

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 29, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Sam Shawver from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., June 29, 2017**

- 9:00 Business Meeting
- 9:30 Tony Scardina, Gary Chancey, Jason Reed, Wayne National Forest - Federal Land Payments to State & Local Governments
- 10:00 Pre-Construction Meeting – Little Muskingum VFD Parking Lot Project (CDBG)
- 10:30 Glen Kelly, EMA Director – Program Update
- 1:30 Jim Black, Greg Daniels, George Broughton – Tax Increment Financing (TIF) Request

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator  
Liquor Permit Application, Outdoor Heaven, Inc.

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Common Pleas Court  
Additional Appropriation – Developmental Disabilities  
Transfer – Commissioners  
Transfer – Treasurer  
Transfer - Board of Elections  
Then & Now's  
Travel – Job & Family Services (2)  
Travel – Child Support  
Jail Contract – Licking County  
Agreement between JFS and Auto Tech & Tire Center  
Agreement between JFS and Career Center Adult Technical Training  
Request to Transfer Vehicle from JFS to Children Services  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts to County Auditor  
Engineer – Change Order #1, Hadley Bridge Deck Replacement Project  
Engineer – Request from City of Marietta for Permissive Tax Funds  
Engineer – Invoice for Vehicle Insurance Reimbursement

**DATES TO REMEMBER**

Courthouse Closed, **Tuesday**, July 4, Independence Day  
Public Hearing, 2018 Tax Budgets, 10:00 a.m., **Thursday**, July 6  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, July 11  
2<sup>nd</sup> Public Hearing, 2017/2018 CDBG Allocation, 9:30 a.m., **Thursday**, July 13  
2<sup>nd</sup> Public Hearing, CDBG Critical Infrastructure Grant, Village of Beverly,  
9:45 a.m., **Thursday**, July 13  
Planning Commission, 7:00 p.m., **Monday**, July 17  
Finance Committee, 10:00 a.m., **Tuesday**, July 18

**RE: AGENDA**

Mr. White moved and Mr. Walters seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the June 22, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

County General, Common Pleas Court	100-0201-53400	\$ 800.00
Developmental Disabilities	210-0620-54000	\$ 30,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRANSFERS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
County General, Misc.	100-0101-53000	100-0109-53200	\$ 10,000.00
County General, Treasurer	100-0130-57100	200-0630-47000	\$ 450.81
County General, Bd. of Elections	100-0160-53700	100-0160-51000	\$ 1,200.00
	100-0160-53700	100-0160-52000	\$ 1,200.00
	100-0160-53700	100-0160-51102	\$ 170.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Walters moved and Mr. White seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Miscellaneous	100-0101-53400	CCAO Service Corp.	\$ 4,511.00
Commissioners	100-0109-53000	Pioneer Chevrolet	\$ 112.00
Maintenance	100-0109-53000	Pioneer Chevrolet	\$ 4,818.60
Maintenance	100-0109-53000	Darla Wilson (Mr. Rooter)	\$ 433.13

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

JFS

Debi Humphries: One-day trip to Columbus to attend New Title XX SSBG Reporting System Training; June 30, 2017.

Candy Nelson, Chris Buchanan: One-day trip to Tuscarawas County to attend Shared Services meeting; July 6, 2017.

CSEA

Kim Hinkle, Devin Thieman: One-day trip to Sardis to attend Certified Public Records Training; September 13, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: JAIL CONTRACT, LICKING COUNTY**

Mr. Walters moved and Mr. White seconded a motion to approve a jail contract for the Licking County Commissioners and Sheriff to house prisoners at the Washington County Jail during the period June 29, 2017 through March 31, 2018, at the daily rate of \$60.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: AGREEMENT BETWEEN JFS AND AUTO TECH & TIRE CENTER**

Mr. White moved and Mr. Walters seconded a motion to approve a contract between Washington County Department of Job and Family Services and Auto Tech & Tire Center, LLC, for Auto Tech & Tire Center, LLC, to provide appropriate service as needed during the period July 1, 2017 through June 30, 2018, for an amount not to exceed \$15,000.00 during the period of the contract, as prepared by Dawn Lucas, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: AGREEMENT BETWEEN JFS AND CAREER CENTER ADULT TECHNICAL TRAINING**

Mr. White moved and Mr. Walters seconded a motion to approve a contract extension between Washington County Department of Job and Family Services and the Career Center Adult Technical Training, for the period July 1, 2017 through September 30, 2018, with all terms and conditions of the contract to remain in full force, as prepared by Dawn Lucas, Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST TO DISPOSE OF VEHICLE, JFS**

Mr. White moved and Mr. Walters seconded a motion to approve a request from Tom Ballengee, Washington County Department of Job and Family Services, to dispose of a 2003 Ford Windstar seven passenger mini-van, by transfer to Washington County Children Services Agency.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

John Albrecht	Matthew Ward	Angela Greathouse	Timothy Vaughn
Darren Witte	Nancy Nida	Zachary & Jamie Ankrom	Amy Fallon
Patricia Eagle	Katie Dickson	Theresa Hescht	Richard Rohr, Jr.
John Raber	David Carpenter	Warner Ogden	Ind. Baptist Mission
Gale Righter	Michael Balsimo	Larry Carney	Kathryn Parsons
Chad & Jennifer Rowley			

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Walters seconded a motion to approve certification of the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to add delinquent amounts to property tax bills:

Natalie Snyder	Kareem Wright	Angela Parker
Michelle Wiltse	Nathan & Melissa Arnold	
Fred & Savannah Newlon		

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CHANGE ORDER #1, HADLEY BRIDGE DECK REPLACEMENT PROJECT**

Mr. Walters moved and Mr. White seconded a motion to approve Change Order #1 for the Hadley Bridge Deck Replacement Project on County Road 12, adding \$72,787.00 to the original contract amount of \$124,221.50, for a revised contract amount of \$197,008.50, due to conditions revealed after the start of the project, contractor Ohio-West Virginia Excavating Company, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST FROM CITY OF MARIETTA FOR PERMISSIVE TAX FUNDS**

Mr. White moved and Mr. Walters seconded a motion to approve a request from the City of Marietta for permissive tax funds in the amount of \$15,000.00 for its 2017 Citywide Asphalt Paving and ADA Curb Ramps Project, as recommended by County Engineer Roger Wright.

The Clerk noted the total project cost is estimated at \$501,810.00, and the balance in the City's permissive tax fund is \$150,920.38.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: INVOICE FOR VEHICLE INSURANCE REIMBURSEMENT FROM MVGT**

Mr. Walters moved and Mr. White seconded a motion to waive requirement for reimbursement of vehicle insurance by the Washington County Engineer from his Motor Vehicle Gas Tax (MVGT) fund, originally paid from the County General, in the amount of \$9,192.60, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: WAYNE NATIONAL FOREST PAYMENTS TO WASHINGTON COUNTY**

Tony Scardina, Gary Chancey, and Jason Reed from the Wayne National Forest shared with the Commissioners an update of funds distribution from activity in the park. Mr. Scardina informed them:

- Disbursements to counties are primarily generated by (1) sale of timber, user fees, etc., (2) payment in lieu of taxes, (3) lease of mineral rights, and (4) royalties.
- Washington County has already received \$66,752.53 this fiscal year.
- No royalty payments are yet available for distribution.
- The Bureau of Land Management recently netted \$5.2M from additional mineral rights leases. This is estimated to provide an additional \$200,000 to Washington County.
- All Ohio counties containing parts of Wayne National Forest benefit from any actions taken in the park area.
- Harvest and sale of timber will begin in 2018, generating additional funds for distribution.
- Payment in lieu of taxes should be received in July.
- Proposed Ohio law requires counties to use 50% of commercial proceeds from activity in Wayne National Forest to maintain roads and bridges, and 50% to benefit public schools.

Mr. Scardina briefed the Commissioners on activities of Wayne National Forest. He noted reduction of user fees will be effective January 1, 2018. He said Haught Run camping site is re-opening.

The Commissioners thanked the park representatives for sharing information with them.

**RE: PRE-CONSTRUCTION MEETING, LITTLE MUSKINGUM VFD CDBG PROJECT**

At 10:00 a.m. the Commissioners conducted a pre-construction meeting for the Little Muskingum Volunteer Fire Department (VFD) Parking Lot 2016 Community Development Block Grant Project. Attending were the Commissioners, the Clerk, Sam Shawver from *The Marietta Times*, Michelle Hyer from Buckeye Hills Regional Council, and Tammy White from Brown Asphalt Paving Company, Inc.

President Feathers asked Ms. Hyer to proceed with the meeting.

Ms. Hyer reviewed with contractor Ms. White important aspects of the project administration. She noted:

This is a Prevailing Wage project.

Subcontractor must provide Bureau of Workers' Compensation and proof of liability insurance coverage.

Project completion date is August 31, 2017.

Commissioner Rick Walters is the Labor Compliance Officer.

Ms. Hyer also provided guidance on payroll and invoice processing.

Mr. White moved and Mr. Walters seconded a motion to approve a Notice of Commencement, a Notice of Award, and a Contract for the Little Muskingum Volunteer Fire Department 2016 Community Development Block Grant Project, construction of a parking lot, contractor Brown Asphalt Paving Company, Inc., in the amount of \$33,542.00, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: WASHINGTON COUNTY ALERT SYSTEM**

EMA Director Glen Kelly and Amy Tucker from the City of Marietta talked with the Commissioners about the Washington County Alert System. Mr. Kelly said he received quotes as follows for one year of service beginning July 1, 2017:

SwiftReach	\$ 9,495
Everbridge	\$ 13,999
CodeRed/OnSolve	\$ 14,500

Mr. Kelly and Ms. Tucker recommended the Commissioners renew with Everbridge for the upcoming year, for the following reasons:

Extensive time and effort from several individuals was needed to implement the current Everbridge system, resulting in a large investment of County and City resources.

The Everbridge system is effective and well-used.

Conversion costs to a different system at this time would be high.  
Service on the Everbridge system has been excellent.

Mr. White moved and Mr. Walters seconded a motion to accept the quote from Everbridge for its mass communication system, for the amount of \$13,999.00, for the year beginning July 1, 2017, in support of the Washington County Alert System, as recommended by EMA Director Glen Kelly.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

#### **RE: EMA UPDATE**

EMA Director Glen Kelly updated the Commissioners on the following:

- The recent full-scale exercise was well-received and of great value, but areas of improvement have been noted.
- There will be a web-EOC class offered in the near future, and Mr. Kelly intends to enroll.
- Another local exercise is being planned for September 28, 2017.
- A tabletop exercise will be held in March or April of 2018.
- Administrative Assistant Lori Price resigned effective June 27, 2017.

The Commissioners encouraged Mr. Kelly to work with Director of Human Resources Kathy Thieman to fill the EMA Office vacancy.

#### **RE: TAX INCREMENT FINANCING (TIF) REQUEST, BROUGHTON COMMERCIAL PROPERTIES**

The Commissioners heard a request from the Southeastern Ohio Port Authority to consider a Tax Increment Financing (TIF) proposal for Broughton Commercial Properties. Attending were:

Jim Black, Executive Director, Southeastern Ohio Port Authority  
David Haas, Board Member, Southeastern Ohio Port Authority  
Greg Daniels, Attorney, Squire, Patton, & Boggs  
George Broughton, Developer  
Gary Doan, Muskingum Township Trustee  
Carolyn Dempsey, Muskingum Township Trustee  
Ken Schilling, Muskingum Township Trustee

Mr. Black said the Port Authority was asked by George Broughton to facilitate tax increment financing (TIF) for upcoming improvements to his development along State Route 821 in Washington County. He said the Muskingum Township Trustees, the Marietta City Schools Board of Education, and the Washington County Career Center Board of Education adopted resolutions in support of the requested TIF in Muskingum Township.

Attorney Daniels noted Ohio state law does not allow for TIF payments directly to townships and fire departments, so the Port Authority is asking the Commissioners to consider payment, and subsequent reimbursement, to the County General fund. Mr. Daniels said this is a routine method of acceptable transactions for TIF. He offered to help identify specific areas of County General fund expenditures that would be eligible uses for TIF.

Mr. Broughton said over the past ten years or so, he has invested approximately \$30 M to develop his property along State Route 821. He said current economic conditions encourage him to pursue this method of financing for near-term projects.

Commissioner White said he, in principle, does not agree with the proposal. He said he would like to see more specific detail in Exhibit A to the Agreement. Specifically, he said parcel numbers would help to ensure a better understanding of the TIF area map.

Commissioner Walters said he is uncertain as to his support of the proposal, due to lack of knowledge and information.

President Feathers said he believes the Commissioners are not against this proposal, but need to ensure all bases are covered. He said it is important to seek advice and consult from County Auditor Bill McFarland and Prosecutor Kevin Rings.

Mr. Broughton said he is ready to proceed with placement of additional buildings and roadways, as utilities and space are available.

Mr. Daniels said the County is at no financial risk with this endeavor, as any shortfall in funding must be absorbed by the applicant (Broughton Commercial Properties).

Mr. Doan said he does not want the community's volunteer fire department or Muskingum Township to be at risk of losing funds. He said the Muskingum Township Trustees would be happy to revise their resolution, if necessary, to ensure no risk to the township or fire department.

Mr. Haas summarized what is needed to be done in the near future:

1. Determine from what specific funds payments can legally be made.
2. Insert a list of parcel numbers in Exhibit A of the agreement.
3. Determine cash flow to and from all parties involved.

4. Obtain approval from County Auditor and Prosecutor.
5. Ascertain there is no liability for Washington County and other entities.

Mr. Feathers said he believes this to be a good project, but he wants to ensure the implementation of it is not too cumbersome for the County Auditor, and there are no risks to participating entities.

*Commissioner Walters exited the meeting at 2:22 p.m.*

**RE: ADJOURNMENT**

Mr. White moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:25 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk