

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 21, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Sam Shawver from *The Marietta Times*, County Engineer Roger Wright, Mike Webber, and Clerk Rick Peoples.

**Washington County Commissioners**  
**AGENDA**  
**9:00 a.m., September 21, 2017**

9:00 Business Meeting  
10:00 Public Hearing – 2018 Transit Program Application

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution – Wellness Incentive Program  
Additional Appropriation – Probate/Juvenile  
Additional Appropriation – Engineer  
Additional Appropriation – Job and Family Services  
Then & Now's  
Travel – Job and Family Services  
Travel – Family & Children First  
Travel – RSVP  
Request from Children Services for Change in Appropriations Distribution Schedule  
Request from Children Services for Tax Levy on May 8, 2018 Ballot  
Contract with Leha Bass – Youth Employment Program, JFS  
Contract with Commissioners for RSVP Senior Wheels Program, JFS  
Contract with Washington County Career Center for Adult Technical Training, JFS  
Request for JFS Management Staff to Receive Certain Union Contract Benefits  
Liquor Permit Transfer, Par Mar Oil Co. (2)  
Letter to Bill McFarland  
Engineer – Change Order #1, Joint Base Stabilization Project  
Engineer – Bid Result, CR 3 Asphalt Paving Project  
Engineer – Bid Specifications and Notice for Re-bid of CR 3 Asphalt Paving Project

**DATES TO REMEMBER**

Township Trustees Association Meeting, 7:00 p.m., **Today**, at County Engineer's Courthouse Closed, **Monday**, October 9, Columbus Day  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, October 10, at County Home  
Planning Commission, 7:00 p.m., **Monday**, October 16  
Finance Committee, 10:00 a.m., **Tuesday**, October 17

**RE: AGENDA**

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustment:

Add: 10:15 Schwendeman Insurance – Proposal for Health Insurance Plan

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the September 14, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick

Walters aye. Motion passed.

**RE: RESOLUTION, WELLNESS INCENTIVE PROGRAM**

Mr. White moved and Mr. Walters seconded a motion to adopt the following Resolution:

**WHEREAS**, employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County; and

**WHEREAS**, Washington County has implemented a Wellness Incentive Program allowing for reduction in premium for health insurance to those employees and elected officials participating in a certain number of wellness activities, including health screenings, annual check-ups, vaccinations, health risk assessment, and other preventative and health-improvement endeavors; and

**WHEREAS**, Washington County provides a portion of the cost of health insurance for eligible employees and elected officials.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County are eligible to participate in health, dental, vision and/or life insurance programs offered by and through the County, with a portion of the premium for health insurance paid by the County.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of Washington County, Ohio that employees and elected officials of Washington County who complete a minimum number of wellness and preventative activities by September 29, 2017, and document those activities on a Wellness Scorecard in accordance with guidelines established for the Washington County Wellness Program will receive a premium credit during the health insurance plan year beginning January 1, 2018 and ending December 31, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for Additional Appropriations:

Probate/Juvenile	215-0344-58203	\$ 31,000.00
MVGT	200-0540-54303	\$ 50,000.00
JFS	200-0720-57400	\$ 50,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sewer	400-0113-57400	Mark Lang	\$ 500.00
Commissioners	100-0100-52000	Ronald Feathers	\$ 351.88
Commissioners	100-0102-57400	Treasurer, State of Ohio (4)	\$ 600.00
Commissioners	100-0102-57401	Treasurer, State of Ohio (4)	\$ 1,800.00
Auditor	200-0122-53403	McKissock. LLC	\$ 1,580.50
Maintenance	100-0109-53000	Berdine's Auto Service	\$ 221.89

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

JFS

Joe Jones: Two-day trip to Dublin to attend Windows 10 training; September 26-27, 2017.

Family & Children First

Cindy Davis: One-day trip to Athens to meet with Ron Rees and Lesli Johnson; October 3, 2017.

RSVP

Lisa Valentine, Stacey Steed: One-day trip to Athens to attend HPIO meeting;

September 19, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CHANGE IN APPROPRIATIONS DISTRIBUTION SCHEDULE, CHILDREN SERVICES**

Mr. White moved and Mr. Walters seconded a motion to approve a request from Children Services to accelerate the December 2017 appropriations transfer to September 2017, due to cash flow issues at Children Services, with no change in the total annual appropriations to Children Services.

Commissioner White expressed disappointment that a representative from Children Services did not attend the meeting to request this action, but instead e-mailed the request. President Feathers said it is time for Children Services to find out from the State of Ohio what will happen when no additional funds are available to Children Services from the County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST FROM CHILDREN SERVICES FOR TAX LEVY**

The Commissioners acknowledged receipt of a Resolution from the Children Services Board of Directors requesting the Commissioners to place a 0.53 mills levy on the May 8, 2018 ballot to the benefit of Children Services, specifically to provide financial resources for the placement of foster children, with anticipated annual revenues of \$750,000. The Clerk noted this is a ten-year levy. He said he will consult with the Prosecutor's Office to proceed with appropriate resolutions and certifications.

**RE: CONTRACT WITH LEHA BASS, YOUTH EMPLOYMENT PROGRAM**

Mr. Walters moved and Mr. White seconded a motion to approve a contract with Leha Bass to participate in the Washington County Department of Job and Family Services Youth Employment Program, during the period September 1, 2017 through December 31, 2017, and to allow Mr. Feathers to sign the contract, as prepared by Candy Nelson, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT WITH COMMISSIONERS FOR RSVP SENIOR WHEELS PROGRAM, JFS**

Mr. White moved and Mr. Walters seconded a motion to approve a contract between the Washington County Department of Job and Family Services (JFS) and the Washington County Commissioners for the benefit of the RSVP Senior Wheels Program, allowing JFS to pay RSVP up to \$12,000.00 during the period October 1, 2017 through September 30, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT WITH WASHINGTON COUNTY CAREER CENTER, JFS**

Mr. Walters moved and Mr. White seconded a motion to approve a contract between the Washington County Department of Job and Family Services (JFS) and the Washington County Career Center (Career Center) to allow JFS to pay the Career Center up to \$25,000.00 during the period September 25, 2017 through June 30, 2018, for adult technical training.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST FOR JFS MANAGEMENT STAFF TO RECEIVE UNION CONTRACT BENEFITS**

Mr. White moved and Mr. Walters seconded a motion to approve a request from Tom Ballengee, Director, Washington County Department of Job and Family Services, for elements in the ratified union contract to be applied to JFS management staff, including work hours, annual leave, sick leave, holidays, day-to-day office activities, etc., with the exception of pay raises.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST FOR LIQUOR PERMIT TRANSFER**

Mr. White moved and Mr. Walters seconded a motion to approve a request to transfer the C1 liquor license from BOPEG, Inc., dba Reno Mini Mart, to Par Mar Oil Company, and a request to transfer the C2 and C2X liquor licenses from BOPEG, Inc., dba Newport Mini Mart, to Par Mar Oil Company, and to not request hearings on the matters.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick

Walters aye. Motion passed.

**RE: LETTER TO COUNTY AUDITOR BILL MCFARLAND**

Mr. Walters moved and Mr. White seconded a motion to approve sending the following letter of congratulations to County Auditor Bill McFarland, acknowledging the excellent audit report recently released by the Auditor of State:

*September 21, 2017*

*Bill McFarland, Auditor  
Washington County Courthouse  
Marietta, Ohio 45750*

*Dear Bill:*

*Our financial and compliance audit for fiscal year 2016 was released by the Auditor of State on September 12, 2017. This annual audit includes not only letters of compliance or noncompliance with regulations, but also financial reports with accompanying footnotes and schedules.*

*We commend you and your staff for another "clean" audit. The report includes an unqualified opinion on the financial reports, no citations for non-compliance with state and federal regulations, no findings for recovery, and no noted weaknesses in internal controls. All in all, our audit report could not be better.*

*We realize there are many people to whom you'll give credit. We, too, acknowledge their input and expertise. It takes a very large team to ensure compliance and accuracy, but it is your leadership and due diligence that make it happen.*

*We extend to you our congratulations on this outstanding audit report, and our appreciation for keeping our records in good order.*

*Sincerely,*

**/s/ WASHINGTON COUNTY COMMISSIONERS**

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CHANGE ORDER #1, OPWC ROUND 31 JOINT BASE STABILIZATION PROJECT**

Mr. White moved and Mr. Walters seconded a motion to approve Change Order #1 for the Ohio Public Works Commission (OPWC) Round 31 Joint Base Stabilization Project, adding \$41,005.60 to the original contract amount of \$496,598.12, for a new contract amount of \$537,603.72, contractor Tri Mor Corporation, due to additional quantities needed to complete the project, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BID RESULT, CR 3 ASPHALT PAVING PROJECT**

The Commissioners acknowledgement notice from County Engineer Roger Wright that the one sealed bid received for the County Road 3 Asphalt Paving Project, from Shelly & Sands, Inc., was not accepted because a required DBE Utilization Plan was not submitted with the bid.

**RE: BID SPECIFICATIONS AND NOTICE FOR RE-BID OF CR 3 ASPHALT PAVING PROJECT**

Mr. White moved and Mr. Walters seconded a motion to approve bid specifications and notice for the re-bid of County Road 3 Asphalt Paving Project, as prepared and requested by County Engineer Roger Wright.

The Clerk noted the estimate for this project is \$1,195,469.07, and the completion date is June 30, 2018.

**RE: PUBLIC HEARING, 2018 TRANSIT PROGRAM**

At 10:00 a.m. the Commissioners conducted a Public Hearing on the application for the 2018 Transit Program. Attending were the Commissioners, the Clerk, and Dawn Rauch and Kenny Vigneron from Washington-Morgan Community Action Program.

Ms. Rauch summarized the budget and the match requirements, and reported the overall budget is approximately \$20,000 to \$30,000 less than current year. She noted the application for 2018 must be submitted by October 5, 2017. Ms. Rauch said there may be a need to reduce service hours due to the budget reduction. She said there may be ways to generate additional revenues, including advertising on vehicles.

**RE: SCHWENDEMAN INSURANCE PROPOSAL**

Larry Schwendeman, Christi Mullins, and Darren Swartz talked with the Commissioners and Director of Human Resources Kathy Thieman about their proposal to provide a health and prescription plan for County employees during 2018.

Mr. Schwendeman said he proposes the County enter into an agreement with The Health Plan (THP). He said the cost in 2018 would be about \$137,000 less than what is proposed by CEBCO (County Employees Benefits Consortium of Ohio). He said THP can customize a wellness program to suit the needs of the County. Commissioner Walters noted Riverside and Grant Hospitals are not in THP's network, and that presents a problem. Mr. Schwendeman said THP would negotiate an arrangement with both Riverside and Grant to allow them to be a part of the County's plan. He said THP works with a number of large employers, and they are very interested in working with Washington County as well.

Reviewing with the Commissioners the THP wellness plan, Mr. Swartz said the focus is on behavioral change. He said the program can be tailored however the County desires.

Mr. Schwendeman said he would be happy to provide any additional information the Commissioners may need to make an informed decision.

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 1:45 p.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk