

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 1, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Kevin Lewis from Ohio LECET, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., June 1, 2017**

9:00 Business Meeting
9:30 Alison Cauthorn, Assistant Prosecutor – Contract w/City of Marietta for Flood Permits
10:00 Dawn Rauch, Community Action – Transit Program Policy; CHIP Grant Access
10:15 Michelle Hyer, Buckeye Hills – Village of Beverly CDBG Project

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Authorizing Children Services Director to Sign Inter-County Agreements
Additional Appropriation – Family & Children First
Additional Appropriation – Behavioral Health
Transfer – Commissioners (2)
Transfer - Sheriff
Then & Now's
Travel – Auditor
Travel – Weights & Measures Inspector
Travel – Engineer
Travel – Auditor
Travel - Treasurer (for Tammy Bates)
Travel – County Home
Drawdown – CHIP
Subgrant Agreement between JFS and Children Services
Engineer – 2017 Asphalt Paving Program Bid
Engineer - 2017 Asphalt Paving Program Contract
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts to County Auditor

DATES TO REMEMBER

Joint Solid Waste Meeting, 12:00 P.M., **Monday**, June 12, at Lori's Family Restaurant
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, June 13, at County Home
RSVP Annual Appreciation Dinner, 6:00 p.m., **Monday**, June 19
Planning Commission, 7:00 p.m., **Monday**, June 19
Finance Committee, 10:00 a.m., **Wednesday**, June 21

RE: AGENDA

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Add: Contract between JFS and Boys and Girls Club

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the May 25, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RESOLUTION AUTHORIZING CHILDREN SERVICES DIRECTOR TO SIGN INTER-COUNTY AGREEMENTS

Mr. Walters moved and Mr. White seconded a motion to adopt the following Resolution:

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family (children) services allocation; and,

WHEREAS, counties have requested such adjustments to best meet the needs of the constituents due to the limited allowable uses of each fund; and,

WHEREAS, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job and Family Services; and,

WHEREAS, a family (children) services agency must make such inter-county adjustment requests to the Ohio Department of Job and Family Services and include in such requests a resolution authorizing such from that county's board of commissioners; and,

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82 (F)(2)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family (children) services agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby assigns authority to Jamie S. Vuksic, Washington County Children Services Director, to serve as the Washington County Board of Commissioner's designee to sign inter-county adjustment agreements on behalf of Washington County through December 31, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriation:

Family & Children First	602-2031-53400	\$	7,200.00
Behavioral Health	200-0610-53000	\$	50,000.00
	200-0610-57400	\$	40,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Commissioners	100-0100-53000	100-0100-53202	\$ 500.00
Misc.	100-0102-57401	100-0130-52000	\$ 957.46
	100-0101-53000	100-0130-52000	\$ 442.54
Sheriff	100-0384-51100	100-0384-54002	\$ 3,050.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0130-52000	Tammy Bates	\$ 1,116.81
Maintenance	100-0109-53000	Lang's Flooring	\$ 935.60
Grainger	100-0109-54000	Grainger	\$ 144.45

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Auditor

Bill McFarland: Four-day trip to Mason to attend CAAO Summer Conference; June 11-14, 2017.

Bill McFarland: One-day trips as necessary to participate in State budget process during the month of June 2017.

Craig Brockmeier: Two-day trip to Reynoldsburg to attend Weights & Measures training; June 13-14, 2017.

Engineer

Asa Spaziani, Roger Wright: One-day trip to Columbus to attend 2017 Land Records Modernization Conference; June 13, 2017.

Auditor

Matthew Livengood: One-day trip to Columbus to attend 2017 Land Records Modernization Conference; June 13, 2017.

County Home

Susie Arbaugh: One-day trip to Zanesville to transport resident to doctor; May 31, 2017 (retroactive).

Treasurer

Tammy Bates (Treasurer-Elect): Five-day trip to Sandusky to attend OAPT Annual Public Finance Officer Training, June 12-16, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Walters moved and Mr. White seconded a motion to approve a request to drawdown CHIP (Community Housing Improvement Program) funds, grant #B-C-16-1CY-2, in the amount of \$33,650.00, and to allow Mr. Feathers and Mr. White to sign the request, as prepared by Susan Henrie, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: SUBGRANT AGREEMENT BETWEEN JFS AND CHILDREN SERVICES

Mr. White moved and Mr. Walters seconded a motion to approve a Subgrant Agreement between the Washington County Department of Job and Family Services (JFS) and Washington County Children Services (Children Services), establishing JFS as a pass-through agency for awards and Children Services as recipient of those awards, during the period July 1, 2017 through June 30, 2019, as prepared by Washington County Children Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND BOYS AND GIRLS CLUB

Mr. Walters moved and Mr. White seconded a motion to approve a contract between Washington County Department of Job and Family Services (JFS) and the Boys and Girls Club of Washington County to allow JFS to provide scholarships for Boys and Girls Club participants in summer camps during the period June 5, 2017 through August 11, 2017, with the total for all participants not to exceed \$25,000.00, as prepared and requested by Candy Nelson, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RECOMMENDATION FOR BID, 2017 ASPHALT PAVING PROGRAM

Mr. White moved and Mr. Walters seconded a motion to accept the bid of, and award contract to, Shelly and Sands, Inc., for the 2017 Asphalt Paving Program, in the amount of \$698,161.80, as recommended by County Engineer Roger Wright.

The Clerk noted the Engineer's estimate for this project was \$881,356.57, and only one bid was received.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CONTRACT WITH SHELLY AND SANDS, INC., 2017 ASPHALT PAVING PROGRAM

Mr. Walters moved and Mr. White seconded a motion to approve a contract with Shelly and Sands, Inc., for the 2017 Asphalt Paving Program, in the amount of \$698,161.80, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Walters moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting immediate payment on those accounts:

John and Pamela Smith	Lisa Ashcraft	Dennis Pottmeyer
Seth Anderson and Abby Gedon	David Miller	Karen Anstatt
Larry Thrasher	Jean Yost	Kenneth Blanchard
Charles Seaman	Chris Dickson	Christopher and Patty Carver
Anthony and Emma Wiley-Adams		

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Walters seconded a motion to approve certification of the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

Randy Norris	Kahle Mahoney	Dan Turner (apartments)
Dave Burt (107 Walnut)	John and Joann Edwards	Dan Turner (service center)
Heather Mannix/Brett Hauer	Ann Jacobs	Anthony and Emma Wiley-Adams
Kathy McKitrick	Jerry Biehl	H. Clifton Spencer II
Christopher Marshall		

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: COMMENTS FROM VISITORS

Glen Pawloski, referencing an article in *The Parkersburg News & Sentinel*, asked the Commissioners if they favor President Trump removing the United States from the Paris climate pact. Commissioner Walters said he thinks the United States should remain a partner in the agreement, but only to oppose much of what it is intending to do. Mr. White and Mr. Feathers said they believe the United States should withdraw from the accord.

Kevin Lewis, representing Laborers-Employers Cooperation and Education Trust (LECET), encouraged the Commissioners to become familiar with his organization. He said his organization includes highly skilled local union members. He noted LECET has one training center in Ohio, located in Mt. Vernon. Mr. Lewis said he is concerned many smaller entities receive only one bid for projects. He said he encourages multiple bids for all projects, as that will likely lower the contract price. Mr. Lewis welcomed the Commissioners to contact him for help in any way in future projects, and encouraged them to call on LECET signatory companies.

Commissioner White said the County and smaller entities in Southeast Ohio are often limited in the number of contractors eligible to do projects, and at times there is only one qualified and viable bidder.

RE: CONTRACT WITH CITY OF MARIETTA FOR FLOOD PERMITS

Assistant Prosecutor Alison Cauthorn updated the Commissioners on the revised contract they recently approved, allowing for the City of Marietta to be responsible for determining substantial damages and the County responsible for issuing flood permits. Also attending were Building Official Chris Wilson, Floodplain and Zoning Administrator Connie Hoblitzell, City Engineer Joe Tucker, and City Councilman Sarah Snow.

Ms. Cauthorn said City Law Director Paul Bertram expressed concern over the revised contract. She said she believes the Commissioners are protected under the revised contract, and the contract is clear about each party's responsibilities. She said she doesn't believe further revision is either necessary or appropriate. She reminded the Commissioners the revised contract is scheduled to begin June 1, 2017.

Commissioner White said he invited City Engineer Joe Tucker to the meeting to address any of his concerns with the revised contract.

Mr. Tucker said he worked closely with Building Official Chris Wilson and Floodplain Coordinator Connie Hoblitzell to draft contract language that conforms to National Flood Insurance Program minimum requirements. He said he will recommend to City Council no further changes to the contract. He said the City needs to update its flood preparedness plan, but the City Engineer's Office and County Building Department work well together and this should create no problems going forward.

Ms. Cauthorn said there have been "dueling" contracts prior to this, which this revised contract is

intended to remedy. Noting the agreement is to begin immediately, she said she would consult with Mr. Bertram to determine what hurdles there may be in getting City Council's approval.

President Feathers said if the City Law Director intends to hire expensive outside counsel to finalize this contract there may be lapse in coverage, as the County's responsibility for determining substantial damages has ended. Commissioner White agreed the process for revising the contract has been long and drawn out.

Ms. Hoblitzell and Mr. Wilson agreed that, although not responsible for assessing substantial damages in the City of Marietta, they will continue to work with City officials when needed. Mr. Tucker agreed the County's Building Department has always been very cooperative with the City. Ms. Cauthorn reminded everyone the City is contractually liable, even though the County may assist in certain situations.

RE: BUILDING DEPARTMENT UPDATE

Building Official Chris Wilson updated the Commissioners on his department activities. He provided a financial review for the month of May and year-to-date. He said May's total revenues were \$86,335.36, a healthy increase from April. Year-to-date revenues are reported at \$258,142.27. Mr. Wilson said he is pleased with revenues, as heavy building activity months are yet to come.

RE: TRANSIT PROGRAM POLICY REVISION

Dawn Rauch, Washington-Morgan Community Action Program, provided the Commissioners a revised Paratransit No-Show Policy. She said she drafted this in accordance with directive from the Ohio Department of Transportation. She said the goal is to make passengers more responsible and reliable, which should allow drivers to better schedule and be more efficient.

RE: OCEAN INFORMATION SYSTEM ACCESS

Mr. White moved and Mr. Walters seconded a motion to approve a Security Role Assignment Form for CHIP (Community Housing Improvement Program), adding Kenneth Vigneron as a user on behalf of Washington County, as prepared and requested by Dawn Rauch, Washington-Morgan Community Action Program, and to allow Mr. Feathers to sign the form.

Ms. Rauch said it is appropriate for Mr. Vigneron to be able to access this OCEAN system, as he is the designated Transit and Housing Manager for Community Action, which is a contractor for Washington County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

Michelle Hyer, Buckeye Regional Council, updated the Commissioners on Community Development Block Grant (CDBG) projects, including:

Little Muskingum VFD Equipment

The one quote received was for installation only.
Research suggests Stryker is the only vendor for particular equipment needed.
Ms. Hyer will request a quote for equipment from Stryker.
VFD will pay the difference between the price of equipment and what is available from CDBG.

Little Muskingum VFD Paving

Ms. Hyer is requesting an additional quote for paving project.

RE: CRITICAL INFRASTRUCTURE GRANT

Michelle Hyer, Buckeye Regional Council, reported the Village of Beverly intends to apply for Critical Infrastructure Grant funds for a sludge storage improvements project, with a cost estimate of \$291,640. She said the Village will request \$145,820, and will match that amount with local funds. She said the Village of Beverly is low-to-moderate income and is eligible to apply for this grant, but application must be made by the Commissioners.

Mr. White moved and Mr. Walters seconded a motion to approve the Village of Beverly's pursuit of a Critical Infrastructure Grant, and to allow Michelle Hyer, Buckeye Regional Council, to prepare a pre-application on behalf of the Commissioners.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADJOURNMENT

Mr. White moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:19 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk