

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 7, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, VICE PRESIDENT, RONALD L. FEATHERS, MEMBER, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were:

Chris Wilson, Building Official  
Flite Freimann, Director, Job and Family Services  
Kathy Thieman, Director of Human Resources, Safety & Loss Control  
Tim Marty, Buildings & Grounds Superintendent  
Devin Courtney, Child Support Enforcement Agency  
Donnie Rader, I.T. Director  
Alice Stewart, Children Services  
D. Robinson  
B. Tucker  
Dominic Ciano from the Office of the State Auditor  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Shelby Gomez  
Chad Adkins, *The Marietta Times*  
Rick Peoples, Clerk

**Washington County Commissioners  
AGENDA  
9:00 a.m., February 7, 2019**

9:00 Business Meeting

**UNFINISHED BUSINESS**

Application from Spinning Wheel, Newport Township, for Transfer of Liquor Permit  
Application from Martins B & J Carryout, Newport Township, for Transfer of Liquor Permit

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – County General, Building Department  
Additional Appropriation – Behavioral Health  
Additional Appropriation – Real Estate Assessment  
Transfer – County General, Treasurer  
Transfer – County General, Maintenance  
Transfer – 2017 CDBG  
Then & Now's (3)  
Travel – Auditor (Weights & Measures)  
Travel – County Home  
Travel – Human Resources  
Travel – Family & Children First (2)  
Request from Building Official for Change in Employee's Compensation  
Request from Sheriff to Increase Daily Contract Rate for Jail  
Frost Law Resolution – Muskingum Township  
Frost Law Resolution – Ludlow Township  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts

**DATES TO REMEMBER**

Monthly Meeting at County Home, 8:30 a.m., **Monday**, February 12  
Courthouse Closed, **Monday**, February 18, *Presidents Day*  
Finance Committee, 10:00 a.m., **Wednesday**, February 20, in Conference Room A  
Planning Commission, 7:00 p.m., **Monday**, February 25

**RE: APPROVAL OF AGENDA**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following addition:

Add: 9:30 Flite Freimann, JFS – Merger and Department Update

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the January 31, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Kerry moved and Mr. Feathers seconded a motion to approve a requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Co. Gen., Bldg. Dept.	100-0170-55200	\$ 23,284.50
Cures Opiod	210-0615-53000	\$ 95,516.00
Real Estate Assess.	200-0122-51105	\$ 70.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Treasurer	100-0130-55200	100-0130-53000	\$ 12,000.00
Co. Gen., Maint.	100-0109-57500	100-0109-57400	\$ 126.70
	100-0102-57401	100-0109-57400	\$ 5,195.70
CDBG – 2017	210-0829-57400	210-0829-57401	\$ 5,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>Account</b>	<b>Vendor</b>	<b>Amount</b>
Commissioners	100-0109-53102	City of Marietta	\$ 198.16
Commissioners	100-0109-53102	City of Marietta	\$ 287.82
Commissioners	100-0109-53102	City of Marietta	\$ 104.36
County Home	200-0630-53000	Medical Services	\$ 720.00
Children Service	200-0743-57400	CBA Benefit Serv.	\$ 302.07
Children Service	200-0743-51104	CBA Benefit Serv.	\$ 1,250.05
Commissioners	100-0109-53101	Dominion	\$ 407.68
Commissioners	100-0100-53401	Treas. of Ohio	\$ 4,612.50
Commissioners	100-0109-53100	AEP	\$ 343.46
Children Service	200-0740-57000	Once Upon a Child	\$ 265.42
Children Service	200-0740-53100	Wash. Co. Comm.	\$ 785.46
Children Service	200-0740-53100	Wash. Co. Comm.	\$ 1,612.85
JFS	200-0720-59001	Workingman's Store	\$ 309.90
JFS	200-0720-57401	Sandhill Child Care	\$ 396.00
JFS	200-0721-57402	Tam Nguyen	\$ 162.50
JFS	200-0720-57401	County Career Ctr.	\$ 150.54
JFS	200-0720-59001	Jani Source	\$ 906.56
JFS	200-0720-57400	AEP	\$ 2,387.51
JFS	200-0720-59000	Children Services	\$ 3,674.84
JFS	200-0720-57400	Wash. Co. Comm.	\$ 632.28
JFS	200-0721-57402	Tiffani Meadows	\$ 172.11
JFS	200-0720-59001	Wash. Co. Comm.	\$ 653.17
JFS	200-0720-59001	Auto Tech & Tire Ctr.	\$ 378.37
JFS	200-0720-59001	Pioneer Driving	\$ 275.00
Bd. Of Development Disb.	215-0620-53420	Duraline	\$ 261.36
Sheriff	100-0381-53120	AEP	\$ 765.71
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 193.00
Commissioners	100-0101-53400	Rolf Baumgartel	\$ 110.50
Children Service	200-0740-52000	Allison Hutchings	\$ 124.80

Children Service	200-0740-52000	Tami Downs	\$	136.80
Children Service	200-0740-52000	Laken Caminio	\$	136.80
Veterans	100-0700-57401	Super 8 Marietta	\$	2,331.00
CSEA	200-0730-57403	Ohio CSEA Directors	\$	4,740.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

#### **RE: TRAVEL REQUESTS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

##### Auditor

Craig Brockmeier: Two-day trip to Zanesville to attend weights and measures training; March 12-13, 2019.

##### County Home

Hollie Orders: One-day trip to Parkersburg, WV with resident to visit cemetery representatives; February 6, 2019 (retroactive).

##### Human Resources

Kathy Thieman: Two-day trip to Columbus to attend Ohio Safety Congress & Expo; March 6-7, 2019.

Commissioner Feathers noted Ms. Thieman will earn continuing education credits and a discount on the County's Bureau of Workers' Compensation premium for attending this event.

##### Family & Children First

Regina Duff, Jennifer Klintworth, LeAnn Welch: One-day trip to Columbus to attend 2019 Ohio Early Childhood Systems Conference; March 27, 2019.

Jon Higgins, Regina Duff: Four-day trip to Canton to attend Child Passenger Safety Technician Course; April 3-6, 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

#### **RE: REQUEST FROM BUILDING OFFICIAL TO ADJUST EMPLOYEE'S COMPENSATION**

Building Official Chris Wilson asked the Commissioners to consider a pay adjustment for Erica Folden, due to increased job responsibilities. He noted reassignment of duties among staff in the Building Department resulted in Ms. Folden assuming a greater workload. He also asked the Commissioners to approve sending Ms. Folden to the Emergency Management Institute for floodplain management training. He said this is needed to provide a back-up to Soil & Water Conservation District for floodplain management in Washington County.

Mr. Feathers moved and Mr. Ritter seconded a motion to increase Erica Folden's hourly rate to \$12.50 beginning February 11, 2019, and to approve her floodplain management training at the Emergency Management Institute in Emmitsburg, MA, in the summer of 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

#### **RE: REQUEST FROM SHERIFF TO INCREASE DAILY CONTRACT JAIL RATE**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve an increase in the daily rate charged to entities housing prisoners in the Washington County Jail, from \$62.00 to \$68.00, beginning April 1, 2019, as requested by Sheriff Larry Mincks.

The Clerk said new contracts for housing prisoners at the Jail will cover the period April 1, 2019 through March 31, 2020.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

#### **RE: FROST LAW IN TOWNSHIPS**

The Commissioners acknowledged receipt of notice from the Muskingum Township Trustees and the Ludlow Township Trustees that they are enacting Frost Law provisions in their townships corresponding to the Frost Law adopted by the Washington County Engineer.

#### **RE: DELINQUENT SEWER ACCOUNTS**

Mr. Ritter moved and Mr. Feathers seconded a motion to send notices to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Larry Hichik	Heather Mannix/Bretthauer	Adam Work
Kathy McKitrick	Tina McClung	Patricia Boston
Andra Bolen	Michelle Wiltse	Kareem Wright
Darren Witte	Natalie Snyder	Allyson Call
Kendrick Hendrix	Evelyn Hastings	

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to certify the following delinquent sewer accounts to County Auditor Bill McFarland, requesting him to place delinquent amounts on property tax bills:

Joseph Bigley	Lucille Hupp	Daniel Brown
Christopher Marshall	Jason Ferris	Diane Funk
Anthony Hapney	Michael Moore	Elizabeth Lehman

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: APPLICATION FOR TRANSFER OF LIQUOR PERMITS, SPINNING WHEEL**

Mr. Feathers moved and Mr. Ritter seconded a motion to return from Unfinished Business consideration of a request for transfer of liquor permits for the Spinning Wheel in Newport Township.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Mr. Ritter moved and Mr. Feathers seconded a motion to not request a public hearing on the request from Louella A. Smith, doing business as Spinning Wheel, to transfer liquor permits to Eric T. Wagner, doing business as Spinning Wheel.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

President White directed the Clerk to return the Notice to the Ohio Division of Liquor Control, requesting no hearing on the matter.

**RE: COMMENTS FROM VISITORS**

Buildings & Grounds Superintendent Tim Marty informed the Commissioners a fire alarm was sounded on the second floor of the Courthouse, but many people in the Annex did not hear it. He said emergency notification will soon be greatly improved, as the Commissioners recently contracted with Johnson Controls to install a new fire alarm system throughout the Courthouse and Annex.

Dominic Ciano introduced himself as the Southeast Regional Liason for Auditor of State Keith Faber. He said he covers fourteen (14) counties, including Washington County, and he encouraged the Commissioners to contact him with any issues or concerns.

**RE: MERGER OF CHILDREN SERVICES WITH JFS, AND OTHER JFS UPDATES**

Flite Freimann, Director of Washington County Department of Job and Family Services, updated the Commissioners on the merger between Children Services and Job and Family Services. He reported:

- He has not yet received official notice from the State Employee Relations Board (SERB) on recognition of the Children Services collective bargaining unit.
- He is opting not to apply to participate in the Ohio START Program at this time due to limited staffing available at Children Services.
- A vacancy at Children Services has been posted at both Children Services and JFS.
- He recently met with the Board of Elections to hear of space and facility requirements if the Board is asked to consider another location.
- He believes there to be adequate space for movement of County offices, but the cost of renovating and relocating will be a determining factor in his recommendation(s).
- In response to concerns of flooding at JFS, Mr. Freimann said he is not aware of any time the building has been flooded. He said Gilman Avenue, however, does at times flood

and, although inconvenient, alternate routes are available.

- The fiscal situation of Children Services is not “dire”. He said he will likely ask for an advance of already appropriated funds for Children Services, but the financial condition should stabilize in April.
- He is considering changing the lobby hours of Children Services to correspond with those of JFS (8:00 a.m. to 4:00 p.m.).

Mr. Freimann thanked Alice Stewart and Beth Palmer for facilitating the transition from monthly payment of invoices to weekly. He said he also appreciates the assistance of Ms. Stewart in helping to stabilize Children Services and correct misinformation and confusion during the merger transition. He said while there now appears to be adequate coverage at Children Services in light of recent resignations, he realizes this is a temporary fix and will need to be addressed sooner or later. President White encouraged Mr. Freimann to conduct exit interviews with departing staff member(s).

Commissioner Ritter expressed his appreciation to Ms. Stewart for her hard work behind the scenes at Children Services. He said it takes much effort to make continual progress in merging the two agencies. Mr. Freimann said information can quickly become misconstrued, and Ms. Stewart has been instrumental in correcting and promoting factual information.

Mr. Freimann said he supports anyone leaving County employment for opportunities to advance in their careers, but he doesn't want them leaving based on misinformation.

Mr. Freimann said local support from a variety of organizations for the upcoming Career Fair has been outstanding. He also invited the Commissioners to a presentation of a check for \$25,000 to the Boys & Girls Club for its after school programs.

**RE: ADJOURNMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:50 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk