

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 30, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, County Engineer Roger Wright, Dawn Lucas and Ruth Burdette from Job and Family Services, Glen Pawloski, Erin O'Neill from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners  
AGENDA  
9:00 a.m., August 30, 2018**

9:00 Business Meeting  
9:30 Dan Stephan and Attorneys Abe Sellers and Jerry Brock – Property Line Clarification  
10:00 Dawn Rauch, Community Action – Transit Policy Update

**UNFINISHED BUSINESS**

Addendum to Labor Agreement, Developmental Disabilities  
Application for Liquor Permit – Grizer Castle near Whipple  
Agreement between Engineer and Teamsters Local Union # 637

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Resolution to Create New Fund  
Additional Appropriation – Unclaimed Funds (Auditor)  
Additional Appropriation – Juvenile Court  
Additional Appropriation – Permissive Sales Tax  
Additional Appropriation – Dog & Kennel  
Additional Appropriation – County General, Commissioners  
Additional Appropriation – County General, Clerk of Courts, Legal Division  
Additional Appropriation – County General, Board of Elections  
Additional Appropriation – County General, Security & Transport  
Additional Appropriation – Job and Family Services  
Additional Appropriation – Children Services (2)  
Additional Appropriation – Prosecutor DTAC  
Transfer – Dog & Kennel  
Transfer – Veterans  
Transfer – Family & Children First  
Transfer – Sewer  
Transfer – Developmental Disabilities  
Transfer – Clerk of Courts, Title Division  
Transfer – Sheriff  
Transfer - Maintenance  
Then & Now's  
Travel – Job and Family Services  
Travel – County Home  
Travel – Human Resources, Safety & Loss Control  
Contract for Lease of Space in Frontier Shopping Center for Title Bureau  
Revision to Washington County Prevention, Retention and Contingency Plan  
Memorandum of Understanding between JFS and Children Services  
Drawdown of CHIP Funds  
Sub-Recipient Agreement for CDBG Funds from City of Marietta  
Agreement to Accept Funds from Clark County JFS  
Letters to Delinquent Sewer Accounts  
Engineer – Bid Recommendation, CR 14 Paving Project

**DATES TO REMEMBER**

Courthouse Closed, Monday, September 3, Labor Day  
Joint Solid Waste Meeting, 12:00 p.m., Monday, September 17, at Lori's in Caldwell  
Monthly County Home Meeting, 8:30 a.m., Tuesday, September 18, at County Home  
Finance Committee, 10:00 a.m., Tuesday, September 18, in Conference Room A  
Public Hearing, 2019 Transit Application, 10:00 a.m., Thursday, September 20

**RE: AGENDA**

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustment:

Delete: Additional Appropriation – Security & Transport  
Additional Appropriation – Children Services (1)

Add: Transfer – Security & Transport  
 Additional Appropriation – Common Pleas Court Background Investigation  
 Appointment to Port Authority Board of Directors  
 Memorandum of Understanding between JFS and CSEA

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the August 23, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

**RE: BILLS FOR PAYMENT**

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: RESOLUTION TO CREATE NEW FUND**

Mr. Feathers moved and Mr. White seconded a motion to approve the establishment of the following new fund, and to utilize fund number that is no longer needed for MHAR Adult Drug Court:

**210-0615 2019 CURES OPIOID STR**

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for additional appropriations:

Unclaimed Funds	200-0106-57400	\$ 25,181.92
Youth Services Grant	215-0344-51001	\$ 41,600.00
	215-0344-51101	\$ 603.20
	215-0344-51102	\$ 6,824.00
	215-0344-51104	\$ 7,765.01
	215-0344-51105	\$ 23.76
	215-0344-51120	\$ 748.80
	215-0344-58210	\$ 2,500.00
	215-0344-58105	\$ 25,000.00
	215-0344-58217	\$ 14,452.23
Permissive Sales Tax	100-0103-57400	\$ 3,359.90
	100-0103-57500	\$ 21.00
Dog & Kennel	200-0363-51104	\$ 1,300.00
County General	100-0100-53203	\$ 16,000.00
	100-0230-51104	\$ 18,500.00
	100-0160-51002	\$ 4,107.77
Job and Family Services	200-0720-57400	\$200,000.00
Children Services	200-0740-53000	\$200,000.00
Prosecutor DTAC	200-0141-51102	\$ 1,800.00
Common Pleas	200-0207-51120	\$ 1,800.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Dog & Kennel	200-0363-51120	200-0363-51105	\$ 7.21
	200-0363-57500	200-0363-51105	\$ 12.13
Co. Gen., Veterans	100-0700-54000	100-0700-52000	\$ 3,000.00
	100-0700-57400	100-0700-52000	\$ 3,000.00
Family & Children First	602-2033-53001	602-2033-55204	\$ 1,500.00
Sewer	400-0113-57700	400-0113-53000	\$ 13,125.00
Dev. Disabilities	200-0620-53000	200-0620-53700	\$ 500.00
Clerk of Courts	200-0233-51001	200-0233-53500	\$ 3,600.00

Sheriff's Sales Tax	100-0384-52200	100-0384-54402	\$ 1,000.00
Co. Gen., Maintenance	100-0109-53600	100-0109-52000	\$ 25.00
Co. Gen., S&T	100-0385-54400	100-0385-54000	\$ 1,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: THEN & NOW'S**

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Maintenance	100-0109-53000	Honeywell	\$ 1,832.53
Unclaimed Funds	200-0106-57400	Attorney Khadine Ritter	\$ 1,367.85
Auditor REA	200-0122-52000	Matthew Livengood	\$ 112.02
I.T.	100-0190-53000	Pagefreezer Software	\$ 5,988.00
CDBG	210-0829-57402	Shelly & Sands	\$14,807.06

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

JFS

Kelly Bauerbach, Deanna Green: One-day trip to Reynoldsburg to attend Statewide APS meeting; September 7, 2018.

County Home

Susie Arbaugh: One-day trips to Zanesville and Parkersburg, WV to transport residents to doctor appointments; September 10 and 27, 2018.

Commissioners

Commissioner White announced he will accompany Director of Human Resources Kathy Thieman to the Annual CEBCO Renewal Meet in Columbus on September 7, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: LEASE AGREEMENT FOR OFFICE SPACE IN FRONTIER SHOPPING CENTER**

Mr. White moved and Mr. Feathers seconded a motion to approve a Lease Agreement with Frontier Shopping Center, LLC, to lease office space for use by the Washington County Clerk of Courts during the period December 1, 2018 through November 30, 2020, for the amount of \$41,810.00, payable monthly in the amount of \$1,742.08.

Commissioner White noted the lease amount for this space hasn't changed in a number of years.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: REVISION TO WASHINGTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PLAN**

Mr. White moved and Mr. Feathers seconded a motion to approve revision to the Washington County Prevention, Retention and Contingency Plan, adding the Temporary Absence/Foster Care/Adoption Assistance/Court Placement Program, as requested by Flite Freimann, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: MEMORANDUM OF UNDERSTANDING BETWEEN JFS AND CHILDREN SERVICES**

Mr. White moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding between Washington County Department of Job and Family Services (JFS) and Washington County Commissioners, on behalf of Washington County Children Services Agency (Children Services), allowing JFS to reimburse Children Services up to \$20,000.00 during the period August 30, 2018 through September 14, 2018, for services performed by Children Services and reported in Random Moment Samplings.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: MEMORANDUM OF UNDERSTANDING BETWEEN JFS AND CSEA**

Mr. White moved and Mr. Feathers seconded a motion to approve a Memorandum of Understanding between Washington County Department of Job and Family Services (JFS) and Washington County Commissioners, on behalf of Washington County Child Support Enforcement Agency (CSEA), allowing JFS to reimburse CSEA up to \$135,000.00 during the period September 1, 2018 through December 31, 2018, for services performed by CSEA and reported in Random Moment Samplings.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: DRAWDOWN OF CHIP FUNDS**

Mr. Feathers moved and Mr. White seconded a motion to approve drawdown of CHIP funds, grant # B-C-16-1CY-1, in the amount of \$6,000.00, and to allow Mr. Walters and Mr. White to sign the request, as prepared by Susan Henrie, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: SUBRECIPIENT AGREEMENT FOR CDBG FUNDS FROM CITY OF MARIETTA**

Mr. White moved and Mr. Feathers seconded a motion to approve a Subrecipient Agreement with the City of Marietta for Community Development Block Grant funds in the amount of \$40,000.00 to be paid by the City of Marietta to Washington County for accessible public transit services (Community Action Bus Line), during the period January 1, 2019 through December 31, 2019, and to allow Mr. Walters to sign the Agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: AGREEMENT TO ACCEPT FUNDS FROM CLARK COUNTY**

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Flite Freimann for permission to accept up to \$88,000.00 in 50/50 FAET Participation funds from Clark County Department of Job and Family Services (JFS).

Dawn Rauch from Washington County Department of Job and Family Services said these funds are apparently not needed in Clark County and can legally be transferred to Washington County. She said these funds will allow JFS to enter into contract for services from Washington County Career Center.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: APPOINTMENT TO PORT AUTHORITY BOARD OF DIRECTORS**

Mr. Feathers moved and Mr. Walters seconded a motion to approve appointment of Dr. William Ruud to the Southeastern Ohio Port Authority Board of Directors, for the term September 1, 2018 through August 31, 2022, as requested by Andy Kuhn, Executive Director, Southeastern Ohio Port Authority.

Commissioner Feathers said he believes Dr. Ruud has a very good vision for Washington County, and his educational background and experience will serve the Port Authority Board of Directors very well. President Walters said Dr. Ruud believes in free enterprise, and trains students in both for-profit and not-for-profit organizations in the McDonough Center at Marietta College. He said Dr. Ruud has brought fresh ideas to Marietta College, and he expects him to do the same for the Port Authority. Mr. Walters said he appreciates that Marietta College and Washington State Community College are now working very well together, largely due to Dr. Ruud's involvement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White no, Ron Feathers aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. White moved and Mr. Feathers seconded a motion to approve sending notice to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Lucille Hupp  
Jerry Biehl  
John Edwards

Baptist Mission for Asian  
Douglas Young  
Daniel Brown

Namareq Alzames  
Scott Fitch  
Cynthia McClay

Brian Ogden

Sally Turner

Anthony Wiley-Adams

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: BID RECOMMENDATION FOR CR-14 PAVING PROJECT**

Mr. Feathers moved and Mr. White seconded a motion to accept County Engineer Roger Wright's recommendation to contract with The Shelly Company for the Ohio Public Works Commission Round 32 Washington County Road 14 Paving Project, for the amount of \$1,043,275.05.

County Engineer Roger Wright said the sealed bid from The Shelly Company was the only bid received, and is within his estimate of \$1,163,283.00 for the project. He said the project calls for a cool mix application rather than the usual hot mix, allowing for reduced cost.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: AGREEMENT BETWEEN ENGINEER AND TEAMSTERS LOCAL UNION #637**

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of an Agreement between the Washington County Engineer and Teamsters Local Union No. 637.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to execute an Agreement between the Washington County Engineer and Teamsters Local Union No. 637, for the period August 14, 2018 through March 31, 2021.

County Engineer Roger Wright noted the Agreement has been reviewed as to form by the County Prosecutor and has been signed by him and the Union representative. He said there is a Participation Agreement and a Memorandum of Understanding attached to the Agreement. He said there is a "sunset clause" in the Agreement as well. Mr. Wright said he is pleased with the negotiation process and with the end result. Commissioner White said it is important to maintain consistency in the County.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: APPLICATION FOR LIQUOR LICENSE**

Mr. White moved and Mr. Feathers seconded a motion to return from Unfinished Business consideration of an Application for Liquor License for Grizer Castle near Whipple.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to not request a public hearing on the request for a liquor license from Grizer Castle, and to allow the Clerk to sign the form and return it to the Ohio Division of Liquor Control.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: PROPERTY LINE CLARIFICATION**

Attorney Abe Sellers talked with the Commissioners about the property line of recently acquired Chase Bank property. Also attending were County Engineer Roger Wright, Dan Stephan, Sr., Dan Stephan, Jr., and Erin O'Neill from *The Marietta Times*.

Attorney Sellers said the curb between the Chase Bank lot and the Stephan lot does not go with the Chase Bank property, although it was installed by the Bank. Dan Stephan, Jr., said this problem was identified several years ago, but no corrective action was ever taken. He presented to the Commissioners a reciprocal easement proposal whereby the County would provide easement to SR Properties for an approximate 10' stretch along the Marty's Print Shop building, and SR Properties would allow easement to the County for the curb.

Mr. White moved and Mr. Feathers seconded a motion to enter Executive Session for the purpose of discussing property acquisition.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed, and the Commissioners entered Executive Session at 10:00 a.m. President Walters invited County Engineer Roger Wright, Attorney Abe Sellers, Dan Stephan, Jr., and Dan Stephan, Sr., to attend.

The Commissioners returned to Regular Session at 10:05 a.m.

President Walters asked Attorney Sellers to work with Pickering & Associates to gather additional information pertaining to this property in anticipation of developing appropriate easement(s) to the satisfaction of both the County and SR Properties.

**RE: CHIP PROGRAM**

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners the Washington County CHIP Program is nearing completion. She presented to them a Semi-Annual Income Report.

Mr. White moved and Mr. Feathers seconded a motion to approve a Housing Semi-Annual Program Income Report for the Washington County CHIP Program, and to allow Mr. Walters to sign the Report, as prepared by Dawn Rauch, Washington-Morgan Community Action Program.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Ms. Rauch presented two (2) agreements with homeowners for financial assistance from the Home Investment Partnerships Program. She said the homeowners have signed the agreements, but the Commissioners must sign them as well.

Mr. White moved and Mr. Feathers seconded a motion to approve HOME Program Homeowner Written Agreements as follows, and to allow Mr. Walters to sign the Agreements:

Mary Grosklos, \$17,594.00  
Brenda Parker, \$26,540.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: TRANSIT PROGRAM**

Dawn Rauch, Washington-Morgan Community Action Program, informed the Commissioners the Ohio Department of Transportation (ODOT) will conduct a Technical Assistance Review (TAR) on the Washington County Rural Transit Program on September 11 and 12, 2018. In preparation for that, she said she reviewed the County's Title VI Plan, the ADA Paratransit Plan, and the Public Transit System Policy Manual, and recommended the adoption of those documents.

Mr. Feathers moved and Mr. White seconded a motion to adopt the Washington County Public Transit System Title VI Plan.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to adopt the Washington County Americans with Disabilities Paratransit Plan.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to adopt the Washington County Public Transit System Policy Manual.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:26 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk

