

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 9, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK G. WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., November 9, 2017**

9:00 Business Meeting
10:30 Tammy Bates, Treasurer – Department Update

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Unclaimed Funds
Additional Appropriation – MVGT Reserve for Retainage
Transfer - Sheriff (2)
Transfer – Sewer
Transfer – Developmental Disabilities
Transfer – OPWC Base Stabilization
Then & Now's
Travel – Family & Children First
Travel – Job and Family Services (2)
Travel – Human Resources
Monthly Report of Prisoner Care
Plans Examiner Training, Building Department

DATES TO REMEMBER

Courthouse Closed, **Friday**, November 10, Veterans Day
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, November 14
Senior Levy Advisory Committee Meeting, 4:00 p.m., **Thursday**, November 16
Planning Commission, 7:00 p.m., **Monday**, November 20
Finance Committee, 10:00 a.m., **Tuesday**, November 21
Courthouse Closed, **Thursday and Friday**, November 23 & 24, Thanksgiving

RE: AGENDA

Mr. White moved and Mr. Walters seconded a motion to accept the agenda, with the following adjustments:

Change: Tammy Bates Appointment, from 10:30 a.m. to 10:00 a.m.
Add: Travel – County Home

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the November 2, 2017 and November 7, 2017 meetings.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Walters moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for

Additional Appropriations:

Unclaimed Funds	200-0106-57400	\$ 899.37
MVGT Reserve for Retainage	600-3026-57200	\$ 177,187.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRANSFERS

Mr. Walters moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff	100-0384-53407	100-0384-54004	\$ 2,000.00
	100-0384-53407	100-0384-54002	\$ 2,000.00
Sewer	400-0113-53102	400-0113-53101	\$ 80.00
Developmental Disabilities	200-0620-53410	200-0620-52000	\$ 5,000.00
MVGT Reserve for Retain.	600-3026-57200	200-0540-49200	\$177,187.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Walters seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sheriff Department	100-0384-53130	Cardmember Services	\$ 4,518.78
Maintenance	100-0109-53000	Mancan	\$ 576.80
I.T.	100-0190-53000	Mancan	\$ 117.00
Children Services	200-0741-53000	George Junior Republic in Penn.	\$ 3,275.36
Children Services	200-0741-53000	Christian Children's Home of Oh.	\$ 2,300.00
Children Services	200-0741-53000	Marsh Foundation	\$ 2,200.00
Children Services	200-0741-53000	Mended Reeds	\$ 1,573.00
Children Services	200-0741-53000	House of Samuel	\$ 1,155.00
County Home	200-0630-53000	Carver's Electric	\$ 282.00
Maintenance	100-0109-53000	Treasurer, State of Ohio	\$ 271.25
Maintenance	100-0109-53000	Treasurer, State of Ohio	\$ 271.25
Maintenance	100-0109-53000	Treasurer, State of Ohio	\$ 259.25

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2017, and any and all amendments subsequent thereto:

Family & Children First

Jon Higgins, Elaine Corbitt: One-day trip to Columbus to attend Fidelity EHR Training; November 30, 2017.

JFS

Flite Freimann, Ruth Burdette: One-day trip to Athens to attend Quarterly Fiscal Meeting; November 14, 2017.

Candy Nelson: One-day trip to Columbus to attend a CCMEP Community of Practice meeting; November 13, 2017.

County Home

Susie Arbaugh: One-day trip to Parkersburg, WV to accompany resident to doctor appointment; November 15, 2017.

Human Resources

Kathy Thieman: One-day trip to Columbus to attend 2017 CCAO/CEAO Winter Conference; December 11, 2017.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail for the month of October 2017, revealing a prisoner count of 357 and

revenues of \$224,520.00.

RE: PLANS EXAMINER TRAINING, BUILDING DEPARTMENT

Mr. Walters moved and Mr. White seconded a motion to approve an agreement with LLR Professional Services for Larry Richcreek to provide plans review and training for such review, at the hourly rate of \$50.00, beginning immediately and extending to such time as the Building Official terminates the agreement.

Commissioner Walters noted this agreement is for contract service, and payment will not be made through the payroll system of the County.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: COMMENTS FROM VISITOR

Glen Pawloski asked the Commissioners if they could update him on recent confidential meetings with the Ohio EPA pertaining to the Devola sewer issue. President Feathers said the Ohio EPA is interested only in enforcing the legality of the former Washington County Commissioners' Memo of Understanding/Intergovernmental Agreement with the City of Marietta.

RE: TREASURER'S OFFICE UPDATE

County Treasurer Tammy Bates updated the Commissioners on initiatives in her office. She said she is ready to proceed with securing the SmartBill system for first use in January 2018. She said this system will eliminate the hand-stuffing of property tax bills in the Treasurer's Office, saving much expense, time and effort. She requested permission to proceed with a contract with SmartBill, and she reviewed the value of such a system. The Commissioners asked her to obtain a contract from SmartBill and have it reviewed by the Prosecutor. They authorized her to commit to providing postage in the amount of \$13,201.50 so the project can move forward in a timely manner.

Ms. Bates said she has done extensive review of credit/debit card vendors and is ready to proceed with solicitation of proposals. The Commissioners advised her to consult with the Prosecutor's Office to determine how best to request proposals.

RE: EXECUTIVE SESSION

Mr. White moved and Mr. Walters seconded a motion to enter into Executive Session for the purpose of discussing the purchase of property.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed, and the Commissioners entered Executive Session at 10:20 a.m.

The Commissioners returned to Regular Session at 10:40 a.m.

RE: OFFER TO PURCHASE PROPERTY

Mr. White moved and Mr. Walters seconded a motion to approve extending an offer to purchase property for appropriate local government use.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: ADJOURNMENT

Mr. Walters moved and Mr. Feathers seconded a motion to adjourn.

A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:25 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk