

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 31, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, VICE PRESIDENT, RONALD L. FEATHERS, MEMBER, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were:

Chris Wilson, Building Official
Lindsay Hiatt, Children Services
Laken Camino, Children Services
Allison Hutchings, Children Services
Brookann Dixon, Children Services
Kimberly Ensign, Children Services
Yvonne Garvey, Children Services
Lisa Ball, Children Services
Jamie Vuksic, Director, Children Services
Judy Rutherford, Job and Family Services
Flite Freimann, Director, Job and Family Services
Kathy Thieman, Director of Human Resources, Safety & Loss Control
Tim Marty, Buildings & Grounds Superintendent
Shawn Dalrymple, Wastewater Superintendent
Kim Hinkle, Director, Child Support Enforcement Agency
Donnie Rader, I.T. Director
Glen Pawloski
Chad Adkins, *The Marietta Times*
Rick Peoples, Clerk

Washington County Commissioners
AGENDA
9:00 a.m., January 31, 2019

9:00 Business Meeting
9:30 Flite Freimann, JFS – Personnel Issues
10:00 Bonnie Walters – Humane Society Update

UNFINISHED BUSINESS

Application from Spinning Wheel, Newport Township, for Transfer of Liquor Permit

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Dog & Kennel
Additional Appropriation – Sewer
Additional Appropriation – Common Pleas
Additional Appropriation – Auditor (Unclaimed Funds)
Then & Now's (2)
Travel – Job and Family Services (2)
Travel – County Home
Travel – Child Support Enforcement Agency (2)
Request from Auditor to Use Credit Cards
Agreements for Services, Strengthening Families Program, Family & Children First (2)
Agreements for Services, Incredible Years Basic Preschool Program, Family & Children First (2)
Depository Contract Bid Recommendation from County Treasurer
Request from Martins B&J Carry Out, Newport Township, to Transfer Liquor Permits
Drawdown of CDBG Funds, Beverly Infrastructure Project
Frost Law Resolution – Fearing Township
Frost Law Resolution – Warren Township
Frost Law Resolution – Belpre Township
Frost Law Resolution – Marietta Township
Delinquent Sewer Accounts
Certification of Delinquent Sewer Accounts
Engineer – Agreement with Woolpert, Inc. for Design Services for Hills Covered Bridge
Engineer – Bid Specifications and Notice for Eight Emergency Landslip Repairs

DATES TO REMEMBER

Council of Governments, 12:00 p.m., **Monday**, February 4, at Lori's in Caldwell
Courthouse Closed, **Monday**, February 18, *Presidents Day*
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, February 12
Finance Committee, 10:00 a.m., **Wednesday**, February 20, in Conference Room A
Planning Commission, 7:00 p.m., **Monday**, February 25

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following additions:

- Add: Travel – Auditor
- Purchase of Vehicle for Building Department

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the January 24, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Dog & Kennel	200-0363-53002	\$ 18,000.00
Common Pleas	200-0232-55200	\$ 1,500.00
Unclaimed Funds	200-0106-57100	\$ 28,000.00
Sewer	400-0113-54400	\$ 2,000.00

President White noted the \$18,000 request from Dog & Kennel Fund is for oversight and services to be provided by local veterinarian(s) to the animals in the shelter. He said payments from the \$18,000 will be made monthly, but only after proof of services rendered is provided to the Commissioners.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0101-53400	CORSA	\$ 646.66
Commissioners	100-0100-53500	City of Marietta	\$ 3,100.00
County Home	200-0630-53000	City of Marietta Water	\$ 1,795.89
JFS	200-0720-59000	Eve Inc.	\$ 4,350.00
Commissioners	100-0109-53000	Darla Wilson, Inc.	\$ 164.99
Commissioners	100-0109-53100	AEP	\$ 1,139.04
Board of Dev. Dis.	215-0620-53420	Christine Cook	\$ 233.60
Children Services	200-0741-53000	Jean Cutlip	\$ 525.00
Children Services	200-0743-51104	Will Marsee	\$ 604.71
Commissioners	400-0113-57400	Barlow Fair Board	\$ 535.31
Commissioners	100-0103-55300	DLH Design	\$ 234.05
Commissioners	100-0190-53202	Verizon	\$ 338.80
Commissioners	100-0109-53101	Exelon	\$ 178.98
Commissioners	100-0109-53101	Exelon	\$ 1,210.55
JFS	200-0720-57400	Shred it USA	\$ 288.63
JFS	200-0721-57401	Micro Machine Works.	\$ 2,437.41
Commissioners	100-0109-53200	AT & T	\$ 1,153.28
Commissioners	100-0361-57501	Ohio St. Coroners Assn.	\$ 2,792.00
Commissioners	100-0109-53100	AEP	\$ 343.46
Soil & Water	200-2040-54000	Xerox	\$ 133.68
Probate Court	100-0220-57400	West Payment Center	\$ 130.79
Common Pleas Court	100-0210-52000	Ohio State Bar Assoc.	\$ 315.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

JFS

Deanna Green, Tracie Francis: One-day trip to Lancaster to attend I-Team training; February 19, 2019.

Deanna Green, Tracie Francis: Two-day trip to Columbus to attend OCAPS Conference; March 14-15, 2019

CSEA

Kim Hinkle, Denise Hinton, Barbara Danford: One-day trips to Zanesville to attend SB70 and HB366 Regional Training; February 5 and February 7, 2019.

Mindie Weber, Jamie Bingler: One-day trip to Zanesville to attend SB70 and HB366 Regional Training; February 6, 2019.

County Home

Diana Hall: One-day trips as follows:

- January 10, 2019 Lunch outing with residents to Williamstown, WV (retroactive)
- January 15, 2019 Pick up craft supplies in Parkersburg, WV (retroactive)
- January 17, 2019 Lunch outing with residents to St. Marys, WV (retroactive)
- January 31, 2019 Lunch outing with residents to Vienna, WV

Auditor

Bill McFarland: One-day trip to Columbus to attend CAAO annual administrative financial review of Association records; February 6, 2019.

Bill McFarland: One-day trip to Columbus to meet with State Tax Commissioner; February 13, 2019.

Bill McFarland: One-day trip to Columbus to attend CAAO monthly Executive/Legislative meeting; February 14, 2019.

Bill McFarland: One-day trip to Columbus to attend Board of Tax Appeals Hearing; February 27, 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST FROM COUNTY AUDITOR TO USE CREDIT CARDS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from County Auditor Bill McFarland to use credit cards during fiscal year 2019 for the purchase of gasoline and minor vehicle maintenance for vehicles assigned to his offices.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: AGREEMENTS FOR SERVICES, FAMILY & CHILDREN FIRST

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following agreements for services in the Strengthening Families Program, as requested by Cindy Davis, Washington County Family & Children First:

- Lacey Wilson, Facilitator, January 1, 2019 – June 30, 2019, \$90.00 per class
- Royetta Cline, Facilitator, January 1, 2019 – June 30, 2019, \$90.00 per class

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: AGREEMENTS FOR SERVICES, FAMILY & CHILDREN FIRST

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following agreements for services in the Incredible Years Basic Preschool Program, as requested by Cindy Davis, Washington County Family & Children First:

- Royetta Cline, Facilitator, January 1, 2019 – June 30, 2019, \$75.00 per class
- LeAnn Welch, Facilitator, January 1, 2019 – June 30, 2019, \$100.00 per class

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: BID RECOMMENDATION, DEPOSITORY CONTRACT

Mr. Ritter moved and Mr. Feathers seconded a motion to accept County Treasurer Tammy Bates' recommendation to reject all previously-submitted proposals for depository of Washington County public funds, and to solicit again proposals to serve in that capacity for the four-year period beginning May 1, 2019.

The Clerk noted in her letter to the Commissioners, Ms. Bates said her recommendation to reject all bids was due to "irregularities associated with all of the proposals which were received".

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST FROM MARTINS B & J CARRY OUT FOR LIQUOR PERMIT TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to table a request from Martins B & J Carry Out, Inc. to transfer liquor licenses to BFS Foods, Inc.

President White said this action will allow opportunity to receive public comment on the request.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: DRAWDOWN REQUEST, VILLAGE OF BEVERLY CRITICAL INFRASTRUCTURE

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request for drawdown of funds in the amount of \$28,233.27 for the Village of Beverly Critical Infrastructure Community Development Block Grant (CDBG) Project, and to allow Mr. White and Mr. Feathers to sign the Request Form.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: FROST LAW

The Commissioners acknowledged receipt of notices from the following townships enacting provisions of Frost Law corresponding to that of Washington County:

Fearing
Warren
Belpre
Marietta

RE: DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Ritter seconded a motion to send notices to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Sally Turner	Mario Puccio	Caroline Putnam
Turners' Service Center	Alvin Turner	John White
Dan Turner	Shawn Taylor	Randy Norris
W.E.E. Federal Credit	Karen Anstatt	Brian Ogden
Victoria Campbell	Donald Trembly	Brysen Lee
Shannon Reynolds	Michelle Higgins	Jean Yost
William Ford	Larry Thrasher	Todd Fournier

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Ritter moved and Mr. Feathers seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

David Burt	Rose Church	Phillip McClay
Kelly Offenberger		

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: AGREEMENT WITH WOOLPERT, INC., FOR DESIGN SERVICES

Mr. Feathers moved and Mr. Ritter seconded a motion to approve an agreement with Woolpert, Inc., for design and engineering services for the Hills Covered Bridge Rehabilitation Project, in the amount of \$49,950.00, as prepared and requested by County Engineer Roger Wright.

President White noted this project is grant-funded.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: BID SPECIFICATIONS AND NOTICE FOR EMERGENCY LANDSLIP REPAIRS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve bid specifications and notice for Emergency Landslip Repairs Project, including five locations on County Road 9, and one location on each of County Roads 544, 14, and 21, as prepared and requested by County Engineer Roger Wright.

The Clerk said the Engineer's estimate for this project is 384,742.08, and the project will be paid 75% with FEMA funds and 25% with OEMA funds.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST TO PURCHASE EQUIPMENT FOR SEWER DEPARTMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to permit Wastewater Superintendent Shawn Dalrymple to purchase needed equipment and supplies for the Sewer Department in an approximate total amount of \$1,000.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: PURCHASE OF VEHICLE FOR BUILDING DEPARTMENT

Building Official Chris Wilson informed the Commissioners his department was recently recognized to be one of the top fifteen Building Departments in the State of Ohio, and then as one of the top five. President White congratulated him on this achievement, saying the department is deserving of recognition as an outstanding provider of services to residents and business not only in Washington County, but also in those counties and communities with whom the department is contracted.

Mr. Wilson said he remains in need of an additional vehicle to continue providing services within a very large territory. He provided to the Commissioners quotes he secured for available vehicles.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the purchase of a 2018 Jeep Renegade from C&C Dodge, Chrysler, Jeep and Toyota, for the amount of \$23,284.50.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: UPDATE ON MERGER OF CHILDREN SERVICES AND JFS

Flite Freimann, Director of Washington County Department of Job and Family Services (JFS), updated the Commissioners on the merger of Washington County Children Services Agency and JFS.

Mr. Freimann reported the Fiscal Plan was submitted to the Ohio Department of Job and Family Services, and has been tentatively approved. He said thanks to the efforts of Dawn Lucas, Beth Palmer, Trena Brooker and Kathy Thieman, all eligible employees at Children Services desiring to enroll in CEBCO health plan coverage will be enrolled in a timely manner, and will not be without health insurance for any period of time during this transition. He reported he has talked with the three Children Services staff members who are being transferred to JFS, and noted there may be one more from Children Services moving into a better opportunity at JFS.

Mr. Freimann said he met with representatives from the Department of Developmental Disabilities. He said that department is in need of additional space, as they now rent space for approximately fifteen (15) caseworkers at the Broughton's Complex on State Route 821. He noted the Department of Developmental Disabilities serves a total of 453 clients, including 90 at Ewing School. Mr. Freimann said he will also meet with representatives from the Health Department, Behavioral Health Board, and the Board of Elections to assess their space use and needs. Reacting to an editorial in the January 31, 2019 edition of *The Marietta Times*, Mr. Freimann said the Commissioners have never rushed to judgment in relocating County departments, and no decision has yet been made on any departments changing locations. He said he was directed by the Commissioners to look at all options to determine what is best for the County. He noted he is working with consultants at Pickering Associates to provide appropriate information to the Commissioners, who will make any final decisions as to whether to move any departments. Mr. Friemann said it is simply "juvenile, immature and irresponsible" to think the Commissioners would consider moving a department into a facility that is not ADA-compliant.

President White thanked Mr. Freimann for making these statements in response to what was published in the local newspaper.

Mr. Freimann asked for permission to hire an additional caseworker for Children Services, noting Lindsay Hiatt has resigned to move to another county. He said he is interested in applying for Children Services to participate in a new Ohio START (Sobriety, Treatment and Reducing Trauma) Program, which will begin March 1, 2019. He said this is an intervention program that will provide intensive specialized treatment to victims of parental opioid abuse, and is being implemented in several Ohio counties. Mr. Freimann said the program requires a dedicated caseworker, one with no caseload. He said hiring this caseworker would allow the staff at Children Services to maintain a caseload of 8 to 10, rather than 12 or more which is unacceptable.

Brookann Dixon informed the Commissioners she is also resigning, and she believes this will make the caseload of remaining Children Services staff to be too high. She said without replacements and/or additional staff, they would not likely be able to effectively participate in the Ohio START Program. She noted it takes between six and twelve months to learn on-the-job, and caseworkers must have a Bachelors Degree, so hiring staff should not be taken lightly.

Laken Camino announced she is also resigning from Children Services, and said she too is concerned about the caseload of remaining Children Services caseworkers.

Mr. Freimann thanked Ms. Hiatt, Ms. Dixon and Ms. Camino for their service to Children Services.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the hiring of a caseworker for Children Services, as requested by Flite Freimann, Director of Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Jamie Vuksic, Director of Washington County Children Services, said Life and Purpose Behavioral Health has to be included in the consideration of applying for this Ohio START Program, as they would need to work with Children Services. Mr. Vuksic said the timing for beginning this program in Washington County is very poor, especially since he just now heard of the resignations.

Commissioner Feathers encouraged Mr. Freimann to move forward to determine if it is feasible for the County to apply to participate in the Ohio START Program.

Mr. Freimann asked for permission to purchase a vehicle to be used by Children Services staff in the conduct of their responsibilities. He said this will undoubtedly result in savings to the County, and there are private funds that can be used for the purchase.

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the purchase of a 2017 Toyota Rav4 for use by the staff at Children Services for approved business travel.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: OTHER MATTERS OF INTEREST, WORKFORCE DEVELOPMENT, ETC.

Mr. Freimann said he is working on a Memorandum of Understanding to transport up to nine residents at Oriana House to JFS to receive job search and/or GED preparation instruction.

Mr. Freimann reminded the Commissioners that due to the recent federal shutdown SNAP cards were loaded with February allowance early. To address remaining needs throughout February, he said, a mobile food pantry will distribute food to two hundred families at the Washington County Fairgrounds on February 6. He said another distribution is being planned for on or about February 27.

Mr. Freimann informed the Commissioners he will host the regional meeting of the Ohio JFS Directors Association at Children Services on February 5.

Responding to a question about pay increases for staff of Children Services, Mr. Freimann explained the steps involved in determining the level of pay. He said there are specific steps required since the staff is in the process of forming a collective bargaining unit.

The attending staff of Children Services reiterated their concern of unmanageable caseloads for staff remaining after the resignation of three from Children Services. They reminded the Commissioners that Mr. Freimann said an acceptable caseload is 8 to 10. Reductions in staff, they said, will result in caseloads being 20 per caseworker.

RE: HUMANE SOCIETY UPDATE

Bonnie Walters, a member of the Board of Directors of the Humane Society of the Ohio Valley, provided documents reflecting payments exceeding \$1,500 in January 2019 to area veterinarians who provided services at the animal shelter. President White asked her to forward an invoice each month to the Commissioners to ensure timely payment of the \$1,500 agreed upon to reimburse for veterinarian services at the shelter.

Ms. Walters said she is pleased to report the shelter is now cleaner and there are more placements of animals, with Washington County residents receiving priority. She said the new Board of Directors is dedicated to the welfare of animals and staff at the shelter. Ms. Walters said the shelter now holds animals locally for up to thirty (30) days, and then transports to other agencies.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:12 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk