

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON SEPTEMBER 27, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were County Engineer Roger Wright, Darlene Lukshin from the OSU Extension Office, Muskingum Township Trustee Gary Doan, Karen Doan, Michael Johnson, Steve Starke, Brian Young, Claire Sellards, Chad Adkins from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00a.m., September 27, 2018**

9:00 Business Meeting
9:30 Darlene Lukshin & Roger Wright – FEMA Update

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Additional Appropriation – Behavioral Health

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution to Create New Fund
Additional Appropriation – Sewer
Additional Appropriation – Sheriff, Civil
Additional Appropriation – Prosecutor, DTAC
Additional Appropriation – County General, Treasurer
Additional Appropriation – County General, Maintenance
Transfer - Sewer
Transfer – Commissioners (2)
Transfer – Juvenile Center
Transfer – Prosecutor DTAC (5)
Transfer – Engineer
Transfer – Family & Children First
Advance - Commissioners
Then & Now's
Travel - Auditor
Appointment to OPWC Sub Committee Round 33
Request to Retain Document Fee for Supplemental Equipment Fund - Recorder
Application for Liquor Permit – Cutler Station LLC
Partnership Contracts with JFS (4)
Subgrant Agreement between JFS and CSEA
CEBCO Health Insurance Renewal for 2019
Engineer – Contract with PDK Construction for Washington County 3 Guardrail Project
Engineer – Change Order #1, Needham Bridge Replacement Project
Engineer – Notice to Proceed, CR 14 Resurfacing Project
Engineer – Bid Specifications and Notice for CR 33 and CR 406 Landslip Repairs

DATES TO REMEMBER

Courthouse Closed, **Monday**, October 8, Columbus Day
Planning Commission, 7:00 p.m., **Monday**, October 15
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, October 16, at County Home
Finance Committee, 10:00 a.m., **Tuesday**, October 16

RE: AGENDA

Mr. White moved and Mr. Feathers seconded a motion to accept the agenda, with the following adjustments:

Delete: Advance – Commissioners
Add: Additional Appropriation – County General, Miscellaneous
Additional Appropriation – County General, Maintenance
Resolution to Create New Fund

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the September 20, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: RESOLUTIONS TO CREATE NEW FUNDS

Mr. Feathers moved and Mr. White seconded a motion to approve a request from the County Auditor to create the following new funds:

210-0541 FEMA-DR-4360-OH
300-0549 Capital Project PID #104843

The Clerk noted fund 210-0541 has previously been used, but has not been active since 2013.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sewer	400-0113-56100	\$ 3,075.00
Co. Gen., Sheriff	100-0380-54000	\$ 1,000.00
Prosecutor DTAC	200-0141-51001	\$ 2,000.00
Co. Gen., Treasurer	100-0130-53000	\$ 3,500.00
Co. Gen., Maintenance	100-0109-53000	\$ 5,000.00
	100-0109-53200	\$ 10,000.00
Co. Gen., Miscellaneous	100-0101-53000	\$ 12,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sewer	400-0113-56200	400-0113-56100	\$ 10,302.49
Co. Gen., Commissioners	100-0100-57501	100-0100-53500	\$ 600.00
Co. Gen., Juvenile Center	100-0330-51001	100-0330-53000	\$ 45,000.00
Co. Gen., Commissioners	100-0100-53700	100-0100-54000	\$ 750.00
Prosecutor DTAC	200-0141-54000	200-0141-51001	\$ 2,000.00
	200-0141-53000	200-0141-51001	\$ 800.00
	200-0141-53000	200-0141-51102	\$ 1,200.00
	200-0141-51006	200-0141-51102	\$ 435.00
	200-0141-51006	200-0141-51101	\$ 165.00
MVGT	200-0540-55501	200-0540-57200	\$ 11,839.74
Family & Children First	602-2033-53001	602-2033-55202	\$ 160.00
	602-2033-53001	602-2033-55203	\$ 1,840.00

Commissioner White expressed his concern about the transfer of funds for the Juvenile Center. He said although the anticipated use of funds for contract services is appropriate, it appears the salaries line item is inflated during the budgeting process. He noted funds are either transferred out of salaries at about this time each year, or they remain unused at year-end.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Behavioral Health	200-0610-57400	Poynter's Best Products	\$ 1,327.57
Commissioners	100-0100-53000	AT & T	\$ 1,292.85

Commissioners	100-0870-53004	Buckeye Hills	\$ 4,125.20
Commissioners	100-0870-53004	Buckeye Hills	\$ 500.00
I.T.	100-0190-53000	SE Electronic Security	\$ 810.00

Late or Finance Charges

Veterans	100-0700-52000	First National Bank	\$ 12.53
----------	----------------	---------------------	----------

Note: Prior finance charge of \$46.91 and late payment fee of \$39.00 incurred by Veterans have been removed from the account by the credit card vendor.

Commissioner White said he recently discussed with members of the Veteran Services Board the County's requirement that no late or finance charges be paid by the County. He said they are fully aware of the policy and restrictions on use of funds. The Clerk noted late and finance charges incurred by the Veterans Services Office for the previous month were reversed on the account, and it is believed these charges will be reversed as well. Mr. White said he will vote in favor of paying these current charges, with the understanding the Veterans Service Office will pursue credit of those charges to the account.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

Auditor

Bill McFarland: One-day trip to Athens to attend SE Ohio CAAO meeting; October 5, 2018

Bill McFarland: One-day trip to Columbus to attend CAAO Legislative/Executive Committee meeting; October 17, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPOINTMENT TO OPWC ROUND 33 SUB-COMMITTEE

Mr. Feathers moved and Mr. Walters seconded a motion to appoint Commissioner David White to the Ohio Public Works Commission (OPWC) Round 33 Sub-Committee for 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST TO RETAIN DOCUMENT FEE FOR SUPPLEMENTAL EQUIPMENT FUND

Mr. White moved and Mr. Feathers seconded a motion to approve a request from County Recorder Tracey Wright to retain the \$2.00 per document fee for her equipment needs, in accordance with Ohio Revised Code Section 317.32, for the period January 1, 2019 through December 31, 2023.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST FOR LIQUOR PERMIT

Mr. White moved and Mr. Feathers seconded a motion to table consideration of a request for liquor permit from Cutler Station LLC in Fairfield Township, until October 25, 2018, to allow opportunity for comment from citizens of Washington County.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: PARTNERSHIP CONTRACTS, JFS

Mr. Feathers moved and Mr. White seconded a motion to approve the following contracts with Washington County Department of Job and Family Services, as prepared and requested by Job and Family Services:

- Boys and Girls Club of Washington County, \$10,000.00, 10/1/18 – 9/30/19
- The Marietta YMCA, \$10,130.00, 10/1/18 – 5/22/19
- Washington County Commissioners for the benefit of RSVP Senior Wheels Program, \$ 12,000.00, 10/1/18 – 9/30/19
- Building Bridges to Careers, \$20,000.00, 10/1/18 – 9/30/19

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron

Feathers aye. Motion passed.

RE: SUBGRANT AGREEMENT, JFS

Mr. White moved and Mr. Feathers seconded a motion to approve a Subgrant Agreement between Washington County Department of Job and Family Services and Washington County Child Support Enforcement Agency, allowing Job and Family Services to pay during the period October 1, 2018 through September 30, 2019, the amount of \$20,000.00 for visitation/mediation services, as prepared and requested by Job and Family Services.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: RENEWAL OF CEBCO HEALTH INSURANCE PLAN FOR 2019

Mr. White moved and Mr. Feathers seconded a motion to approve renewal of the County Employee Benefits Consortium of Ohio (CEBCO) health insurance plan (Anthem Blue Cross & Blue Shield) for the period January 1, 2019 through December 31, 2019, with reduction in premium and no change in plan design.

Commissioner White noted there have been a few meetings with employees to discuss options for renewal. Noting the change in premium is -0.7% for 2019, he said it is pleasant relief after having received double digit increases the past two years. He said this is largely due to employees becoming better consumers and taking advantage of wellness incentives and activities provided by the County and CEBCO. President Walters said meetings with employees were informative and productive, and he believes it was a unanimous vote to continue the Anthem plan with current coverages.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT WITH PDK CONSTRUCTION FOR CR-3 GUARDRAIL PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with PDK Construction, Inc., for the WAS-C-3 Guardrail Replacement Project, for a total cost of \$386,205.75, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CHANGE ORDER #1, NEEDHAM BRIDGE REPLACEMENT PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the Needham Bridge Replacement Project, contractor Armstrong Steel Erectors, adding \$6,636.75 to the original contract amount of \$466,000.00, for a new contract amount of \$472,636.75, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: NOTICE TO PROCEED, CR 14 RESURFACING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve a Notice to Proceed for the OPWC Round 32 WAS-C-14 Resurfacing Project, contractor The Shelly Company, and to allow Mr. Walters to sign the Notice, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID SPECIFICATIONS AND NOTICE FOR CR 33 AND CR 406 LANDSLIP REPAIRS

Mr. Feathers moved and Mr. White seconded a motion to approve bid specifications and notice for the CR 33 and CR 406 Emergency Landslip Repairs Project, cost estimate \$264,096.00, required completion by December 1, 2018, as prepared and requested by County Engineer Roger Wright.

Mr. Wright said this project includes repair of two landslips on County Road 33 and two landslips on County Road 406. He said these are among the worst slips in the County, and there is emergency need for repair. Mr. Wright noted 75% of the project cost will be paid by FEMA, and 25% will be paid by OEMA. He noted these are the first FEMA-funded projects in Washington County, and he is hoping the project will be completed before the local asphalt plants cease production for the winter.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: PRESERVATION OF RECORDS

Commissioner Feathers said he received a request from retired Judge Ed Lane for the County to

contribute toward the cost of restoring and preserving historical records in the Courthouse. He said Judge Lane mentioned a commitment of \$50,000, as a match for funds being used from other organizations. He said it is up to the Commissioners to see that these invaluable records are preserved and maintained, noting a group provided such service to the County a few years ago for many of the records.

Commissioner White said there may be other grant funds available to the County for this purpose, and he recommended doing some research before committing County funds. He noted some of the documents are extremely unique and of great value not only to the County but also to the region. Mr. Feathers said the project may begin in October 2018, with a total cost likely to exceed \$1,000,000.

Karen Doan said she worked with many of the old books in the Courthouse, and agreed they need to be restored and preserved. She said the Recorder's Office routinely accesses the books, many of which have crumbling and torn pages.

Commissioner Feathers said the Commissioners should consider some type of financial support for the preservation of historical documents in the County. President Walters agreed the request should seriously be considered. Darlene Lukshin suggested consulting with the Marietta College Librarian, as they have many historical documents in their facility and they may be able to advise the County on how to proceed.

The Commissioners agreed to learn more about the request from Judge Lane and the project.

RE: UPDATE ON FEMA PROJECTS

County Engineer Roger Wright and Darlene Lukshin from the OSU Extension Office updated the Commissioners on the status of a number of FEMA road repair projects throughout Washington County.

Mr. Wright provided to the Commissioners a timeline of events. He noted the local disaster was from February 4 to 25, 2018, and a disaster was officially declared on April 17, 2018. Following numerous meetings, site inspections and document preparation, the first of the FEMA/OEMA funded projects is now out for bid with a required completion date of December 1, 2018. Ms. Lukshin said FEMA has just about completed its extensive work in Washington County. She said projects with a cost estimate of at least \$125,500 are "reimbursable", while projects less than that are paid in advance to entities. She said repairs and use of FEMA funds will likely go into next year. She estimated there are over 160 projects in Washington County to be considered for FEMA funding, worth more than \$6,000,000. She noted she has been working with townships to seek a variety of funds to repair landslips, including FEMA, OEMA, and OPWC.

Ms. Lukshin said County Engineer Roger Wright has worked tirelessly with FEMA and townships to complete the review and application process as quickly as possible. The Commissioners thanked both Ms. Lukshin and Mr. Wright for their dedication, and for the amount of work and time put into the effort to repair roadways throughout the County and townships.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:00 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk