

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 4, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.**

Also attending were:

Flite Freimann, Director, Job and Family Services  
Dawn Lucas, Job and Family Services  
Judge Timothy Williams, Probate/Juvenile Court  
Tim Marty, Buildings & Grounds Superintendent  
Shawn Dalrymple, Wastewater Superintendent  
Donnie Rader, I.T. Director  
David Browne, Behavioral Health Board  
Kim Hinkle, Child Support Enforcement Agency  
Rich Hays, EMA Director  
Kathy Thieman, Director of Human Resources  
Mandy Amos, Board of Elections  
Chris Wilson, Building Department  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Alice Stewart, Children Services  
Kimberly Ensign, Children Services  
Celeste Prince, Children Services  
Laken Camino, Children Services  
Lisa Ball, Children Services  
Rachel Pannell, Children Services  
Cody Pettit, Ohio State Treasurer's Office  
Chad Adkins, *The Marietta Times*  
Rick Peoples, Clerk

**Washington County Commissioners  
AGENDA  
9:00 a.m., April 4, 2019**

9:00 Business Meeting  
9:30 Flite Freimann, JFS – Merger Update  
10:00 Kim Hinkle, CSEA – Cost Allocation Plan  
10:30 Kathy Thieman, HR Director - Personnel

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting's minutes  
Bills from various departments  
Additional Appropriation – Auditor (Unclaimed Funds)  
Additional Appropriation – Family & Children First  
Additional Appropriation – Developmental Disabilities  
Additional Appropriation – EMA  
Additional Appropriation – Dog & Kennel  
Transfer – County General, Jail  
Transfer – Sheriff's Sales Tax  
Transfer – Behavioral Health  
Transfer – RSVP  
Transfer – Clerk of Courts, Title  
Transfer – Sheriff's Sales Tax  
Then & Now's  
Travel – Auditor  
Travel – Children Services  
Travel – Director of Human Resources  
Travel – Job and Family Services  
Jail Contract  
Report on the Care of Prisoners at Jail during March  
Projected Expenditures Form, Family & Children First  
Group Life Insurance Renewal – Dearborn National  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts  
Engineer – Load Limit Postings Resolution  
Engineer – Agreement with TEC Engineering for 2018 Safety Study

**DATES TO REMEMBER**

Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, April 9  
 Finance Committee, 10:00 a.m., **Tuesday**, April 16, in Annex Conference Room A  
 Benefits & Wellness Fair, 10:30 a.m. to 1:30 p.m., **Monday**, April 22, at Juvenile Center

**RE: APPROVAL OF AGENDA**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the agenda, with the following adjustment:

- Add: Transfer – Children Services
- Transfer - Sewer
- Travel – Children Services (2)
- Request from Veterans Services to Transfer Vehicle

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the March 28, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Unclaimed Funds	200-0107-57400	\$ 750.00
Family & Children First	602-2031-53003	\$ 27,397.00
Dev. Disabilities	200-0620-53401	\$ 183.00
EMA	200-0315-53401	\$ 21.00
Dog & Kennel	200-0363-53401	\$ 11.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Jail	100-0381-53405	100-0381-54400	\$ 4,234.28
Behavioral Health	200-0610-57400	200-0610-53401	\$ 691.00
RSVP	210-0710-57400	210-0710-53401	\$ 29.00
Clerk of Courts	200-0233-54000	200-0233-53401	\$ 58.00
Sheriff's Sales Tax	100-0384-57800	100-0384-53401	\$ 843.00
Children Services	200-0746-57100	200-0746-53000	\$ 800,000.00
Sewer	400-0113-53102	400-0113-57400	\$ 2,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: THEN & NOW'S**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now's:

<b>Dept</b>	<b>ccount</b>	<b>Vendor</b>	<b>Amount</b>
Sheriff	100-0384-53050	Kent Hall	\$ 300.00
Commissioners	100-0100-53500	Diebold	\$ 625.31
Sheriff	100-0381-53700	Lane's Boiler Repair	\$ 606.70
Sheriff	100-0384-54409	Leadsonline	\$ 3,227.00
Sheriff	100-0384-54409	DME Forensics	\$ 2,995.00
Sheriff	100-0384-54409	Access Data	\$ 1,222.76

Commissioners	100-0109-53000	Classic Carpet Cleaning	\$	470.00
Commissioners	100-0240-51104	City of Marietta	\$	4,339.63
Commissioners	100-0109-53102	City of Marietta	\$	104.36
Commissioners	100-0109-53102	City of Marietta	\$	1,652.18
Commissioners	100-0109-53102	City of Marietta	\$	539.56
Commissioners	100-0109-53200	AT & T	\$	284.67
Sewer	400-0113-54000	American Producers	\$	182.42
Commissioners	100-0101-53400	Realtime Reporter	\$	245.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Auditor

Matthew Livengood: One-day trip to Columbus to attend CAAO Legislative Day and Luncheon; April 3, 2019 (retroactive).

Matthew Livengood: Two-day trip to Marysville to attend Finance Office & Governmental Accounting Seminar; April 24-25, 2019.

Children Services

Ryan Fieler: One-day trips as follows for child/home visits:

04/09/19 Bethesda  
04/16/19 Vinton  
04/16/19 Langsville  
04/19/19 Dayton  
04/25/19 Dayton

Ryan Fieler: One-day trip to Athens for required training; April 18, 2019.

Juliane Beckett: Three-day trip to Loveland for forensic interview training; April 24-26, 2019.

Tonya Kidder: One-day trips as follows for child/home visits:

04/11/19 Grove City, PA and Akron  
04/16/19 Jackson  
04/17/19 Wooster  
04/18/19 Bedford  
04/22/19 Cambridge  
04/23/19 Cambridge  
04/25/19 Coshocton  
04/26/19 Racine

Tami McBride: One-day trip as follows for child/home visit:

04/18/19 Lancaster

Tami McBride: One-day trip to Athens for required training; April 23, 2019.

Sabrina Buchanan: One-day trips as follows for child/home visits:

04/10/19 Lore City  
04/11/19 Bedford  
04/16/19 Youngstown  
04/18/19 Pedro  
04/23/19 Pomeroy  
04/29/19 Cambridge

Karlee Hill: One-day trips as follows for child/home visits:

04/08/19 Cincinnati and Cambridge  
04/11/19 Athens  
04/15/19 Cambridge  
04/17/19 Amanda  
04/18/19 Lancaster  
04/22/19 Columbus and Fazeysburg

Human Resources

Kathy Thieman: One-day trip to Plain City to attend CLCCA Spring Meeting; April 12, 2019.

JFS

Deanna Green, Tracie Francis: One-day trip to Fairfield County to attend Regional APS Meeting; April 15, 2019.

President White said he assumes required travel is appropriately coordinated and combined, if feasible, to keep County expenses as low as possible.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: JAIL CONTRACT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a Jail Contract with the Village of Matamoras, to house prisoners from Matamoras in the Washington County Jail during the period May 1, 2019 through April 30, 2020, at the daily rate of \$68.00.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: MONTHLY REPORT ON CARE OF PRISONERS**

The Commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail, revealing a prisoner count of 372.

**RE: PROJECTED EXPENDITURES FORM**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a Projected Expenditures Form for Family-Centered Services and Supports Funds, reflecting \$31,603.00 in awarded funds and \$31,603.00 in projected expenditures, and to allow Mr. White to sign the Form, as prepared and requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: GROUP LIFE INSURANCE POLICY RENEWAL**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve renewal of a group term life insurance policy with Dearborn National for the year beginning May 1, 2019, for the following rates:

Life	\$0.177 per \$1,000
AD & D	\$0.02 per \$1,000

Director of Human Resources Kathy Thieman noted this term life insurance is provided to all County employees, and the proposed rate is not increased from current premiums.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve sending letters to the following holders of delinquent sewer accounts, requesting them to immediately make payment on those accounts:

Phil Coyner	Edward Pifer	Jeremy Brandjes
Kathryn Parsons	Farmers Bank	Ernest Cornell
Tina McClung	Allen Fleming	Erica Counts
Bryan Valentine	Steven Richardson	John Church

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve certification of the following delinquent sewer accounts to County Auditor Matthew Livengood, requesting him to place amounts on property tax bills:

Dave Burt (4)	Gale Righter	Chad Rowley
David Carpenter	Richard Roher, Jr.	Theresa Hescht
Zachary Ankrom	Angel Parker	Larry Carney

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: LOAD LIMIT POSTINGS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a load limit postings list of several Washington County and Township bridges, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: AGREEMENT WITH TEC ENGINEERING FOR SAFETY STUDY**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a Contract with TEC Engineering, Inc., in the amount of \$69,495.00, to complete a full pavement marking inventory and curve safe speed study, as prepared and requested by County Engineer Roger Wright.

The Clerk noted the Contract fee will be paid with 90% federal highway funds, and 10% local funds.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: REQUEST TO TRANSFER VEHICLE**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve transfer of a 2014 Chevrolet Impala, VIN 2G1WB5E32E1146893, from the Veterans Services Office to the Commissioners' Office, as the vehicle is no longer needed by Veterans Services, requested by Robert Fitzgerald, Washington County Veterans Services Office.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

**RE: COMMENTS FROM VISITORS**

Mandy Amos from the Board of Elections noted early voting is beginning for residents of Belpre precincts.

Cody Pettit introduced himself as a representative of the Treasurer of the State of Ohio. He briefly mentioned some new and existing programs offered by the State Treasurer, and encouraged the Commissioners to visit the Treasurer's website for more information.

**RE: MERGER UPDATE**

Flite Freimann, Executive Director of Washington County Department of Job and Family Services (JFS), updated the Commissioners on Children Services and Job and Family Services programs and initiatives.

Mr. Freimann said he is pleased to report the two agencies are now unified. Although not yet fully integrated, he expressed his appreciation to Jamie Vuksic, Alice Stewart, and Dawn Lucas for the work they've done to promote and support this merger between the two agencies. He noted he promised the Commissioners, the staff, and the community there would be no diminution of services during this transition. He said he believes both agencies are maintaining a high level of service, due in large part to the leadership of Alice Stewart from Children Services and Dawn Lucas from JFS. Mr. Freimann recognized Ms. Stewart and Jamie Vuksic for their management of Children Services, and Ms. Lucas for accepting the challenge of integrating budgets and finances to leverage for maximum reimbursements. He noted Ms. Lucas is now housed in the Children Services facility to better coordinate and manage finances of both agencies.

The Commissioners expressed their appreciation to Ms. Stewart and Ms. Lucas for their hard work and dedication.

Mr. Freimann reported a current Children Services cash balance of \$263,828, and he said the agency is in good financial condition. He said there are now 71 children in custody, a few of which will likely soon be adopted.

Mr. Freimann said he is working with the Behavioral Health Board as a partner on several housing-related initiatives, including the senior housing units at the County Home. He said he is also considering a new program similar to one in Licking, Fairfield and Perry Counties that addresses mentoring and counseling children in transition from foster care back to home care. He noted a program like this may be funded 90% from Medicaid.

Mr. Freimann reminded the Commissioners of the Career Connect event at Marietta College, a collaborative effort of Washington County Department of Job and Family Services, Washington County Career Center, Washington State Community College, Marietta College and Building Bridges to Careers to allow local businesses to meet with high school and college students and community members to explore job opportunities and career options.

Ms. Stewart expressed her appreciation to the staff at both JFS and Children Services, and to Director Jamie Vuksic, for their cooperation and support during this transition.

**RE: COST ALLOCATION PLAN, CSEA**

Kim Hinkle, Director of Washington County Child Support Enforcement Agency (CSEA), talked with the Commissioners about the Cost Allocation Plan. She said the recently-received plan from De Novo Consulting provides for a reimbursement in the amount of \$114,461.00 from CSEA to County General. Ms. Hinkle said for a variety of reasons, most notably the negative impact a payment of this amount would have on her Agency, she requests reduction of 34% payable to the County during 2019. She said she has taken steps to maintain her costs of operation, including non-filling of vacancies. She said planned reduction of the state match allocation to Washington County over the next few years will put an insurmountable burden on her operations if this request is not approved.

Mr. Feathers moved and Mr. Ritter seconded a motion to accept payment of \$75,544.00 from Washington County Child Support Enforcement Agency for Cost Allocation Plan charges during fiscal year 2019, a 34% reduction of the full amount noted in the Plan.

Mr. Feathers said with this reduction Ms. Hinkle will be able to effectively leverage funds to the best advantage of the County.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Commissioner Ritter thanked Ms. Hinkle for her clear understanding and explanation of a very complex system of funding Child Support.

**RE: EXECUTIVE SESSION**

Mr. Ritter moved and Mr. Feathers seconded a motion to enter Executive Session to discuss personnel issues, including exist interview with former employee and compensation and employment of a new employee.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed, and President White invited Director of Human Resources to attend.

The Commissioners returned to Regular Session at 10:45 a.m.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:46 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk