

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 16, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Glen Pawloski, Muskingum Township Trustee Gary Doan, Karen Doan, Sam Shawver from *The Marietta Times*, Building Official Chris Wilson, and Clerk Rick Peoples

Washington County Commissioners
AGENDA
9:00 a.m., February 16, 2017

9:00 Business Meeting
10:00 Public Hearing - 2017 CDBG Allocation
10:30 Assistant Prosecutor Alison Cauthorn – Lease of MARCS Towers

UNFINISHED BUSINESS

Travel – EMA
Contract with City of Marietta for Dog Warden Services
Contract with City of Belpre for Dog Warden Services
Request from CSEA to Not Pay Shared Costs

NEW BUSINESS

Approve Agenda
Approval of Minutes
Bills from various departments
Resolution – CCAO Deferred Compensation Program, Roth 457 Option
Additional Appropriation – Sheriff
Additional Appropriation – 911
Additional – Auditor (Unclaimed Funds)
Then & Now's
Travel – Recorder
Travel – Job & Family Services
Travel – Commissioners
Travel – EMA (3)
Filling of EMA Director Position
Recorder's Office to be Closed on Friday, November 24
Request for Extension, Village of New Matamoras CDBG Project
Prevention, Retention, and Contingency (PRC) Plan for Washington County
IV-D Contracts with Clerk of Courts, Sheriff, and Common Pleas Court - CSEA
Engineer – Bid Notice and Specifications for Lowell T-Bridge Project
Engineer – Bid Notice for Purchase of Aggregates in 2017
Engineer – Bid Notice for Purchase of Liquid Bituminous Materials in 2017
Engineer – Bid Notice for Purchase of Asphalt Materials in 2017

INFORMATION

Courthouse Closed, **Monday**, February 20, Presidents' Day
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, February 21
Planning Commission, 7:00 p.m., **Monday**, February 27
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, March 14, at County Home

RE: AGENDA

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: 2:00 Sheriff
Travel – JFS
Travel - Commissioners

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the February 9, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RESOLUTION ADOPTING ROTH 457 OPTION FOR DEFERRED COMPENSATION PROGRAM

Mr. Walters moved and Mr. White seconded a motion to adopt the following Resolution:

WHEREAS, CCAO Service Corporation (“CCAOSC”), a subsidiary of the County Commissioners’ Association of Ohio (“CCAO”), operates a CCAO DEFERRED COMPENSATION PROGRAM available to employees in this county; and

WHEREAS, the State of Ohio passed Senate Bill 220 into law effective March 19, 2017 to allow Roth options within public employee deferred compensation programs. The Roth 457 option has been identified as an additional benefit that can assist county employees to save for retirement by expanding their portfolio options to include additional possible tax advantages; and

WHEREAS, the adoption of the Roth option as a portfolio choice of the CCAO DEFERRED COMPENSATION PROGRAM has been duly considered, analyzed and recommended by the CCAO Deferred Compensation Committee, CCAO Service Corporation Advisory Board, and this Board is satisfied with the CCAO’s Deferred Compensation Committee’s recommendation to include a Roth 457 option within the portfolio option lineup; and

WHEREAS, in order to assist Empower Retirement with its immediate communication needs to county staff and county employees regarding the law change and the expansion of allowed plans within the CCAO Deferred Compensation Plan to include the Roth 457 option.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. This Board hereby authorizes and endorses by vote that this county shall expand the CCAO Deferred Compensation Plan to include the Roth 457 option pursuant to Ohio law.

Section 2. This Board directs Empower Retirement, the administrator of the CCAO Deferred Compensation Plan, to contact county staff and employees regarding the new Roth 457 plan option so employees may become fully informed as to their retirement options.

Section 3. This Resolution was adopted in a regular or special session of the Board in full compliance with Ohio’s sunshine laws.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of County Commissioners of Washington County does hereby fully support and endorse the addition of the Roth 457 option into the CCAO Deferred Compensation Plan.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

Sheriff	100-0384-54401	\$ 39,133.00
911	200-0364-54000	\$ 2,000.00
Unclaimed Funds	200-0106-57400	\$ 10.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW’S

Mr. Walters moved and Mr. White seconded a motion to approve the following Then & Now’s:

Dept	Account	Vendor	Amount
Commissioners	100-0100-53700	The Marietta Times	\$ 425.09
CEBCO Wellness	200-2050-54400	Miller Communications	\$ 2,362.23
Maintenance	100-0109-53100	AEP	\$ 500.94
Commissioners	100-0602-53000	Oh. Dept. of Health	\$ 856.80
EMA	200-0315-53000	Poynter’s Best Products	\$ 232.25
Board of Dev. Disabilities	200-0620-52000	Nancy Coleman	\$ 102.85
Job & Family Services	200-0720-53400	Wash. Co. Children Services	\$ 60,000.00
Job & Family Services	200-0720-59000	Chris Innis	\$ 391.00
Sewer	400-0113-57400	Oh. Utilities Protection Serv.	\$ 1,220.40
I.T.	100-0190-53000	SuddenLink	\$ 110.15
Veterans	100-0700-57402	Food 4 Less	\$ 242.18
Commissioners	100-0100-53500	Diebold	\$ 578.19
EMA	200-0315-53101	Wash. Co. Commissioners	\$ 138.50

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Recorder

Tracey Wright: Two-day trip to Columbus to attend combined Users' Group meeting; March 15-16, 2017.

Tracey Wright: Two-day trip to Columbus to attend Continuing Education; September 20-21, 2017.

Tracey Wright: Four-day trip to Columbus to attend Winter Conference; November 12-15, 2017.

Ms. Wright also informed the Commissioners her Summer Conference will be hosted in Marietta from June 11, 2017 through June 13, 2017, and she and her staff will be participating.

Commissioners

Rick Peoples: One-day trip to Chillicothe to attend mandatory invoice training for Rural Transit Program; February 21, 2017.

Ron Feathers, David White, Rick Walters, Nicole Coil: One-day trip to Columbus to attend meeting with Ohio EPA; February 22, 2017.

JFS

Judy Rutherford: Two-day trip to Union County to attend nursing home training in Ohio Benefits; February 20-21, 2017.

Candy Nelson, Mashellda Gibbs: Two-day trip to Newark to attend Ohio Council on Welfare Fraud Training Conference; March 30-31, 2017.

EMA

Lori Price: One-day trip to Zanesville to attend Damage Assessment training; February 26, 2017.

Lori Price: One-day trip to Canton to attend Rapid Needs Assessment training; May 11, 2017.

Lori Price: Two-day trip to Jackson to attend EOC Management training; March 9-10, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: FILLING OF EMA DIRECTOR VACANCY

President Feathers noted the Commissioners have hired Glen Kelly to serve as Emergency Management Authority (EMA) Director, beginning March 9, 2017, with an annual salary of \$38,614.00.

Mr. Feathers said Mr. Kelly has 35 years of applicable service, including the military and State Department. He said he is retired military and is currently serving as the Acting City Manager for Morgantown. Commissioner White noted the new EMA Director is a resident of Williamstown.

RE: CLOSING OF RECORDER'S OFFICE ON NOVEMBER 24, 2017

The Clerk said the Commissioners received notice from County Recorder Tracey Wright that her office will be closed on Friday, November 24, 2017, with employees using vacation leave to account for their time.

RE: REQUEST FOR EXTENSION, VILLAGE OF NEW MATAMORAS CDBG PROJECT

Mr. Walters moved and Mr. White seconded a motion to request from the Ohio Development Services Agency a six-month extension for the Village of New Matamoras Community Development Block Grant (CDBG) project, as recommended by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: PRC PLAN FOR WASHINGTON COUNTY

Mr. White moved and Mr. Walters seconded a motion to certify that the Washington County Department of Job and Family Services has complied with Chapter 5108 of the Ohio Revised Code in adopting a statement of policies that govern the Prevention, Retention, and Contingency (PRC) Program for Washington County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: IV-D CONTRACTS

Mr. Walters moved and Mr. White seconded a motion to approve the following IV-D contracts, prepared by Kim Hinkle, Child Support Enforcement Agency:

<u>Contractor</u>	<u>Contract Cost</u>	<u>Unit Rate</u>	<u>Contract Term</u>
Clerk of Courts	\$ 15,132.21	\$ 17.43	01/01/2017 – 12/31/2017
Sheriff	\$ 23,365.43	\$ 90.56	01/01/2017 – 12/31/2017
Common Pleas Court	\$ 24,684.34	\$ 189.88	01/01/2017 – 12/31/2017

Commissioner White noted the absence of a contract with Probate/Juvenile Court, which he said leaves a large sum of money not pursued by the Probate/Juvenile Court Judge. Mr. Feathers noted this is at least the second year there has been no contract with Probate/Juvenile Court.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BID NOTICE AND SPECIFICATIONS FOR LOWELL T-BRIDGE REHABILITATION PROJECT

Mr. White moved and Mr. Walters seconded a motion to approve the bid notice and specifications for the Lowell T-Bridge Rehabilitation Project, with an estimate of \$454,903 and a completion date of August 1, 2017, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BID NOTICES FOR PURCHASE OF AGGREGATES, LIQUID BITUMINOUS MATERIALS, AND ASPHALT MATERIALS

Mr. Walters moved and Mr. White seconded a motion to approve bid notices for the purchase of aggregates, liquid bituminous materials, and asphalt materials (separate bids for each) during 2017, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUEST – EMA

Mr. Walters moved and Mr. White seconded a motion to return from Unfinished Business consideration of a travel request from the Emergency Management Agency.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Mr. Walters moved and Mr. White seconded a motion to deny the travel request from Lori Price, Interim Director of the Emergency Management Agency, to travel to Lewis Center for an Introduction to Emergency Management training course scheduled for February 13-16, 2017, due to the training having already been conducted.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: COMMENTS FROM VISITORS

Muskingum Township Trustee Gary Doan asked if the Commissioners are intending to meet in Columbus with representatives from the Ohio EPA on February 22, and who will be attending.

Mr. Feathers said the three Commissioners, Assistant Prosecutor Nicole Coil, the Health Commissioner, and others from the Health Department will be attending the meeting to learn about the results of tests conducted in the communities of Devola and Oak Grove in 2016. He said there will be no action taken by the Commissioners at this meeting, as the presenters intend to share the information with local residents at a public meeting they'll schedule sometime after February 22. He said representatives from the Health Department and Prosecutor's Office are accompanying the Commissioners because (1) they were invited by the EPA, (2) they have an interest in the findings to be shared, and (3) there is expected to be much information and data shared at the meeting and it will be better to have many people hearing and participating.

Devola resident Glen Pawloski shared with the Commissioners a document describing E.coli. He noted the bacterium was discovered in 1885, and is mostly non-pathogenic. Mr. Pawloski cautioned the Commissioners that they may hear high E.coli test results from the EPA but, if so, those results should be further tested to determine if the E-coli is harmful.

Building Official Chris Wilson talked with the Commissioners about the acceptance of credit/debit cards for services provided by the staff in the Building Department, as the new software in that office allows for it. Commissioner Walters said there needs to be others involved in the discussion, including the

Treasurer and Auditor, before any decisions can be made. He said Treasurer Dorothy Peppel is very busy with tax collections until after March 3, at which time a meeting can be scheduled. All agreed it is critical that everyone involved is fully aware of how the system works, how receipts can be reconciled, and into what accounts receipts are deposited.

RE: PUBLIC HEARING, 2017 CDBG ALLOCATION

At 10:00 a.m. the Commissioners hosted a Public Hearing on the 2017 Community Development Block Grant (CDBG) allocation and proposal process. President Feathers invited Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, to lead the presentation. Attending were:

Commissioner Ron Feathers
Commissioner David White
Commissioner Rick Walters
Clerk Rick Peoples
Steve Weber, Mayor, Village of Lowell
Darlene Lukshin, OSU Extension Office
Fred Hupp, Village of New Matamoras Emergency Medical Service
Tina Williams, Village of Macksburg
Sam Shawver, *The Marietta Times*

Ms. Hyer described the CDBG program and explained the application process, noting:

Pre-applications must be submitted by April 7, 2017
Commissioners must send accepted applications to State of Ohio by June 16, 2017.
Environmental impact studies must be done, and LMI surveys may need to be done.
The Commissioners will likely select 4 or 5 projects to be funded.
New this year: allocations will be made every two years, rather than each.

She said the County will likely receive about \$200,000 for the two-year period, but projects must be selected this year for the entire period. She said she will find out in April how much money will be available to Washington County, and how many projects can be selected by the Commissioners.

Ms. Hyer offered her help and that of Darlene Lukshin to those intending to apply for funds, as neither of them has any role in the selection of projects to be funded.

RE: CRITICAL INFRASTRUCTURE GRANT SUPPORT

Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District, informed the Commissioners the Village of Beverly is interested in a Critical Infrastructure Grant. She said the Village has a project anticipated to cost \$510,980. Ms. Hyer said the Village may receive other funding for the project in the amount of \$378,000, creating a shortfall of approximately \$132,900. She asked the Commissioners if they would agree to apply for the \$132,900 on behalf of the Village.

Mr. White moved and Mr. Walters seconded a motion to apply for \$132,900 in Critical Infrastructure Grant funds for the Village of Beverly, as requested by Michelle Hyer, Buckeye Hills-Hocking Valley Regional Development District.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: LEASE OF MARCS TOWERS

Assistant Prosecutor Alison Cauthorn talked with the Commissioners about the lease renewal for the use of MARCS towers throughout Washington County by Smart Networks/TowerLink for the purpose of providing high-speed internet service to residents in rural parts of Washington County. The Clerk said he recently sent notice of lease payment due by April 30 to the Post Office box number on file in the Commissioners' Office, but it was returned by the Postmaster because that box is no longer used by the company. Ms. Cauthorn recommended the Clerk send a letter of inquiry to a newer address to which monthly remittances are made by service customers. She said the Commissioners have not received official notice that TowerLink's address has changed, or who is currently an owner of the company. The Clerk noted MARCS tower lease payment is due to the Commissioners by April 30, 2017 for the year beginning on or about July 1, 2017.

RE: EXECUTIVE SESSION

Mr. Walters moved and Mr. White seconded a motion to enter Executive Session to discuss legal matters.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed, and the Commissioners entered Executive Session at 2:10 p.m. President Feathers invited Sheriff Larry Mincks to attend.

The Commissioners returned to Regular Session at 2:43 p.m.

RE: ADJOURNMENT

Mr. White moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:45 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk