

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 12, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. PRESIDENT RICK G. WALTERS WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Erin O'Neill from *The Marietta Times*, Glen Pawloski, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., April 12, 2018**

9:00 Business Meeting  
9:30 Roger Wright, County Engineer – Annual Report for 2017  
10:00 Tracey Wright, County Recorder – Indexing Contracts

**UNFINISHED BUSINESS**

Proposal to Study Effectiveness of Courthouse Back-Up Generator  
Addendum to Labor Agreement, Developmental Disabilities  
Appointment to Children Services Board of Directors (2)

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Sheriff's Concealed Carry Permit Fund  
Additional Appropriation – Permissive Sales Tax Fund  
Transfer – County General, Treasurer  
Transfer - Veterans  
Then & Now's  
Travel – Job and Family Services (3)  
Travel – Family & Children First (2)  
Travel – Human Resources  
2018 Community Development Funding Request  
Request to Hold *National Day of Prayer* Ceremony on Courthouse Steps  
Request to Dispose of Equipment, Board of Elections  
Request to Dispose of Equipment, Sheriff  
Monthly Report on Care of Prisoners  
Engineer – Professional Services Agreement with E.P. Ferris & Associates  
Engineer – Request to Sell Unused Equipment to Salem Township

**DATES TO REMEMBER**

Finance Committee, 10:00 a.m., **Tuesday**, April 17  
Second Public Hearing, 2018 CHIP Application, 10:00 a.m., **Thursday**, April 19  
Benefits & Wellness Fair for County Employees, 10:30 a.m. – 1:30 p.m.,  
**Tuesday**, April 24, at Juvenile Center  
*National Day of Prayer*, 12:00 p.m., **Thursday**, May 3, on Courthouse Steps

**RE: AGENDA**

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Jail Contract  
Request for Proposal - JFS

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the April 5, 2018 Regular Meeting.

A calling of the roll resulted in the following vote on the amended motion: David White aye, Ron Feathers aye. Motion passed

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion

passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

Sheriff's Concealed Carry	200-0382-51001	\$ 18,082.08
	200-0382-51101	\$ 262.19
	200-0382-51102	\$ 2,531.49
1% Permissive Sales Tax	100-0103-55300	\$ 210,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Treasurer	100-0130-57100	200-0540-48200	\$ 2,186.00
Veterans	100-0700-57401	100-0700-55200	\$ 7,000.00
	100-0700-51001	100-0700-55200	\$ 7,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>Account</b>	<b>Vendor</b>	<b>Amount</b>
Commissioners	215-0854-57401	Community Action	\$ 4,582.00
Commissioners	215-0854-57400	Community Action	\$ 5,960.00
Commissioners	210-0854-53000	Community Action	\$ 20,791.00
Sewer	400-0113-53000	Doug Lowe Construction	\$ 5,099.08
Sewer	400-0113-53000	Force Electric	\$ 180.00
Sewer	400-0113-57400	Treasurer State of Ohio	\$ 200.00
Sheriff	100-0384-54004	Evident	\$ 465.15
JFS	200-0721-57401	City of Marietta	\$ 436.42
Juvenile Center	100-0330-53000	Carver's	\$ 2,211.40
Auditor	200-0106-57400	Ind. Twp. Seniors	\$ 300.00
CSEA	200-0730-53502	Clerk of Courts	\$ 803.60
CSEA	200-0730-53502	Clerk of Courts	\$ 578.54

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

JFS

Kelly Bauerbach, Deanna Green: One-day trip to Lancaster to attend Regional APS meeting; April 16, 2018.

Chris Buchanan, Nicole Bowling: Two-day trip to Zanesville to attend Ohio Benefits training; May 14-15, 2018.

Family & Children First

Cindy Davis: One-day trip to Athens to attend Ohio Department of Health Help Me Grow OCHIDS Training; April 20, 2018.

Cindy Davis: Three-day trip to Columbus to attend Early Childhood Mental Health Conference; April 23-25, 2018.

HR

Kathy Thieman, Pam Sullivan: One-day trip to Bellville to attend County Loss Control Coordinators Spring Meeting; April 20, 2018.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to table a request for travel from Flite Freimann, Washington County Department of Job and Family Services, for Laura Adams, Peggy McElfresh, and Michelle Brown to conduct CCMEP assessments, and for Jessica Hill and Casey Strauss to conduct Benefit Recovery Investigations, due to lack of specific dates of travel indicated in the request.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: JAIL CONTRACT**

Mr. Feathers moved and Mr. White seconded a motion to approve a contract to house prisoners from the Village of Matamoras in the Washington County Jail during the period April 1, 2018 through March 31, 2019, at the daily rate of \$62.00.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST FOR PROPOSAL, JFS**

Mr. Feathers moved and Mr. White seconded a motion to approve a Request for Proposal prepared by Flite Freimann at Washington County Department of Job and Family Services (JFS) to allow JFS to seek eligible recipients to receive TANF funds for a supervised visitation program in Washington County.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: 2018 COMMUNITY DEVELOPMENT FUNDING REQUEST**

Mr. Feathers moved and Mr. White seconded a motion to approve the following letter to request financial support for 2018 community development efforts by OSU Extension from villages, cities, and townships:

*April 12, 2018*

*To: Townships, Cities and Villages*

*Subject: **2018 Community Development Funding Request***

*Community Development impacts our County through transportation infrastructure projects; community park and playground upgrades; life-saving fire and rescue equipment; and other public enhancement endeavors. Assistance with these initiatives is provided by Ohio State University Extension Program Specialist, Darlene Lukshin. The program also delivers information and education on various topics such as grant writing, effective decision making, and leadership.*

*Along with funding provided by Washington County Commissioners, the support from the townships, villages and City of Belpre allows OSU Extension Community Development to continue advocating for all of us. Thank you for your past cooperation, which has been invaluable. We hope you will again this year contribute to this resource that benefits all citizens of Washington County.*

*We encourage you to collaborate with Community Development by contacting Darlene Lukshin at 740.376.7431, or e-mail [lukshin.1@osu.edu](mailto:lukshin.1@osu.edu). She welcomes your comments, questions, and ideas!*

*Thanks for supporting community development in your community and throughout Washington County.*

*Sincerely,*

*/s/ **WASHINGTON COUNTY COMMISSIONERS***

The Clerk explained this is an annual request for financial support. Mr. White said the amount and quality of work performed by Darlene Lukshin of OSU Extension more than justifies this request for nominal funds from entities she assists.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST TO CONDUCT WORLD DAY OF PRAYER CEREMONY ON COURTHOUSE STEPS**

Mr. Feathers moved and Mr. White seconded a motion to approve a request from Pastor Rodney Lord to conduct the 2018 World Day of Prayer ceremony on the Courthouse steps at

noon on Thursday, May 3, 2018.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST TO DISPOSE OF EQUIPMENT, BOARD OF ELECTIONS**

Mr. Feathers moved and Mr. White seconded a motion to approve the disposal of 100 used metal voting booths, no longer of any value, by donation to other county Boards of Election, as requested by Mandy Amos, Washington County Board of Elections.

The Clerk said these items had been donated to Washington County by Delaware County in 2015, and no other Washington County departments expressed interest in using them.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST TO DISPOSE OF EQUIPMENT, SHERIFF**

Mr. Feathers moved and Mr. White seconded a motion to approve the disposal of various computer-related equipment that is outdated and/or inoperable, as requested by Sheriff Larry Mincks.

The Clerk said the I.T. Department has inspected the items and removed anything of value, and determined they are worthy of disposal.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: MONTHLY REPORT ON THE CARE OF PRISONERS**

The Commissioners acknowledged receipt of a report on the care of prisoners at the Washington County Jail during the month of March 2018, revealing a prisoner count of 340 and revenues of \$255,210, as prepared and provided by Pam Sullivan, Sheriff's Department Fiscal Officer.

**RE: PROFESSIONAL SERVICES AGREEMENT FOR HYDRAULIC ANALYSIS**

Mr. Feathers moved and Mr. White seconded a motion to approve an agreement for professional services with E.P. Ferris and Associates, Inc., to provide engineering and surveying services (hydraulic analysis) for bridge C102-0359 on Milner Road, for the amount of \$3,900.00, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: REQUEST TO DISPOSE OF EQUIPMENT, ENGINEER**

Mr. Feathers moved and Mr. White seconded a motion to approve disposal of the following equipment, no longer of any use to Washington County, by sale to Salem Township Trustees, for \$7,000.00, as requested by County Engineer Roger Wright:

1998 International Dump Truck, VIN 1HTSCAARXWH540617  
1998 Rollgate Cinder Spreader

The Clerk noted in his request the Engineer said Salem Township lost its dump truck in a December 2017 accident, so he is pleased to be able to help them in their time of need.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: STUDY OF EFFECTIVENESS OF COURTHOUSE BACK-UP GENERATOR**

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of a study on the effectiveness of the Courthouse back-up generator.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to move forward with a formal contract to determine effectiveness of the Courthouse back-up generator.

A calling of the roll resulted in the following vote: David White no, Ron Feathers no. Motion failed.

**RE: ENGINEER'S ANNUAL REPORT FOR 2017**

Mr. Feathers moved and Mr. White seconded a motion to accept the 2017 Washington County Report on Road and Bridge Conditions prepared and presented by County Engineer Roger

Wright.

Mr. Wright reviewed with the Commissioners his report. He expressed concern that while annual revenues are remaining fairly constant, expenses are increasing. To address this he has postponed needed repairs, transitioned from asphalt resurfacing to chip and seal, and not replaced retiring employees. He reported he is now at the lowest level of employees that he can sustain. Mr. Wright said landslips have been, and are currently, a big issue on both the County roads and the Township roads. He estimated the cost of repair of County roads to be nearly \$1,000,000, and the cost for repair of Township roads to be nearly \$2,000,000. Mr. Wright said he is hopeful FEMA funds will be made available for a substantial portion of these repairs.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: INDEXING CONTRACTS FOR RECORDER'S OFFICE**

County Recorder Tracey Wright informed the Commissioners she'd like to transition from a long-term contract with Conduent Enterprise Solutions, LLC, for indexing services in the Recorder's Office to a contract with Kofile Technologies, Inc. Ms. Wright said performance from Conduent has deteriorated over the past few years, and contracting with Kofile will save about \$6,000 annually. She noted the County spends approximately \$30,000 each year for these services.

Mr. Feathers moved and Mr. White seconded a motion to approve the following contracts for indexing services for the Washington County Recorder's Office, and to allow Mr. White to sign the agreements, as requested by County Recorder Tracey Wright:

Conduent Enterprise Solutions, LLC  
Kofile Technologies, Inc.

January 1 2018 – December 31, 2018  
Date of execution, for one year,  
renewable for four additional years

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:15 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk