

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 11, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen and Marcia Pawloski, Kevin Ritter, Kevin Lewis representing Ohio LECET, County Auditor Bill McFarland, and Clerk Rick Peoples.

Washington County Commissioners
AGENDA
9:00 a.m., January 11, 2018

9:00 Business Meeting
9:30 Roger Wright, Co. Engineer – ADA Ramp

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator
Addendum to Labor Agreement, Developmental Disabilities

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – CHIP-HOME 2017 (3)
Additional Appropriation – Family & Children First (4)
Additional Appropriation – 2017 TRANSIT
Additional Appropriation – Developmental Disabilities
Additional Appropriation - Sheriff (2)
Additional Appropriation – Prosecutor
Additional Appropriation – Probate/Juvenile (3)
Additional Appropriation – Juvenile Center (3)
Minus Appropriations – Family & Children First
Transfer – Sheriff (2)
Transfer – Building Dept. (2)
Transfer – Auditor
Transfer - Veterans
Then & Now's
Travel – Family & Children First (4)
Travel – County Home (2)
Travel – Recorder
Travel – Building Department
Notice of Closing of Recorder's Office on November 23 and December 24
Drawdown Request – CHIP Funds (2)
Hardware Service Maintenance Agreement with Civica CMI
Contract with Tonya Davis, Building Bridges to Careers Coordinator
Frost Law Resolution – Aurelius Township
Monthly Report on Care of Prisoners
Annual Report from Sheriff on Fees Due and Unpaid
Engineer – 2017 County Highway System Mileage Certification
Delinquent Sewer Account

DATES TO REMEMBER

Courthouse Closed, **Monday**, January 15, Martin Luther King, Jr. Day
Finance Committee, 10:00 a.m., **Tuesday**, January 16

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Delete: Additional Appropriation – Probate/Juvenile (3)
Additional Appropriation – Juvenile Center (3)

A calling of the roll resulted in the following vote: Ronald Feathers aye, David White aye, Rick Walters aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the January 4, 2018 Regular meeting, the January 8, 2018 Organizational Meeting, and the January 10, 2018 Special Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

CHIP – HOME 2017	210-0808-51000	\$ 59,122.00
CHIP – CDBG 2017	210-0807-51001	\$ 33,738.00
CHIP – CDBG 2017	210-0807-53000	\$ 49,000.00
Family & Children First	602-2031-53001	\$ 2,472.32
	602-2032-53500	\$ 1,471.30
	602-2032-57400	\$ 342.12
	602-2035-53000	\$ 15,728.38
Transit 2017	215-0850-57400	\$ 6,831.00
Dev. Disabilities	210-0620-54400	\$ 20,000.00
County General, Jail	100-0381-53150	\$ 62.40
Prosecutor’s DTAC	200-0141-51105	\$ 25.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to table a request for additional appropriation from the Sheriff in the amount of \$6,619.61 for Jail equipment, pending consultation with the Sheriff’s Office.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for minus appropriation:

Family & Children First	602-2031-53000	\$(50,000.00)
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A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff’s Sales Tax	100-0384-57800	100-0384-54409	\$ 20,000.00
	100-0384-57800	100-0384-54403	\$ 6,421.84
Co. Gen., Unexp. Emerg.	100-0102-57401	100-0170-55200	\$ 4,180.00
	100-0102-57401	100-0170-54000	\$ 1,120.00
Co. Gen., Treasurer	100-0130-57100	200-0540-48200	\$ 2,192.00
Co. Gen., Miscellaneous	100-0101-51105	100-0700-51105	\$ 110.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW’S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now’s:

Dept	Account	Vendor	Amount
Veterans	100-0700-57401	Warren’s IGA	\$ 248.70
Veterans	100-0700-57401	K-Mart	\$ 575.04
Veterans	100-0700-57401	City of Mtta, Water	\$ 103.71
Veterans	100-0700-57401	Wells Fargo Mortgage	\$ 400.00
Veterans	100-0700-57401	AEP	\$ 110.07
Veterans	100-0700-57401	AEP	\$ 399.89
Veterans	100-0700-53000	Kinetic Networking	\$ 305.00
Veterans	100-0700-57400	Employment Publishing	\$474.24

Veterans	100-0700-57400	The Marietta Times	\$ 406.23
Veterans	100-0700-57400	P'burg New Sentinel	\$ 176.00
Commissioners	600-3005-57400	Wash. Co. Comm.	\$ 451.92
Commissioners	600-3005-57000	Mtta/Wash. Co. CVB	\$ 4,067.31
Sewer	400-0113-53000	Treas. State of Ohio	\$ 200.00
Commissioners	100-0109-53000	Rumpke	\$ 110.00
Children Service	200-0740-52000	Sabrina Buchanan	\$ 493.44
JFS	200-0720-57400	CWS	\$ 828.00
JFS	200-0720-53400	Community Action.	\$ 8,987.13
JFS	200-0721-57401	Career Center	\$ 360.00
Children Services	200-0740-52000	Brookanne Dixon	\$ 220.39
Children Services	200-0740-52000	Tamatha Downs	\$ 652.32
Children Services	200-0740-52000	Candice Gabriel	\$ 140.64
Children Services	200-0740-52000	Yvonne Garvey	\$ 116.16
Children Services	200-0740-52000	Lindsay Hiatt	\$ 106.08
Children Services	200-0740-52000	Allison Hutchings	\$ 110.88
Children Services	200-0740-52000	Tonya Kidder	\$ 331.68
Children Services	200-0740-52000	Jessica Sowers	\$ 156.00
Children Services	200-0740-52000	Deidra Cox	\$ 159.22
Children Services	200-0740-52000	Amy Handschumacher	\$ 109.44
Children Services	200-0740-52000	Lisa Stewart	\$ 192.66
Children Service	200-0741-52000	Michelle Richards	\$ 263.34
Children Services	200-0740-53000	Safely Home	\$ 5,964.10
Children Services	200-0740-53000	Family Wellness	\$ 5,772.00
Children Services	200-0743-53000	Erica Dodge	\$ 480.00
Children Services	200-0740-53000	Sojourners	\$ 2,538.00
Children Services	200-0743-53000	Courtney Stengel	\$ 180.00
Children Services	200-0740-53000	Marsh Foundation	\$ 2,400.00
Children Services	200-0743-53000	Margaret Richards	\$ 730.00
Children Services	200-0740-53000	Nat. Youth Advocate	\$ 117.59
Children Services	200-0743-53000	Michelle Richards	\$ 900.00
Children Services	200-0743-53000	Kami Schilling	\$ 240.00
Children Services	200-0740-53000	Necco	\$ 3,228.00
Children Services	200-0743-53000	Lisa Stewart	\$ 1,480.00
Children Services	200-0743-53000	Virginia Vincent	\$ 300.00
Children Services	200-0743-53000	Konnie Yoho	\$ 720.00
Children Service	200-0740-53000	Transitions for Youth	\$ 4,320.00
Commissioners	100-0109-54000	Marietta Paint Store	\$ 249.04
Commissioners	100-0109-54000	Marietta Paint Store	\$ 201.27
Commissioners	100-0109-54000	Marietta Paint Store	\$ 249.99
Commissioners	100-0101-53000	DDTI	\$ 6,950.00
Commissioners	200-0369-53200	AT & T	\$ 489.80
Commissioners	100-0100-53000	Gov.Deals	\$ 308.32
Commissioners	100-0101-53000	DeNovo Consulting	\$ 7,450.00
Children Services	200-0743-53000	Amy Hanschumacher	\$ 480.00
Children Services	200-0740-53000	House of Samuel	\$ 1,260.00
Children Services	200-0743-53000	Elisha Davis	\$ 240.00
Children Services	200-0740-53000	Children's Home	\$ 2,760.00
Children Services	200-0743-53000	Adria Handley	\$ 240.00
Children Services	200-0740-53000	Gge. Jr. Republic	\$ 10,719.36
Children Services	200-0743-53000	Samantha Drinkard	\$ 830.00
Children Services	200-0743-53000	Deidra Cox	\$ 600.00
Children Services	200-0740-53000	Village Network	\$ 2,342.04
Children Services	200-0743-53000	Cassidi Shoaf	\$ 115.00
Children Services	200-0743-53000	Noelle Long	\$ 840.00
Children Services	200-0740-53000	Elisha Davis	\$ 122.50
Children Services	200-0740-53000	Samantha Drinkard	\$ 253.89
Children Services	200-0740-53000	Adria Handley	\$ 130.00
Children Services	200-0740-53000	Lesley Fisher	\$ 476.00
Children Services	200-0740-53100	Wash. Co. Comm.	\$ 1,710.59
Children Services	200-0741-53000	Wash Co. Comm.	\$ 680.00
Children Services	200-0740-52000	FNB of Omaha	\$ 129.00
Children Services	200-0740-52000	FNB of Omaha	\$ 158.40
Children Services	200-0743-57400	Once Upon a Child	\$ 347.60
Children Services	200-0740-57000	Once Upon a Child	\$ 150.00
Children Services	200-0740-57000	K-Mark #7477	\$ 300.00
Children Service	200-0743-57400	K-Mart #7477	\$ 864.04
Sewer	400-0113-53000	IVS HYDRO	\$ 600.00
Sewer	400-0113-54000	NAPA	\$ 323.45
Commissioners	200-0364-53000	Horizon	\$ 1,700.00
Commissioners	100-0109-54000	Agland Co-Op	\$ 224.75
Commissioners	100-0190-54000	CDW	\$ 102.82
Commissioners	100-0109-53000	Am.Telephone	\$ 838.50
Sewer	400-0113-53000	Rumpke	\$ 110.20
Commissioners	200-0364-53000	CMI	\$13,993.58
Commissioners	200-0364-53000	CMI	\$ 20,985.22
Commissioners	200-0364-53000	CMI	\$ 29,167.54
Commissioners	100-0602-53000	Oh. Dept. of Health	\$ 1,899.83
Commissioners	100-0109-53200	AT & T	\$ 1,456.62

Prosecutor	200-0311-57400	Cellebrite, Inc.	\$ 9,000.00
Sewer	400-0113-53000	AEP	\$ 491.64
Commissioners	100-0190-53202	Verizon	\$ 287.38
Sewer	400-0113-53000	AEP	\$ 228.62
Sewer	400-0113-53000	AEP	\$ 976.14
Commissioners	100-0190-53000	Mancan	\$ 248.70
Sewer	400-0113-53100	AEP	\$ 236.53
Sewer	400-0113-53100	AEP	\$ 332.38
Sheriff	100-0381-53040	Lexipol, LLC	\$ 7,376.00
Sheriff	100-0384-57401	Stoney Memorial	\$ 6,992.89
Sheriff	100-0381-53130	Verizon	\$ 317.54
Sewer	400-0113-53000	City of Marietta	\$ 1,224.00
JFS	200-0720-53400	Rebecca McVey	\$ 265.50
JFS	200-0720-53400	Tammy Newbrough	\$ 263.25
JFS	200-0720-53400	Sandra Venham	\$ 218.25
JFS	200-0721-57401	WCCC	\$ 5,437.82
JFS	200-0721-57401	City of Marietta	\$ 714.14
JFS	200-0721-57401	D&S Div. Tech.	\$ 100.00
JFS	200-0720-53400	Nat. Church Resid.	\$ 4,077.64
JFS	200-0720-53400	Ohio Valley Cab	\$ 5,549.00
JFS	200-0720-53400	Par Mar Oil	\$ 654.37
JFS	200-0720-59000	Megan Krivchenia	\$ 617.50
JFS	200-0720-59000	Christina Thomas	\$ 190.00
Commissioners	200-0364-53000	Priority Dispatch	\$ 730.00
Commissioners	200-0364-53000	Priority Dispatch	\$ 730.00
Commissioners	100-0361-53000	James E. Ferguson	\$ 498.00
Commissioners	100-0100-57501	Buckeye Hills RC&D	\$ 400.00
Commissioners	100-0101-53301	SR Properties	\$ 1,500.00
Commissioners	100-0101-53400	Comp Management	\$ 901.75
Commissioners	100-0101-53400	Comp Management	\$ 266.25
Commissioners	100-0100-57501	CCAO.	\$ 8,008.00
Commissioners	100-0101-57000	Wash. Co. JFS	\$ 1,121.76
Commissioners	100-0240-51104	City of Marietta	\$ 388.40
Commissioners	100-0601-57401	Marietta City Health	\$ 1,000.00
Commissioners	100-0100-53000	Marietta City Health	\$ 455.00
Commissioners	100-0109-53000	Morrison, Inc.	\$ 569.39
Common Pleas	100-0201-53400	Forensic Diagnostic	\$ 250.00
County Home	200-0630-53000	Christopher Linscott	\$ 270.00
County Home	200-0630-53500	Carver's Electric	\$ 1,469.86
County Home	200-0630-54000	La Jon Inc.	\$ 233.68
JFS	200-0720-59000	Colonial Terrace	\$ 415.00
JFS	200-0720-59000	Bryon Querrey	\$ 1,000.00
JFS	200-0721-57401	WCCC	\$ 360.00
Bd. of Development Dis.	215-0620-53420	Scott McWilliams	\$ 163.02
Bd. of Development Dis.	215-0620-53420	Jennifer Clatterbuck	\$ 141.87
Bd. of Development Dis.	215-0620-53420	Sam McWilliams	\$ 200.00
Bd. of Development Dis.	215-0620-53420	Amazon	\$ 118.97
Bd. of Development Dis.	200-0620-53500	Franklin Fire	\$ 120.00
Bd. of Development Dis.	200-0620-53500	Beckers	\$ 460.00
Bd. of Development Dis.	200-0620-53000	Skill Path Seminars	\$ 149.00
Bd. of Development Dis.	200-0620-53000	OACBD	\$ 14,520.00
Commissioners	100-0109-53000	Murray's Glass	\$ 375.00
Commissioners	100-0109-53000	Greenleaf Land.	\$ 2,540.00
Commissioners	200-0364-53000	Priority Dispatch	\$ 1,108.00
Sheriff	200-0315-53100	Wash. Cty Comm.	\$ 330.30
Sheriff	100-0381-53130	Verizon	\$ 134.08
Commissioners	100-0100-53203	WASCO	\$ 7,417.49
Common Pleas	100-0201-53400	Forensic Diagnostic	\$ 125.00
Law Library	200-0520-54000	Wolters Kluwer Law	\$ 331.54
Law Library	200-0520-54000	Thomson	\$ 224.15
County Home	200-0630-54000	Filtech	\$ 226.92

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018, and any and all amendments subsequent thereto:

Family & Children First

Sheila Bates: One-day trip to Columbus to attend Help Me Grow Home Visiting Training; January 17, 2018.

Elaine Corbitt: One-day trip to Columbus accompanying family to hospital; January 22, 2018.

Cindy Davis: Several trips throughout the year to Columbus and Zanesville to attend OFCFC Association Meetings, OFCFC Executive Committee Meetings, Early Intervention Stakeholders Meetings, and OCFC Regional Meetings; request with specific dates on file in the Commissioners' Office.

Elaine Corbitt: Several trips throughout the year to Athens and Zanesville to attend Southeast Ohio Trauma Informed Care Collaborative meetings and Wraparound Learning Collaborative meetings; request with specific dates on file in the Commissioners' Office.

County Home

Susie Arbaugh: One-day trip to Columbus to transport resident to doctor; January 8, 2018 (retroactive).

Susie Arbaugh: One-day trip to Zanesville to transport resident to doctor; January 9, 2018 (retroactive).

Susie Arbaugh: One-day trip to Parkersburg, WV to transport resident to doctor; January 11, 2018.

Recorder

Tracey Wright: Two-day trip to Columbus for Continuing Education; February 13-14, 2018.

Tracey Wright: Four-day trip to Butler to attend Summer Conference; June 10-13, 2018.

Tracey Wright: One-day trip to Columbus for Continuing Education; September 20, 2018.

Tracey Wright: Three-day trip to Columbus to attend Winter Conference; November 14-16, 2018.

Building Department

Chris Wilson: Four-day trip to Boston, MA, to attend Tyler Connect 2018 Conference; April 22-25, 2018.

Commissioner White said he was inclined to vote against approval of so much travel requested throughout the year for Family & Children First staff, in light of the budget constraints being felt by all County departments. He said these travel funds for Family & Children First might better be used later in the year. Mr. White said he would approve the requests, though, as Family & Children First is a separate council of government and they should be able to transfer funds to and from other line items if needed.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: NOTICE OF OFFICE CLOSING, RECORDER

The Commissioners acknowledged receipt of a notice the Recorder's Office will be closed on Friday, November 23, 2018, and Monday, December 24, 2018, with staff using vacation leave.

RE: DRAWDOWN OF CHIP FUNDS

Mr. White moved and Mr. Feathers seconded a motion to approve drawdown of the following CHIP funds, and to allow Mr. Walters and Mr. White to sign the requests:

B-C-16-1CY-1	\$ 6,960.00
B-C-16-1CY-2	\$ 42,532.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: HARDWARE SERVICE MAINTENANCE AGREEMENT WITH CIVICA CMI

Mr. Feathers moved and Mr. White seconded a motion to approve renewal of a hardware maintenance agreement with Civica CMI for equipment in the Sheriff's Office, for the amount of \$3,700.00, during the period January 1, 2018 through December 31, 2018, and to allow Mr. Walters to sign the renewal agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT WITH TONYA DAVIS

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with Tonya Davis to serve as Building Bridges to Careers Coordinator, for the hourly rate of \$20.00, average maximum of 30 hours per week, during the period January 1, 2018 through December 31, 2018, as prepared and requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: FROST LAW RESOLUTION, AURELIUS TOWNSHIP

Mr. White moved and Mr. Feathers seconded a motion to approve a request from the Aurelius Township Trustees to participate in Washington County's frost law provisions for 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail, revealing a prisoner count of 321 and revenues of \$219,540.00.

RE: ANNUAL REPORT OF FEES DUE AND UNPAID, SHERIFF

The Commissioners acknowledged receipt of an annual report on fees that have been due to the Sheriff's Office and unpaid for more than one year from January 1, 2016 through December 31, 2016, reflecting:

Jail Fees	\$ 22,971.97
Warrant & Civil Service Fees	<u>265,052.34</u>
Total	\$ 288,024.31

RE: 2017 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Mr. White moved and Mr. Feathers seconded a motion to approve the 2017 Washington County Highway System Mileage Certification, reflecting total length of county-maintained public roads in Washington County of 339.080 miles, as prepared by County Engineer Roger Wright.

RE: DELINQUENT SEWER ACCOUNT

Mr. White moved and Mr. Feathers seconded a motion to approve sending notice to the following holder of delinquent sewer account, requesting he immediately make payment on his account: Leith Stetson.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADA RAMP

County Engineer Roger Wright and Building Official Chris Wilson talked with the Commissioners about a proposed ADA ramp being installed at the Putnam Street entry to the Commissioners' Office. They presented a few options, and described the advantages and disadvantages of each. Commissioner White said this review has been undertaken to make the office area more accessible, even though the rear entry is accessible. Mr. Wright estimated cost to create ADA accessibility at the Putnam Street entrance to be between \$50,000 and \$70,000.

The Commissioners said they will take information under advisement.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Walters seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk