

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 29, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Building Official Chris Wilson, Muskingum Township Trustee Gary Doan, Karen Doan, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., December 29, 2016**

9:00 Business Meeting

UNFINISHED BUSINESS

Travel – Family & Children First
Travel – Engineer
Agreement with Humane Society of Ohio Valley

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Approval of Bills for Payment
Minus Appropriation – Children Services
Travel – Family & Children First
Travel – Auditor
Travel – EMA
Title XX County Profiles for 2017 and 2018, Job and Family Services
Contract Extension with City of Marietta for Building Inspection Services
Engineer – Change Order 1, 2016 Asphalt Paving Project
Engineer – Change Orders 1 & 2, County Road 341 Asphalt Paving/Widening Project

INFORMATION

Special Commissioners' Meeting, 4:00 p.m., **Friday**, December 30
Courthouse Closed for New Year's, **Monday**, January 2
Organizational Meeting, 9:00 a.m., **Monday**, January 9

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the December 22, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following minus appropriation:

Children Services	200-0746-53000	\$ (2,000.00)
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A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt: One-day trips to Athens to attend Southeast Ohio Trauma Informed Cared Collaborative meetings; February 21, April 18, June 13, August 15, October 17, and December 12, 2017.

Elaine Corbitt: One-day trips to Zanesville to attend ENGAGE Learning Collaborative; January 30, March 27, May 22, July 24, September 25, and November 27, 2017.

Auditor

Bill McFarland: One-day trip to Columbus to attend CAAO Executive/Legislative meeting; January 11, 2017.

Bill McFarland: One-day trip to Logan to attend Southeast District CAAO; January 13, 2017.

EMA

Jeff Lauer: One-day trip to Morgan County to attend LEPC planning meeting; January 5, 2017.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Commissioner White noted the Commissioners have been holding off on consideration of departmental travel requests for fiscal year 2017 until budget negotiations for the year had been completed. As the appropriations for 2017 will be considered on December 30, he said the Commissioners can now approve travel requests within anticipated appropriations. Commissioner Feathers made it clear that the budget for 2017 is very tight, and requests for travel above and beyond initial allocations won't be approved.

RE: TITLE XX COUNTY PROFILES FOR 2017 AND 2018

Mr. Feathers moved and Mr. White seconded a motion to approve Title XX County Profiles for the periods October 1, 2017 through September 30, 2018, and October 1, 2018 through September 30, 2019, as prepared and requested by Tom Ballengee, Department of Job and Family Services, and to allow Mr. Walters to sign the Profiles.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONTRACT EXTENSION WITH CITY OF MARIETTA FOR BUILDING INSPECTION SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve a contract extension from the City of Marietta, for the Southeast Ohio Building Department to provide building inspection services to the City of Marietta during the period January 1, 2017 through March 31, 2017, as prepared and requested by the City of Marietta, and to allow Mr. Walters to sign the extension.

Commissioner Feathers said he is not in favor of entering such a lengthy contract extension, and would prefer to shorten it. He said he believes a 30-day extension would still allow the City of Marietta time to review and act on the contract renewal, which was intended to begin January 1, 2017.

Mr. White moved and Mr. Feathers seconded a motion to amend the motion to approve the contract extension from the City of Marietta, to January 1, 2017 through January 31, 2017, a 30-day extension, rather than from January 1, 2017 through March 31, 2017, a 90-day extension.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed, and the amendment to the motion was approved.

President Walters called for a vote on the motion to approve the contract extension with the City of Marietta, as amended.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDER #1, 2016 ASPHALT PAVING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the 2016 Asphalt Paving Project, contractor Shelly and Sands, Inc., adding \$6,699.00 to the original contract amount of \$648,448.00, for a revised contract amount of \$655,147.00, due to additional surface course asphalt required due to changing field conditions during the project, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CHANGE ORDERS #1 and #2, COUNTY ROAD 341 ASPHALT PAVING/WIDENING PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the County Road 341 Asphalt Paving/Widening Project, contractor Shelly and Sands, Inc., extending the contract completion date from November 1, 2016 to November 30, 2016, as prepared and recommended by County Engineer Roger Wright, and to approve Change Order #2 for the County Road 341 Asphalt Paving/Widening Project, contractor Shelly and Sands, Inc., deducting \$11,178.00 from the original contract amount of \$235,822.00, for a revised contract amount of \$224,644.00, due to lesser materials and labor used due to field conditions, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to return from Unfinished Business consideration of travel requests from Family & Children First and the County Engineer.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017 and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trips to Columbus to attend OFCFC Association meetings: February 24, April 28, June 23, August 25, October 27, and December 22, 2017.

Cindy Davis: One-day trips to Columbus to attend OFCFC Executive Committee meetings; January 20, March 17, May 19, July 21, September 15, and November 17, 2017.

Cindy Davis: One-day trips to Columbus to attend Early Intervention Stakeholders meetings; February 8, May 17, August 15, and November 17, 2017.

Cindy Davis: One-day trips to Columbus to attend OFCF Regional meetings; January 30, March 27, May 22, July 24, September 25, and November 27, 2017.

Engineer

Roger Wright: Two-day trip to Dublin to attend 2017 CEAO Engineers Conference; February 9-10, 2017.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Commissioner White said the same constraints apply to travel requests from these departments, as earlier mentioned. Specifically, he said travel requests during 2017 will only be approved if sufficient funds are available in departmental line items, and additional funds will not be allocated.

RE: AGREEMENT WITH HUMANE SOCIETY OF OHIO VALLEY

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of an Agreement with the Humane Society of the Ohio Valley.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to approve an Agreement with the Humane Society of the Ohio Valley for services during the period January 1, 2017 through December 31, 2017, for the annual payment of \$60,000, disbursed in monthly installments.

Commissioner White said he recommends changing the contract amount to \$40,000, rather than \$60,000. He suggested inserting into the agreement a requirement for the Humane Society to use \$15,000 of the \$40,000 payment by the County to spay, neuter, and provide medical services for community dogs.

Mr. White moved and Mr. Feathers seconded a motion to amend the motion to reflect a change in payment by the County to the Humane Society of \$40,000 annually, rather than \$60,000 annually, and to require \$15,000 of such payment to be used for the spaying, neutering, and medical services for community dogs.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed, and the amendment to the motion was approved.

President Walters called for a vote on the motion to approve the Agreement with the Humane Society

of the Ohio Valley, as amended.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: RELOCATION OF FITNESS CENTER

Commissioner Feathers said the Commissioners approved re-assignment of space in the Courthouse Annex currently used as a County employees' Fitness Center to the Sheriff's Department. Noting this action was taken on December 22, Mr. Feathers said the Commissioners are currently looking for acceptable space to relocate the Fitness Center. He said conversations with courthouse elected officials and employees suggest use of the staff break room on the second floor of the courthouse is not feasible. Commissioner Feathers said another space under consideration is the former Board of Elections room on the first floor of the courthouse, currently occupied by the Southeast Ohio Building Department, across from the Courthouse Café.

Building Official Chris Wilson noted his staff currently uses that space, and there is bulky equipment regularly used in the Plans Examiner Room. He agreed to look closely at his assigned spaces to determine if and how the Fitness Center might be relocated there.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:30 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk