

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 2, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK G. WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners**  
**AGENDA**  
**9:00 a.m., November 2, 2017**

9:00 Business Meeting  
10:00 Chris Wilson, Building Official – Department Update  
10:30 Alison Cauthorn, Jeff Campbell, Rita Spence – Proposed Lease of Facility

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Prosecutor  
Additional Appropriation – Developmental Disabilities  
Advance - Engineer  
Transfer – Sheriff (2)  
Transfer – Family & Children First  
Transfer – Maintenance  
Transfer – Building Department  
Transfer – Municipal Court  
Transfer – Building Department  
Transfer – Law Library  
Then & Now's  
Travel – Clerk of Courts  
Travel – County Home (2)  
Grant Agreement – 2017 Community Development Block Grant  
Contract between JFS and Health Department  
Application to Serve on Washington County Behavioral Health Board (3)  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts  
Engineer – Bid Recommendation for County Road 3 Paving Project  
Engineer – Contract for County Road 3 Paving Project  
Engineer – Request to Join National Joint Powers Alliance  
Engineer – Request to Purchase Vehicle (2)

**DATES TO REMEMBER**

Courthouse Closed, **Friday**, November 10, Veterans Day  
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, November 14, at County Home  
Senior Levy Committee Meeting, 4:00 p.m., **Thursday**, November 16  
Planning Commission, 7:00 p.m., **Monday**, November 20  
Finance Committee, 10:00 a.m., **Tuesday**, November 21  
Regular Commissioners' Meeting, 9:00 a.m., **Wednesday**, November 22  
Courthouse Closed, **Thursday and Friday**, November 23 & 24, Thanksgiving

**RE: AGENDA**

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Delete: Advance - Engineer  
Application to Serve on Wash. Co. Behavioral Health Board (1)

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Walters moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the October 26, 2017 meeting.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

Prosecutor	200-0311-57400	\$ 2,750.00
Board of Dev. Disabilities	200-0620-55300	\$ 30,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRANSFERS**

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0381-54200	100-0381-54002	\$ 1,500.00
Sheriff	100-0384-53010	100-0384-57401	\$ 1,000.00
Family & Children First	602-2030-54001	602-2030-53403	\$ 115.00
	602-2030-57402	602-2030-53403	\$ 85.00
County General	100-0109-53000	100-0109-53200	\$ 2,000.00
	100-0170-53203	100-0170-54000	\$ 900.00
	100-0240-57511	100-0240-51102	\$ 1,320.00
	100-0170-51001	100-0170-53000	\$ 4,500.00
Law Library	200-0520-55200	200-0520-54000	\$ 7,000.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>Account</b>	<b>Vendor</b>	<b>Amount</b>
Sheriff Department	200-0382-54003	Southeastern Dry Goods & Trading	\$ 179.96
Commissioners	100-0190-53000	Mancan	\$ 117.45
Commissioners	100-0109-53000	Mancan	\$ 576.80

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Clerk of Courts

Brenda Wolfe: Four-day trip to Columbus to attend Ohio Clerk of Courts Association Winter Conference; November 28 – December 1, 2017.

County Home

Susie Arbaugh: One-day trips to transport residents to doctor appointments; October 31 (retroactive) and November 3, 2017.

Diana Hall: One-day trips as follows:

- St. Marys, WV for resident lunch outing, November 2, 2017
- Parkersburg, WV for resident lunch outing, November 9, 2017
- Vienna, WV for resident outing to mall, November 13, 2017

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: GRANT AGREEMENT, 2017 CDBG**

Mr. Walters moved and Mr. White seconded a motion to approve a Grant Agreement for the 2017 Community Development Block Grant (CDBG) Program, grant number B-F-17-1CY-1, with the Ohio Development Services Agency, in the amount of \$187,000.00, and to allow Mr. Feathers to sign the Agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT BETWEEN JFS AND HEALTH DEPARTMENT**

Mr. White moved and Mr. Walters seconded a motion to approve a contract between Washington County Department of Job and Family Services (JFS) and Washington County Health Department (Health Department) for headlice treatment, education and prevention program, allowing JFS to pay to Health Department up to \$15,000.00 during the period October 1, 2017 through September 30, 2018, as prepared by Dawn Lucas, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPLICATION TO SERVE ON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

Mr. White moved and Mr. Walters seconded a motion to appoint Stacey Adams and Larry Schwendeman to the Washington County Behavioral Health Board of Directors, for the term November 2, 2017 through June 30, 2021.

Commissioner White said he has talked with both candidates, and finds them to be capable and enthusiastic, and believes they will be good additions to the Board of Directors.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. White seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting that payment immediately be made on those accounts:

Denise Vigneron	Brian Ogden	Michael Fronko
Sarah Carpenter	Donald Tallman	Angela Rhodes
Gale Righter	David Miller	Adam Work
Aaron Cunningham	Michelle Higgins	Timothy Vaughn
Kathryn Farsons	Michael Williamson	Ernest Cottrell
David Burns	Patricia Eagle	Richard Rohr, Jr.
John Raber	Zachary Ankrom	Theresa Hescht
David Carpenter	Michelle Wiltse	Chad Rowley
Larry Carney	Sherry Fulton	

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Walters seconded a motion to certify to County Auditor Bill McFarland the following seriously delinquent sewer accounts, requesting him to place delinquent amounts on property tax bills:

Jean Yost	Christopher Carver	Caroline Putnam
Chris Dickson	John Albrecht	H. Clifton Spencer II
Nathan Matheny	Mike Matheny	Angela Parker
Fred Newlon	Nathan Roby	Natalie Snyder
John White	Dave Burt (3)	Joseph Gebczyk
Karen Anstatt	Charles Seaman	Anthony Adams
Victoria Campbell	Janice Robinson	

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BID RECOMMENDATION, COUNTY ROAD 3 PAVING PROJECT**

Mr. White moved and Mr. Walters seconded a motion to accept bid recommendation from County Engineer Roger Wright for the Washington County Road 3 Paving Project, contractor Shelly & Sands, Inc., for the amount of \$1,051,851.00, the only bid received.

The Clerk noted the Engineer's estimate for this project was \$1,195,469.07.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT WITH SHELLY & SANDS, INC. FOR WASH. CO. ROAD 3 PAVING PROJECT**

Mr. Walters moved and Mr. White seconded a motion to approve a contract with Shelly & Sands, Inc., in the amount of \$1,051,851.00, for the Washington County Road 3 Paving Project, as prepared by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST TO JOIN NATIONAL JOINT POWERS ALLIANCE**

Mr. White moved and Mr. Walters seconded a motion to approve application to join the National Joint Powers Alliance, as requested by County Engineer Roger Wright, and to allow Mr. Feathers to sign the application form.

The Clerk noted the Engineer is interested in joining this organization so that he can purchase used Caterpillar equipment, not currently offered in the State of Ohio Purchasing Program. He said Assistant Prosecutor Alison Cauthorn has reviewed the program and determined Washington County is eligible to participate in it. The Clerk said there is no fee for membership in this organization.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: REQUEST TO PURCHASE TRUCKS**

Mr. Walters moved and Mr. White seconded a motion to approve the purchase of the following new vehicles from Pioneer Chevrolet-Cadillac, as requested by County Engineer Roger Wright:

2018 Chevrolet 1500 Silverado Double Cab, \$30,087.00  
2018 Chevrolet 1500 Silverado Single Cab, \$28,455.00

The Clerk said Mr. Wright indicated the purchase price is slightly higher than that on the State of Ohio Purchasing Program due to added options on the vehicles not available on the state program.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: COMMENTS FROM VISITOR**

Glen Pawloski said the State of West Virginia has a "whistleblower" program, whereby state residents can be paid for reporting waste of state dollars. He asked the Commissioners if the State of Ohio has a similar program.

Commissioner White said the Ohio Attorney General has a "tip line", but there is no reward. He said this line is used more for seeking out wrongdoing rather than identifying waste.

**RE: BUILDING DEPARTMENT UPDATE**

Building Official Chris Wilson updated the Commissioners on Building Department activity during the month of October and year-to-date. He reported October revenues of \$61,278, and year-to-date revenues of \$563,236. Mr. Wilson said revenues are on track for reaching the goal for 2017. He noted the majority of permit activity continues to be in the City of Marietta, Washington County, and Belmont County.

Mr. Wilson said his staff will be working on Friday, November 24, but the office will not be open to the public.

**RE: LEASE OF SPACE**

County Home Administrator Jeff Campbell, County Home Fiscal Manager Rita Spence, and Assistant Prosecutor Alison Cauthorn talked with the Commissioners about the possible lease of space at the Washington County Home to a private not-for-profit organization. Mr. Campbell said such lease would require significant construction. Ms. Cauthorn said her interest in developing a lease agreement is to protect the County's interest before, during, and after construction. She said she has determined the lease term length is not limited because the lessee is a non-profit organization, and the Commissioners are not required to solicit competitive bids from prospective tenants. Mr. Campbell said he believes the entire space to be about 13,000 square feet.

Discussion of the proposal included:

- Prevailing Wages
- Shared space, such as parking lot entry and driveway
- Custodial, maintenance, snow removal, lot surface upkeep
- Lease term and amount
- Utilities, security, insurance, equipment and furnishings

Food service  
Signage  
Security deposit  
Smoking area, records storage, laundry service

Mr. Campbell noted this is simply a proposal, and many details must be considered before any commitment is made.

**RE: ENGINEER'S OFFICE**

County Engineer Roger Wright and Highway Superintendent Frank Bland informed the Commissioners employees in the Engineer's Department are considering union representation. Mr. Wright said the driving force of this action appears to be the cost of health insurance.

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. White seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:45 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk