

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 14, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, AND RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER, WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

Also attending were:

Chris Wilson, Building Official
Flite Freimann, Director, Job and Family Services
Kathy Thieman, Director of Human Resources, Safety & Loss Control
Tim Marty, Buildings & Grounds Superintendent
Devin Courtney, Child Support Enforcement Agency
Rich Hays, EMA Director
Alice Stewart, Children Services
Yvonne Garvey, Children Services
Kimberly Ensign, Children Services
Jessica Sowers, Children Services
Tonya Kidder, Children Services
Celeste Prince, Children Services
Amanda Herron, Children Services
Chuck Sowers
D. Robinson
B. Tucker
Gary Doan, Muskingum Township Trustee
Karen Doan
Chad Adkins, *The Marietta Times*
Rick Peoples, Clerk

Washington County Commissioners
AGENDA
9:00 a.m., February 14, 2019

9:00 Business Meeting
9:30 Flite Freimann, JFS – Merger Update

UNFINISHED BUSINESS

Application from Martins B & J Carryout, Newport Township, to Transfer Liquor Permit

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – 2017CDBG
Additional Appropriation – Critical Infrastructure CDBG, Village of Beverly
Additional Appropriation – County General, Sheriff Civil
Additional Appropriation – County General, Jail
Additional Appropriation – Sheriff's Sales Tax
Transfer – County General, Clerk of Courts
Transfer – Clerk of Courts, Title Division
Transfer – County General, Unexpected Emergencies
Transfer – MVGT
Transfer – County General, Jail
Then & Now's (4)
Travel – CSEA (2)
Agreement with Danielle Edgell for Child Care, Family & Children First
Letter to David Brightbill, Administration of CHIP Program
Monthly Report on Care of Prisoners at County Jail
Engineer – 2019 Asphalt Materials Bid
Engineer – 2019 Liquid Bituminous Materials Bid
Engineer – 2019 Aggregates Bid

DATES TO REMEMBER

Courthouse Closed, **Monday**, February 18, *Presidents Day*
Finance Committee, 10:00 a.m., **Wednesday**, February 20, in Conference Room A
Joint Solid Waste Committee, 12:00 p.m., **Monday**, March 4, at Lori's in Caldwell

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. White seconded a motion to approve the agenda, with the following additions:

Add: Additional Appropriation – FEMA
Transfer – FEMA

Travel – CSEA

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the February 7, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve a requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
2017 CDBG	210-0829-57400	\$ 5,000.00
Critical Infrastructure	210-0830-53000	\$ 14,333.27
	210-0830-53005	\$ 13,900.00
Co. Gen., Sheriff	100-0830-51110	\$ 121.20
Co. Gen., Jail	100-0381-51110	\$ 242.40
Sheriff's Sales Tax	100-0384-51110	\$ 848.40
FEMA	210-0541-57100	\$ 14,431.88

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Clerk of Courts	100-0230-51006	100-0230-51001	\$ 3,775.00
Clerk of Courts, Title	200-0233-51006	200-0233-51001	\$ 4,507.00
Co. Gen., Commissioners	100-0102-57401	100-0601-57401	\$ 501.00
MVGT	200-0540-55501	200-0540-57200	\$ 4,539.25
FEMA	210-0541-57100	200-0540-49100	\$ 14,431.88
Co. Gen., Sheriff	100-0381-53405	100-0381-54400	\$ 9,704.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	100-0170-55200	Cobb Auto Sales	\$ 23,284.50
Commissioners	210-0829-57401	Finley Fire Equip.	\$ 4,451.04
Treasurer	100-0130-53000	SmartBill	\$ 6,662.36
Commissioners	100-0602-53000	Oh. Dept. of Health	\$ 2,910.92
Commissioners	100-0109-53100	AEP	\$ 719.94
Board of Dev. Dis.	200-0620-53000	Ohio Valley ESC	\$ 25,759.98
Commissioners	400-0113-54400	Excel	\$ 11,406.00
Commissioners	100-0109-53000	Carver's Electric	\$ 1,251.79
Commissioners	100-0109-54000	Lowe's	\$ 314.29
Veterans	100-0700-57401	Dominion East	\$ 244.83
Veterans	100-0700-57401	Rumpke	\$ 156.26
Veterans	100-0700-57401	Waste Management	\$ 121.20
Veterans	100-0700-57401	Super 8 Marietta	\$ 2,747.00
JFS	200-0720-59001	Frontier Schools	\$ 398.81
JFS	200-0721-57402	Amanda Cozzens	\$ 198.91
JFS	200-0720-53400	Super 8	\$ 179.97
Veterans	100-0700-05703	Trademark Sol.	\$ 242.00

Children Service	200-0743-53000	Attaboy Group	\$ 2,200.00
Children Service	200-0743-53000	Eastway Corp	\$ 3,760.00
Children Service	200-0743-53000	ENA, Inc.	\$ 2,959.00
Children Service	200-0743-53000	Family Wellness	\$ 6,700.00
Children Service	200-0743-53000	George Jr. Rep.	\$ 3,340.81
Children Service	200-0743-53000	Hittle House	\$ 2,750.00
Children Service	200-0743-53000	Journey Home	\$ 2,305.00
Children Service	200-0743-53000	House of Hope	\$ 1,980.00
Children Service	200-0743-53000	Oasis Therapeutic	\$ 2,431.00
Children Service	200-0743-53000	Safehouse RSD	\$ 4,620.00
Children Service	200-0743-53000	Safely Home	\$ 5,665.00
Children Service	200-0743-53000	Sojourners	\$ 2,574.00
Children Service	200-0743-53000	Trans. for Youth	\$ 5,335.00
Children Service	200-0743-53000	Village Network	\$ 10,107.79
Children Service	200-0743-53000	Angie Bohl	\$ 220.00
Children Service	200-0743-53000	Dawn Boothby	\$ 220.00
Children Service	200-0743-53000	Deidra Cox	\$ 440.00
Children Service	200-0743-53000	Emily Cramer	\$ 220.00
Children Service	200-0743-53000	Leonard Drinkard	\$ 440.00
Children Service	200-0743-53000	Elizabeth Gordon	\$ 40.00
Children Service	200-0743-53000	Adria Handley	\$ 220.00
Children Service	200-0743-53000	Handschumacher	\$ 440.00
Children Service	200-0743-53000	Melissa Hodge	\$ 330.00
Children Service	200-0743-53000	Kelly Hughes	\$ 440.00
Children Service	200-0743-53000	Dee McKenzie	\$ 880.00
Children Service	200-0743-53000	Sarah Pomroy	\$ 220.00
Children Service	200-0743-53000	Margaret Richards	\$ 220.00
Children Service	200-0743-53000	Michelle Richards	\$ 220.00
Children Service	200-0743-53000	Karri Schilling	\$ 20.00
Children Service	200-0743-53000	Keitha Schilling	\$ 120.00
Children Service	200-0743-53000	Courtney Stengel	\$ 220.00
Children Service	200-0743-53000	Lisa Stewart	\$ 440.00
Children Service	200-0743-53000	Konnie Yoho	\$ 440.00
Children Service	200-0741-53000	Tracy Waite	\$ 340.00
Children Service	200-0743-53000	Keitha Schilling	\$ 196.00
Children Service	200-0743-53000	Leonard Drinkard	\$ 300.00
Children Service	200-0743-53000	Emily Cramer	\$ 210.00
Children Service	200-0743-53000	George Jr. Rep.	\$ 263.92
Commissioners	100-0101-53400	Steven Eckstein	\$ 1,779.49
Commissioners	100-0366-57501	CLCCA	\$ 125.00
Commissioners	100-0100-53203	Postmaster	\$ 1,600.00
JFS	200-0721-57402	Truck Training Sch.	\$ 6,652.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

CSEA

Kim Hinkle, Denise Hinton: One-day trip to Columbus to attend OCDA General Membership Training; February 14, 2019.

Kim Hinkle, Devin Courtney: One-day trip to Columbus to attend JFSHRA Training; March 7, 2019.

Kim Hinkle: One-day trips as follows to attend OCDA Canton/Cleveland District Meetings:

March 18, 2019	Akron
June 17, 2019	Akron
September 23, 2019	Akron
December 9, 2019	Hartville

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: AGREEMENT WITH DANIELLE EDGELL FOR CHILD CARE SERVICES

Mr. Feathers moved and Mr. White seconded a motion to approve an Agreement for Danielle Edgell to provide child care services for the Incredible Years Preschool Basic Program, at the rate of \$50.00 per class, not to exceed fourteen (14) classes, as prepared and requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion

passed.

RE: LETTER TO DAVID BRIGHTBILL; ADMINISTRATION OF CHIP PROGRAM

Mr. Feathers moved and Mr. White seconded a motion to approve the following letter to David Brightbill, Executive Director of Washington-Morgan Community Action Program:

February 14, 2019

*David E. Brightbill, Executive Director
Washington- Morgan Community Action Program
218 Putnam Street
Marietta, Ohio 45750*

Re: Request for Application (ROA) for FY 2019 CHIP

Dear Mr. Brightbill:

We are considering designating your nonprofit organization as the administering agency for its FY 2019 CHIP Program application. We outline below a scope of services for this program.

Washington County is eligible for Housing Funds totaling approximately \$600,000 through a partnership between Washington County and the City of Belpre. We would expect your organization to have a complete understanding of the Office of Community Development (OCD) CHIP program and its guidelines, including having trained personnel.

If your organization would like to pursue this contract for administration, we are requesting in this ROA that you provide the following information:

*A listing of your agency's experience on similar projects
A budget for your agency's administration and implementation of the project
Preliminary Administrative Plan for the CHIP Program
A form of contract that outlines the methods of compensation*

We will evaluate your proposal based on the information provided.

We appreciate your participation. If you require additional information, please contact us.

Sincerely,

/s/ WASHINGTON COUNTY COMMISSIONERS

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: MONTHLY REPORT ON THE CARE OF PRISONERS

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail, for the month of January 2019, from Sheriff Larry Mincks, revealing a prisoner count of 387.

RE: BIDS FOR ASPHALT MATERIALS, LIQUID BITUMINOUS MATERIALS, AND AGGREGATES

Mr. Feathers moved and Mr. White seconded a motion to approve bid specifications and notice for the purchase of asphalt materials, liquid bituminous materials and aggregates for use by the County Engineer's Department during 2019, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITORS

Referencing a recent article in *The Marietta Times*, Glen Pawloski asked if legal actions against the County filed by the City of Marietta are public documents. President White said they are.

Mr. Pawloski shared his ongoing concerns about the requirement to sewer the community of Devola. He asked the Commissioners to not proceed with installation of a sewer line in Devola for many, many years as it is not needed and not warranted.

President White said the original cases filed on behalf of the City of Marietta were dismissed, and the City is now appealing the dismissal.

Buildings & Grounds Superintendent Tim Marty said the fire alarm in the Courthouse was activated for a second time in about a week, both of them being false alarms. President White asked Mr. Marty to notify the Commissioners whenever an alarm is activated. He noted a new alarm system will soon be installed in the Courthouse and Annex.

RE: MERGER AND JFS UPDATE

Flite Freimann, Executive Director of Washington County Department of Job and Family Services (JFS), updated the Commissioners on the merger of JFS and Washington County Children Services Agency.

Mr. Freimann apologized for not clearly communicating his mission and direction as given to him by the Board of Commissioners. He specifically said he has not properly been using the terms “cost savings”, “cost sharing”, “cost shifting”, and “cost cutting” as he discussed the merger with the Commissioners, with Children Services staff and Children Services Board. He said the current budget for Children Services allows for more funds for contract services than the prior year, and services to children and families are not negatively impacted by this year’s budget. He said cost sharing and cost shifting allow for this, with Title XX and TANF funds being utilized as much as legally possible. Mr. Freimann said there are cost cuts in the budget, however, including reductions in supplies and travel reimbursements. He noted staff are now being asked to use a county owned or leased vehicle, rather than their personal vehicles.

Mr. Freimann said Children Services closed the 4th quarter of fiscal year 2018 with net income of \$274,705, largely due to federal reimbursements and transfers of funds from other counties. He said cash on hand is now approximately \$214,861 and total bills yet to be paid are \$185,537, leaving about \$29,324. He said no advance of funds is needed for the month of February, but will likely be needed in March.

Mr. Freimann reported the State Employment Relations Board has recognized AFSCME as the union for the Children Services staff bargaining unit.

Mr. Freimann said he is not yet ready to provide a summary of space availability and utilization, and options for consideration in relocating County departments.

Noting federal law requires food allowance credits to be provided to eligible recipients every forty (40) days, Mr. Freimann said there will be partial distribution on February 22 in order to comply. He said this is a result of the federal shutdown and disbursement of both January and February allowances in the month of January.

Mr. Freimann reported he has been working with the Area Agency on Aging, the Washington County Engineer, and the Washington County Home Administrator to develop a plan to provide affordable housing to low-income senior citizens in Washington County. Noting there is a real need for such housing, Mr. Freimann said the proposal includes:

- Use of approximately 65 acres on the west side of County House Lane, adjacent to the Washington County Home.
- JFS as the “lessee”.
- No impact on mineral rights of County-owned property.
- Lease payments of \$10.00 per year for up to 99 years.
- No sub-leasing or assignment of lease without permission of the Commissioners.
- Construction of eighty-four (84) living units in single-floor duplex, triplex and/or quadplex structures.

Mr. Freimann said his goal is to secure grant(s) and tax credit(s) for this project, and to work with the Ohio Housing Authority to develop it. He assured the Commissioners they would have responsibility for approval of building plans, site location, construction contracts, and any subleasing that might be required.

Mr. Freimann provided to the Commissioners a draft of a Conditional Lease Agreement between the Commissioners and JFS. President White note the exact location of proposed development will need to be included in the Agreement, and the Prosecutor’s Office will need to review it.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk

