUSTMENT FOR BUILDING INSPECTOR RICK DOSTAL

Mr. White moved and Mr. Feathers seconded a motion to approve an hourly rate adjustment for Building Inspector Rick Dostal, from \$22.63 to \$23.31, due to his attainment of certification as Residential Building Official, effective December 12, 2016, in accordance with the agreement upon hiring to award a 3% increase for attainment of up to three appropriate certifications, as recommended by Building Official Chris Wilson.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: HIRING OF PART-TIME EMA ADMINISTRATIVE ASSISTANT

Mr. White moved and Mr. Feathers seconded a motion to approve the hiring of Lori S. Price as part-time Administrative Assistant to the EMA Director, beginning December 12, 2016, with an hourly rate of \$12.00 for approximately 20 hours per week.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: LETTER TO CITY PLANNING COMMISSION

Mr. Feathers moved and Mr. White seconded a motion to approve the following letter to the City Planning Commission:

December 8, 2016

*John Paugstat
Chairman, Marietta City Planning Commission
602 Cutler Street
Marietta, Ohio 45750*

Dear John:

The City Planning Commission has for some time conducted its meetings in our Assembly Room at 223 Putnam Street. It has become more and more apparent the County needs that room reserved for its use. For that reason we cannot host your meetings after February 1, 2017.

We apologize for any inconvenience this may create, and trust that you'll be able to find space in a City facility that will accommodate the City Planning Commission on a regular basis.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

Commissioner Feathers said the Assembly Room is used by attorneys for depositions, County officials for interviews and meetings, and benefits providers for member consultations. He said at times the room is not available for use by the Commissioners or other elected officials or department heads. He noted the City likely has available meeting space now that renovation of City Hall is complete and the Armory is available.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: AGREEMENT WITH JG3 CONSULTING, LLC

Mr. White moved and Mr. Feathers seconded a motion to approve an agreement with JG3 Consulting, LLC, for annual pavement management update, including payment inventory and condition rating for the County highway system, for the amount of \$19,875.00, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to send letters to the following holders of

delinquent sewer accounts, requesting immediate payment on those accounts: Brad Merritt, Lucille Hupp, Adam Wark, Dawn Rachell Yost, Kelly Offenberger, Charles Randolph, Travis Edgell, Victoria Campbell (for 10681 SR 550), John Church.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to certify the following seriously delinquent sewer accounts to County Auditor Bill McFarland, asking him to add the delinquent amounts to property tax bills: Dave Burt (for 4855 SR 339, 10850 SR 550, 10860 SR 550, 419 Warrior Drive, 405 Warrior Drive, 105 Walnut Lane), Ted Williams, Sherry Fulton, Sarah Carpenter, Donald Tallman, Drenda and Donald Trembly, Gale Righter, Jerry Biehl, Angela Rhodes.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: RE-APPOINTMENTS OF MEMBERS TO THE BOARD OF DEVELOPMENTAL DISABILITIES

Mr. White moved and Mr. Feathers seconded a motion to move from Unfinished Business a request to re-appoint four members to the Board of Developmental Disabilities.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to re-appoint Brandy Camp, Carolyn Ditchendorf, Sandra Kolankiewicz and Bruce Lauer to the Washington County Board of Developmental Disabilities, for terms beginning January 1, 2017 and extending through December 31, 2020, as recommended by Superintendent Susan Tilton.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: OSU EXTENSION UPDATE

Amanda Bohlen from the OSU Extension Office updated the Commissioners on her projects and programs, including ongoing food service certification and training, wellness and lifestyle changes, "Cooking Matters", and other programs. She said she recently attended an annual Extension Office conference, at which representatives from the OSU College of Pharmacology revealed their plans to implement a drug education program in elementary schools throughout Ohio.

RE: CEBCO UPDATE

Wendy Dillingham from the County Employee Benefits Consortium of Ohio (CEBCO) updated the Commissioners on the County's health and prescription insurance plans. Also attending was HR Coordinator Kathy Thieman. Ms. Dillingham reviewed in detail the 3rd quarter 2016 report, noting:

Running 12 month medical loss ratio of 135.4% (CEBCO average 92.4%).
2016 year-to-date medical loss ratio of 138.4% (CEBCO average 89.6%).
Running 12 month prescription loss ratio of 87.3% (CEBCO average 113.2%).
2016 year-to-date prescription loss ratio of 90.2% (CEBCO average 111.9%).
Running 12 month combined medical/prescription loss ratio of 124.3% (CEBCO average 96.4%).
2016 year-to-date combined medical/prescription loss ratio of 127.2% (CEBCO average 93.8%).
98.2% of claims paid were in-network.
Top four facilities used during the quarter were Marietta Memorial, Riverside, Nationwide Childrens, and OSU.

The Commissioners and Ms. Dillingham agreed too many County employees and/or dependents are visiting the emergency room when comparable service could be provided elsewhere.

RE: CONTRACT WITH CITY OF MARIETTA FOR BUILDING PERMIT SERVICES

Building Official Chris Wilson shared his concern that the contract with the City of Marietta for building permit services may not be signed by both the City and the County by its intended start date of January 1, 2017. He said the contract is currently being reviewed by the Prosecutor's Office and the City of Marietta. He said he is uncomfortable providing services to the City without an approved contract in place. The Commissioners agreed that review, alteration, and approval of a contract is unlikely prior to January 1. President Walters said he will discuss this with Alison Cauthorn of the Prosecutor's Office to see if review can be expedited.

RE: EXECUTIVE SESSION

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to discuss personnel matters, including compensation.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed, and the Commissioners entered Executive Session at 12:35 p.m. President White invited County Auditor Bill McFarland, County Engineer Roger Wright, and Finance Manager

Rick Peoples to attend.

The Commissioners returned to Regular Session at 2:05 p.m.

Mr. McFarland asked the Commissioners to approve a new position of GIS (Geographic Information System) Specialist. He shared a draft of job description for the position, and said funding for it will be shared between the Motor Vehicle Gas Tax (MVGT) Fund, the Real Estate Assessment (REA) Fund, and the County General and/or Sewer Funds. He noted for a variety of reasons this is a much-needed position, and he is ready to advertise to fill it.

Mr. Feathers moved and Mr. White seconded a motion to approve the new position of GIS Specialist, with initial funding of 45% from MVGT Fund, 45% from REA Fund, and 10% from County General and/or Sewer Funds as determined by the Commissioners.

Commissioner Feathers said the funding distribution may change if and when experience demonstrates use of the GIS Specialist by various departments differs from the original 45/45/10.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:10 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk