

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 22, 2016 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Building Official Chris Wilson, Muskingum Township Trustee Gary Doan, Karen Doan, Sam Shawver from *The Marietta Times*, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
9:00 a.m., December 22, 2016

9:00 Business Meeting
9:30 Tasha Werry – Building Bridges to Careers
10:00 Judy Cruse – Concerns with County Jail

UNFINISHED BUSINESS

Travel – Family & Children First
Travel – Engineer
Agreement with Humane Society of Ohio Valley
Request to Re-appoint Members to Children Services Board of Directors (2)
Request from Sheriff to Reassign Space in Annex

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Resolution to Create New Fund for 911 Levy
Additional Appropriation – County General
Transfer of Funds for Spousal Surcharge (5)
Then & Now's
Limited English Proficiency (LEP) Plan, Child Support Enforcement Agency
Contract with City of Marietta for Building Inspection Services
Appointment to Law Library Resource Board
Request from Belpre Senior Center for Additional Senior Ley Funds
Delinquent Sewer Accounts

INFORMATION

Courthouse Closed for Christmas, **Monday**, December 26
Special Commissioners' Meeting, 4:00 p.m., **Friday**, December 30
Courthouse Closed for New Year's, **Monday**, January 2
Organizational Meeting, 9:00 a.m., **Monday**, January 9

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the December 15, 2016 meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

There were no bills presented for payment.

RE: RESOLUTION TO CREATE NEW FUND

Mr. Feathers moved and Mr. White seconded a motion to approve creation of a new fund as follows:

200-0650 911 LEVY FUND

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional Appropriation:

County General	100-0100-57100	\$ 19,400.00
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A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for Transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0100-57100	200-0540-49100	\$ 4,800.00
	100-0100-57100	200-0620-49100	\$ 6,200.00
	100-0100-57100	200-0610-49100	\$ 2,400.00
	100-0100-57100	601-2000-49100	\$ 1,200.00
	100-0100-57100	602-2030-49100	\$ 2,400.00

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0743-51104	Wage Works, Inc.	\$ 484.00
Children Services	200-0740-53000	Melissa Horner	\$ 143.18

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: LIMITED ENGLISH PROFICIENCY PLAN, CSEA

Mr. Feathers moved and Mr. White seconded a motion to approve a Limited English Proficiency (LEP) Plan, as prepared by Kim Hinkle for use by the Washington County Child Support Enforcement Agency (CSEA), assuring clients of CSEA they will receive meaningful access to program information and services despite the fact they may be limited in their English language proficiency.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: CONTRACT WITH CITY OF MARIETTA FOR BUILDING INSPECTION SERVICES

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with the City of Marietta for the Southeast Ohio Building Department, a department of Washington County, to provide appropriate building inspection services to the City of Marietta, beginning January 1, 2017 and extending through December 31, 2020, with Washington County retaining all permit fees paid for applicable and appropriate services, and to allow Mr. Walters to sign the Contract.

Building Official Chris Wilson said the Contract has been reviewed and accepted by Washington County Assistant Prosecutor Alison Cauthorn. He said he is anxious to have a signed contract in place as soon as possible. Commissioner White noted the City has not yet approved the contract. Although the City has drafted legislation to allow for a 90-day interim contract with the County to allow for more time to review and consider this contract, Commissioner Feathers said that length of delay in entering a contract should not be necessary.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: APPOINTMENT TO LAW LIBRARY RESOURCE BOARD

Mr. Feathers moved and Mr. White seconded a motion to appoint Attorney Cameron Fouss to the Washington County Law Library Resource Board for the term beginning January 1, 2017 and extending through December 31, 2021.

Commissioner White said this appointment will fill a seat on the Board made available due to completion of a term by Attorney Nancy Brum.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: REQUEST FOR SENIOR LEVY FUNDS FROM BELPRE SENIOR CENTER

Mr. Feathers moved and Mr. White seconded a motion to approve a request from the Belpre Senior Center for \$512.00 in Senior Levy funds, to be used to pay for commercial building permit(s) required in the renovation of space at the Belpre Senior Center.

The Clerk said \$7,809 currently remains unused from the \$50,000 in Senior Levy funds made available to Washington County senior centers for 2017. Commissioner Feathers said the Belpre Senior Center is a well-used facility, and these funds will allow them to proceed with a project to install a glass door between two rooms, making the space more accommodating and flexible.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to approve sending notice of delinquency to the following sewer account holders, requesting them to immediately make payment on those accounts: Jane Cunningham, Sanford McMaster, Dr. Braden Nida, Daniel Brown, Steven and Donna Richardson, Kathy McKitrick, Marietta Memorial Hospital, Darren White, Michael Williamson, Robert Strong.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: REQUEST FROM SHERIFF TO REASSIGN SPACE IN COURTHOUSE ANNEX

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a request from Sheriff Larry Mincks for the Commissioners to reassign space on the first floor of the annex, currently used as a Fitness Center for County employees, to the Sheriff's Office.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve reassignment of space on the first floor of the Courthouse annex, currently used by County employees as a Fitness Center, to the Sheriff's Department, as requested by Sheriff Larry Mincks.

Commissioner Feathers said the Sheriff requested this additional space to accommodate his Cold Case Investigative Unit, and to relocate an employee from the Jail to the annex. This, he said, will allow the Sheriff to have all of his civil functions operating out of one location, providing for better efficiency and oversight. He said there is equipment in the Fitness Center that needs to be relocated, and he is searching for an appropriate location. He noted possibilities include the second floor of the Courthouse, and/or the County Home.

Commissioner White said he is reluctant to move forward with this proposal without having a plan in place. He said the space being considered on the second floor of the Courthouse is currently being used.

Commissioner Feathers noted Sheriff Mincks has offered space in his 4th Street location to be used by County employees for fitness/wellness activities. President Walters said the room at that location is currently designed and used primarily for weight lifting and strength training, as opposed to the cardio exercise activities now available in the annex Fitness Center.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: REAPPOINTMENTS TO CHILDREN SERVICES BOARD OF DIRECTORS

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a request to reappoint two members to the Children Services Board of Directors.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to reappoint Doug Mallett and Ken Leopold to the Washington County Children Services Board of Directors, for the term beginning January 1, 2017 and extending through December 31, 2020.

A calling of the roll resulted in the following vote: Rick Walters aye, Ron Feathers aye, David White aye. Motion passed.

RE: "BUILDING BRIDGES TO CAREERS"

Tasha Werry and Pamela Lankford shared with the Commissioners information on the Washington County "Building Bridges to Careers" program. Ms. Werry noted the program started in 2012 and serves to eliminate boundaries and barriers between education and the business community. She described a number of initiatives of the organization, soon to be headquartered at the Armory. Ms. Werry said most County schools participate in one or more of the Building Bridges programs.

Ms. Lankford described the newest program, currently being developed for operation out of the Armory. She said the Epicenter is a program that will allow for real world work experiences in the local community for high school and college students. She said there are already a number of individuals and businesses that have helped to develop the program, which will be funded by grants and gifts.

The Commissioners applauded Ms. Werry and Ms. Lankford for this effort which, they noted, has been needed for quite some time. President Walters wished them much success with both students and businesses in their development of the program.

Ms. Werry said it was their intent not only to keep the Commissioners well-informed, but also to offer them the opportunity to financially support the Epicenter. Ms. Lankford suggested the funds previously allocated to the Small Business Development Center be “re-assigned” to the Epicenter.

President Walters said that while the Commissioners are supportive of entrepreneurial and economic development in Washington County, this is not a particularly good budget year for the County. He said he expects them to receive good support from local businesses.

RE: CONCERNS AT COUNTY JAIL

Judy Cruse shared some concerns about the Washington County Jail with the Commissioners. Also attending were Greg Nohe, Carey Rist, and Brian Schuck from the Sheriff’s Office.

Ms. Cruse asked if something could be done about personal belongings of inmates at the Jail. Specifically, she noted her son is incarcerated there every other weekend, and she believes he must purchase clothing and/or personal grooming items every time he is there. She asked if there could be a secure place for these items, as it is too expensive to have to buy new every two weeks.

Assistant Jail Administrator Rist said the uniforms and personal grooming items are provided to the inmates without additional cost. He said there is indeed secure storage space at the jail for these items for those who are serving time intermittently. He said, though, that no food can be kept in storage for the inmates.

Ms. Cruse agreed her son may not ask enough questions at the jail. The Sheriff’s Office representatives encouraged her to instruct her son to communicate his needs and/or concerns to the guards in the jail.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:07 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk