

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 19, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Alvin Phillips from Habitat for Humanity, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., April 19, 2018**

9:00 Business Meeting
10:00 2nd Public Hearing, 2018 CHIP Application
10:30 Randy Barengo, Peoples Insurance – CORSA Renewal

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Appointment to Children Services Board of Directors (2)
Travel Request from JFS

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – CHIP - Recaptured
Additional Appropriation – CHIP – HOME
Additional Appropriation – Debt Service
Transfer – Developmental Disabilities
Transfer – Family & Children First
Transfer - MVGT
Then & Now's
Travel – Child Support Enforcement Agency
Travel – Family & Children First
Request from Children Services to Accelerate Appropriations Distribution
Satisfaction of CHIP Program Mortgage
Letter to ODOT – Saturday Transit Route Change
Letter to George Broughton – New Sewer Line
Estimated Cost to Conduct Special Election
Agreement with City of Martins Ferry for Building Department Services
Application to Serve on Behavioral Health Board of Directors

DATES TO REMEMBER

Port Authority Board Meeting, 7:30 a.m., **Tuesday**, April 24, at Armory
Benefits & Wellness Fair for County Employees, 10:30 a.m.-1:30 p.m.,
Tuesday, April 24, at Juvenile Center
National Day of Prayer, 12:00 p.m., **Thursday**, May 3, on Courthouse Steps
Annual Engineer/Township Trustees Meeting, 6:30 p.m., **Thursday**, May 3, in Lowell

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the April 12, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for additional appropriations:

CHIP Recaptured	200-0800-53000	\$ 25,070.00
CHIP HOME	210-0808-51000	\$ 48,191.00
Debt Service	700-0720-56100	\$ 10,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Dev. Disabilities	200-0620-53000	200-0620-53700	\$ 2,000.00
Family & Children First	602-2030-51120	602-2030-54001	\$ 473.58
	602-2030-51120	602-2030-57400	\$ 400.00
MVGT	200-0540-55502	200-0540-57200	\$ 347.82

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Debt Service	700-0114-56200	U.S. Bank	\$ 15,425.00
Debt Service	700-0114-56200	U.S. Bank	\$ 1,625.00
Debt Service	700-0720-56200	U.S. Bank	\$ 8,242.50
Maintenance	100-0109-53102	City of Marietta	\$ 337.39
Veterans	100-0722-55200	McClinton Chevrolet	\$ 13,869.25
Maintenance	100-0109-53000	Franklin Fire Equip.	\$ 259.70

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

CSEA

Kim Hinkle, Devin Courtney: One-day trip to Cambridge to attend 2018 TPOC/LSC Information Session; either May 3, 2018 or May 4, 2018.

Family & Children First

Cindy Davis: One-day trip to Belmont County to attend ADEP meeting for Help Me Grow; April 24, 2018.

Commissioners

Ron Feathers, David White, Flite Freimann: One-day trip to Coshocton to visit Coshocton County offices; April 25, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST TO ACCELERATE APPROPRIATIONS, CHILDREN SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve the June 2018 monthly appropriations allocation to Children Services to be paid in April 2018, as requested by Sherri Tucker, Washington County Children Services Agency.

The Clerk explained this action will not change the original annual appropriation of \$1,400,000 to Children Services, but will merely accelerate distribution. He said the County Auditor notified him Children Services needs the funds immediately in order to pay bills and make payroll on April 27.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron

Feathers aye. Motion passed.

RE: SATISFACTION OF MORTGAGE

Mr. Feathers moved and Mr. White seconded a motion to certify the satisfaction of mortgage deed and promissory note dated December 30, 1998, executed by Timothy and Amy Hinkle, 808 Moore Avenue, Belpre, as requested by Dawn Rauch, Washington-Morgan County Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: LETTER TO ODOT, TRANSIT PROGRAM

Mr. White moved and Mr. Feathers seconded a motion to approve sending the following letter to the Ohio Department of Transportation (ODOT) requesting approval for Saturday transit route change:

April 17, 2018

*Chuck Dyer
Office of Transit
Ohio Department of Transportation
1980 West Broad Street
Columbus, Ohio 43223*

Re: *Three-Month Route Deviation Trial*

Dear Mr. Dyer:

Washington County successfully implemented the three-month route deviation trial that was approved by your office on December 21, 2017. The information you requested following the three month trial is as follows:

1) *Service Information*

Washington County implemented this service on January 2, 2018 for the Saturday route that operates from 8:00 a.m. – 1:00 p.m. Route maps and service hours are included in the attached brochure.

2) *Advertising*

Washington County worked with the transit operator to educate the public on the deviation trial. The transit operator added the deviation announcement to the front page of the transit website as well as communicated with the riders on the Saturday route that deviation services were now available. The CABL brochure has been updated to reflect the changes to the Saturday route. A public hearing was held on March 1, 2018 to discuss the deviation trial. A screenshot from the transit website, an updated brochure, public hearing notice and minutes are attached for your review.

3) *Ridership Statistics – Deviation Trial*

During the deviation trial we had four requests for deviations. One deviation request was a no-show. For the other three requests the riders decided to change their appointments to when the ADA-dedicated Paratransit bus was operating. We expect as riders become more aware and experienced with the deviated route availability requests will increase. Washington County believes the three-month deviation trial was a success and plans to continue offering the service for the Saturday route. Washington County appreciates ODOT's assistance with implementing this valuable service for the citizens of our County.

Please contact Rick Peoples at 740-373-6623 or rpeoples@wcgov.org if you require additional information.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

The Clerk said this formal request to ODOT is necessary to permanently implement this change of Saturday morning transit service. He said Washington-Morgan Community Action Program representatives consider this change to have been well-received.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: LETTER TO GEORGE BROUGHTON, SEWER LINE

Mr. White moved and Mr. Feathers seconded a motion to send the following letter to George Broughton:

April 19, 2018

George Broughton
Broughton Commercial Properties, LLC
639 State Route 821
Marietta, Ohio 45750

Re: New Sewer Line for Broughton Commercial Properties, LLC

Dear George:

Please be advised the Washington County Commissioners will accept and assume responsibility for a sewer line connecting Broughton Commercial Properties, LLC, 639 State Route 821, Marietta, Ohio to an existing sewer line along State Route 60, upon completion of one year of service subsequent to construction, and upon acceptance to the County's engineer consultant.

/s/ WASHINGTON COUNTY COMMISSIONERS

The Clerk explained Mr. Broughton requested this letter to forward to the Ohio EPA prior to his construction of a new sewer line extending from his properties on State Route 821 to an existing sewer line on State Route 60.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ESTIMATED COST TO CONDUCT SPECIAL ELECTION

The Commissioners acknowledged receipt of an Estimated Cost of Preparing and Conducting a Special Election in Washington County, prepared and provided by the Washington County Board of Elections, in accordance with Ohio Revised Code Section 3501.17(J). The Clerk said the cost estimate for special election in Washington County, as indicated on the form, is \$58,897.23.

RE: AGREEMENT WITH CITY OF MARTINS FERRY FOR BUILDING DEPARTMENT SERVICES

Mr. White moved and Mr. Feathers seconded a motion to approve an Agreement between the City of Martins Ferry and Washington County for the Washington County Building Department to provide appropriate inspection services to the City of Martins Ferry, beginning on the date of certification by the Ohio Board of Building Standards and continuing until written notice is given by either party, as requested by Chris Wilson, Washington County Building Official.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPLICATION TO SERVE ON THE BEHAVIORAL HEALTH BOARD OF DIRECTORS

Mr. White moved and Mr. Feathers seconded a motion to table a request from Andrea (Adriana) Euser to be appointed to serve on the Washington County Behavioral Health Board of Directors until the Commissioners have the opportunity to consult with Ms. Euser and David Browne, Executive Director.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITOR

Alvin Phillips introduced himself as the Executive Director of Habitat for Humanity of the Mid-Ohio Valley. He said he is interested in working with the Commissioners and Washington-Morgan Community Action Program in an upcoming CHIP Program in Washington County. He invited the Commissioners to attend a celebration of home completion at 6:00 p.m. on May 21 at 809 Grant Avenue in Belpre. Mr. Phillips said he anticipates starting a new home in Barlow as well. He said he is having difficulty in finding available property for home construction in Washington County.

RE: SECOND PUBLIC HEARING, 2018 CHIP APPLICATION

At 10:00 a.m. the Commissioners conducted the Second Public Hearing for the 2018 CHIP (Community Housing Impact and Preservation) Program application. Attending were the Commissioners, the Clerk, Dawn Rauch from Washington-Morgan Community Action Program, and Alvin Phillips from Habitat for Humanity.

The Commissioners invited Ms. Rauch to proceed with the Hearing.

Ms. Rauch explained the purpose of the Hearing. She said the goal of the CHIP Program is to preserve existing housing stock in Washington County. She said intended use of grant funds includes private owner rehabilitation of up to 9 units and home repair of up to 13 units. Ms. Rauch said application must be submitted by May 4, 2018. She said Washington County and the City of Belpre are included in one application.

Mr. White moved and Mr. Feathers seconded a motion to proceed with application for 2018 CHIP Program funds, and to have Dawn Rauch, Washington-Morgan Community Action Program, prepare the application.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Alvin Phillips, Executive Director of Habitat for Humanity of the Mid-Ohio Valley, said he has worked with Ms. Rauch and Community Action in the past, and he looks forward to a future opportunity. He said the CHIP Program is a valuable program in providing and improving housing to residents of Washington County. He and Ms. Rauch agreed Habitat for Humanity moves projects forward faster than the CHIP Program, so there would need to be much coordination and possibly some procedural changes made to facilitate joint efforts. Mr. Phillips said he ultimately would like to have through the CHIP Program down payment for up to three new homes in Washington County. He said he very much appreciates the work of the Commissioners and Community Action in regards to providing and improving living conditions of Washington County residents.

RE: CORSA RENEWAL

Randy Barengo from Peoples Insurance Agency presented a proposal of renewal for the County Risk Sharing Authority (CORSA). Also attending was Kathy Thieman, Director of Human Resources and Safety/Loss Control.

Mr. Barengo said the annual premium for CORSA renewal beginning July 1, 2018 is \$256,838, a reduction of \$1,026 from current year premium. He noted enhancements as follows:

- Increase in property limits of \$3,000,000
- More vehicles covered
- More deputies insured
- \$10,170 cash dividend, payable summer of 2018

Mr. Barengo reminded the Commissioners they currently carry \$1,000,000 in primary coverage and \$4,000,000 in umbrella. He said this is typical for counties comparable to Washington County. Mr. Barengo said there are now 66 Ohio counties enrolled in the CORSA program, which has experienced a decline in premium in each of the past five years.

Mr. Feathers moved and Mr. White seconded a motion to accept the renewal agreement with the County Risk Sharing Authority (CORSA) for the period July 1, 2018 through June 30, 2019, for the annual premium of \$256,838.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk