

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 25, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Meredith Mills, Roberta Haught, Lori Lutz, Michael Tatar from WTAP News, Chad Adkins from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., October 25, 2018**

9:00 Business Meeting
9:30 Law Library Renovations and Budget Hearing
1:00 Judge Mark Kerényi – Drug Court Contract with Oriana House
1:30 Investment Committee

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Application from Cutler Station for Liquor Permit
Bid Specifications and Notice, Terri Lane Lift Station Improvements

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Application for CDBG Critical Infrastructure Grant
Resolution Designating Entity as Family Service Agency
Additional Appropriation – Commissioners (3)
Additional Appropriation – Budget Stabilization
Additional Appropriation - MVGT
Minus Appropriation – 911 Levy Funds
Transfer – County General, Jail
Transfer – County General, I.T.
Transfer – Sewer
Transfer – Budget Stabilization
Transfer – Medicaid Transitional Aid
Transfer – Family & Children First
Then & Now's
Travel – Job & Family Services
Travel – Child Support Enforcement Agency
Drawdown of CDBG Grant Funds
Change Order #1, Little Muskingum VFD CDBG Project
Change Order #1, Wesley Township CDBG Project
Engineer – Thermoplastic Centerline Striping Quote & Contract
Engineer – Bid Recommendation, Emergency Landslip Repairs
Engineer – Contract with Bob Lane's Welding for Emergency Landslip Repairs

DATES TO REMEMBER

Election Day, Tuesday, November 6
Council of Governments, 12:00 p.m., Monday, November 5, at Lori's in Caldwell
Courthouse Closed, Monday, November 12, Veterans Day
Monthly County Home Meeting, 8:30 a.m., Tuesday, November 13, at County Home
Planning Commission, 7:00 p.m., Monday, November 19
Finance Committee, 10:00 a.m., Tuesday, November 20
Courthouse Closed, Thursday, November 22, Thanksgiving Day

RE: AGENDA

Mr. Feathers moved and Mr. White seconded a motion to accept the agenda, with the following adjustments:

Add: Transfer – Senior Levy
Transfer – MVGT
Transfer – County General, Miscellaneous
Drawdown of CHIP Funds
Delete: Transfer – Medicaid Transitional Aid

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the October 17, 2018 Regular Meeting and the October 23, 2018 Special Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: RESOLUTION – APPLICATION FOR CDBG CRITICAL INFRASTRUCTURE GRANT

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, the Washington County Commissioners desire to apply for a Community Development Block Grant Critical Infrastructure Grant available through Ohio Development Services Agency.*

***NOW, THEREFORE BE IT RESOLVED**, that the Board of Washington County Commissioners intends to apply for funds in the amount of \$500,000; and*

***BE IT FURTHER RESOLVED**, that if approved the \$500,000 in funds will be used towards the total cost of the project which is \$961,800, with the remainder of the funds to be provided by the OEPA.*

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: RESOLUTION DESIGNATING ENTITY AS FAMILY SERVICE AGENCY

Mr. White moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, the Board of Commissioners of Washington County is responsible for payment of expenses incurred by Washington County Children Services Agency (the Agency); and*

***WHEREAS**, the Board of Commissioners of Washington County, under the current administrative structure, has no authority over the staff of the Agency or the expenditures of the Agency; and*

***WHEREAS**, the Board of Commissioners of Washington County is ultimately responsible for the efficient and effective administration of the Agency, and the disbursement of public funds by the Agency; and*

***WHEREAS**, Section 307.981 of the Ohio Revised Code authorizes the Board of Commissioners of Washington County to designate any private or government entity with the State of Ohio to serve as a public children services agency.*

***NOW, THEREFORE, BE IT RESOLVED**, pursuant to Ohio Revised Code Section 307.981, the Board of Commissioners of Washington County designates the Washington County Department of Job and Family Services as the Public Children Services Agency for Washington County.*

Commissioner Feathers said the Ohio Revised Code permits the Commissioners to designate an entity as the County's public children services agency, and this action designates the Department of Job and Family Services as the public children services agency.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Co. Gen., Commissioners	100-0100-53203	\$ 20,000.00
Co. Gen., Miscellaneous	100-0101-53400	\$ 10,000.00
Co. Gen., Public Assist.	100-0702-53000	\$ 150,708.00
Budget Stabilization	100-0104-57100	\$ 27,420.00
MVGT	200-0540-55501	\$ 150,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. Feathers moved and Mr. White seconded a motion to approve the following request for minus appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
911 Levy	200-0650-57100	\$(250,000.00)

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Jail	100-0381-53405	100-0381-54002	\$ 800.00
Co. Gen., I.T.	100-0190-54400	100-0190-53000	\$ 4,000.00
Co. Gen., Misc.	100-0101-53000	100-0101-51105	\$ 750.00
Sewer	400-0113-57400	400-0113-53200	\$ 2,973.31
	400-0113-53000	400-0113-53100	\$ 1,500.00
Budget Stabilization	100-0104-57100	100-0100-49100	\$ 27,420.00
Family & Children First	602-2033-51001	602-2033-57400	\$ 1,163.81
MVGT	200-0540-56100	200-0540-55501	\$ 42,294.74
Senior Levy	200-0703-57400	200-0703-53000	\$ 378.81
	200-0703-57500	200-0703-53000	\$ 355.81

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. White moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

<u>Dept</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0870-53007	OSU Extension	\$ 5,000.00
Children Services	200-0741-53000	Jennifer Maze	\$ 200.00
Children Services	200-0741-53000	Bellefaire JCB	\$ 15,000.00
Job & Family Services	200-0720-59000	EVE, Inc.	\$ 6,300.00
Job & Family Services	200-0720-59000	Children Services Board	\$ 14,430.51

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

JFS

Mary Lou Griffin, Alisha Lass: One-day trip to Cambridge to attend Long Term Care meeting; October 25, 2018.

CSEA

Kim Hinkle: One-day trip to Columbus to attend Hands on Cash Analysis Training; November 13, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: DRAWDOWN OF CHIP FUNDS

Mr. White moved and Mr. Feathers seconded a motion to approve a request for drawdown of CHIP funds, grant B-C-16-1CY-1, in the amount of \$6,000.00, and to allow Mr. Walters and Mr. White to sign the request form.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: DRAWDOWN OF CDBG FUNDS

Mr. Feathers moved and Mr. White seconded a motion to approve a request for drawdown of CDBG funds, grant B-F-17-1CY-1, in the amount of \$12,357.00, and to allow Mr. Walters and Mr. White to sign the request form.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CHANGE ORDER 1, LITTLE MUSKINGUM VFD CDBG PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the Little Muskingum Volunteer Fire Department Community Development Block Grant (CDBG) Project, extending the contract time by ninety (90) days, with a revised completion date of November 6, 2018, and to allow Mr. Walters to sign the form, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CHANGE ORDER 1, WESLEY TOWNSHIP CDBG PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #1 for the Wesley Township Community Development Block Grant (CDBG) Project, extending the contract time by ninety (90) days, with a revised completion date of November 6, 2018, and to allow Mr. Walters to sign the form, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: QUOTE AND CONTRACT FOR THERMOPLASTIC CENTERLINE STRIPING PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve a quote and contract with Griffin Pavement Striping, Inc., for the Thermoplastic Centerline Striping Project, for the amount of \$23,696.90, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID RECOMMENDATION, EMERGENCY LANDSLIP REPAIR PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve the recommendation from County Engineer Roger Wright to accept the bid of Bob Lane's Welding, Inc., for the emergency landslip repairs on CR 33 and CR 406, for the amount of \$145,783.90.

The Clerk noted other bids received were from Larry Lang Excavating for \$195,837.10 and Shelly & Sands, Inc., for 286,565.40.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT WITH BOB LANE'S WELDING, INC., FOR EMERGENCY LANDSLIP REPAIRS

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with Bob Lane's Welding, Inc., for the emergency landslip repairs on CR 33 and CR 406, for the amount of \$145,783.90, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST FOR LIQUOR PERMIT, CUTLER STATION, LLC

Mr. White moved and Mr. Feathers seconded a motion to return from Unfinished Business consideration of a request for liquor permit from Cutler Station, LLC.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

Mr. White moved and Mr. Feathers seconded a motion to not request a hearing on a request for liquor permit from Cutler Station, LLC, and to allow the Clerk to so notify the Ohio Division of Liquor Control.

The Clerk noted no comments have been received by the Commissioners pertaining to this request for liquor permit.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITORS

Meredith Mills, Roberta Haught, and Lori Lutz shared with the Commissioners their concerns about the Humane Society of the Mid-Ohio Valley.

Ms. Mills said they represent a group of about thirteen individuals who are interested in seeing changes made at the local Shelter. She said they are seriously concerned about the welfare of both animals and staff at the Shelter. She said the animals should be rescued, but there doesn't seem to be an effective mechanism for that to happen. She asked the Commissioners if they could help, or if they could give advice as to how to implement changes.

Ms. Haught noted they have been in this area for many years and have noted issues at the Shelter for quite some time. She said:

There is no rescue of animals made available by the Shelter.
There is lack of space for all the animals housed at the Shelter.
The Shelter is over-populated.
The staff is overwhelmed with responsibilities, and can do only so much for the animals.

Ms. Mills said there are about 223 cats and many dogs at the Shelter. She said these animals should be rescued. Ms. Mills suggested there is little to no checks and balances at the Shelter.

President Walters reported he attended a recent meeting of the Humane Society Board of Directors. He said there is an investigation of mishandling of funds at the Shelter. Mr. Walters said he believes the Board is trying to reinstate the rescue operations. He said he agrees there is a definite weakness in the Shelter's ability to rescue animals.

Commissioner White said the Humane Society is not a government agency, and as such do not report to the Commissioners. He said the Commissioners cannot manage the Shelter or its staff, and they can't appoint members to its Board. He noted the Commissioner do, however, provide to the Humane Society \$40,000 each year and the County does own the property on which the Shelter sits.

Commissioner Feathers described a disappointing experience he had with the local Shelter, prompting him to rescue a dog from the Meigs County shelter. He said changes need to be made at the Washington County shelter, and he would appreciate the help of those attending to influence those changes, as they are the experts in the animal care business.

President Walters noted the \$40,000 provided by the County represents less than 10% of the Shelter's entire funding, with the majority of its funds coming from an endowment managed by the Marietta Community Foundation.

Commissioner White said he believes involvement of the Dog Warden and local veterinarians will help to produce positive results at the Shelter.

Lori Lutz noted the Shelter's board is made up of volunteers, which change frequently. She said the lack of consistency and longevity does not allow for effective management of operations.

Commissioner Feathers invited the guests to write down their observations, comments and recommendations. Michael Tatar said he volunteers at the Shelter and he has seen a lack of stability as well.

On behalf of the guests, Ms. Haught reiterated their concern is the welfare of the animals at the Shelter, and they are frustrated that concern hasn't been heard by the Shelter's Board of Directors.

RE: LAW LIBRARY BUDGET HEARING

Juanita Henniger met with the Commissioners to discuss the fiscal year 2019 budget for the Law Library. She noted the estimated cost of renovations is included in the budget, and revenues include donations for those renovations.

RE: RENOVATION OF LAW LIBRARY

Juanita Henniger from the Law Library, Attorneys Cameron Fouss and Rhonda Mears, and Patrick Thornton from Sixmo Architects updated the Commissioners on the Law Library renovations project. Mr. Thornton provided to the Commissioners a preliminary Schematic Design Report dated October 3, 2018. Mr. Fouss said these renovations include reconfiguration of the space, and will allow for more comfortable mediation, use of stacks, and room for meetings. He said the new space will be ADA compliant, but more user-friendly and modern. Mr. Thornton said a probable time for soliciting bids for construction will be February 2019.

RE: DRUG COURT CONTRACT

Judge Mark Kerenyi presented to the Commissioners a contract with Oriana House for establishment and operation of a drug court in Washington County. Also attending were Common Pleas Court Administrator Angie Stevens, Assistant Prosecutor Alison Cauthorn, Michael Tatar from WTAP News, and Janelle Patterson from *The Marietta Times*.

Judge Kerenyi said the contract with Oriana House is for \$150,000, which will come from the

Court's T-CAP fund. He said this will be added to another contract from the Washington County Behavioral Health Board for \$150,000, and will be for a period of 18 months beginning October 25, 2018. Ms. Cauthorn noted the contract is renewable for two additional years, but there is a clause that allows for early termination under certain conditions.

Judge Kerenyi said there are no County General funds being used for this drug court, which will be housed in the Courthouse. He said there is no expense to the County, no liability for the County, and no additional employees from the County. He noted the contract requires Oriana House to provide all staffing and services necessary to create and maintain a drug court for Washington County.

Mr. Feathers moved and Mr. White seconded a motion to approve a contract with Oriana House to provide all staffing and services for the creation of a drug court for Washington County, for the amount of \$150,000 from the Washington County Common Pleas Court T-Cap Fund, during the eighteen month period beginning October 25, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: INVESTMENT COMMITTEE

Washington County Treasurer Tammy Bates conducted a meeting of the Investment Committee. Attending were Commissioners Walters, White and Feathers, Tim Irwin from Meeder Investment Management, and Clerk Rick Peoples.

Ms. Bates reported 9-month earnings of \$324,250.24 through Meeder Investment, and \$38,991.47 through Peoples Bank. She said a total of \$24,250,000 is invested from the County. She noted fees of \$17,310.66 have been charged during the period January 1 through September 30, 2018. The Commissioners agreed they are very pleased with the care and management of County funds, and with the amount of interest earned during the period.

Mr. Irwin provided an economic outlook, and a review of the County's portfolio. He suggested the Investment Committee might consider investing another \$3,000,000, if cash flow will allow. He said he will review the County's investment policy to see if revisions to it might be appropriate at this time.

Ms. Bates noted the County's depository agreement will expire early next year, and she is working on a Request for Proposal for distribution early in 2019.

RE: ADJOURNMENT

Mr. White moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 2:08 p.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk