

December 13, 2017

The Washington County Board of Elections met on Wednesday, December 13, 2017 at 9:00am. This is our Regular Monthly Meeting. Present were Mr. Sipe, Mr. Huggins, Mr. Ray, Mr. Wentz, and Mandy Amos, Director, and Peggy Byers, Deputy Director, Gary Doan, Ken Schilling, Jedd Butler, Jeff Ingram, Mike Webber, and Secretary of State Liaison Bob Kalish.

The Pledge of Allegiance was recited.

The board spoke with Muskingum Township Trustees Gary Doan and Ken Schilling about the Oak Grove polling location. The location is at the Oak Grove Christian School. The set-up crew was not allowed into the school for setting up election equipment for the November 7, 2017 election because of school activities. The board had to help set-up the location on election morning because of this. The board was worried about the number of electrical outlets at the school; they had trouble finding enough on election morning. The school closes for Election Day but not the day before on set-up day. The township is selling the school building to the school itself. The trustees said there was a communication breakdown between the township trustees and the school officials, the letter sent by the board of elections was sent to the trustees not the school. The trustees didn't give the school enough notice about the time board personnel would be there to set-up the election equipment. Melanie Hoskins was given as a contact name for the school. The board also let the trustees know about budget cuts for the board and that the board is going to have to purchase new voting equipment in the near future. The board may have to combine polling locations to save on the purchase of the new equipment. The trustees said they would help in any way possible to coordinate with the school.

Mr. Huggins made a motion to approve the minutes from November 7, 2017 with minor changes. Mr. Ray seconded the motion. The motion passed unanimously. Mr. Huggins made a motion to approve the minutes from November 28, 2017 with minor changes. Mr. Ray seconded the motion. The motion passed unanimously.

Mr. Wentz made a motion to pay the bills. Mr. Ray seconded the motion. The motion passed unanimously.

Bills

Glenn Ray	Mileage for Election Day	\$45.76
Triad GSI	Annual Software Subscription Fees	\$18,907.00
Sue Price	Missed Online training payment	\$10.00
ES&S	General Election Official Count Support	\$1,650.00
ES&S	Poll book set-up	\$2,408.14
ES&S	Site Support for Election Day 11/7/17	\$4,525.00
ES&S	Balotar Ballots and set-up	\$1,885.85

Correspondence
None

The board spoke with the delivery and set-up crew about how the delivery and set-up went for the November 7, 2017 General Election. The concerns of the delivery/set-up crew were having enough power strips, adding the new poll book modem to the equipment list, U.S. flags, and going through the equipment tubs before the next delivery date. They also suggested sending an extra Automark card with the poll workers. They stated the Newport United Methodist Church parking lot is narrow and could be a problem. The door opens immediately into the parking lot, making it a risk for someone to be hit by a car. The Beverly Volunteer Fire Department has meetings on Monday nights, so the equipment is out when the meeting is going on. They also suggested setting up a handicap table near the front of the room for the Belpre Church of Christ to help handicap voters. They suggested moving the Knights of Columbus Hall and the Oak Grove Christian School to the end of the delivery route. The move of the Porterfield Baptist Church to the Center route from the West route worked very well. This saved the Center route a lot of time. We have had trouble setting up at the New Matamoras Public Library; the set-up time interferes with their story hour. The delivery crew suggested the New Matamoras Methodist Church as a possible polling location instead of the library. It has parking and a wheel chair ramp. They asked if we have thought about getting any spare poll books. We do not currently have any spare poll books. They also stated that voters like the cardboard dividers better than the voting booths.

Next the board discussed moving all of the Devola precincts to the Washington County Fairgrounds. This would be Muskingum East A, B and C. They currently vote at the Devola Fire Department and the Marietta Bible Center. The board was presented with a listing of our single voting locations and possible suggested moves for those precincts. The board wanted to know exactly how much money the combining would save. The board wants to drive to all of the single voting locations before deciding on moving any precincts.

The board discussed closing the office between the Christmas and New Year's holiday. (December 26-January 1) This would allow the staff to use up time off accrued during the Election. Mandy had checked with the Prosecuting Attorney's office and the Secretary of State's Office and they have no problem with the office closing. Mr. Wentz made a motion to close the office between the Christmas and New Year's holidays. Mr. Huggins seconded the motion. The motion passed unanimously.

The board wanted to talk later to Alison Cauthorn from the Prosecuting Attorney's office about nepotism. And ask the Commissioners about our office taking credit cards.

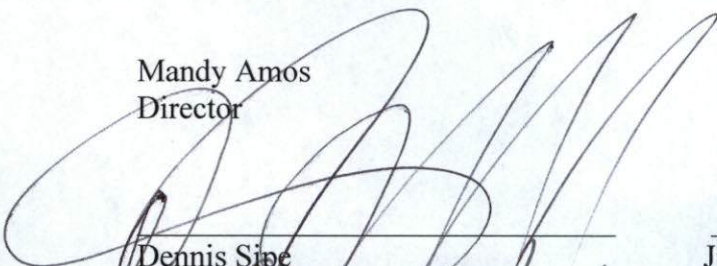
The board changed our regular meeting date in January from the 10th to the 29th. This was to allow the board members and staff to attend the OAEO Winter conference in Columbus. The February meeting will be on the 14th.

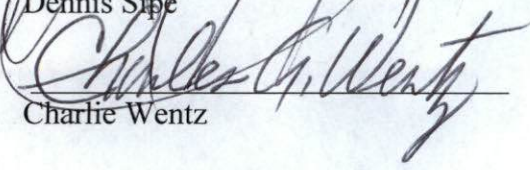
Mr. Wentz made a motion to adjourn. Mr. Ray seconded the motion. The motion passed unanimously.

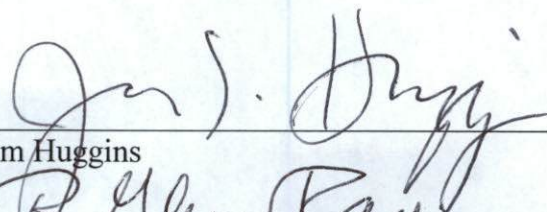
The next meeting is January 29, 2018 at 9:00 am.

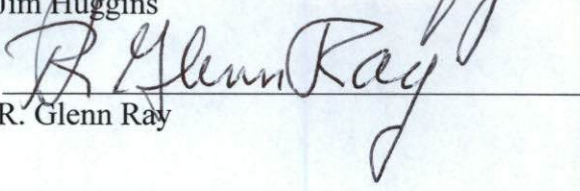
Respectfully submitted,

Mandy Amos
Director


Dennis Sipe


Charlie Wentz


Jim Huggins


R. Glenn Ray