

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 27, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Building Official Chris Wilson, Sam Shawver from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., July 27, 2017**

9:00 Business Meeting  
9:30 Bob Kalish – Representative of John Husted, Secretary of State  
10:00 Marcus McCartney & Bob Rothwell, OSU Extension, Agriculture & Natural Resources

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – RSVP  
Additional Appropriation – Children Services (2)  
Additional Appropriation – Common Pleas Court Background Investigators  
Additional Appropriation – Probate/Juvenile Court  
Transfer – Family & Children First  
Transfer – County General  
Then & Now's  
Travel – County Home  
Travel – Job and Family Services (2)  
Request to Transfer Liquor License – Dalzell Carry Out LLC  
Agreement between LEPC and EMA  
Disposition of Refund from Bureau of Workers' Compensation  
Agreement and Resolution for Building Department Services to Village of Bridgeport  
Engineer – Bid Tab and Recommendation - Combined Road Base Stabilization Project  
Engineer – Contract for Combined Road Base Stabilization Project  
Sale of Timber at County Home  
Tax Increment Financing (TIF) Resolution and Agreement  
Delinquent Sewer Accounts

**DATES TO REMEMBER**

Monthly County Home Meeting, 8:30 a.m., **Tuesday**, August 8, at County Home  
Finance Committee, 10:00 a.m., **Tuesday**, August 15

**RE: AGENDA**

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Delete: Additional Appropriation – Probate/Juvenile Court

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the July 20, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

RSVP	210-0710-52000	\$ 1,000.00
	210-0710-52004	\$ 5,000.00
	210-0710-53200	\$ 2,000.00
	210-0710-57400	\$ 5,000.00
Children Services	200-0741-53000	\$ 36,500.00
	200-0743-53000	\$ 450,000.00
Common Pleas	200-0207-51104	\$ 8,100.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Family & Children First	602-2033-51120	602-2033-55204	\$ 1,226.97
County General (I.T.)	100-0101-51001	100-0190-51104	\$ 10,000.00
	100-0101-51104	100-0190-51104	\$ 5,000.00
	100-0100-57100	100-0190-51104	\$ 3,226.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-54000	Herber & Conway, Inc.	\$ 375.00
Commissioners	100-0361-53000	Franklin Co. Coroner	\$ 1,300.00
Commissioners	100-0361-53000	Franklin Co. Coroner	\$ 1,100.00
Sheriff Department	100-0381-53010	Gerhardstein& Branch Co. LPA	\$ 22,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: One-day trip to Parkersburg for resident doctor visit; July 25, 2017 (retroactive).

JFS

Candy Nelson, Chris Buchanan: One-day trip to Zanesville to attend Northwood's presentation on scanning procedures; July 26, 2017 (retroactive).

Candy Nelson: One-day trip to Marysville to attend Readiness Meeting for Ohio Benefits; July 25, 2017 (retroactive).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST TO TRANSFER LIQUOR LICENSE**

Mr. White moved and Mr. Walters seconded a motion to acknowledge receipt of notice from the Ohio Division of Liquor Control that application has been made to transfer liquor license from Michael A. and Vicki E. Kendall, doing business as Dalzell Carry Out, to Dalzell Carry Out LLC, and to return the notice indicating the Commissioners do not request a hearing on the matter.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: AGREEMENT BETWEEN LEPC AND EMA**

Mr. White moved and Mr. Walters seconded a motion to approve an Agreement between Washington County Local Emergency Planning Committee (LEPC) and Washington County Emergency

Management Authority (EMA) to allow for EMA to provide appropriate service to LEPC during the period January 1, 2017 through December 31, 2017, for the amount of \$24,500.00 payable by LEPC to EMA, and to allow Mr. Feathers to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: DISPOSITION OF REBATE FROM BWC**

Mr. Walters moved and Mr. White seconded a motion to distribute rebate in the amount of \$159,217.83 from the Bureau of Workers' Compensation (BWC) for the fiscal year 2015 premium paid by Washington County, as follows:

Budget Stabilization Fund	\$ 37,927.83
County General Fund	\$ 33,326.50
Other Funds	\$ <u>87,963.50</u>
Total	\$ 159,217.83

The Clerk said the rebate from BWC has been received and deposited in the Budget Stabilization Fund, so distribution to County General and other funds will be made by transfers or vouchers. He noted the amount of rebate actually exceeds the premium for 2015, so the amount remaining in the Budget Stabilization Fund represents the excess. Amounts to County General and other funds were determined by what those funds paid in premium. The Clerk said BWC did not specify how to utilize or apply the rebate.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: AGREEMENT AND RESOLUTION FOR BUILDING DEPARTMENT SERVICE TO VILLAGE OF BRIDGEPORT**

Mr. White moved and Mr. Walters seconded a motion to approve a resolution authorizing the Washington County Building Department to provide appropriate building inspection services to the Village of Bridgeport, and an Agreement between Washington County Commissioners and the Village of Bridgeport for such provision, beginning on the date of approval by the Ohio Board of Building Standards, and continuing until such time as either party terminates, as requested by Building Official Chris Wilson.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BID TAB AND RECOMMENDATION FOR COMBINED ROAD BASE STABILIZATION PROJECT**

Mr. White moved and Mr. Walters seconded a motion to accept the bid tab and recommendation of County Engineer Roger Wright to contract with Tri Mor Corporation for the Ohio Public Works Commission Round 31 Combined Road Base Stabilization Project, for the amount of \$496,598.12.

The Clerk noted the following sealed bids were received for this project:

Phenix Stabilization	\$ 514,969.96
TenMile Creek Excavating	\$ 506,748.20
Tri Mor Corporation	\$ 496,598.12

The Clerk said the Engineer's estimate for the project was \$670,583.00.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT WITH TRI MOR CORPORATION FOR COMBINED ROAD BASE STABILIZATION PROJECT**

Mr. White moved and Mr. Walters seconded a motion to approve a contract with Tri Mor Corporation for the Ohio Public Works Commission Round 31 Combined Road Base Stabilization Project, in the amount of \$496,598.12, as prepared and recommended by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: SALE OF TIMBER AT WASHINGTON COUNTY HOME**

Mr. White moved and Mr. Walters seconded a motion to approve a resolution declaring 419 trees on 34 acres of Washington County Home property to be no longer needed or wanted, and to allow for the sale of those trees by sealed bid, as requested by Washington County Home Administrator Jeff Campbell.

The Clerk said Assistant Prosecutor Alison Cauthorn reviewed and revised the proposed contract for this sale, and the project description. He said the documents were also reviewed and accepted by

County Home Administrator Jeff Campbell and Natco Forestry Services, the company that assisted identifying the area, the trees, and the process for public sale. He said legal notice of the sale will be published in the local newspaper on Saturday, July 29, 2017, and on the County's web site. Sealed bids, the Clerk noted, will be opened at 9:30 a.m. on Thursday, August 17, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TAX INCREMENT FINANCING RESOLUTION AND AGREEMENT**

Mr. White moved and Mr. Walters seconded a motion to approve a Tax Increment Financing (TIF) Resolution to declare the improvement to certain parcels of real property in Muskingum Township, Washington County, to be a public purpose and exempt from taxation pursuant to Ohio Revised Code 5709.78(A), providing for collection and deposit of service payments and specifying the purposes for which those payments may be expended.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Mr. White moved and Mr. Walters seconded a motion to approve a Tax Increment Financing Cooperative Agreement for certain property along State Route 821 in Muskingum Township, Washington County, between the Washington County Commissioners, the Southeastern Ohio Port Authority, and Broughton Commercial Properties, LLC (on file in the Commissioners' Office).

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Commissioner White said he appreciates the hard work done by Assistant Prosecutor Alison Cauthorn, County Auditor Bill McFarland, the Southeastern Ohio Port Authority, and George Broughton to allow these documents to be developed, reviewed, revised, and approved in a timely manner. He noted this will be tax relief to Mr. Broughton for up to twenty years for improvements he intends to make to his designated property within the next year.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Walters seconded a motion to approve sending notice to the following holders of delinquent sewer accounts, requesting immediate payment on those accounts: Angel Johnson, Allyson Call, Brandon Leasure, Jean Yost, Michael and Amber Moore, Ted Williams, Ernest Cornell, Erica Counts, Allen Fleming.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: COMMENTS FROM VISITOR**

Devola resident Glen Pawloski provided to each of the Commissioners a copy of an article on Septic Tank Maintenance written by a Water Quality Specialist at The Ohio State University Agricultural Engineering Department. Mr. Pawloski noted the article includes a chart of estimated septic tank pumping frequencies for residential users. He said the chart very clearly indicates recommended septic tank pumping much less frequent than every three (3) years suggested by Josh Lane of the Washington County Health Department. He asked the Commissioners to not adopt any rule or regulation that would usurp this opinion of the expert from The Ohio State University.

**RE: REPRESENTATIVE FROM SECRETARY OF STATE'S OFFICE**

Bob Kalish introduced himself as a Regional Liason for Ohio Secretary of State John Husted. He distributed to each of the Commissioners printed materials from the Secretary of State's office. Mr. Kalish said his region includes sixteen counties. He pointed out several initiatives undertaken by the Secretary of State, and noted upcoming projects.

**RE: OSU EXTENSION UPDATE**

Marcus McCartney updated the Commissioners on several projects of the local office of The Ohio State University Extension Office, Agriculture & Natural Resources Division. He introduced Bob Rothwell as a Master Gardener and Advisory Committee member, and Mariah Stollar as a summer intern.

Mr. McCartney shared with the Commissioners some of his ongoing and upcoming projects, including:

- Boys & Girls Club garden and horticulture
- Goat and sheep workshops
- Mid-Ohio Valley Grazing Conference at the Henthorne farm
- Pasture rotation
- Master Gardener training
- Master Gardener trips
- Plant exchange
- School-based farmers market

Mr. Rothwell reported he works extensively with young men from the Washington County Juvenile Center on the garden behind the OSU Extension Office. He said he believes many of the youth are

gaining much knowledge and experience in this project, which he feels is a huge success. He reported he will soon become more involved in the gardening at the Boys & Girls Club as well.

Ms. Stollar said she appreciates the opportunity to work at the Extension Office, and has learned a great deal from Marcus. She noted her involvement with:

- House visits
- Weed identification
- Soil sampling
- Boys & Girls Club gardening
- Insect and bug traps and research

Mr. McCartney said he is particularly pleased he was awarded a grant to proceed with the school-based farmers market. He said he is planning for the initial market in the fall of 2018, and hopes to include a class from each of the elementary schools in the County. He said the program will allow for students to shop for and learn about the variety of fruits and vegetables available in this area.

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:37 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk