

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 13, 2018 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RICK G. WALTERS, PRESIDENT, DAVID A. WHITE, VICE PRESIDENT, AND RONALD L. FEATHERS, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WALTERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were Muskingum Township Trustee Gary Doan, Karen Doan, Doug Mallett and Tim Loughry from Children Services Board of Directors, Flite Freimann from Washington County Department of Job and Family Services, Glen Pawloski, Janelle Patterson from *The Marietta Times*, and Clerk Rick Peoples.

**Washington County Commissioners
AGENDA
9:00 a.m., December 13, 2018**

9:00 Business Meeting

UNFINISHED BUSINESS

Addendum to Labor Agreement, Developmental Disabilities
Re-appointment to Children Services Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – CSEA
Additional Appropriation – Dog & Kennel
Additional Appropriation – CCMEP-WIOA
Additional Appropriation – Budget Stabilization
Advance – CCMEP-WIOA
Transfer – Veterans
Transfer – Dog & Kennel
Transfer – Commissioners (2)
Transfer – Clerk of Courts, Title Division
Transfer – Soil & Water
Transfer – Clerk of Courts
Transfer - Sheriff
Then & Now's
Travel – Job and Family Services (4)
Travel – County Home
Monthly Report on Care of Prisoners at County Jail
2019 CEBCO Wellness Grant Agreement
CCMEP Youth Program Contract, JFS
Housing Revolving Loan Fund Administration Agreement
Bid Recommendation, Terri Lane Pump Station Improvements
Change Order #2, 2017 Little Muskingum VFD CDBG Project
Change Order #1, 2017 Grandview Township CDBG Project

DATES TO REMEMBER

Courthouse Closed, **Tuesday**, December 25, Christmas Day
Special Meeting, 4:00 p.m., **Monday**, December 31, to Adopt Appropriations for 2019
Courthouse Closed, **Tuesday**, January 1, New Year's Day
Monthly County Home Meeting, 8:30 a.m., **Tuesday**, January 8, at County Home
Finance Committee, 10:00 a.m., **Tuesday**, January 15, in Conference Room A (Annex)

RE: APPROVAL OF AGENDA

Mr. White moved and Mr. Feathers seconded a motion to approve the agenda, with the following adjustment:

Delete: Additional Appropriation – CCMEP-WIOA
Advance – CCMEP-WIOA

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the December 6, 2018 Regular Meeting.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
CSEA	200-0730-53501	\$ 5,000.00
Dog & Kennel	200-0363-51002	\$ 3,000.00
Budget Stabilization	100-0104-57100	\$ 25,000.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. White moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Veterans	100-0700-51001	100-0700-51000	\$ 600.00
Dog & Kennel	200-0363-51001	200-0363-51002	\$ 2,000.00
Co. Gen., Misc.	100-0101-57500	100-0101-57100	\$ 118.44
	100-0101-51001	100-0100-51102	\$ 2,072.11
	100-0101-51104	100-0109-51102	\$ 123.12
	100-0101-51104	100-0130-51102	\$ 411.24
Clerk of Courts, Title	200-0233-57100	100-0100-49100	\$300,000.00
Soil & Waters	200-2040-51104	200-2040-51102	\$ 1.46
Budget Stabilization	100-0104-57100	200-0234-49100	\$ 25,000.00
Col. Gen., Sheriff	100-0381-51001	100-0381-51110	\$ 144.63

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff	100-0384-53500	B & C Communications	\$ 163.00
Auditor	200-0122-53400	Buckeye Hills Regional	\$ 2,500.00
Commissioners	200-2050-54400	Fitbit	\$ 5,473.25
Commissioners	100-0109-53103	Rumpke	\$ 305.24
Commissioners	100-0109-53103	Rumpke	\$ 215.46
Commissioners	210-0829-57401	Franklin Fire Equipment	\$ 7,906.00

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Years 2018 and 2019 and any and all amendments subsequent thereto:

JFS

Judy Rutherford: One-day trip to Columbus to attend Long Term Care Meeting; December 11, 2018 (retroactive).

Casey Strauss: One-day trip to Parkersburg, WV for fraud report; December 14, 2018.

Michelle Brown, Jarrod Jenks: One-day trip to Columbus to attend OCATS Meeting; January 25, 2019.

Michelle Brown, Jarrod Jenks: One-day trip to Columbus to attend OCATS Meeting; March 29, 2019.

County Home

Diana Hall, Hollie Orders: One-day trip to Parkersburg, WV to transport residents to see holiday lights; December 13, 2018.

Diana Hall: One-day trip to Mineral Wells, WV to transport residents to lunch; December 27, 2018.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail for the month of November 2018, revealing a prisoner count of 384.

RE: 2019 CEBCO WELLNESS GRANT AGREEMENT

Mr. White moved and Mr. Feathers seconded a motion to approve a 2019 CEBCO Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO), in the amount of \$4,000.00 for administration and \$7,032.00 for programs, during the period January 1 through December 31, 2019, and to allow Mr. Walters to sign the Agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CCMEP YOUTH PROGRAM CONTRACT

Mr. White moved and Mr. Feathers seconded a motion to approve a CCMEP Youth Program Contract for Leha Bass to work at the Washington County Department of Job and Family Services during the period December 18, 2018 through May 31, 2019, for 40 hours or less per week, at the hourly rate of \$10.00, as requested by Washington County Department of Job and Family Services, and to allow Mr. Walters to sign the Contract.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT

Mr. Feathers moved and Mr. White seconded a motion to approve a Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency, for the period January 1, 2019 through December 31, 2021, allowing Washington County to receive and administer Community Development Block Grant (CDBG) and HOME Investment Partnerships funds during that period, and to allow Mr. Walters to sign the Agreement.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: BID RECOMMENDATION, TERRI LANE PUMP STATION IMPROVEMENTS PROJECT

Mr. Feathers moved and Mr. White seconded a motion to accept the recommendation of ADR & Associates, and to award contract in the amount of \$175,501.00 to Larry Lang Excavating, Inc., for the Terri Lane Pump Station Improvements Project.

The Clerk noted the bid received from Larry Lang Excavating was the lowest of three sealed bids opened on December 6, 2018. Commissioner Feathers said the project will begin as soon as sufficient funds are secured for the project.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CHANGE ORDER #2, 2017 LITTLE MUSKINGUM VFD CDBG PROJECT

Mr. White moved and Mr. Feathers seconded a motion to approve Change Order #2 for the 2017 Little Muskingum Volunteer Fire Department (VFD) Community Development Block Grant (CDBG) Project, extending the completion date by sixty (60) calendar days to January 5, 2019, and to allow Mr. Walters to sign the Change Order, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: CHANGE ORDER #1, 2017 GRANDVIEW TOWNSHIP CDBG PROJECT

Mr. Feathers moved and Mr. White seconded a motion to approve Change Order #1 for the 2017 Grandview Township Community Development Block Grant (CDBG) Project, extending the completion date by ninety (90) calendar days to February 28, 2019, and to allow Mr. Walters to sign the Change Order, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: Rick Walters aye, David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITORS

Attorney Tim Loughry, President of the Board of Directors of Washington County Children Services Agency, informed the Commissioners his Board will consider options for employee health insurance coverage for calendar year 2019 later in the day. He said he'd been told by the Commissioners the Agency could significantly reduce health insurance costs by switching to the CEBCO plan. He said he'd like to have a comparison document to present to his Board. President Walters said he would ask Director of Human Resources Kathy Thieman to provide that for him.

Mr. Loughry asked if the Commissioners intend to re-appoint Mary Barnas to the Board of Directors, as her term expires December 31, 2018 and leaving the position vacant will reduce the number of Board members to only four. President Walters said the request for re-appointment was tabled at an earlier meeting and will remain in Unfinished Business until a Commissioner asks for it to be considered. He said he didn't anticipate that happening during the current meeting.

Mr. Loughry said the Commissioners received a letter from Attorney Michael Farrell, Baker & Hostetler, LLP, on December 12, 2018. He asked the Commissioners why it isn't included on the meeting agenda as was requested by Mr. Farrell. President Walters said the letter was indeed received, but not in time to make it on the agenda.

In response to Mr. Loughry's request for clarification as to whether the Commissioners intend to merge Children Services with the Department of Job and Family Services, or whether they intend to create a "quad-combined" agency to include Children Services, Commissioner White said the Commissioners' action is to redesignate administrative oversight of Children Services to the Department of Job and Family Services.

Continuing the conversation about the intent of the Commissioners, Mr. Loughry asked when the decision to "redesignate" was made. Commissioner Feathers reported he did his own analysis, as did the other Commissioners, and determined it to be in the best interest of Washington County taxpayers to re-assign Children Services to Job and Family Services. He said he began his review in 2016 when the Children Services Director was advised the County General Fund could no longer withstand additional funds going to Children Services.

Flite Freimann, Director of Washington County Department of Job and Family Services (JFS), said that according to the Ohio Administrative Code, the County is permitted to combine four County functions, one of which is the public children services agency. He said the Commissioners could combine any or all of the four agencies. He said if all four agencies are combined, then it is commonly referred to as "quad combined". He noted Workforce Development is currently under JFS, and Children Services and Child Support Enforcement Agency remain independent.

Mr. Loughry asked for the Commissioners' specific plans regarding management salaries, as he had heard there may be savings generated by merging the two agencies. Commissioner Feathers noted the Commissioners do not set the salaries of Children Services management. Mr. Loughry reminded Mr. Feathers he earlier had said there will be cost savings from management salaries when the merger proceeds.

Mr. Freimann said there could indeed be cost savings from such a merger, as a portion of existing management salaries could be shifted to other funds such as Title XX. He said it is entirely appropriate to "share" salaries across various cost pools.

Asking for input from Commissioner White, Mr. Loughry was told by Mr. White "I've given you my condition under which I'll speak with you."

The discussion continued, with Mr. Loughry inquiring as to when the decision to merge was made and what specific plan there is to reduce placement costs.

Mr. Freimann said the Commissioners have been looking closely at the option to merge for the past several weeks. He said he will advise to shift federal funds to offset local funds. He said consideration of reducing placement costs is actually a "shift" of those costs to Title XX or other available funds, rather than simply not placing children. He said he believes the Commissioners' plan is for "top-to-bottom" review of expenses, with the ultimate goal of reducing financial pressure on the County General Fund.

There was then discussion of who talked with whom about their experience of similar merging.

Commissioner Feathers said the Commissioners' plan is to create a new management team to organize the agency and best determine how to leverage funds. He said the Ohio Revised Code allows for redesignating, and the Commissioners don't need to "re-invent the wheel" to break the status quo.

Children Services Board Member Doug Mallett said he's heard the only way to save money with such a merger is to house both agencies under one roof, but the County doesn't currently have a facility that would accommodate both Children Services and JFS. He encouraged the

Commissioners to take their time with their consideration of merging the two agencies, and to develop a written plan for all to review. He said if that plan is a good one, he and others would help to implement it. He said he believes action taken by the Commissioners should not be divisive in the community.

Commissioner Feathers said there will be a vote by the Commissioners on December 27, 2018, to determine if Job and Family Services will be designated as the county public children services agency.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk