

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 6, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Mike Webber, I.T. Director Gerry Lockhart, Buildings & Grounds Superintendent Tim Marty, County Engineer Roger Wright, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 6, 2017**

9:00 Business Meeting
9:30 Chris Wilson & Alison Cauthorn – Contract with City of Marietta for Bldg. Dept. Services

UNFINISHED BUSINESS

Memorandum of Understanding with Dan Breece, D.O.

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Auditor (Unclaimed Funds)
Then & Now's
Travel – Auditor
Travel – Job and Family Services
Travel – County Home
Travel – Child Support
Appointment of Special Prosecutors for Board of Revision Matters
Drawdowns of CHIP Funds (2)
Amendment, 2015 CDBG Grant
Monthly Report on Care of Prisoners
Proposal to Study Effectiveness of Courthouse Back-up Generator
Request to Hire Two Eligibility Referral Specialists, JFS
Contract between JFS and Health Department for Head Lice Treatment & Prevention Program
Revision to Washington County Prevention, Retention & Contingency (PRC) Plan
Certification of Delinquent Sewer Accounts to County Auditor
Engineer – Diesel Fuel Bid, Recommendation, and Contract
Engineer – Bridge Load Limit Postings
Engineer – Hadley Bridge Rehabilitation Project Bids and Recommendation
Engineer – Hadley Bridge Rehabilitation Project Contract

INFORMATION

Oak Grove VFD Annual Appreciation Dinner, 5:30 p.m., **Saturday**, April 8
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, April 11, at County Home
Planning Commission, 7:00 p.m., **Monday**, April 17
Monthly Finance Committee Meeting, 10:00 a.m., **Tuesday**, April 18
Annual Township Trustees Dinner Meeting, 6:00 p.m., **Thursday**, April 20, in Lowell

RE: AGENDA

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation – 911
Transfer – Family & Children First
Renewal of Everbridge Agreement

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the March 30, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

Auditor (Unclaimed Funds)	200-0106-57400	\$	42.31
911	200-0364-53000	\$	8,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRANSFER

Mr. White moved and Mr. Walters seconded a motion to approve the following request for Transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2030-51120	602-2030-53201	\$ 75.00
	602-2030-51120	602-2030-53403	\$ 536.67

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW'S

Mr. Walters moved and Mr. White seconded a motion to approve the following Then & Now:

Dept	Account	Vendor	Amount
Sheriff	100-0384-54403	Vance Outdoors Inc.	\$ 439.00
Maintenance	100-0109-53102	City of Marietta	\$ 291.21
Maintenance	100-0109-53102	City of Marietta	\$ 150.18
Maintenance	100-0109-53102	City of Marietta	\$ 260.47
Commissioners	100-0101-53400	Rhonda Mears	\$ 187.00
Commissioners	100-0101-53400	Rhonda Mears	\$ 132.00
Commissioners	100-0870-53001	Ohio State University	\$ 14,250.00
Commissioners	100-0107-57400	Ohio State University	\$ 65,126.25
Commissioners	100-0101-53400	John Yocca	\$ 157.45
Maintenance	100-0109-53000	E.W. Drake	\$ 303.00
Child Support Agency	200-0730-53503	Washington Co. Common Pleas	\$ 890.76

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Auditor

Trena Brooker: One-day trip to Columbus to attend annual CEBCO Membership Meeting; April 21, 2017.

JFS

Stephanie Canfield: Two-day trip to Columbus to attend Attorney General's Victim Assistance Conference; May 15-16, 2017.

County Home

Diana Hall: One-day trips as follows:

- April 06, 2017 Resident lunch outing to St. Marys, WV
- April 19, 2017 Resident outing to Grand Central Mall, Parkersburg, WV
- April 20, 2017 Resident lunch outing to Parkersburg, WV
- April 27, 2017 Resident lunch outing to Parkersburg, WV

CSEA

Kim Hinkle, Devin Thieman: One-day trip to Athens to attend BCFTA Quarterly Regional Fiscal Training; April 10, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPOINTMENT OF SPECIAL PROSECUTOR FOR BOARD OF REVISION MATTERS

Mr. White moved and Mr. Walters seconded a motion to appoint Attorneys James R. Gorry, Kelly A. Gorry, and Mark Gillis, Rich & Gillis Law Group, LLC, as Special Prosecuting Attorneys to represent Washington County Board of Revision and the Washington County Auditor, as needed and directed by either the Washington County Auditor or the Washington County Board of Revision, in cases involving tax appeals before the Ohio Board of Tax Appeals, and/or in Courts of Common Pleas within the State, the Court of Appeals, and the Supreme Court of Ohio, during the period April 6, 2017 through December 31, 2020, unless terminated by either the Washington County Prosecutor or the designated Special Prosecuting Attorney.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: DRAWDOWNS OF CHIP FUNDS

Mr. Walters moved and Mr. White seconded a motion to approve drawdown of CHIP funds as follows, and to allow Mr. Feathers and Mr. White to sign the forms:

<u>Grant Number</u>	<u>Amount</u>
B-C-16-1CY-2	\$ 45,425.00
B-C-16-1CY-1	\$ 19,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: AMENDMENT TO 2015 CDBG GRANT

Mr. White moved and Mr. Walters seconded a motion to approve an Amendment to the 2015 Community Development Block Grant (CDBG) Program, Grant #B-F-15-1CY-1, as prepared by the Office of Community Development, and to allow Mr. Feathers to sign the Amendment.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: MONTHLY REPORT ON THE CARE OF PRISONERS

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail during the month of March 2017, revealing a prisoner count of 361 and revenues of \$187,380.00.

RE: PROPOSAL TO STUDY EFFECTIVENESS OF COURTHOUSE EMERGENCY GENERATOR

President Feathers said the County is considering a study of the effectiveness of the courthouse emergency generator. He said there have been times when electric was out, and it seemed the generator wasn't operating as effectively as it should or could. He said a rough estimate to do a complete a study is approximately \$5,500.00, a study which would help determine current loads, future needs and panel requirements, actual electric consumption, and an inventory of major motor sizes in the building(s), and allow the Commissioners to assess if it is cost effective to proceed with work to make the generator more effective during times of use.

Commissioner White said the Commissioners closed the courthouse due to power outage only a few times since he has been in office. He noted the generator does provide power in times of need, specifically to the server room, but it could probably do more. He said a study of, and enhancements to, the generator will be costly. He suggested a study done now will allow for work to be done as funds allow. He cautioned, though, that if the work is postponed too long it may entail having another expensive study done.

I.T. Director Gerry Lockhart said the cost of bringing additional circuits onto the generator could be very high. Buildings & Grounds Superintendent Tim Marty noted the courthouse was built before there was much need for extensive electricity, but now it is nearly impossible to conduct business without it. He recommended the study, to determine an approximate cost of upgrade and to utilize when funds are available.

Mr. White moved and Mr. Walters seconded a motion to table the proposal to study the effectiveness of the courthouse generator until it can be determined funds are available to complete the study.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST TO HIRE TWO EMPLOYEES, JFS

Mr. White moved and Mr. Walters seconded a motion to approve a request from Tom Ballengee, Executive Director of Washington County Department of Job and Family Services, to hire the following individuals:

Sonya Crigger, Eligibility Referral Specialist II, start date April 24, 2017, hourly rate \$16.73
Amanda Slack, Eligibility Referral Specialist II, start date April 24, 2017, hourly rate \$16.73

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND HEALTH DEPARTMENT

Mr. White moved and Mr. Walters seconded a motion to approve a contract between the Washington County Department of Job and Family Services (JFS) and the Washington County Health Department (Health Department) for JFS to provide \$15,000.00 to the Health Department during the period April 10, 2017 through September 30, 2017, for the purpose of expanding current programs of education and intervention of head lice, and to provide head checks, appropriate certifications, treatment materials and supplies, and home visits to assist schools and families to eradicate head lice infestation, as prepared by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REVISION TO WASHINGTON COUNTY PRC PROGRAM

Mr. Walters moved and Mr. White seconded a motion to approve a revision to the Washington County Prevention, Retention and Contingency (PRC) Plan, adding Youth Programs, Head Lice Eradication Program and Emergency Assistance through Caring Connections to the Plan, and increasing the maximum payment amount from \$500 to \$1,000 annually to each eligible PRC household for regular PRC employment-related services and/or contingency services, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RENEWAL OF EVERBRIDGE MASS COMMUNICATION SYSTEM AGREEMENT

Mr. White moved and Mr. Walters seconded a motion to approve renewal of the Everbridge Mass Communication System agreement for the period April 16, 2017 through April 15, 2018, for the amount of \$15,081.91.

Commissioner White said the County is committed to this emergency notification system, due in part to the large number of Washington County residents utilizing it. He noted, though, that the current arrangement for cost-sharing of the annual fee is not as it was originally planned. Commissioner Walters said he believes the County isn't utilizing all that is available from the system.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Walters seconded a motion to certify to County Auditor Bill McFarland the following holders of delinquent sewer accounts, requesting him to place those delinquent amounts on property tax bills:

Larry Carney	Patricia Eagle	Theresa Hescht	Richard Rohr, Jr.
John Raber	Chad & Jennifer Rowley	Michael Balsimo	Gale Righter
Richard & Karen Best			
Dave Burt (419 Warrior Drive)			
Dave Burt (4855 SR 339)			
Dave Burt (10860 SR 339)			
Dave Burt (405 Warrior Drive)			
Dave Burt (10850 SR 339)			
Dave Burt (105 Walnut Street)			

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: DIESEL FUEL BID AND RECOMMENDATION

Mr. Walters moved and Mr. White seconded a motion to accept the sealed bid from Sherlock Oil Company for the purchase of diesel and gasoline fuel, the only bid received, during the period April 1, 2017 through March 31, 2020, as recommended by County Engineer Roger Wright.

Mr. Wright noted that in previous years various entities were permitted to "piggyback" on the County Engineer's agreement to purchase fuel, but this year only the Sheriff and County Home are given such allowance. He said other entities can take advantage of the Sherlock pricing, but the price to each of those entities may differ.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BRIDGE LOAD LIMIT POSTINGS

Mr. White moved and Mr. Walters seconded a motion to approve designation and posting of load limits and vertical clearance restrictions on several county and township bridges, as requested by County Engineer Roger Wright.

Mr. Wright noted the number of bridges with load limits and height restrictions is larger this year than in the past due to the greater number of special haul vehicles crossing those bridges. He said this action is necessary as bridge replacement funds have declined over the past several years, and he intends to maintain existing bridges in a safe and compliant manner. He said he expects truck operators to lessen their loads to comply with allowed limits.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: HADLEY BRIDGE REHABILITATION PROJECT BIDS AND RECOMMENDATION

Mr. Walters moved and Mr. White seconded a motion to accept the sealed bid from OH-WV Excavating Company for the Hadley Bridge Rehabilitation Project in Liberty Township, for the amount of \$124,221.50, and to award contract in that amount to OH-WV Excavating Company, as recommended by County Engineer Roger Wright.

Mr. Wright said his estimate for this project was \$128,008.00. He noted the only other sealed bid was from Tom Mayle & Sons for \$138,440.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: HADLEY BRIDGE REHABILITATION PROJECT CONTRACT

Mr. White moved and Mr. Walters seconded a motion to approve a contract with OH-WV Excavating Company for the Hadley Bridge Rehabilitation Project in Liberty Township, for the amount of \$124,221.50, with a completion date of August 11, 2017, as prepared by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RELOCATION OF SEWER LINE

County Engineer Roger Wright informed the Commissioners a sewer line under State Route 339 will need to be relocated to allow for an Ohio Department of Transportation project to proceed. He said he will consult with Craig Barker to determine how best to secure proposals from contractors in a timely manner.

RE: CONTRACT WITH THE CITY OF MARIETTA FOR BUILDING DEPARTMENT SERVICES

Assistant Prosecutor Alison Cauthorn and Building Official Chris Wilson talked with the Commissioners about the pending contract for the Southeast Ohio Building Department to provide inspection and permit services to the City of Marietta. Ms. Cauthorn noted the contract with the City expired, and the new contract was approved by the Commissioners, subject to deletion of Exhibit item I.3., requiring the Building Department to provide flood development permits in the City of Marietta. She said she received follow-up communication from City Law Director Paul Bertram, and she requested clarification from the Commissioners before she finalizes acceptable agreement(s) with the City. Mr. Wilson said the Building Department is willing and able to continue to administer floodplain permits in the City of Marietta until these issues are finalized.

Mr. White moved and Mr. Walters seconded a motion to extend obligation of the Southeast Ohio Building Department to administer floodplain permits to the City of Marietta for a period of sixty (60) days, beginning on or about April 1, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Commissioner White said this temporary arrangement for the County to continue floodplain permit management will allow additional time to consider if the County should be responsible for such management on a long-term basis.

Mr. Wilson said he "strongly recommends" the County "gets out of the floodplain business completely". The Commissioners agreed the County does not have the capacity to handle management of the floodplain permits for the City of Marietta in a time of major flooding, and it is not in the County's best interest to enter into a contract to do so. Mr. Wilson reported it took Floodplain Administrator Connie Hoblitzell nearly four (4) years to finalize all issues relating to the large floods in 2004 and 2005, and her current job responsibilities won't allow sufficient time to again handle a situation of that magnitude. He noted the City of Belpre has its own floodplain management.

Ms. Cauthorn said she will continue to work on appropriate resolution/revision to clarify which entity is responsible for floodplain permit administration and management in the City of Marietta.

RE: BUILDING DEPARTMENT UPDATE

Building Official Chris Wilson shared with the Commissioners his monthly/year-to-date summary of revenues. He reported approximately \$47,783 in revenues for the month of March. Mr. Wilson said building activity in Belmont and Washington Counties, and in the City of Marietta, are holding strong, and that construction activity should increase as warmer weather arrives.

RE: EXECUTIVE SESSION

Mr. White moved and Mr. Walters seconded a motion to enter Executive Session to discuss the purchase of real property.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed, and the Commissioners entered Executive Session at 10:05 a.m.

The Commissioners returned to Regular Session at 10:19 a.m.

RE: ADJOURNMENT

Mr. White moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:20 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk