

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 21, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Glen Pawloski, Eric Pawloski, Alice Stewart, Chad Adkins from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., November 21, 2018**

9:00 Business Meeting
9:30 Deana Clark – Marietta-Washington County Convention & Visitors Bureau

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Re-appointment to Children Services Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – BWC December Payments from Various Funds
Additional Appropriation – County General, Maintenance
Additional Appropriation – Common Pleas
Additional Appropriation – Probate-Juvenile
Additional Appropriation – Dog & Kennel
Additional Appropriation – Job and Family Services
Minus Appropriation - Treasurer
Transfer – Treasurer
Transfer – Security & Transport
Transfer – Veterans
Transfer – Job and Family Services
Transfer – Sheriff's Sales Tax (3)
Transfer - MVGT
Then & Now's
Travel – Children Services
Travel – Job and Family Services
Request from County Home to Dispose of Vehicle
Bid Recommendation, Public Defenders Office Renovation Project
Engineer – Agreement with E.P. Ferris & Associates for Right-of-Way Services

DATES TO REMEMBER

Court House Closed, **Thursday**, November 22, Thanksgiving Day
Senior Levy Committee Meeting, 4:00 p.m., **Thursday**, November 29
Joint Solid Waste Committee, 12:00 p.m., **Monday**, December 3, at Lori's Family Restaurant
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, December 11
Finance Committee, 10:00 a.m., **Tuesday**, December 11, in Conference Room A

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. White seconded a motion to approve the agenda, with the following adjustments:

Delete: Travel – Children Services
Add: Travel – CSEA (3)
Transfer – County General, Treasurer

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the November 13, 2018 Special Meeting and the November 15, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>	
County General	100-0100-51120	\$ 1,869.00	
	100-0109-51120	\$ 5,555.00	
	100-0120-51120	\$ 2,076.00	
	100-0130-51120	\$ 745.00	
	100-0140-51120	\$ 3,331.00	
	100-0150-51120	\$ 1,216.00	
	100-0160-51120	\$ 1,688.00	
	100-0170-51120	\$ 2,276.00	
	100-0190-51120	\$ 1,188.00	
	100-0201-51120	\$ 4,937.00	
	100-0202-51120	\$ 9.00	
	100-0220-51120	\$ 5,135.00	
	100-0230-51120	\$ 1,699.00	
	100-0240-51120	\$ 783.00	
	100-0330-51120	\$ 9,596.00	
	100-0361-51120	\$ 365.00	
	100-0366-51120	\$ 343.00	
	100-0380-51120	\$ 1,510.00	
	100-0381-51120	\$ 13,432.00	
	100-0385-51120	\$ 2,412.00	
	100-0392-51120	\$ 535.00	
	100-0510-51120	\$ 257.00	
	100-0700-51120	\$ 1,628.00	
	Behavioral Health	200-0610-51120	\$ 1,868.00
	Common Pleas	215-0206-51120	\$ 404.00
	Sewer	400-0113-51120	\$ 704.00
	Family & Children First	602-2030-51120	\$ 469.00
602-2033-51120		\$ 1,594.00	
Dev. Disabilities	200-0620-51120	\$ 42,467.00	
County Home	200-0630-51120	\$ 10,764.00	
Job and Family Services	200-0720-51120	\$ 15,341.00	
CSEA	200-0730-51120	\$ 4,075.00	
RSVP	210-0710-51120	\$ 322.00	
Soil & Water	200-2040-51120	\$ 847.00	
Victim Assistance	210-0335-51120	\$ 195.00	
Sheriff's Sales Tax	100-0384-51120	\$ 52,797.00	
REA	200-0122-51120	\$ 1,542.00	
Treasurer DTAC	200-0131-51120	\$ 152.00	
Prosecutor DTAC	200-0141-51120	\$ 367.00	
Common Pleas	200-0207-51120	\$ 41.00	
Clerk of Courts – Title	200-0233-51120	\$ 891.00	
Common Pleas Special	200-0235-51120	\$ 50.00	
EMA	200-0315-51120	\$ 285.00	
Dog & Kennel	200-0363-51120	\$ 442.00	
911	200-0369-51120	\$ 1,228.00	
Concealed Carry	200-0382-51120	\$ 145.00	
Law Library	200-0520-51120	\$ 160.00	
MVGT	200-0540-51120	\$ 27,345.00	
Co. General, Maint.	100-0109-53100	\$ 10,000.00	
Common Pleas	200-0232-55200	\$ 5,000.00	
Probate-Juvenile	200-0222-57400	\$ 5,000.00	
Dog & Kennel	200-0363-54400	\$ 700.00	
Job and Family Services	200-0720-53400	\$ 25,000.00	

Commissioner White explained why there are so many additional appropriations for Workers' Compensation accounts in many funds. He said the Bureau of Workers' Compensation recently notified public agencies they are transitioning from an early January premium due date to a mid-December date. He said the County did not budget for two payments in fiscal year 2018, so additional funds must be appropriate to allow for the second payment. He noted the County could defer payment until January 2019, but it would cost the County about \$7,000 to do that (including early pay credit, and late pay charges). He said it is in the best interest of the County to pay the 2019 premium in December of 2018. President Walters noted the Bureau at one time allowed for premium payment in arrears, but a few years ago began requiring pre-payment of premium.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MINUS APPROPRIATION

Mr. White moved and Mr. Feathers seconded a motion to approve the following request for minus appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Co. General, Treasurer	100-0130-53000	\$ (3,500.00)

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. General, Treasurer	100-0130-51006	100-0130-51001	\$ 851.00
Co. General, S&T	100-0385-53500	100-0385-53130	\$ 750.00
Co. General, Veterans	100-0700-53301	100-0700-51105	\$ 5.50
Job and Family Services	200-0720-51101	200-0720-51105	\$ 250.00
Sheriff's Sales Tax	100-0384-52100	100-0384-54407	\$ 11,500.00
	100-0384-53404	100-0384-54409	\$ 7,000.00
	100-0384-51001	100-0384-53800	\$ 28,000.00
MVGT	200-0540-55501	200-0540-56100	\$ 85,946.13
Co. General, Muni. Court	100-0240-53000	100-0240-51101	\$ 130.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0100-53000	WASCO	\$ 1,279.03
CHIP	210-0807-51001	Double E. Electric	\$ 5,000.00
Treasurer	100-0130-53403	Tammy Bates	\$ 150.00
Miscellaneous	100-0101-53400	McCauley, Webster & Emrick	\$ 376.87
Maintenance	100-0109-53000	Empire Builders	\$ 4,200.00
Sheriff	100-0381-53700	Morrison, Inc.	\$ 716.78
Sheriff	100-0381-53000	Franklin Fire & Equipment	\$ 140.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

Job and Family Services

Michelle Brown, Jarrod Jenks: One-day trip to Columbus to attend 2018 Fall TPOC/LSC Information Sessions; December 5, 2018.

CSEA

Kim Hinkle, Mindie Weber: One-day trip to Marysville to testify on behalf of State of Ohio; December 13, 2018.

Kim Hinkle: One-day trip to Columbus to attend "Making Change Work for You" session; November 27, 2018.

Devin Courtney: Three-day trip to Zanesville to attend EDMS Train the Trainer; November 27-29, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST FROM COUNTY HOME TO DISPOSE OF VEHICLE

Mr. White moved and Mr. Feathers seconded a motion to approve a request from Jeff Campbell, Administrator of the Washington County Home, to dispose of a 2003 Dodge Caravan, no longer of any value or use to the County Home, by transfer to the House of Hope.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID RECOMMENDATION, PUBLIC DEFENDERS OFFICE RENOVATION PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve contracting with Phoenix Associates for the Public Defenders Office Renovation Project, for the amount of \$74,990.00, as recommended by David Haught, Architect and Project Consultant.

The Clerk noted two sealed bids for this project were opened on November 15, 2018, as follows:

Phoenix Associates	\$ 74,990.00
Wolf Creek Contracting	\$ 126,007.00

He said the Commissioners asked Mr. Haught to review the bids and provide recommendation.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: AGREEMENT WITH E.P. FERRIS & ASSOCIATES

Mr. Feathers moved and Mr. White seconded a motion to approve an agreement with E.P. Ferris & Associates, Inc., for engineering and surveying services for the right-of-way for T-39 (Bell Road), for a fee of \$30,600.00, as requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST FOR ADDITIONAL AUDIT TESTING

Mr. White moved and Mr. Feathers seconded a motion to approve a request from County Auditor Bill McFarland for the State Auditor to perform additional testing of transactions of the Clerk of Courts Title Division.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITOR

Glen Pawloski provided to the Commissioners copies of articles he referenced at the last Commissioners' meeting from *The Marietta Times* and *The Parkersburg News and Sentinel*, pertaining to discussions with the City of Marietta over the Devola sewer issue.

RE: MARIETTA-WASHINGTON COUNTY CONVENTION & VISITORS BUREAU

Deana Clark, Executive Director of the Marietta-Washington County Convention & Visitors Bureau, updated the Commissioners on condition and activities of the Bureau. She said the Bureau's recent move to the Armory is working out very well, and she invited the Commissioners to the Open House/Grand Re-opening on December 7. Financially, she reported, the Bureau is ending the year using less of its reserve than anticipated. She said savings realized from less paid in rent and utilities at the Armory will allow for more investment in marketing. Ms. Clark said she is very pleased the social media contacts have significantly grown over the past several months.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:05 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

