

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 12, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, AND RICK WALTERS, MEMBER. VICE PRESIDENT DAVID WHITE WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Belpre Township Trustee Asa Boring, Tom Ballengee and Flite Freimann from the Washington County Department of Job and Family Services, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners**  
**AGENDA**  
**9:00 a.m., October 12, 2017**

9:00 Business Meeting  
9:30 Tom Ballengee, JFS – Transfer of Funds  
10:00 Amanda Bohlen, OSU Extension Educator – Budget Request

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution to Create New Fund  
Additional Appropriation – Sewer  
Additional Appropriation – County General, Jail  
Additional Appropriation – County General, Commissioners  
Minus Appropriation - MVGT  
Transfer – Sewer  
Transfer – Auditor  
Transfer – Probate/Juvenile  
Transfer – County General  
Transfer - Sheriff  
Then & Now's  
Travel – Southeast Ohio Building Department  
Monthly Report on Care of Prisoners at County Jail  
CDBG Contract, Delegation of Administrative Activities

**DATES TO REMEMBER**

Planning Commission, 7:00 p.m., **Monday**, October 16  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, October 17, at County Home  
Finance Committee, 10:00 a.m., **Tuesday**, October 17

**RE: AGENDA**

Mr. Walters moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Add: Resolution to Create New Fund (2)  
Additional Appropriation – Engineer (2)  
Engineer – Request to Dispose of Vehicle

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the October 5, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
Motion passed.

**RE: RESOLUTIONS TO CREATE NEW FUNDS**

Mr. Walters moved and Mr. Feathers seconded a motion to create the following new funds, as requested by County Auditor Bill McFarland:

200-0117 Medicaid Local Sales Tax Transition  
 300-0544 Capital Project PID 99928-Federal  
 300-0545 Capital Project PID 102950-Federal

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
 Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for Additional Appropriations:

Engineer	300-0544-55000	\$ 179,715.20
	300-0545-55000	\$ 185,600.44
Sewer	400-0113-53000	\$ 2,500.00
County General, Jail	100-0381-53130	\$ 4,000.00
County General, Commissioners	100-0100-51001	\$ 7,200.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
 Motion passed.

**RE: MINUS APPROPRIATION**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for minus appropriation:

Engineer	200-0540-55000	\$(250,000.00)
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A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
 Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following requests for transfers of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sewer	400-0113-53102	400-0113-53101	\$ 75.00
County General/MVGT	100-0130-57100	200-0540-48200	\$ 2,801.51
Juv. Ct. Felony Del. Care	215-0344-58203	215-0344-58217	\$ 3,500.00
Sheriff's Sales Tax	100-0384-53010	100-0384-54404	\$ 2,250.00
County General, Misc.	100-0101-53400	100-0101-53000	\$ 300.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
 Motion passed.

**RE: THEN & NOW'S**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
CDBG	210-0828-51000	Stryker Sales.	\$ 24,026.40
CDBG	210-0828-51000	Stryker Sales	\$ 310.00
CDBG	210-0828-51000	Stryker Sales	\$ 1,353.00
CDBG	210-0828-51000	Stryker Sales	\$ 502.40
911 Levy	200-0650-54400	Omni Strategic Technologies	\$ 13,386.00
911 Levy	200-0650-54400	Omni Strategic Technologies	\$ 25,996.10
911	200-0364-54400	Creative Microsystems, Inc.	\$ 120,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.  
 Motion passed.

**RE: TRAVEL REQUEST**

Mr. Walters moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Building Department

Chris Wilson: One-day trip to Reynoldsburg to attend mandatory meeting and code book distribution; October 12, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye.

Motion passed.

**RE: MONTHLY REPORT ON CARE OF PRISONERS**

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail for the month of September 2017, revealing a prisoner count of 350 and revenues of \$210,630.00.

**RE: CDBG CONTRACT**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a contract between Washington County and Buckeye Hills Regional Council for the delegation of administrative activities under a Community Development Block Grant (CDBG) Grant from the Ohio Development Services Agency, specifically the 2016 CDBG Program, during the period September 1, 2016 through February 28, 2018, as prepared by Michelle Hyer, Buckeye Hills Regional Council, and to allow Mr. Feathers to sign the contract.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

**RE: REQUEST TO DISPOSE OF VEHICLE, COUNTY ENGINEER**

Mr. Walters moved and Mr. Feathers seconded a motion to approve disposal of a 1991 International 4900 Bucket Truck, no longer needed by the Washington County Engineer, by sale to the Monroe County Engineer's Office for the amount of \$10,000.00, as requested by County Engineer Roger Wright.

Mr. Wright said the truck has aged and is no longer used by his department. He noted he had offered the vehicle to a Washington County township, but cost and lack of a CDL driver didn't allow for that to happen.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

**RE: TRANSFER OF FUNDS FROM JFS TO CHILDREN SERVICES**

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Resolution authorizing the Washington County Department of Job and Family Services to accept up to \$6,761.65 from Gallia County Department of Job and Family Services in Title XX Transfer money, as requested by Tom Ballengee, Director, Washington County Department of Job and Family Services.

Mr. Ballengee explained that Gallia County has remaining Title XX funds that they desire to transfer to Washington County Children Services, but the transfer of these funds must flow through the Department of Job and Family Services of Washington County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

Mr. Walters moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding between Washington County and Washington County Department of Job and Family Services (JFS) and Washington County Children Services Agency (Children Services), to allow for the transfer of \$6,761.65 from JFS to Children Services during the period October 16, 2017 through December 31, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, Rick Walters aye. Motion passed.

Mr. Freimann informed the Commissioners the new One Stop at Job and Family Services is proving to be very successful. He noted there have been some recent job placements through the facility, and he is working to promote it to area agencies and employers.

**RE: OSU EXTENSION BUDGET REQUEST**

The following representatives from OSU Extension discussed with the Commissioners their budget request for fiscal year 2018:

Amanda Bohlen, Co-Director  
Marcus McCartney, Co-Director  
Bruce Zimmer, Co-Director  
Asa Boring, Advisory Committee  
Tom Webster, Advisory Committee  
Shirley Duckworth, Advisory Committee  
Ken Schilling, Advisory Committee  
Marty Clark, Advisory Committee

Mr. Boring mentioned many of the services provided by the Extension Office, including:

Pesticides and fertilizer application permits and certifications  
Farm safety programs

#### 4-H programs

He said the programs are invaluable to the local community, many of which provide not only education but also cost savings. He noted the pesticides and fertilizer application training also prevent health hazards. Mr. Boring said the Extension Office coordinates and facilitates use of many community volunteers, and every person in the County is in some way touched by what is provided by the Extension Office staff. He also noted the excellent training and communications offered by the Extension Office.

Ms. Bohlen said the transition from one director to three co-directors, and reduction in funding, has prompted them to cut expenses throughout the past year, primarily through staffing changes and more efficient operations of the office. She said their request for next year is for \$260,505, which is no change from this year's allocation from the County.

Mr. Zimmer, Mr. McCartney and Ms. Bohlen hi-lighted activities and accomplishments of their specific programs.

President Feathers said he is very pleased they are not asking for an increase from the County during these difficult financial times. He said the Extension Office's plate is full, but they've demonstrated good leadership and partnership in controlling costs while continuing to provide excellent services. He noted the 4-H Program in Washington County is a prime example of the good work being done by the Extension Office in this community.

Mr. Schilling said the Extension Office reaches out into all corners of the community, touching all age levels and segments. He noted the agricultural, 4-H, nutrition, parenting, and wellness programs are all examples of the Extension Office's local impact.

Mr. Webster said the number one goal of the Extension Office during cost-containment discussions was to maintain full-time office hours, and they have been able to make that happen. He noted the staff's salaries are set by headquarters in Columbus, and are not locally controlled.

Commissioner Walters said he too appreciates the efforts of the Extension Office co-directors in becoming more efficient. He said the difficulty in County government is that revenues cannot be increased as they can in the private sector, and often mandates are forced upon the County without adequate funding to comply.

Mr. Feathers thanked the co-directors and advisory committee members for their excellent presentation. He said he would like to keep the Extension Office's funding intact, but the County's budget for fiscal year 2018 is a work in progress.

#### **RE: ADJOURNMENT**

Mr. Walters moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:35 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk