

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 7, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Jim Raney, Glen Pawloski, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., June 7, 2018**

9:00 Business Meeting
9:30 Bid Openings for Job and Family Services – Copiers and Transportation Services
10:00 Rick Hindman, Buckeye Hills Regional Council – Wash. Co. Return on Investment
10:30 Amanda Bohlen, OSU Extension – Program Update

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Appointment to Children Services Board of Directors (2)
Additional Appropriation – Behavioral Health

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Auditor
Transfer – Sewer
Transfer – Law Library
Then & Now's
Travel – Job and Family Services (2)
Travel – County Home
Travel – Building Department
Travel – Child Support Enforcement Agency
Request to Dispose of Unused Copier - Auditor
Monthly Report on Care of Prisoners
Invoice #3, W.P. Snyder, Jr., Restoration Project, Phase III
Early Intervention Service Coordination Grant Agreement – Family & Children First
Request from WASCO to Install Picnic Shelter
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Engineer – Bid Specifications for CR 25 Landslip Repair Project

DATES TO REMEMBER

Joint Solid Waste Meeting, 12:00 p.m., **Monday**, June 11, at Lori's in Caldwell
Annual RSVP Recognition Dinner, 6:00 p.m., **Monday**, June 18, at Lafayette Hotel
Planning Commission, 7:00 p.m., **Monday**, June 18
Finance Committee, 10:00 a.m., **Tuesday**, June 19
Southeastern Ohio Port Authority Board Meeting, 6:00 p.m., **Tuesday**, June 26,
at Washington County Public Library, Barlow Branch
Courthouse Closed, **Wednesday**, July 4, Independence Day

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustment:

Change: Bid Openings from 9:30 a.m. to 10:00 a.m.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the May 31, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various

departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Real Estate Assessment 200-0122-51105 \$ 70.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sewer	400-0113-57700	400-0113-53000	\$ 50,000.00
Law Library	200-0520-51006	200-0520-51001	\$ 520.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0109-53000	Johnson Controls	\$ 196.92
Commissioners	100-0361-53000	Mont. Co. Coroner	\$ 6,400.00
Commissioners	100-0100-57501	Marietta Area Chamber	\$ 205.00
Commissioners	215-0854-57401	Foxster Solutions	\$ 14,743.75
Sheriff	210-0320-53000	Cardmember Services	\$ 169.95

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

JFS

Nicole Bowling: One-day trips to Union County to attend County Readiness meetings; June 19, July 24, August 21, September 18, and October 23, 2018.

Judy Rutherford: One-day trip to Columbus to attend Long Term Care Meeting; June 20, 2018.

County Home

Diana Hall: One-day trip to Parkersburg, WV to pick up activity supplies; June 5, 2018 (retroactive).

Diana Hall: One-day trip to St. Marys, WV for resident lunch outing; June 7, 2018.

Diana Hall: One-day trip to Parkersburg, WV for resident lunch outing; June 28, 2018.

Building Department

Chris Wilson: One-day trip to Columbus to attend information session on licensing and inspection process for manufactured home parks; June 28, 2018.

CSEA

Denise Hinton, Devin Courtney: One-day trip to Columbus to attend "Laying the Fiscal Foundation" training; June 13, 2018 (changed from previously-approved date of June 12, 2018).

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST TO DISPOSE OF UNUSED EQUIPMENT

Mr. White moved and Mr. Feathers seconded a motion to approve disposal of an unused copier in the Auditor's Office, as requested by County Auditor Bill McFarland, due to age of equipment and unavailability of parts for repair.

Commissioner White instructed the Clerk to determine if a County department or other non-profit organization is interested in having the copier. If not, he said, Mr. McFarland can then ask the vendor to remove the property, at no cost to the County.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a report on the care of prisoners at the Washington County Jail during the month of May 2018, revealing a prisoner count of 343 and total revenues of \$253,611 (\$9,331 of which is receivable from other entities).

RE: W.P. SNYDER, JR. RESTORATION PROJECT INVOICE

Mr. Feathers moved and Mr. White seconded a motion to approve invoice #3 for the W.P. Snyder, Jr., Restoration Project Phase III, contractor Lepi Enterprises, in the amount of \$52,610.40, and to allow Mr. Walters to sign the invoice approving its payment.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: EARLY INTERVENTION SERVICE COORDINATION GRANT AGREEMENT

Mr. White moved and Mr. Feathers seconded a motion to approve an Early Intervention Service Coordination Grant Agreement between Washington County Family & Children First Council and the Ohio Department of Developmental Disabilities for the period July 1, 2018 through June 30, 2019, and to allow Mr. Walters to sign the Agreement, as prepared and requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST FROM WASCO TO INSTALL PICNIC SHELTER

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Joe Faires, WASCO, Inc., to construct a 16'x24' shelter with metal roof and ceiling, and a new 50'x50' concrete pad, at WASCO.

Commissioner White said there will be no cost to the County for this new structure on County-owned property, and it will be an enhancement to the facility at WASCO.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. White seconded a motion to approve sending notice to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Derek Beatty	Derek Beatty	Dan Turner
Sally Turner	Dave Burt (2)	Brian Ogden
Turner's Service Center	Dianne Campbell	John Albrecht
Jean Yost	Karen Anstatt	Charles Seaman
Anthony Wiley-Adams		

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. White moved and Mr. Feathers seconded a motion to approve certifying the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

Kathy McKitrick	Christopher Marshall	Fred Church
Anthony Wiley-Adams	Phillip McClay	John Edwards

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID SPECIFICATIONS, CR 25 LANDSLIP REPAIR PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve specifications for emergency repair of a landslip on County Road 25, as prepared and requested by County Engineer Roger Wright.

The Clerk noted the project will be federally funded if completed by August 12, 2018. If not, he said, the project will be funded 80% with federal funds, and 20% with local funds.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID OPENINGS

At 10:00 a.m. the Commissioners opened sealed bids for two projects of the Washington County Department of Job and Family Services. Attending were the Commissioners, the Clerk, Dawn Lucas and Ruth Burdette from Washington County Department of Job and Family Services, and the following:

Rick Hindman	Margie Delu	Stephanie Ketchem
Suzanne Deem	Bob Deem	Constantin Popa
Resa Murphy	Lynn Nelson	Steve Fulks

President Walters opened the following sealed bids for the Non-Emergency Transportation Project:

First Choice Home Care & Transport, LLC
Washington-Morgan Community Action Program
National Church Residences
Ohio Valley Cab & Delivery Service

Mr. Walters noted bid guarantees were submitted with each of the four proposals.

President Walters opened the following sealed bids for the Copier Lease and Maintenance Project:

Poynter's Best Products
CWS
Noe Office Equipment

Mr. Walters noted bid guarantees were submitted with each of the three proposals.

President Walters asked Ms. Lucas and Ms. Burdette to thoroughly review all bids, and return with a recommendation. He thanked those attending and invited them to review the bids received.

RE: RETURN ON INVESTMENT, BUCKEYE HILLS REGIONAL COUNCIL

Rick Hindman from Buckeye Hills Regional Council updated the Commissioners on year-to-date and annual activity of the Council. He said he has been with Buckeye Hills for about twenty-five years, and currently serves as the Assistant Executive Director.

Mr. Hindman said Buckeye Hills serves eight counties in Southeast Ohio, and is an arm of the Appalachian Regional Council. He said the agency originally administered only Community Development Block Grant funds, but now handles transportation, health care, seniors, workforce development, and housing funds. He said in 2017 Washington County received total grants, loans and services of \$5,633,153. He noted the County's annual dues are \$6,177.

Mr. Hindman reviewed statistics for Washington County, and said his goal is to provide updates to the Commissioners quarterly.

RE: OSU EXTENSION UPDATE

Amanda Bohlen and Pamela Montgomery from the OSU Extension Office updated the Commissioners on some operational changes at the Extension Office. Ms. Bohlen said she continues to provide required certifications for restaurant owners and managers. She noted her courses were recently audited by the Ohio Department of Health. Ms. Bohlen said she is now working on using TANF funds for professional development classes for early childhood educators.

Ms. Bohlen introduced Pamela Montgomery as the new Area 19 Leader for the Extension Office. Ms. Montgomery said she has been the 4-H Educator in Morgan County for about eighteen years, and is excited to assume this new responsibility of overseeing four counties, including Washington, Morgan, Muskingum and Perry. She said she will visit each county on a regular basis, and will be a resource to each at all times. President Walters said Washington County is blessed with good leadership at the Extension Office. Mr. White agreed the local Extension Office is providing good service to the County and each area of the office has exceptional leadership.

Ms. Bohlen said not all counties have community and economic development division, as does Washington County, so Ms. Montgomery will be spending much time with Darlene Lukshin to learn about her responsibilities.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk