

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 13, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Washington State Community College students Hannah Guiler and Hunter Welch, Lisa Guiler, Southeastern Ohio Port Authority Executive Director Andy Kuhn, Washington County Public Library Director Justin Mayo, Erin O'Neill from *The Marietta Times*, and Acting Clerk Selina Vincent.

**Washington County Commissioners
AGENDA
9:00 a.m., July 13, 2017**

9:00 Business Meeting
9:30 2nd Public Hearing – 2017-2018 CDBG Allocation
9:45 2nd Public Hearing – Village of Beverly Critical Infrastructure Grant
10:00 Public Hearing -2018 Tax Budgets
10:30 Tom Ballengee, Job & Family Services- Update Union Agreement

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator .

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Common Pleas
Additional Appropriation – Job & Family Services
Transfer – Auditor Tax Map (2)
Transfer – Family Children First
Then & Now's
Travel – RSVP (Retroactive)
Travel - Auditor
Family & Children First – Operational Capacity Building Funds Application for SYF 2018
Agreement - FCF & Board of Devel. Disabilities for Evaluation Team for Early Intervention Program
Agreement – Family Children First OFCF Funding
Engineer – Contract OPWC RND 31 Paving Project
Engineer – Bid Recommendation OPWC RND 31 Paving Project
Engineer – Resolution applied to OPWC for Financial assistance for (Road 27, 804, 805, & 3 OPWC Paving Projects)

DATES TO REMEMBER

Finance Committee, 10:00 a.m., Tuesday, July 18

RE: AGENDA

Mr. Walters moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Approval of LEPC Members

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Walters moved and Mr. White seconded a motion to accept the July 6, 2017 minutes. Mr. White said he received a message from Glen Pawloski, requesting adjustment to his statements in the minutes as they may not be completely accurate. Mr. White moved to amend the motion to accept the July 6, 2017 minutes, but allowing for possible future amendment. Mr. Walters seconded the motion

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the July 6, 2017 meeting, reserving the right to amend at a later date.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Walters seconded a motion to approve the following request for additional appropriation.

Common Pleas	200-0207-51001	\$	3,794.00
	200-0207-51101	\$	25.00
	200-0207-51102	\$	369.00
Job & Family Services	200-0720-53400	\$	125,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Auditor (Tax Map)	100-0510-53000	100-0510-54400	\$ 227.79
Family Children First	602-2030-55200	602-2033-56000	\$ 55.18
	602-2030-53501	602-2033-53500	\$ 53.93
Auditor	100-0130-57100	200-0540-48200	\$ 2,402.69

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPOINTMENT OF LEPC MEMBERS

Mr. White moved and Mr. Walters seconded a motion to approve a list of appointments to the Local Emergency Planning Committee provided by EMA Director Glen Kelly.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Common Pleas Court	200-0207-57400	Marietta Office Supply	\$ 1,587.00
Commissioners	100-0100-54000	Washington Co. Engineer`	\$ 227.79
JFS	200-0720-59000	Par Mar Oil Co.	\$ 14,400.00
JFS	200-0720-57400	Washington Co. Commissioners	\$ 919.26
Maintenance	100-0109-53000	Brady's Pest Control	\$ 150.00
Commissioners	100-0870-53006	WWW Interstate Planning	\$ 5,940.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017 and any and all amendments subsequent thereto:

RSVP

Stacy Steed and Lisa Valentine: One-day trip to Athens County to attend Ohio Benefit Bank Community Engagement meeting; July 07, 2017. (Retroactive)

Auditor

William D. McFarland: One-day trip to Columbus to attend County Auditors' Association of Ohio Executive/Legislative Meeting; July 12, 2017. (Retroactive)

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: FCF OPERATIONAL CAPACITY BUILDING FUNDS APPLICATION FOR SYE 2018

Mr. White moved and Mr. Walters seconded a motion to approve the Operational Capacity Building Funds (OCBF Grant) Application for SYF 2018. This is the application for OFCF State Funds of \$15,750.00. This is a yearly application, and only the President has to sign. The County gives them space and that becomes an in-kind match.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: FCF & BOARD OF DEVELOPMENTAL DISABILITIES FOR EVALUATION TEAM FOR EALY INTERVENTION PROGRAM

Mr. Walters moved and Mr. White seconded a motion to approve the President to sign the agreement for provisions of Developmental Evaluations by a Developmental Evaluation Team for the Washington County Early Intervention Program. The provisions of this contract shall become effective on July 1, 2017 and shall remain in force and effect up to and including June 30, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: OHIO FAMILY CHILDREN FIRST (OFCF) FUNDING

Mr. White moved and Mr. Walters seconded a motion to approve the Agreement and Assurance document that is required for OFCF funding that flows through Ohio MHAS, during the period July 1, 2017 to June 30, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CONTRACT OPWC ROUND 31 PAVING PROJECT

Mr. White moved and Mr. Walters seconded a motion to approve the contract with Shelly & Sands Inc. for the OPWC Round 31 Paving Project # CR20U for County Roads 27, 804, 805, 806 and 3 at a cost of \$ 748,848.05 This is historic because it is a joint service where the county is working directly with the townships on various county roads to get them stabilized.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BID RECOMMENDATION OPWC ROUND 31 PAVING PROJECT

Mr. White moved and Mr. Walters seconded a motion to approve the contact to be executed between the Board of Commissioners and Shelly and Sands, Inc. for the OPWC Round 31 Paving Project # CR20U for County Roads 27, 804, 805, 806 and 3 at a cost of \$ 748,848.05.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RESOLUTION FOR APPLICATION TO OPWC FOR FINANCIAL ASSISTANCE

Mr. Walters moved and Mr. White seconded a motion for the Washington County Engineer to apply to the Ohio Public Works Commission for financial assistance for the project entitled Washington County Road 27, 804, 805, 806 and 3 Paving Project.

The Ohio Public Works Commission awarded to Washington County the amount of \$140,500.00 for the Washington County Road 27, 804, 805, 806 & 3 OPWC Paving Project.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

COMMENTS FROM VISITORS

Andy Kuhn introduced himself as the newly hired Executive Director of the Southeastern Ohio Port Authority. He informed the Commissioners he was formerly employed in Raleigh, North Carolina, and had an operating budget of \$3.23 billion. He said he returned to Washington County to help with economic development in this area to the best of his ability. Mr. Kuhn is hoping he can get the community to partner and get involved in making Washington County grow.

RE: 2ND PUBLIC HEARING – 2017/2018 CDBG ALLOCATION

The Commissioners conducted the 2nd public hearing for the 2017 CDBG allocation program. Michelle Hyer from Buckeye Hills Regional Council completed the application and will submit it July 13, 2017. The Commissioners were allocated \$187,000.00 in CDBG funding for a two-year period. The Commissioners selected the following three projects for funding:

- Fair Housing - \$10,000.00
- Grandview Township - \$117,400.00 to purchase a chassis for the emergency squad for New Matamoras
- Little Muskingum VFD - \$14,800.00 to purchase hose, pumps and misc. equipment
- Wesley Township - \$24,800.00 to purchase culverts, with the Township providing installation

The remaining \$20,000.00 will be paid to the Washington County Commissioners and Buckeye Hills for the administration of those programs. Michelle Hyer stated that Fair Housing must be funded every year, and the \$20,000 allocation will cover a two-year period.

Ms. Hyer then presented the Residential Antidisplacement Allocation Assistance Application for the approval. Mr. Walters moved and Mr. White seconded a motion to approve the Application, and for President Feathers to sign it.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Michelle Hyer then presented an Environmental Review Declaration and Certification Form stating the Commissioners will complete the environmental reviews that are required for the projects. Mr. Walters made a motion for the President to sign and Mr. White seconded the motion.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Michelle Hyer presented the Commissioners with a Resolution for Allocations Documentation. Mr. Walters moved and Mr. White seconded a motion to approve.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Ms. Hyer asked if anyone had questions about the 2017 CDBG Allocation Applications process. Ms. O'Neill asked how many submissions they received this year. Ms. Hyer said the Commissioners received four applications, but the one from Lower Salem lacked required income surveys.

Mr. Feathers said the Commissioners sometimes struggle to get people to submit any applications. Ms. Hyer said the Commissioners announce the program in January, and invite applications until a specific day in April. After review and public comment, the Commissioners decide which projects to fund.

RE: 2ND PUBLIC HEARING – VILLAGE OF BEVERLY CRITICAL INFRASTRUCTURE GRANT

Ms. Hyer reported the Washington County Commissioners will be applying for 2017 CDBG Grant. They are applying for the funds for the Village of Beverly and these are set aside funds through ODSA for Critical Infrastructure Project Grants. The Commissioners will be applying for \$145,800.00 for the Village of Beverly. The Village of Beverly will match funds of \$145,840.00 with a total of the project to be \$291,640.00. Mr. Walters moved and Mr. White seconded a motion to approve the Application.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Ms. Hyer also requested a drawdown for the City of Belpre sidewalk 2016 project that has been satisfactorily completed. Mr. White moved and Mr. Walters seconded a motion to approve the President and vice-president to sign the drawdown.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Ms. Hyer presented a Change Order of the City of Belpre Project. They are getting ready to install domes for the ADA ramping that they didn't have in the original quote. She said there are sufficient funds to install them. This change order will extend the completion date by 30 days to August 30, 2017, and add \$800.00 to the contract amount. Mr. White moved and Mr. Walters seconded a motion to approve the change order.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: PUBLIC HEARING, 2018 TAX BUDGETS

At 10:00 a.m. the Commissioners conducted a 2nd Public Hearing on the fiscal year 2018 Tax Budgets for Washington County and Washington County Family & Children First Council. Attending were:

Sandra Kolankiewicz	Susan Tilton	Brenda Riffe	Robin O'Neal
Debbie Peck	Noah Armstrong	Cathy Downer	Sharon Farnsworth
Taneka Ponchak	Sheila Craven	Jamie Keller	Brenda Way
Nancy Felix	Casey Merser	Jennifer Moore	Jane Bateman
Jordan Moore	Theresa Skinner	Tiffany Neil	Christy Combs
Barry Backus	Jackie Biggins	Andrea Boice	Amy Gillard
Hannah Guiler	Lisa Guiler	Hunter Welch	Shelly Vincent

President Feathers said he wanted to clarify the Commissioners are not cutting the budgets or appropriations to two different organizations. He said that is not what is happening at all, but it is the duty of the Commissioners to view tax budgets for the next year, including all county wide tax levies, and they have identified two organizations that have what appear to be excessive carryover. As a result, he said, they are asking for the budget commission to consider lowering that millage for a period of one year.

Ms. Riffe voiced her opinion and said she and several of her stakeholders were there to further protest this cut. She said the carryover was intended for deferred maintenance costs, and she has compiled a capital budget and says that is what the money was set aside for.

Mr. White said the projections he received based on the reduction of millage had a false assumption, as it will only be a \$576,000.00 reduction rather than \$900,000.00 which was indicated the prior week. Mr. White said he wanted to correct that before they went further. Mr. Feathers said this was only for tax year 2018, and further review will be made again next year at this time.

Ms. Tilton says she does not like the term "stockpiling", as she said they have been saving for the future. She said expenses will exceed revenue at some point and they will have to go back on the ballot at that time. She said that is typical, and that is why they have been saving their money. She said she feels that taking any amount of money from them would force them to go back on the ballot later. Ms. Moore voiced her opinion as a recipient of services from the Board of Developmental Disabilities. Mr. White thanked her and said he appreciated her passion, but he again said the Commissioners were not proposing that they cut one single service, and all they are looking at is the carryover that is excessive, and larger than it needs to be. He then added that they have proposed in the past to increase the services.

Mr. White said the Commissioners have extensively parsed the numbers along with the Washington County Auditor, and it falls outside of the range of normal acceptable carryover. He said he believes the Washington County Public Library has excessive carryover as well. Mr. Walters said they are not looking at cutting any services, but the Commissioners are charged with looking at the millage and ensuring it is correct. If you have an operating levy it is intended for those dollars to be spent on current operations. Mr. Walters said that they were simply doing what they are charged to do, which is to simply look at the numbers. Ms. Riffe said she understood that. Mr. Walters noted the Commissioners do not make this decision, but will recommend millage reduction for the Board of Developmental Disabilities and the Public Library to the budget commission. He said the budget commission makes the final determination.

There was lengthy discussion as several individuals expressed their concern about cuts the commissioners were recommending. The Commissioners explained that this is simply a rollback of the millage to address the large carryover amounts, and not cuts to the budget or services

Mr. Mayo, Director of the Washington County Public Library, addressed the Commissioners and said that he understands the position of the Commissioners. The Library is going to make it work, he said. Mr. Mayo said the recommended carryover proposed by the state is four to six months' worth of funding.

President Feathers thanked those attending for sharing their thoughts, and expressed his appreciation for their participation in the budget meeting.

RE: EXECUTIVE SESSION 10:35 A.M.

Mr. White moved and Mr. Walters seconded a motion to enter Executive Session to discuss matters required by federal and state law to be confidential, including consideration of a labor agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed, and at 10:35 a.m. the Commissioners entered Executive Session. President Feathers invited Tom Ballengee to attend.

The Commissioners returned to Regular Session at 11:00 a.m.

RE: MEMORANDUM OF UNDERSTANDING FFY 2017

Mr. White moved and Mr. Walters seconded a motion to approve a Memorandum of Understanding between Job & Family Services and Children Services for the purpose of authorizing the payment of a portion of the federal grant provided to CDJFS and known as the Title XX transfer allocation in order for PCSA to utilize the funds for child protective services.

Mr. White moved and Mr. Walters seconded a motion to approve the Memorandum of Understanding.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: RECESS

At 11:05 a.m. President Feathers declared the meeting in recess until 1:45 p.m.

The meeting resumed at 1:45 p.m.

RE; TAX BUDGET SIGNING FOR FISCAL YEAR 2018

Mr. White moved and Mr. Walters seconded to approve the Tax Budgets for fiscal year 2018 for Washington County and Washington County Family & Children First Council.

Mr. Waters said the Tax Budgets were discussed at length the last two weeks and he is sure the citizens still do not understand what the Commissioners are doing. He said the Commissioners are absolutely not asking anyone to cut benefits. Mr. White said the tax budget is there to predict the revenue for next year. He said it was about as accurate as it could possibly be at this time of the year. Hearing no further discussion at this time Mr. Feathers requested a roll call vote.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADJOURNMENT

Mr. Walters moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:50 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

The Board of Commissioners of Washington County, Ohio met in regular session on the 20th day of July 2017 with Mr. Walters, Mr. Feathers and Mr. White present. The commissioners approved bills to be released for payment this week. The list of bills is on file in the Commissioners' office