

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 30, 2017 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RICK G. WALTERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., November 30, 2017**

9:00 Business Meeting  
9:30 Sara Kroll, OSU Extension – SNAP Ed Program  
10:00 Flite Freimann, Tom Ballengee, JFS – Youth WIO Agreement  
10:30 Chris Wilson, Building Official – Contract for Inspection Services

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution to Create New Fund  
Additional Appropriation – Behavioral Health  
Additional Appropriation – Sheriff  
Additional Appropriation – JFS  
Additional Appropriation – Real Estate Assessment  
Transfer – Children Services  
Transfer – Sheriff (2)  
Transfer – Clerk of Courts, Title Division  
Transfer – Juvenile Center  
Transfer – Commissioners  
Transfer – County General (2)  
Transfer – Dog & Kennel  
Transfer – Prosecutor DTAC  
Transfer – Job and Family Services  
Transfer – Sewer  
Then & Now's  
Travel – Job and Family Services  
Buyback of Unused Sick Leave from County Home Employees  
Contract with Humane Society of the Ohio Valley  
Request for Change in Compensation for Veterans Commissioners  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts  
Engineer – Change Order #1, 2017 Centerline Striping Project

**DATES TO REMEMBER**

Joint Solid Waste Meeting, 12:00 p.m., **Monday**, December 4, at Lori's Restaurant  
Monthly County Home Meeting, 8:30 a.m., **Wednesday**, December 13  
Finance Committee, 10:00 a.m., **Wednesday**, December 13  
Planning Commission, 7:00 p.m., **Monday**, December 18

**RE: AGENDA**

Mr. Walters moved and Mr. White seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Walters seconded a motion to dispense with the reading and approve the minutes of the November 22, 2017 meeting, with the following adjustments:

Add:     Travel – Family & Children First (2)  
          Transfer – Behavioral Health  
          Payment Provider Agreement for Sub-merchant  
Delete:   Transfer – Clerk of Courts, Title Division

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. White moved and Mr. Walters seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: RESOLUTION TO CREATE NEW FUND**

Mr. Walters moved and Mr. White seconded a motion to approve the County Auditor's request to create the following new fund:

**600-3002 Escrow Prepay**

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for Additional Appropriations:

Behavioral Health	200-0610-51104	\$	8,400.00
Sheriff's Sales Tax	100-0384-57401	\$	1,250.00
Real Estate Assessment	200-0122-55200	\$	1,133,000.00
JFS	200-0720-51105	\$	179.31

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRANSFERS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Children Services	200-0740-51120		\$ 29.99
			\$11,975.45
	200-0740-54400	200-0740-53100	\$ 5,000.00
		200-0740-53203	\$ 500.00
		200-0740-54000	\$ 3,000.00
		200-0740-57000	\$ 3,505.08
		200-0740-57400	\$ 0.36
Sheriff	200-0383-54201	200-0383-54200	\$15,000.00
	100-0385-51001	100-0385-52000	\$ 2,000.00
Probate/Juvenile	100-0330-53403	100-0330-53101	\$ 1,200.00
County General	100-0101-57500	100-0101-51105	\$ 535.00
	100-0109-53600	100-0109-51104	\$ 2,755.00
	100-0140-57400	100-0140-51104	\$ 375.00
	100-0150-54000	100-0150-51104	\$ 200.00
	100-0170-53000	100-0170-51104	\$ 800.00
	100-0201-57511	100-0201-51104	\$ 800.00
	100-0109-53600	100-0366-51104	\$ 1,070.00
	100-0381-53030	100-0381-51104	\$ 1,070.00
	100-0385-54002	100-0385-51104	\$ 841.00
	100-0100-53000	100-0100-51102	\$ 105.00
	100-0240-57511	100-0240-51102	\$ 250.00
	100-0366-51120	100-0366-51102	\$ 1.00
	100-0701-51120	100-0701-51102	\$ 520.00
Dog & Kennel	200-0363-51120	200-0363-51104	\$ 40.00
JFS	200-0720-51101	200-0720-51102	\$ 2,193.00
Prosecutor	200-0141-51105	200-0141-51102	\$ 12.00
Sewer	400-0113-52001	400-0113-51102	\$ 326.00
Behavioral Health	200-0610-51104	200-0610-51102	\$ 852.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Walters moved and Mr. White seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>Account</b>	<b>Vendor</b>	<b>Amount</b>
Senior Levy	200-0703-53000	Belpre Senior Center	\$ 15,500.00
Senior Levy	200-0703-53000	West. Washington County Seniors	\$ 5,460.00

Senior Levy	200-0703-53000	Marietta Senior Club	\$ 2,500.00
Senior Levy	200-0703-53000	Matamoras Senior Citizens	\$ 4,989.90
Senior Levy	200-0703-53000	Independence Senior Citizens	\$ 6,300.00
Senior Levy	200-0703-53000	Lowell Senior Citizens	\$ 850.00
Senior Levy	200-0703-53000	Bartlett Senior Citizens	\$ 500.00
Senior Levy	200-0703-53000	Churchtown Senior Citizens	\$ 500.00
Senior Levy	200-0703-53000	John Dodge Senior Citizens	\$ 2,420.00
Sheriff	100-0380-53010	County Risk Sharing Authority	\$ 689.72
Engineer	200-0540-57200	Armstrong Steel Erectors	\$ 16,072.60
Maintenance	100-0109-53000	Treasurer, State of Ohio	\$ 50.00
Treasurer	100-0130-52000	Tammy Bates	\$ 874.09
Sheriff	200-0383-57400	Ohio Department of Health	\$ 240.00

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Walters seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Years 2017 and 2018, and any and all amendments subsequent thereto:

JFS

Candy Nelson: One-day trip to Columbus to attend CCMEP Community of Practice meeting; January 22, 2018.

Family & Children First

Jon Higgins: One-day trip to Noble County Correction Facility to deliver yarn and pick up blankets; December 5, 2017.

Andrea Nichols, Liz VanPelt: One-day trip to Columbus to attend Help Me Grow training; January 8, 2018.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: BUYBACK OF UNUSED SICK LEAVE**

Mr. White moved and Mr. Walters seconded a motion to approve buyback of unused sick leave from the following fifteen (15) Washington County Home bargaining unit employees, as requested by County Home Administrator Jeff Campbell:

<u>Name</u>	<u>Hours</u>	<u>Total Amount</u>
T. Arbuckle	7.00	\$ 86.80
J. Baker	32.50	\$ 568.43
D. Beck	48.75	\$ 986.70
K. Cannon	40.00	\$ 491.60
B. Corder	72.00	\$1,442.16
A. Farley	18.50	\$ 191.11
B. Farley	26.00	\$ 319.54
T. Ferrell	46.50	\$ 950.46
D. Haught	80.00	\$1,002.50
T. Hopkins	69.00	\$ 712.77
L. Luke	72.00	\$ 884.88
M. Moore	72.00	\$ 768.24
M. Myers	80.00	\$ 992.00
Y. Smith	32.00	\$ 647.68
B. Tyson	19.50	\$ 252.33

Commissioner White said this payment of unused sick leave to certain employees at the County Home is in accordance with the negotiated union agreement.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CONTRACT WITH HUMANE SOCIETY OF THE OHIO VALLEY**

Mr. White moved and Mr. Walters seconded a motion to table a proposed contract with the Humane Society of the Ohio Valley for the period January 1, 2018 through December 31, 2018, pending further review of it.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CHANGE IN COMPENSATION FOR VETERANS SERVICES COMMISSIONERS**

Mr. White moved and Mr. Walters seconded a motion to approve an increase in compensation as follows for Veterans Services Commissioners, as requested by Brian Giese, Executive Director, Veterans Services:

Increase from \$218.10 per pay (\$5,670.60 annually) to \$350.00 per pay (\$9,100.00 annually), effective upon appointment or reappointment dates as noted below:

2018 AMVETS Representative  
2019 Military Order of the Purple Heart Representative  
2020 American Legion Representative  
2021 Veterans of Foreign Wars Representative  
2022 Disabled American Veterans Representative

Commissioner White noted in-term increases are not included in this action, and thus only one member's compensation will increase each year over the next five years. He said eventually, though, all five members will be compensated at the higher rate of pay.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Walters moved and Mr. White seconded a motion to approve sending notice to the following holders of delinquent sewer accounts, requesting that payment immediately be made on those accounts:

Phil Coyner	Quentin Willey	Daniel Brown
Lucille Hupp	Brandon Leasure	Katie Dickson
Michelle Wiltse	Ted Williams	Michael Snyder
Allen Fleming	Erica Counts	Ernest Cornell
Tina McClung	Jean Yost	Kyle Hodge
Lisa Willey	John Church	Kelly Offenberger

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Walters seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

Christopher Carver	Brian Ogden	Denise Vigneron
Donald Tallman	Sarah Carpenter	Sherry Fulton
Aaron Cunningham	Michelle Higgins	Angela Rhodes
Gale Righter	Michael Balsimo	David Carpenter
Theresa Hescht	Nathan Roby	Larry Carney
Timothy Vaughn	Chad Rowley	John Raber
Richard Rohr, Jr.	Zachary Ankrom	Patricia Eagle

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: CHANGE ORDER #1, 2017 CENTERLINE STRIPING PROJECT**

Mr. White moved and Mr. Walters seconded a motion to approve Change Order #1 for the 2017 Centerline Striping Project, contractor Oglesby Construction, Inc., adding \$3,870.05 to the original contract amount of \$28,383.20, for a revised contract amount of \$32,253.25, due to additional centerline mileage, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: SNAP-ED PROGRAM, OSU EXTENSION**

Sara Kroll from the OSU Extension Office, updated the Commissioners on the SNAP-Ed Program in Washington County. She informed the Commissioners the Program has a new Educator, who is preparing nutrition programs for Oriana House and Washington Elementary School. She said she continues to offer Cooking Matters programs in a variety of locations, including two new locations of elementary schools in Belpre and New Matamoras.

**RE: YOUTH WIOA PROGRAM**

Mr. Walters moved and Mr. White seconded a motion to approve a Subgrant Agreement between the Washington County Department of Job and Family Services, and Ohio Valley Employment Resources to implement and guide the Workforce Innovation and Opportunity Act (WIOA) youth program in Washington County during the period July 1, 2017 through June 30, 2018, renewable for an additional three years at the discretion of both parties to the Agreement, as requested by Flite Freimann and Tom Ballengee of Washington County

Department of Job and Family Services.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

Mr. Freimann informed the Commissioners his agency is in the process of filling two or three positions shortly after the first of the year.

**RE: BUILDING INSPECTION SERVICES AGREEMENT**

Building Official Chris Wilson said he has been working with the Guernsey County Commissioners to secure an agreement to provide building inspection services to the County. He said the Commissioners from Guernsey County are terminating their agreement with Mid-East Building Department to provide such services, effective December 31, 2017, and have agreed to enter into contract with the Southeast Ohio Building Department for building inspection services beginning on or about January 1, 2018. Mr. Wilson said Guernsey County may have available office space for his use. He said he is also working with Cambridge City Council on a similar agreement for the City of Cambridge.

**RE: PAYMENT PROVIDER AGREEMENT FOR SUB-MERCHANT**

Building Official Chris Wilson informed the Commissioners they have not yet entered into agreement with Persolvent for credit/debit card processing in the Building Department. He provided an agreement reflecting processing fees of 3.00% for credit cards and 1.00% for ACH.

Mr. Walters moved and Mr. White seconded a motion to approve a Payment Provider Agreement for Sub-merchant with Persolvent, to allow for processing of credit and debit card payments for services provided by the Southeast Ohio Building Department, as requested by Building Official Chris Wilson.

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

**RE: DTAC FUND ANNUAL REPORTS**

The Commissioners acknowledged receipt of annual reports on financial activity of the County Treasurer's and Prosecutor's respective delinquent tax and assessment collection (DTAC) funds for the year ending November 30, 2017, as required by Ohio Revised Code Section 321.261(C).

**RE: ADJOURNMENT**

Mr. Walters moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk