

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 18, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT. RICK WALTERS, MEMBER, WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen and Marcia Pawloski, Director Human Resources, Safety & Loss Control Kathy Thieman, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., May 18, 2017**

9:00 Business Meeting
9:30 Ruth Burdette, JFS – Subgrant Agreement
10:00 Quote Opening for 2016 CDBG Projects
10:30 Chris Wilson, Building Official – Department Update
11:00 Robbie Shields, AEP – Easement Request, Mount Tom Road

UNFINISHED BUSINESS

Memorandum of Understanding with Dan Breece, D.O.
Proposal to Study Effectiveness of Courthouse Back-Up Generator

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Sheriff
Transfer – Probate/Juvenile Court
Transfer - Commissioners
Then & Now's
Travel – EMA
Travel – Job and Family Services
Summer Youth Employment Program Contract, JFS
Jail Contract, City of Wellston
Change of Schedule for Distribution of Appropriations to Children Services
Concealed Carry Policy Revision

INFORMATION

Courthouse Closed, **Monday**, May 29, Memorial Day
Joint Solid Waste Meeting, Noon, **Monday**, June 12 at Lori's Family Restaurant
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, June 13, at County Home

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Add: Appointment to Southeastern Ohio Port Authority Board of Directors

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the May 11, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for Additional

Appropriation:

Sheriff 100-0384-54401 \$ 10,706.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Juvenile Court	215-0344-58205	215-0344-58203	\$ 3,000.00
	215-0344-58217	215-0344-58203	\$ 4,000.00
County General	100-0100-57100	100-0100-57401	\$ 13,600.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Maintenance	100-0109-54000	JaniSource	\$ 237.65
Children Services	200-0740-57000	Jeff Seevers	\$ 750.00
Job and Family Services	200-0720-57400	Children Services	\$ 600.00
EMA	200-0315-53000	Everbridge	\$ 3,140.34

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

EMA

Glen Kelly: One-day trip to Logan to attend Southeast EMA Region meeting; May 16, 2017 (retroactive).

JFS

Deanna Green: Two-day trip to Columbus to attend Child Care Procedure/System Training; June 21-22, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: SUMMER YOUTH EMPLOYMENT PROGRAM CONTRACT

Mr. White moved and Mr. Feathers seconded a motion to approve a contract with Leha Bass to participate in the Summer Youth Employment Program at Washington County Department of Job and Family Services, start date May 18, 2017, hourly rate \$10.00, not to exceed 40 hours per week, as requested by Candy Nelson, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: JAIL CONTRACT

Mr. White moved and Mr. Feathers seconded a motion to approve a jail contract for the City of Wellston, to allow for housing of City of Wellston inmates at the Washington County Jail, for the daily rate of \$60.00, during the period April 1, 2017 through March 31, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: CHANGE OF DISTRIBUTION SCHEDULE TO CHILDREN SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve payment of the June installment to Washington County Children Services as soon as practicable, but not changing the annual appropriation for 2017.

Commissioner White explained this is necessary for cash flow at Children Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: CONCEALED CARRY POLICY REVISION

Mr. White moved and Mr. Feathers seconded a motion to approve the following change to the Washington County Concealed Carry Policy, effective May 18, 2017:

Add: *The County may permit non-law enforcement officer employees possessing a valid CCW license to carry a concealed handgun while on-duty only within County buildings where concealed carry is otherwise permitted. Such permission is at the sole discretion of the County and, at a minimum, will require employees to execute an Acknowledgement, Agreement, and Waiver and Release. This privilege is revoked for any employee that is actively or becomes under disciplinary action during tenure of employment with the County.*

Commissioner White said the legislature of the State of Ohio allowed for this provision beginning March 21, 2017. He said the Commissioners intend to allow concealed carry of handguns in all County buildings, except those identified as not eligible in the legislation, including schools, the County Jail, and the Courthouse, and those whose director(s) do not desire to allow handguns in their facilities. Mr. White noted eligible County employees must complete and sign an Acknowledgement, Agreement, and Waiver and Release form, and eligibility will be suspended for employees on disciplinary action by the County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to approve the Acknowledgement, Agreement, and Waiver and Release form for Washington County employees who intend to carry a concealed handgun in County buildings or on County grounds.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING WITH DAN BREECE, D.O.

Mr. White moved and Mr. Feathers seconded a motion to return from Unfinished Business consideration of a Memorandum of Understanding with Dan Breece, D.O.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding with Dan Breece, D.O., to serve as Medical Director for Washington County Emergency Medical Services (EMS), and to allow such voluntary work to be included under the County's insurance program, as requested by Jim Black, Washington County EMS.

Commissioner White noted the Washington County Emergency Medical Services is not a County department.

A calling of the roll resulted in the following vote: Ronald Feathers no, David White no. Motion failed.

RE: COMMENTS FROM VISITORS

Glen Pawloski asked the Commissioners if Assistant Prosecutor Nicole Coil's response to the letter from City of Marietta Attorney Dooley will also serve as response to the letter from the Ohio Attorney General (OAG). He noted response to the OAG is requested by May 26, 2017

Commissioner White said the Commissioners intend to respond to the OAG in a timely manner, and will likely reference or include the letter to Attorney Dooley. He noted the OAG letter essentially said "let's get together and talk", which is what the Commissioners are willing and able to do.

Mr. Pawloski said the March 2013 handbill distributed to Devola residents caught them completely off guard, and since then the residents and the Commissioners have been victims of the "environmental economic tyranny" of the Ohio EPA.

President Feathers agreed the Commissioners intend to respond to the Ohio Attorney General and to work with representatives from that office.

At 9:22 a.m. Commissioner Rick Walters entered the meeting.

RE: APPOINTMENT TO SOUTHEASTERN OHIO PORT AUTHORITY BOARD OF DIRECTORS

Mr. White moved and Mr. Walters seconded a motion to appoint Bryan Waller to the Southeastern Ohio Port Authority Board of Directors for the term beginning May 18, 2017 and extending through January 31, 2021.

President Feathers said he recommends this appointment as Mr. Waller is a local small business owner who routinely promotes business and industry in Washington County, and Mr. Waller has agreed

to serve on the Board.. Mr. Feathers said he talked at length with Mr. Waller, and believes he will be an excellent addition to the Port Authority Board of Directors. He said he believes there are currently three vacancies on the Board.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: SUBGRANT AGREEMENT, JFS

Ruth Burdette, Washington County Department of Job and Family Services, asked the Commissioners to approve a Subgrant Agreement with the Ohio Department of Job and Family Services. She said the Agreement allows the Washington County Department of Job and Family Services to be a pass-through entity for State and Federal funds, and a subrecipient of those funds. Ms. Burdette said this Agreement extends for a two-year period.

Mr. Walters moved and Mr. White seconded a motion to approve a Subgrant Agreement between the Ohio Department of Job and Family Services, the Ohio Department of Medicaid, and the Washington County Board of County Commissioners, allowing for the transfer of funds to operate the Washington County Department of Job and Family Services during the period July 1, 2017 through June 30, 2019.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: REVISION TO PRC PLAN, JFS

Mr. White moved and Mr. Walters seconded a motion to approve revision to the Washington County Prevention, Retention and Contingency (PRC) Plan, adding description of the Ohio Youth Works Program for the period May 1, 2017 through September 30, 2017, as requested by Tom Ballengee, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: QUOTE OPENING, CDBG

At 10:00 a.m. the Commissioners welcomed those attending the opening of quotes for three 2016 Community Development Block Grant projects. Attending were Michelle Hyer, Buckeye Hills Regional Council, and Donald Travis, T&M Contractors, LLC.

The Commissioners read aloud the following quotes:

<u>Project</u>	<u>Contractor</u>	<u>Amount</u>
Belpre Sidewalk	M&S Concrete	\$ 20,475
	T&M Contractors	\$ 20,657
Little Muskingum VFD Equipment	Burgess Hearse & Ambulance	\$ 1,500
Little Muskingum VFD Paving	Brown Asphalt Paving	\$ 33,542

Ms. Hyer noted the following:

Addenda were submitted by M&S, T&M, and Brown Asphalt; none was required for the equipment project.

The equipment bid was only for installation; prices for equipment will need to be secured as well. These are quotes, rather than sealed bids.

President Feathers asked Ms. Hyer to review the quotes and return at a later date with recommendations.

At 10:30 a.m. Commissioner Rick Walters exited the meeting.

RE: AMENDMENT TO AGREEMENT WITH CITY OF MARIETTA FOR BUILDING DEPARTMENT SERVICES

Building Official Chris Wilson talked with the Commissioners about a proposed Amendment to an Agreement between the City of Marietta (the City) and the Washington County Commissioners (the County) for the County to provide Building Department services to the City, effective June 1, 2017.

Also attending:

Assistant Prosecutor Alison Cauthorn
City Engineer Joe Tucker
Tina Lones, City Engineer's Department
Dave Hendrickson, City Engineer's Department

Mr. Wilson said the City of Marietta is proposing an amendment to the agreement dated March 30, 2017, allowing for the County to continue issuing flood development permits, and the City to provide services relating to substantial damage determination. City Engineer Joe Tucker said the permitting process would be extremely difficult for his department to assume, and said the County's Building Department does an excellent job of permitting. He said it makes good sense for the City to provide substantial damage determination and the County to provide permitting.

President Feathers said this amendment will benefit local residents as it will keep the flow of tasks running smoothly. He said this is a good compromise, and good cooperation between the City and the County.

Mr. White said he is supportive of the amendment, assuming Assistant Prosecutor Alison Cauthorn reviews and accepts it as to form and content.

Mr. White moved and Mr. Feathers seconded a motion to approve an Amendment to the Agreement between the City of Marietta and Washington County Commissioners to allow the Washington County Building Department to continue to provide flood development permit services, effective June 1, 2017, and to allow Mr. Feathers to sign the Amendment, subject to review and approval as to form and content by Assistant Prosecutor Alison Cauthorn.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye. Motion passed.

RE: ON-LINE PLANS REVIEW

Building Official Chris Wilson said upcoming staffing changes will make it difficult for his staff to review plans in a timely, efficient manner. He noted contractors and individuals will suffer as a result. He said he has been reviewing the situation and talking with Building Department representatives in other counties. He said he recommends:

- Utilization of Bluebeam Revu Extreme Product and License, with an approximate cost of \$2,332.
- Contracting with a neighboring county building inspector on an as-needed basis.
- Transferring departmental appropriations to allow for no additional appropriations.

Mr. Wilson said the investment in and use of the Bluebeam product will be a huge advantage to contractors, allowing for electronic submission of building plans. He said both contractors and reviewers can access the plans on-line, which will eliminate a need for additional staff. Mr. Wilson said he believes this will streamline the process of permitting, and will eliminate the need to invest in an approximate \$20,000 feature available from Tyler Technologies. He noted, though, that he and two of his staff members will need training on the Bluebeam system.

Mr. White encouraged Mr. Wilson to continue to work with I.T. to determine exactly what is needed to acquire and integrate the Bluebeam system, and to determine how to fund the project within his allocated budget.

RE: RESIDENTIAL CODE OF OHIO ENFORCEMENT

Building Official Chris Wilson reviewed recent communication with a representative from the Ohio Board of Building Standards about enforcing the Residential Code of Ohio (RCO) in particular jurisdictions. He said the County currently has a residential Building Department, but does not enforce RCO provisions in any unincorporated areas. He said there are three options to consider:

1. Maintain the certification as a Residential Building Department and provide enforcement for unincorporated areas of the County.
2. Relinquish the certification as a Residential Building Department and the responsibility to enforce in unincorporated areas of the County, but provide those services on a contractual basis.
3. Request permission to create districts within the County, and define Building Department responsibilities in each district.

President Feathers said options 1 and 3 are not feasible, but option 2 is very much like current practice. Mr. Wilson agreed, and said he will look further into these options.

RE: AEP EASEMENT

Robbie Shields, AEP Right-of-Way Representative, asked the Commissioners to consider granting easement along and under Mount Tom Road near the Washington County Home. This will enable AEP, she said, to construct a new substation along Cornerville Road. Ms. Shields said this new station will improve reliability and quality of service in portions of Marietta and Reno. She said an easement to allow for installment of single phase underground conductor will be required along the edge of Mount Tom Road, and the current plan is to run the line under Mount Tom Road and install two new poles.

County Engineer Roger Wright said although he agrees with the AEP plan, the township trustees and Reno Water need to be apprised as well. He informed Ms. Shields the new line must be at least 3 feet below the deepest part of roadside ditch. He suggested the easement be tied to the road centerline, and that AEP identify the line with stakes in the field. Mr. Wright reminded Ms. Shields that the Ohio Utilities Protection Services (OUPS) must be contacted before work can begin.

Ms. Shields thanked the Commissioners for their consideration. She said she will work with Mr. Wright to finalize the project plans. She said the project is scheduled for completion in late 2017 or early 2018.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:20 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk