

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 8, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Andy Kuhn from the Southeastern Ohio Port Authority, Dale Ford, Glen Pawloski, Building Official Chris Wilson, Mike Kelly from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., March 8, 2018**

9:00 Business Meeting
9:30 Bruce Zimmer, OSU Extension – 4-H Programs
10:00 Tim Loughry, Children Services Board – Financial Condition
10:30 Flite Freimann, JFS – Revised Cost Allocation Plan; Personnel

UNFINISHED BUSINESS

Proposal to Study Effectiveness of Courthouse Back-Up Generator
Addendum to Labor Agreement, Developmental Disabilities

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Recognizing Retirement of CPO David Allen, U.S. Navy
Additional Appropriation – Developmental Disabilities
Additional Appropriation – Transit 2018
Transfer – Common Pleas
Transfer – Probate/Juvenile
Then & Now's
Travel – County Home (3)
Travel - Job and Family Services (2)
Travel – Human Resources, Safety & Loss Control
Drawdown of CHIP Funds (2)
IV-D Contracts with Common Pleas Court, Sheriff, Clerk of Courts - CSEA (3)
Monthly Report on Care of Prisoners at County Jail
Appointment to Regional Prevention Council
Appointment to Children Services Board
Receipt of Application for Children Services Board
Jail Contracts (3)
Engineer – Bid Results and Recommendations – Asphalt, Liquid Bituminous, Aggregates

DATES TO REMEMBER

Annual Chamber of Commerce Dinner, 5:00 p.m., **Monday**, March 12
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, March 13
Finance Committee, 10:00 a.m., **Tuesday**, March 20
Public Hearing #1, 2018 CHIP Application, 10:00 a.m., **Thursday**, March 22
Township Association Meeting at EOC, 6:30 p.m., **Thursday**, March 22

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustment:

Add: Allocation of Audit Costs Letter from County Auditor
Delete: Additional Appropriation – Transit 2018

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the March 1, 2018 Regular meeting.

A calling of the roll resulted in the following vote on the amended motion: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: RESOLUTION RECOGNIZING RETIREMENT OF CPO DAVID ALLEN FROM U.S. NAVY

Mr. White moved and Mr. Feathers seconded a motion to approve the following Resolution:

WHEREAS, *Electronics Technician Chief Petty Officer David Allen, upon completion of twenty-five years of honorable service in the United States Navy, retires May 18, 2018; and*

WHEREAS, *CPO Allen enlisted in the United States Navy on March 23, 1994, at Marietta, Ohio; and*

WHEREAS, *CPO Allen's mother, Ines Allen, is a resident of Washington County; and*

WHEREAS, *CPO Allen desires to honor his mother upon his retirement with a United States Flag which was flown over the Washington County Courthouse; and*

WHEREAS, *the Board of Commissioners of Washington County, Ohio desires to honor CPO Allen for his service by granting his request.*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Commissioners of Washington County, Ohio extends congratulations, gratitude and best wishes for retirement to Chief Petty Officer David Allen, U.S. Navy; and*

BE IT FURTHER RESOLVED *that the Board of Commissioners of Washington County, Ohio extends best wishes and gratitude to Washington County resident Ines Allen for the suffering and anxiety that only a military mother can understand; and*

BE IT FURTHER RESOLVED *that the Board of Commissioners of Washington County, Ohio certifies that this United States Flag flew over the Washington County Courthouse in Marietta, Ohio from January 1, 2018 through January 6, 2018, in recognition of Chief Petty Officer David Allen, United States Navy.*

Commissioner White said he had been asked by David Allen to fly a U.S. flag he had provided on the Courthouse flagpole, in honor of his retirement after 25 years in the U.S. Navy. He said Mr. Allen was particularly interested in doing this for his mother, Ines Allen, a local resident. Mr. White said the Commissioners flew the flag for a week in early January 2018, and that flag and this Resolution will be forwarded to him in Tennessee.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Dev. Disabilities	210-0618-53000	\$ 150,000.00
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A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-53400	200-0201-53400	\$ 1,500.00
	100-0220-51106	100-0220-51104	\$ 12,869.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
JFS	200-0720-57400	Treasurer, State of Ohio	\$ 144.00
Sheriff	100-0381-53500	Super Laundry	\$ 610.09
Transit	215-0854-57401	CAP of Wash-Morgan Co.	\$ 5,419.00
JFS	200-0720-53400	Par Mar Oil Company	\$ 1,537.00

Commissioners	100-0200-57400	Scioto County Auditor	\$ 19,132.48
Commissioners	100-0101-53400	Franklin Co. Probate	\$ 161.00
Transit	215-0854-57400	CAP of Wash-Morgan Co.	\$ 6,160.00
Transit	210-0854-53000	CAP of Wash-Morgan Co.	\$ 22,806.00
Maintenance	100-0109-53102	City of Marietta	\$ 948.38

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018, and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: One-day trip to Zanesville with resident for doctor's appointment; March 6 (retroactive).

Susie Arbaugh: One-day trip to Parkersburg, WV with resident for doctor's appointment; March 8, 2018.

Natasha Streight: One-day trip to Parkersburg, WV to pick up supplies; March 9, 2018.

Diana Hall: One-day trip to St. Mary's, WV for lunch outing with residents; March 1, 2018 (retroactive).

Diana Hall: One-day trip to Vienna, WV for lunch outing with residents; March 29, 2018.

JFS

Debi Humphries: One-day trip to Vienna, WV to pick up 2017 clothing vouchers; March 15, 2018.

Michelle Brown, Matt Joy: Three-day trip to Muskingum County to attend Ohio Benefit Training for SNAP; May 14-16, 2018.

Human Resources/Safety & Loss Control

Kathy Thieman: One-day trip to Columbus to attend CORSA Renewal Meeting; March 23, 2018 (riding with Randy Barengo, Peoples Insurance).

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. Feathers moved and Mr. White seconded a motion to approve drawdown of the following CHIP funds, and to allow Mr. Walters and Mr. White to sign the requests:

Grant B-C-16-1CY-1	\$ 12,420.00
Grant B-C-16-1CY-2	\$ 10,589.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: IV-D CONTRACTS, CSEA

Mr. White moved and Mr. Feathers seconded a motion to approve the following IV-D Contracts for the period January 1, 2018 through December 31, 2018, as prepared by Kim Hinkle, Child Support Enforcement Agency:

Common Pleas Court	\$ 29,518.60
Sheriff	\$ 24,979.96
Clerk of Courts	\$ 15,132.83

Commissioner White noted there once again is no contract with Juvenile Court.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail for the month of February 2018, revealing a prisoner count of 314 and total revenues of \$219,540.

RE: APPOINTMENT TO REGIONAL PREVENTION COUNCIL

Mr. White moved and Mr. Feathers seconded a motion to appoint Alice Stewart to the Ohio Children's Trust Fund Regional Prevention Council for the term March 8, 2018 through March 7, 2020.

Commissioner White said it is wise to have someone representing Children Services on this Council, which will be mutually beneficial to both the Council and to Children Services.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPOINTMENT TO CHILDREN SERVICES BOARD

Mr. Feathers moved and Mr. White seconded a motion to appoint Beth Miller to the Washington County Children Services Board of Directors, for the term March 8, 2018 through December 31, 2021.

President Walters reported he recently interviewed Ms. Miller for this position, and is satisfied with her interest and capabilities. He said he believes she will be a fine addition to the Children Services Board.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPLICATION FOR CHILDREN SERVICES BOARD

Mr. White moved and Mr. Feathers seconded a motion to table a request from Timothy David Fleming to be appointed to the Washington County Children Services Board of Directors, pending conversation with him about the position responsibilities and his qualifications and interest.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: JAIL CONTRACTS

Mr. Feathers moved and Mr. White seconded a motion to approve contracts from the following entities to house prisoners in the Washington County Jail during the period April 1, 2018 through March 31, 2019, at the daily rate of \$62.00:

Noble County Sheriff
Pomeroy Police Department
Jackson County Sheriff

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID RESULTS AND RECOMMENDATIONS

Mr. White moved and Mr. Feathers seconded a motion to accept the bid results and recommendations from County Engineer Roger Wright for the purchase of asphalt, liquid bituminous, and aggregates during 2018.

The Clerk noted the Engineer's recommendation is to accept all bids, allowing him to purchase from an appropriate vendor in closest proximity to the work site. He said Mar-Zane (both Marietta and St. Mary's locations) and Hei-Way LLC bid on the asphalt materials. He said Asphalt Materials, Inc. was the sole bidder on liquid bituminous materials. The following vendors, he said, bid on the aggregates:

Limestone

Mar-Zane
Maysville Materials
Cumberland Limestone
National Lime & Stone
Shelly Materials, Derwent
Shelly Materials, East Fultonham
Sergeant Stone

Gravel

Shelly Materials/Belpre Sand & Gravel
Shelly Materials/Reno Sand & Gravel
Mar-Zane

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITORS

Andy Kuhn, Executive Director of the Southeastern Ohio Port Authority, updated the Commissioners on projects and initiatives of the Port Authority. He said the Port Authority Board meetings will now be every other month, in different locations throughout the County. He reported most of current economic development consists of "internal" movement; i.e., existing businesses adding staff and technology. Mr. Kuhn said most of the inquiries of available space are for 92,500 square feet and 50 acres of property. With few properties that meet these minimums, he said the County is not now competitive and the Port Authority's efforts are to expand inventory of available properties. He said the Port Authority is monitoring the shale and natural gas development to the north, and is working with Wood County, Monroe County, and Noble County to coordinate available resources for the good of the region. Mr. Kuhn said there are a few openings on his Board of Directors.

Glen Pawloski asked the Commissioners to consider an amendment to the February 22, 2018 minutes. President Walters informed Mr. Pawloski the minutes have already been approved and will not be revised at this time. Mr. Pawloski said he believes the following changes would better have reflected his comments at that meeting:

1. Change "must have" to may have".
2. Change "would have" to "may have".
3. Replace last sentence with "He said he believes a strong effort has been, and is being, made by the Washington County Commissioners and Washington County Board of Health to prevent OEPA overreach, and he again thanked the Commissioners for their resolve, determination and continued efforts."
4. Add the following sentence: "President Walters cited his experience as a professional risk manager, and agreed misleading figures are indeed a good basis for declaring documents or a contract to be null, void and unenforceable."

Building Official Chris Wilson reported he is pleased to announce the location of his Northern Office in Cambridge. He said it is located at 9711 East Pike Road and should be available for use on April 1, 2018.

RE: 4-H PROGRAMS, OSU EXTENSION

Bruce Zimmer and Kathryn Hartline of the OSU Extension Office updated the Commissioners on projects and initiatives of the 4-H Program in Washington County. Mr. Zimmer said:

This is 4-H Week in Ohio, and he is pleased with coverage in *The Marietta Times*. There will be an Open House at the Washington County Fairgrounds this evening. New enrollment signs have been posted around the County. New clubs have started up in Cutler and Fleming. A new Robotics Club is forming. A new after school science program is beginning at Belpre Elementary School. A new fundraiser this year will be an entertaining pancake breakfast.

Mr. Zimmer introduced John Smith as a developer of the Robotics Club.

Mr. Smith said he is recently retired from the engineering and electronics field, and is returning to this area. He said he is especially excited about working with area youth and encouraging them to learn about the science, technology, engineering and mathematics fields. He demonstrated a robotics device that youth will be able to construct. Commissioners White and Walters agreed robotics and other technologies are more important now than ever before. Mr. Walters said area corporations and manufacturers might even be willing and able to support this new 4-H Program. Commissioner Feathers thanked Mr. Smith for his interest in working with area youth during his retirement years, providing insight and enthusiasm that might spark interest.

Ms. Hartline said:

Maggie Webster will receive a state Meritorious Award for her service to 4-H. The school enrichment program is continuing. A grant she secured allowed for the purchase of devices and materials. Camps this summer will all be in July, and 36 individuals are being interviewed to serve as counselors. The annual 4-H Endowment Dinner will be held April 7, 2018.

RE: CHILDREN SERVICES

Washington County Children Services Board of Director members Doug Mallett and Timothy Loughry talked with the Commissioners about the financial condition of Children Services. Mr. Mallett distributed a report on placement costs that reveals monthly costs have decreased each month since May of 2017. In April 2017, he said, the expense for placement was \$171,218, but in February 2018 the cost was \$110,643.

Mr. Mallett requested the Commissioners enter Executive Session to discuss compensation of public employees.

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to discuss

compensation of public employees.

Calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ronald Feathers aye. Motion passed, and the Commissioners entered Executive Session at 10:05 a.m. President Walters invited Doug Mallett and Timothy Loughry to attend.

The Commissioners returned to Regular Session at 10:40 a.m.

RE: JFS UPDATE

Flite Freimann, Executive Director, updated the Commissioners on a number of initiatives at Job and Family Services. He said the Commissioners had earlier approved a travel request for his staff to pick up unused 2017 clothing vouchers in Vienna, West Virginia. Having recently received a revised Cost Allocation Plan from De Novo Consulting, he said there is a slight adjustment to the amount being paid to the Commissioners by JFS. Mr. Freimann reported the sale of a Jeep by the agency brought in \$1,835, which is higher than book value.

Mr. Feathers moved and Mr. White seconded a motion to approve revision to the Cost Allocation Plan amount to be paid to the Washington County Commissioners by the Washington County Department of Job and Family Services, for a new total of \$71,804.00, an increase of \$704.00 from the original amount.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve a request for Flite Freimann, Chris Buchanan, Judy Rutherford, and Candy Nelson to travel to Belmont County to attend a Coordination Meeting on March 14, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to enter Executive Session to discuss discipline and/or compensation of public employee(s).

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed, and the Commissioners entered Executive Session at 10:40 a.m. President Walters invited Flite Freimann to attend.

The Commissioners returned to Regular Session at 10:50 a.m.

RE: ALLOCATION OF AUDIT COSTS

The Commissioners acknowledged receipt of a letter from County Auditor Bill McFarland dated March 8, 2018 requesting the Commissioners to seek reimbursement of eligible financial audit costs from funds outside County General. The Clerk said the amounts were developed by De Novo Consulting Solutions, LLC, and will be invoiced to each department.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:00 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk