

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 26, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK G. WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustees Gary Doan and Ken Schilling, Karen Doan, Glen Pawloski, Kevin Lewis from Ohio LECET, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
9:00 a.m., October 26, 2017

9:00 Business Meeting

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – County General, Web Check
Additional Appropriation – CEBCO Wellness
Additional Appropriation – Behavioral Health
Additional Appropriation – Children Services
Additional Appropriation – Engineer
Additional Appropriation – W.P. Snyder, Jr. Restoration Project Phase III
Transfer – County General, Commissioners
Then & Now's
Travel – Family & Children First (3)
Travel – Child Support Enforcement Agency
Travel – Building Department
Travel – Commissioners
Travel – Auditor
Drawdown of CHIP Funds
2017 Critical Infrastructure Grant, Village of Beverly
Letter of Support for 2017 Housing Assistance Grant
Request for Commissioners to Pay Postage for Jury Notification Mailing
Request to Hire Part-time Plan Examiner, Building Department
Request for Increase in Hourly Rate upon Completion of Probationary Period
Notice of Closing of Family & Children First Office on November 24, 2017
Request to Donate Used Copier to House of Hope
Engineer – Change Order 1, OPWC Round 31 Paving Project
Engineer – Change Order 1, 2017 Asphalt Paving Program Project

DATES TO REMEMBER

Courthouse Closed, **Friday**, November 10, Veterans Day
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, November 14, at County Home
Senior Levy Committee Meeting, 4:00 p.m., **Thursday**, November 16
Planning Commission, 7:00 p.m., **Monday**, November 20
Finance Committee, 10:00 a.m., **Tuesday**, November 21

RE: AGENDA

Mr. Walters moved and Mr. White seconded a motion to accept the agenda, with the following adjustment:

Add: Minus Appropriation – 911 Levy
Delete: Additional Appropriation – W.P. Snyder, Jr. Restoration Project Phase III

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the October 19, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

County General	100-0392-57400	\$ 3,000.00
CEBCO Wellness	200-2050-53000	\$ 2,000.00
Behavioral Health	200-0610-53000	\$ 50,000.00
Children Services	200-0741-53000	\$ 300,000.00
MVGT	200-0540-55202	\$ 18,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Walters moved and Mr. White seconded a motion to approve the following request for minus appropriation:

911 Levy	200-0650-54400	\$ (52,757.00)
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A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRANSFER

Mr. Walters moved and Mr. White seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0100-53400	100-0100-53500	\$ 1,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Co. General, Misc.	100-0101-53000	Pioneer Chevrolet	\$ 293.56
911 Levy	200-0650-54400	Advanced Bus. Comm.	\$ 541.30
911 Levy	200-0650-54400	Advanced Bus. Comm.	\$ 112.50
911 Levy	200-0650-54400	Advanced Bus. Comm.	\$ 360.00
911 Levy	200-0650-54400	Advanced Bus. Comm.	\$ 675.00
CDBG	210-0828-54000	Wash. Co. Commissioners	\$ 5,000.00
CDBG	210-0828-55000	Wash. Co. Commissioners	\$ 2,500.00
CDBG	210-0828-53000	Brown Asphalt Paving	\$ 1,950.00
Sewer	400-0113-53000	Greenleaf Landscapes	\$ 477.00
Co. General, Maintenance	100-0109-53000	Wash. Co. Health Dept.	\$ 120.00
Sewer	400-0113-53203	Xylem Water Solutions	\$ 236.50
Co. General, Misc.	100-0101-53400	Parks and Meade, LLC	\$ 957.00
Debt Service	700-0114-56100	U.S. Bank	\$ 130,000.00
Debt Service	700-0114-56100	U.S. Bank	\$ 220,000.00
Debt Service	700-0720-56100	U.S. Bank	\$ 50,000.00
Job and Family Services	200-0720-59000	Wash. Co. Children Services	\$ 43,261.65
I.T.	100-0190-53000	Mancan	\$ 114.00
Maintenance	100-0109-53000	Mancan	\$ 461.44

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Family & Children First

Cindy Davis: One-day trip to Athens to attend SE Regional Prevention Council; November 3, 2017.

Sheila Bates: One-day trip to Pickerington to attend Ohio Help Me Grow training;

December 8, 2017.

Cindy Davis: One-day trip to Columbus to attend DODD Credential Rule Workgroup meeting; November 7, 2017.

Cindy Davis: Change in meeting date of previously-approved travel to Columbus, from December 23, 2017 to December 8, 2017.

Child Support

Kim Hinkle, Devin Courtney: One-day trip to Athens to attend BFFTA Quarterly Regional Fiscal Training; November 14, 2017.

Building Department

Chris Wilson, Rick Dostal, Russ Metz: One-day trip to Columbus to attend mandatory training for new building codes; October 23, 2017 (retroactive).

Commissioners

David White, Rick Walters: Three-day trip to Columbus to attend CCAO/CEAO 2017 Winter Conference; December 10-12, 2017.

Auditor

Bill McFarland: One-day trip to Zanesville to attend Auditor of State Regional Meeting; November 8, 2017.

Bill McFarland: Three-day trip to Columbus to attend CAAO 2017 Winter Conference; November 14-17, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. White moved and Mr. Walters seconded a motion to approve drawdown of CHIP funds as follows, and to allow Mr. Feathers and Mr. White to sign the request forms:

<u>Grant</u>	<u>Amount</u>
B-C-16-1CY-1	\$ 3,000.00
B-C-16-1CY-2	\$ 38,314.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: 2017 CRITICAL INFRASTRUCTURE GRANT

Mr. Walters moved and Mr. White seconded a motion to accept the 2017 Critical Infrastructure Grant from the Ohio Development Services Agency, on behalf of the Village of Beverly, in the amount of \$139,700.00, and to allow Mr. Feathers to sign the grant document.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: LETTER OF SUPPORT, 2017 HOUSING ASSISTANCE GRANT

Mr. White moved and Mr. Walters seconded a motion to approve the following letter of support for Washington-Morgan Community Action Program to apply for 2017 Housing Assistance Grant:

October 26, 2017

*David E. Brightbill, Executive Director
Washington-Morgan Community Action Program
218 Putnam Street
Marietta, Ohio 45750*

Re: Support for the 2017 Housing Assistance Grant Program

Dear Mr. Brightbill:

The Board of Commissioners of Washington County supports Community Action's application to the Ohio Department of Development for a FY 2017 Housing Assistance Grant Program. We understand that the funds will be used to provide emergency home repairs and handicapped accessibility modifications to housing occupied by low income families.

Washington County has a current CHIP program that provides owner occupied rehabilitation and home repair activities. However, the demand for emergency home repairs has always exceeded the availability of funding for these services. Homeowners in our County continue to need emergency services that this program can provide.

Home repairs are a priority in Washington County. The County will work with Community Action to help market the program and refer homeowners to the program.

We look forward to working with you during this program.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST FOR COMMISSIONERS TO PAY POSTAGE FOR JURY NOTICES

Mr. White moved and Mr. Walters seconded a motion to approve payment from the Commissioners' accounts for postage to mail approximately 650 jury notices, approximately \$2,470.00, as requested by Sheriff Larry Mincks.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST TO HIRE PART-TIME PLAN EXAMINER IN THE BUILDING DEPARTMENT

Mr. White moved and Mr. Walters seconded a motion to approve the hiring of Jennifer Casey as Part-time Plan Examiner in the Building Department, start date October 27, 2017, hourly rate \$28.00 with a \$2.00 increase after completion of certification, maximum hours per week 28, as requested by Building Official Chris Wilson.

Commissioner White reported he recently talked with Ms. Casey about this position with the Building Department. He said she is able to work at home when appropriate, or in the office when needed, is very knowledgeable, and can work flexible hours. Commissioner Walters said Ms. Casey will be available for walk-throughs with contractors, something not currently offered by the Building Department.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST FOR INCREASE IN HOURLY RATE UPON COMPLETION OF PROBATION

Mr. White moved and Mr. Walters seconded a motion to approve an hourly pay rate increase of \$0.25 for Sarah Boshahri, Permit Clerk in the Building Department, upon successful completion of her probationary period, effective October 23, 2017 (retroactive), as requested by Building Official Chris Wilson.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST TO CLOSE FAMILY & CHILDREN FIRST OFFICE ON NOVEMBER 24, 2017

Mr. Walters moved and Mr. White seconded a motion to approve closing of the Washington County Family & Children First office on Friday, November 24, 2017, with staff using personal/vacation/comp time for that day, as requested by Cindy Davis, Family & Children First.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: REQUEST TO DISPOSE OF UNUSED COPIER AT COUNTY HOME

Mr. White moved and Mr. Walters seconded a motion to approve donation of an unused Canon Color Image Runner C3080 copier to the House of Hope, as requested by Jeff Campbell, Administrator of the Washington County Home.

The Clerk said that, in accordance with County policy, Rita Spence of the County Home determined other County departments were not interested in receiving the copier, and the House of Hope requested to receive it. He said the House of Hope is an Ohio non-profit organization, and is therefore eligible to receive it.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CHANGE ORDER #1, OPWC ROUND 31 PAVING PROJECT

Mr. Walters moved and Mr. White seconded a motion to approve Change Order #1 for the OPWC Round 31 Paving Project, deducting \$21,438.15 from the original contract amount of

\$748,848.05, for a new contract amount of \$727,409.90, contractor Shelly & Sands, Inc., due to less quantities of materials required for field conditions, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: CHANGE ORDER #1, 2017 ASPHALT PAVING PROGRAM PROJECT

Mr. White moved and Mr. Walters seconded a motion to approve Change Order #1 for the 2017 Asphalt Paving Program Project, adding \$61,204.50 to the original contract amount of \$369,933.50, for a new contract amount of \$431,138.00, contractor Shelly & Sands, Inc., due to additional quantities of materials required for field conditions, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: COMMENTS FROM VISITOR

Glen Pawloski asked the Commissioners if they could report on the recent meeting with the Ohio Attorney General and Ohio EPA representatives.

Commissioner White said he believed the meeting to be “less of a home run, but more of an intentional walk”. He said he was disappointed the representatives had no intent of discussing scientific data.

President Feathers said the October 24 meeting was a closed session and due to possible litigation he could not say much about it. He did say, though, the main topic of discussion revolved around a timeline to construct a sewer line in the Devola community. He said it was suggested by the Commissioners that there really is no need to consider a timeline when the sewer line project is still being debated. He noted the intent of the Attorney General’s office was to discuss only statutory law. Mr. Feathers said the visitors were willing to listen, and left the meeting with the intent of getting back to the Commissioners.

RE: ADJOURNMENT

Mr. White moved and Mr. Walters seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:35 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk