

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 5, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Mike Webber, Erin O'Neill from *The Marietta Times*, Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., April 5, 2018**

9:00 Business Meeting  
9:30 County Engineer Roger Wright, Assistant Prosecutor Alison Cauthorn – Bike Path  
10:00 Amanda Bohlen, OSU Extension – Family & Consumer Sciences  
10:30 Kim Hinkle, CSEA – Indirect Cost

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator  
Addendum to Labor Agreement, Developmental Disabilities  
Appointment to Children Services Board of Directors (2)

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Child Support (2)  
Transfer – Engineer  
Transfer – County General, Building Dept.  
Then & Now's  
Travel – County Home  
Travel – Director of Population Health  
Travel – Job and Family Services (2)  
Appointment of Special Prosecutor  
Lease Agreement with Washington County Behavioral Health  
Jail Contracts (2)  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts  
Engineer – Request to Participate in the ODOT Summer Salt Co-Op Bid  
Engineer – Bid Specifications and Notice for Oxbow Road Paving Project

**DATES TO REMEMBER**

Monthly County Home Meeting, 8:30 a.m., Tuesday, April 10, at County Home  
Devola Multi-Use Path Key Stakeholders Meeting, 4:00 p.m., Tuesday, April 10,  
in Devola  
Finance Committee, 10:00 a.m., Tuesday, April 17  
Port Authority Board Meeting, 7:30 a.m., Tuesday, April 24, at the Armory

**RE: AGENDA**

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Additional Appropriation – CHIP (2)  
Travel – County Home  
Travel – CSEA (2)  
Travel - Commissioners

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the March 29, 2018 Regular Meeting.

A calling of the roll resulted in the following vote on the amended motion: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Child Support	200-0730-53503	\$ 3,200.00
	200-0730-53502	\$ 900.00
CHIP	210-0807-51001	\$ 210,538.00
	210-0808-51000	\$ 21,772.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
MVGT	200-0540-55502	200-0540-57200	\$ 3,350.47
Co. Gen., Bldg. Dept.	100-0170-52001	100-0170-53000	\$ 370.00
	100-0170-52001	100-0170-54000	\$ 330.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>Account</b>	<b>Vendor</b>	<b>Amount</b>
Sewer	400-0113-54400	Excel Fluid	\$ 23,132.64
Sewer	400-0113-54400	Xylem Water	\$ 4,311.56
Sheriff	200-0383-54200	Access Corrections	\$ 1,368.00
Maintenance	100-0109-53102	City of Marietta	\$ 372.23
Maintenance	100-0109-53102	City of Marietta	\$ 135.61
Maintenance	100-0109-53102	City of Marietta	\$ 238.92
JFS	200-0720-59001	City of Marietta	\$ 1,745.68
JFS	200-0721-57401	City of Marietta	\$ 436.42
Commissioners	100-0100-53700	The Marietta Times	\$ 134.70
Commissioners	100-0100-53203	Postmaster	\$ 1,604.85
Commissioners	100-0240-51104	City of Marietta	\$ 4,497.94
Treasurer	200-0131-53401	Wash. Co. Comm.	\$ 165.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: One-day trips as follows to accompany residents to doctor appointments:

4/03/18	Cambridge (retroactive)
4/05/18	Parkersburg, WV
4/09/18	Columbus
4/10/18	Cambridge

Diana Hall: One-day trips as follows:

4/05/18	St. Marys, WV, for resident lunch outing
4/10/18	Parkersburg, WV, to pick up supplies

HR

Court Witschey: One-day trip to Columbus to attend CEBCO Annual Meeting; April 13, 2018.

JFS

Flite Freimann: Three-day trip to Columbus to attend OJFSDA Annual Training Conference; May 7-9, 2018.

Dawn Lucas, Amanda Sutphin, Chris Buchanan, Judy Rutherford, Alisha Lass, Stephanie Canfield, Monica Kinnette, Debi Humphries, Mary Lou Griffin, Matt Joy, Victoria Masters, Ruth Burdette: Two-day trip to Columbus to attend OJFSDA Annual Training Conference; May 8-9, 2017.

#### CSEA

Kim Hinkle, Devin Courtney, Barb Danford, Denise Hinton: Three-day trip to Columbus to attend OCDA Spring Symposium; April 15-17, 2018.

Kim Hinkle, Devin Thieman: One-day trip to Columbus to attend IDAM Training; April 26, 2018.

#### COMMISSIONERS

David White, Ronald Feathers: One-day trip to Cambridge to attend opening of Guernsey County office for Building Department; April 10, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

#### **RE: APPOINTMENT OF SPECIAL PROSECUTOR**

Mr. Feathers moved and Mr. White seconded a motion to approve a request from Prosecutor Kevin Rings to appoint Attorneys Jeff Blake and/or Will Davies as Special Prosecutor(s) in the prosecution of case number 17 CR 318, defendant Kendall K. Richards, and to allow Mr. Walters to sign the appointment documents.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

#### **RE: LEASE AGREEMENT WITH BEHAVIORAL HEALTH**

Mr. Feathers moved and Mr. White seconded a motion to approve a lease agreement with Washington County Behavioral Health Board of Directors (lessee), providing for lease of premises on County House Lane commonly known as "House of Hope, Inc.", during the period May 1, 2018 through April 30, 2026, with no rent payable by lessee to Washington County Commissioners, and to allow Mr. Walters to sign the agreement.

Commissioner White said he believes an eight-year agreement is too long, and he recommended changing it to a five-year agreement. Commissioner Feathers noted the Behavioral Health Board is investing funds to upgrade the building, and wants some assurance of sole use of the building for an extended period.

Mr. White moved and Mr. Feathers seconded a motion to amend the original motion, changing the length of the agreement from eight years to five years.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

President Walters called for a vote on the amended motion.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

#### **RE: JAIL CONTRACTS**

Mr. White moved and Mr. Feathers seconded a motion to approve jail contracts with the Cities of Jackson and Athens to house prisoners in the Washington County Jail during the period April 1, 2018 through March 31, 2019, at the daily rate of \$62.00.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

#### **RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. White seconded a motion to approve sending notice to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Dave Burt	Kelly Offenberger	Teri Thompson	Kelly Ollom
Sally Dickson	Dawn Rachell Yost	Romona Barrett	Michael Lee
John Church			

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. White seconded a motion to approve certification of the following seriously delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

Brian Ogden	Angela Rhodes	Michelle Higgins	Sherry Fulton
Sarah Carpenter	Donald Tallman	John Smith	Denise Vigneron
Christopher Carver			

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST TO PARTICIPATE IN SUMMER SALT BID**

Mr. White moved and Mr. Feathers seconded a motion to approve County Engineer Roger Wright's request to participate in the Ohio Department of Transportation Summer Salt Bid, for the period May 1 through October 25, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: BID SPECIFICATIONS AND NOTICE FOR OXBOW ROAD PAVING PROJECT**

Mr. Feathers moved and Mr. White seconded a motion to approve bid specifications and bid notice for the Washington County Road 85 (Oxbow Road) Asphalt Paving Project, with an Engineer's estimate of \$371,692.73 and a completion date of October 15, 2018, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: COMMENTS FROM VISITORS**

Mike Webber, member of the Washington County Children Services Board of Directors, shared with the Commissioners promotional materials for the Children Services Levy on the May 8, 2018 ballot. He said the campaign committee continues to seek funds to more widely disseminate information on this issue that will specifically benefit children needing placement in appropriate facilities or with foster parents.

Glen Pawloski referenced articles in *The Parkersburg News & Sentinel*:

- Five C8-related cases separate from the settlement of the multidistrict litigation with DuPont are being transferred to U.S. District Court for the Southern District of Ohio.
- "Resistance Training Sessions" are being offered to instruct individuals on how to resist the growing oil and gas extraction in the Mid-Ohio Valley. Mr. Pawloski said there are indeed groups who are discouraging something he believes should instead should be promoted.

Mr. Pawloski said he's seen a sign on State Route 60 referencing entrance to "a zoned community". He said he is unsure if this community is Unionville or Devola. Hoping the sign isn't suggesting Devola is a zoned community, Mr. Pawloski encouraged the Commissioners to not approve any new maps that might expand Devola.

**RE: BIKE PATH EASEMENT**

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to discuss pending litigation.

A calling of the roll resulted in the following vote: Rick Walters aye. David White aye. Ron Feathers aye. Motion passed, and the Commissioners entered Executive Session at 9:30 a.m. President Walters invited County Engineer Roger Wright and Assistant Prosecutor Alison Cauthorn to attend.

The Commissioners returned to Regular Session at 10:00 a.m.

Mr. White moved and Mr. Feathers seconded a motion to direct Ms. Cauthorn to communicate to the City of Marietta the following items of disagreement with the City's most recent proposal for property easement relating to the bike path extension:

- Item 3. It is non-negotiable for the County to have first right of refusal.
- Item 6. The dogleg will be removed by the County at no cost to the City.
- Item 9. There must be a reversion clause included in the easement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: OSU EXTENSION UPDATE, FAMILY & CONSUMER SCIENCES**

Amanda Bohlen and Bruce Zimmer from the OSU Extension Office talked with the Commissioners about some organizational changes they may make to address funding shortfall in 2018. Ms. Bohlen requested input from the Commissioners on the following:

- Reduction of hours of two staff members.
- Closing of the office each day at 4:30 p.m., rather than 5:00 p.m.
- Changing lunch hour to a half-hour.

Ms. Bohlen noted they have been discussing within the Agency how to best address lower-than-anticipated revenues this fiscal year, and how to implement changes that don't negatively impact services. She said staff members have been working on this for quite some time, and all are aware of the impact of the suggested changes.

Commissioner White said the proposal to reduce office hours and staff time seems reasonable under the circumstances. President Walters agreed the changes are appropriate, and there has apparently been much thought put into the proposal. Commissioner Feathers said he appreciates the opportunity for input, and would defer to Ms. Bohlen and Mr. Zimmer as he trusts them to do the right thing not only for the community, but also for their staff.

Ms. Bohlen informed the Commissioners there is a better relationship with Job and Family Services. She said she is pleased to report OSU Extension has been invited to offer applicable programs at and through Job and Family Services, and she is following through with registering clients for the courses.

**RE: INDIRECT COST, CHILD SUPPORT ENFORCEMENT AGENCY**

Kim Hinkle, Director, Washington County Child Support Enforcement Agency, presented to the Commissioners detailed budget information, and asked them to consider reduction or elimination of the charge to her agency of \$84,364 in indirect cost. She noted actions she has taken to address a shortfall of funding from the State of Ohio:

- o Staff has been reduced by 2.5 FTE.
- o Agency has been reorganized to improve efficiency.
- o The agency is working with Job and Family Services (JFS) on additional funding.

Ms. Hinkle said she has prepared a draft memorandum of understanding with JFS to facilitate the transfer of unused TANF funds at JFS to Child Support, and the Executive Director of JFS is now reviewing the document. She said she is hopeful an agreement can be worked out by May 1, 2018.

Noting the Commissioners were not ready to act upon Ms. Hinkle's request, President Walters thanked Ms. Hinkle for the detailed information.

**RE: DISCIPLINARY ACTION OF PUBLIC EMPLOYEE**

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session to consider disciplinary action of a public employee.

A calling of the roll resulted in the following vote: Rick Walters aye. David White aye. Ronald Feathers aye. Motion passed, and the Commissioners entered Executive Session at 10:45 a.m.

The Commissioners returned to Regular Session at 10:55 a.m.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:49 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk