

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 25, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending were:

Flite Freimann, Director, Job and Family Services
Tim Marty, Buildings & Grounds Superintendent
Kim Hinkle, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Chris Wilson, Building Official
Jennifer Casey, Building Department
Russ Metz, Building Department
Rick Dostal, Building Department
Donnie Rader, I.T. Director
Rich Hays, EMA Director
Roger Wright, County Engineer
Emily Griffin, Engineer's Office
Gary Doan, Muskingum Township Trustee
Karen Doan
Chad Adkins, *The Marietta Times*
Rick Peoples, Clerk

**Washington County Commissioners
AGENDA
9:00 a.m., April 25, 2019**

9:00 Business Meeting
9:30 Roger Wright, Engineer – Annual Report
10:00 Bonnie Walters, Humane Society of the Ohio Valley - Update
11:00 Judge Williams, Judge Kerenyi, Sheriff Mincks, Chief Deputy Warden –
Courthouse Security

UNFINISHED BUSINESS

Contract for Mowing Services

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution Designating *Building Safety Month*
Transfer – Dog & Kennel
Transfer – Family & Children First
Transfer – County General, Veterans
Then & Now's
Travel – Family & Children First
Travel – CSEA (2)
Travel – Job and Family Services
Travel – Children Services
Change to Washington County PRC Plan, JFS
Certification of Satisfaction of Mortgage
Contract Extension with AT & T
Request to Purchase Tractor for Sewer Department
Engineer – Request to Purchase Pickup Truck
Consideration of Sewer Rate Adjustment

DATES TO REMEMBER

National Day of Prayer, 11:00 a.m., **Thursday**, May 2, on Courthouse Steps
Council of Governments, 12:00 a.m., **Monday**, May 6, at Lori's in Caldwell
Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, May 14
Finance Committee, 10:00 a.m., **Tuesday**, May 21
Courthouse Closed, **Monday**, May 27, Memorial Day

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following adjustments:

Add: Additional Appropriation – CSEA
Travel – Children Services
10:30 Dan Ritchey

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the April 18, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: RESOLUTION DESIGNATING *BUILDING SAFETY MONTH*

Mr. Ritter moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, we are committed to recognizing that the growth and strength of Washington County depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and*

***WHEREAS**, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians: building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry who work year-round to ensure the safe construction of buildings; and*

***WHEREAS**, these guardians are dedicated members of the International Code Council, a U.S. based organization that brings together local, state and federal officials who are experts in the build environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, and play; and*

***WHEREAS**, our nation benefits economically and technologically from using the International Codes that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the world; and*

***WHEREAS**, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes which, according to a FEMA-commissioned study by the National Institute of Building Science, provide \$11 in future mitigation benefits for every dollar invested; and*

***WHEREAS**, **Building Safety Month** is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety – our local code officials – who assure us of safe, efficient and livable buildings that are essential to America's prosperity; and*

***WHEREAS**, "No Code. No Confidence", the theme for **Building Safety Month** in 2019, encourages all Americans to raise awareness of the importance of safe and resilient construction, fire prevention, disaster mitigation, and new technologies in the construction industry. **Building Safety Month** encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses; and*

***WHEREAS**, each year, in observance of **Building Safety Month**, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential services provided to all of us by local and state building departments, fire prevention bureaus, and federal agencies in protecting lives and property.*

***NOW, THEREFORE, BE IT RESOLVED** that we, the Board of Commissioners of Washington County, Ohio do hereby proclaim the month of May in the year 2019 as*

BUILDING SAFETY MONTH

***BE IT FURTHER RESOLVED** that we encourage our citizens to join with their communities in participating in **Building Safety Month** activities.*

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATION

Mr. Ritter moved and Mr. Feathers seconded a motion to approve request for the following additional appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
CSEA	200-0730-53504	\$ 31,130.00
RSVP	210-0710-53000	\$ 2,594.00
	210-0710-59000	\$ 3,906.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Dog & Kennel	200-0363-51006	200-0363-51002	\$ 2,364.50
	200-0363-51006	200-0363-51101	\$ 34.29
	200-0363-51006	200-0363-51102	\$ 427.98
Family & Children First	602-2033-55204	602-2033-55202	\$ 1,000.00
Co. Gen., Veterans	100-0700-55200	100-0700-53000	\$ 1,000.00
	100-0700-55200	100-0700-57401	\$ 1,521.75

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: THEN & NOW'S

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Commissioners	200-0364-53401	Commissioners	\$ 242.50
Commissioners	200-0369-53401	Commissioners	\$ 242.50
Sewer	400-0113-53401	Commissioners	\$ 4,126.00
Commissioners	700-0720-56200	U.S. Bank	\$ 7,680.00
Commissioners	700-0114-56200	U.S. Bank	\$ 13,225.00
Commissioners	100-0109-53600	CORSA	\$ 260,149.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Family & Children First

Regina Duff, Jennifer Klintworth, LeAnn Welch: Two-day trip to Charleston, WV to attend training; May 16-17, 2019.

CSEA

Kim Hinkle, Barb Danford: One-day trip to Columbus to attend Ohio Commission on Fatherhood meeting; May 9, 2019.

Mindie Weber: One-day trip to Akron to attend Quarter 2 Attorney Networking; May 10, 2019.

JFS

Dawn Lucas, Beth Palmer, Amanda Sutphin: One-day trip to Columbus to attend Fiscal Training; June 26, 2019.

Children Services

Sabrina Buchanan: One-day trips as follows for required monthly visits:

May 01, 2019 Racine
May 02, 2019 Wooster
May 07, 2019 Bethesda

May 14, 2019 Pomeroy
May 21, 2019 Bedford
May 22, 2019 Youngstown
May 29, 2019 Pedro

Tami Downs: One-day trip to Zanesville for required monthly visit: May 1, 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CHANGE TO PRC PLAN

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a change to the Washington County Prevention, Retention and Contingency (PRC) Plan, adding the Kinship Caregiver Program, as requested by Flite Freimann, Director, Washington County Department of Job and Family Services.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CERTIFICATION OF SATISFACTION OF MORTGAGE

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request to certify satisfaction of mortgage deed and promissory note dated August 1, 2013, executed by Terri Graham, 6250 Sandhill Road, Marietta, Ohio.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CONTRACT EXTENSION WITH AT & T

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract extension with AT & T for phone service, during the period June 1, 2019 through May 31, 2020, at the monthly rate of \$12.50 per line.

Commissioner Feathers said it is very important to extend this contract prior its expiration on May 31, 2019, as failure to do so would result in a rate of \$211.00 per line per month.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST TO PURCHASE TRACTOR FOR SEWER DEPARTMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to accept a recommendation from Shawn Dalrymple, Wasterwater Superintendent, to purchase a Massey Ferguson 1720 4WD Tractor, with loader and backhoe, for the net price of \$3,600.00 after trade-in of Massey Ferguson 1529 Tractor, from Lemons Farm Equipment.

Commissioner Feathers noted Mr. Dalrymple compared prices and did good research into which tractor he intends to purchase for his department. He said this type of tractor will allow for work to be done in-house, rather than contracting it out. President White commended Mr. Dalrymple for the work he has done in the three months he's been with the Sewer Department. He applauded him for seeking out ways to be more efficient and productive with the resources available to him. He noted he expects this new piece of equipment to regularly be used by the Sewer Department.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST TO PURCHASE TRUCK FOR HIGHWAY DEPARTMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to accept a recommendation from County Engineer Roger Wright to purchase a 2019 Dodge Ram 1500 Quad Cab pickup truck from Paul Sherry Chrysler for the price of \$27,757.50.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CONSIDERATION OF SEWER RATE ADJUSTMENT

Commissioner Feathers said the Commissioners annually review the Sewer Department financial condition, and he has started the process. He noted in 2018 revenues were about \$986,000, but expenses were about \$1,278,000. Mr. Feathers said the Commissioners are in the process of determining the factors involved in this deficit spending last year. He noted the Commissioners recently entered into a loan agreement for the replacement of the aged Terri Lane Lift Station, resulting in additional annual loan payment requirements of about \$14,000. He said it now appears an increase of \$3.00-\$5.00 in the monthly rate is needed to maintain a reserve for emergency repair. He said this increase of 5% - 8% would be higher than the statewide average of 3% - 4%, but is warranted in light of the financial obligations in both current

and future years. President White said while the Commissioners have been able to implement minimal increases in sewer rates in prior years, it appears this year the increase will be higher.

President White recommended, and the Commissioners agreed, that further study must be done on the matter.

RE: MOWING CONTRACT

Mr. Feathers moved and Mr. Ritter seconded a motion to return from Unfinished Business consideration of a contract for mowing services at 204 Davis Avenue.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Commissioner Feathers said the contract has been reviewed by the Prosecutor's Office and the Commissioners can move forward with it as long as certain conditions are met.

Flite Freimann, Director of Washington County Department of Job and Family Services, said he will be paying for this service from his departmental funds. He said he is awaiting written confirmation that other providers were invited to bid on the project, but opted not to.

Mr. Ritter moved and Mr. Feathers seconded a motion to again table consideration of a contract for mowing services at 204 Davis Avenue, pending receipt of additional information.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: COMMENTS FROM VISITORS

I.T. Director Donnie Rader informed the Commissioners the telephone system is experiencing problems this morning, and AT & T is apparently working on resolution.

RE: ANNUAL REPORT FROM COUNTY ENGINEER

County Engineer Roger Wright presented to the Commissioners his annual report on the condition of roads and bridges, required by Ohio Revised Code 5543.02. Also attending was Emily Griffin, Office Manager.

Mr. Wright reviewed hi-lights from his report, including:

- Data on County road miles (341) and number of bridges (378).
- Total 2018 revenues of \$7,951,428; total 2019 expenses of \$7,138,572.
- Comparison of using hot mix, cold mix, and chip seal on roadways.
- Serious damages done by unusually severe rainfalls during the year.
- Condition of bridges, with three closed and one load-restricted.
- FEMA projects on County and Township road slips.

Mr. Wright said it now appears additional funding will be coming from the State budget, likely to be approximately \$1,500,000. He said that will indeed help, as it is for unrestricted use by his department. He again encouraged the Commissioners to consider revising the formula for distribution of 1% Permissive Sales Tax revenues, allowing for equal amounts per mile for both County and Township roads. He said his goal is not to diminish funds to Townships, but to increase funds for County roads.

Mr. Wright noted the current condition of County roads is "fairly good". He said his focus on bridges is to extend their useful lives by routine maintenance, repair and upkeep. He said he has learned to do more with less.

Mr. Wright thanked Darlene Lukshin from the OSU Extension Office for her assistance in working with County and Township roadsrips, and with FEMA representatives. He also thanked Emily Griffin for her assistance in preparing and producing his Annual Report.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the County Engineer's 2018 Annual Report on the condition of Washington County roads, bridges and culverts.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST FOR QUALIFICATIONS, DEVOLA SEWER PROJECT

President White said there were five letters of interest responding to a request for qualifications for engineering services for the Devola sewer project. He noted each of the Commissioners reviewed all of the letters. Each Commissioner indicated his top three choices for interviews, justifying their selections.

Mr. Ritter moved and Mr. Feathers seconded a motion to invite WSP, ADR, and Pickering Associates to interview for the Devola sewer engineering and design services project, and to allow County Engineer Roger Wright to arrange for those interviews.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: HUMANE SOCIETY OF THE OHIO VALLEY UPDATE

Mike Montgomery, member of Board of Directors, and Rennelle McIntire, Assistant Manager, updated the Commissioners on projects and initiatives of the Humane Society of the Ohio Valley. Mr. Montgomery informed the Commissioners of the recent resignation of Bonnie Walters from the Board of Directors due to other commitments, but said she continues to volunteer at the Shelter.

Ms. McIntire provided to the Commissioners a report on payments to area veterinarians during the month of March 2019. She said the veterinarians are actively and routinely working with the animals at the Shelter.

Mr. Montgomery noted the Shelter currently houses about 56 dogs and between 60 and 80 cats. He said a Manager has recently been hired, and an additional part-time technician may be hired as well. Ms. McIntire said the Shelter may extend hours of operation by one hour each day due to number of visitors expected during those hours. She noted there was a very successful Open House at the Shelter, along with an egg hunt enjoyed by many. She said in upcoming weeks they will have a bake sale, Dog Days, an animal clinic, a Pet Paw, and other events. Mr. Montgomery said they are working with the Boy and Girl Scouts to install water stations for dogs along the walking path, and to implement a reading program for the animals. He said staff members of the Humane Society are enrolling in appropriate training sessions to be conducted in Zanesville.

RE: 911 COMMUNICATIONS

Dan Ritchey and Jon Bradford talked with the Commissioners about the 911 system. Also attending was EMA Director Rich Hays.

Mr. Ritchey said he doesn't believe Washington County needs three dispatch centers. He said one center would serve the County better. He noted there recently was a long delay of services to an individual due to the interaction between call centers. He said there are also unnecessary expenses for operating from three buildings, and using three towers and multiple people at each of three centers. Mr. Ritchey encouraged the Commissioners to consider consolidating services into one center "before something bad happens". He said seven minutes could be lost on an emergency call-out due to involvement of multiple dispatchers, and every minute is critical. He said his primary concern is to avoid deaths and to immediately respond to house fires.

Mr. Ritchey said he believes using only one center would be best for citizens of Washington County, and all of the volunteer fire departments and the City of Marietta would likely agree (as long as 373-4141 is not eliminated). He said he'd like to review the current financial condition of the 911 Fund, and recent activity in that fund, to initiate the process of determining if it is feasible to move from several 911 centers to only one.

Commissioner Feathers noted the Commissioners did look into this at one time, even visiting the 911 Center in Belmont County. He noted he was informed it costs approximately \$1.5 million each year to operate that Center. Mr. Feathers said the Commissioners cannot dictate to the mayors of Marietta and Belpre how to operate, but the Commissioners do control the 911 Fund and the 911 Levy Fund. He said three critical issues to consider with such a change are (1) the funding, (2) the facility, and (3) the staffing. He noted the County has yet to receive any matching funds from the State of Ohio for the County's implementation of the 911 enhanced system a few years ago, so the County shouldn't rely upon the State for funding any part of this transition either.

The Commissioners agreed with Mr. Ritchey and Mr. Bradford that transitioning from three 911 centers to one should again be studied.

RE: COURTHOUSE SECURITY

The following people met with the Commissioners to discuss Courthouse security:

Sheriff Larry Mincks
Chief Deputy Mark Warden
Major Brian Schuck
Judge Mark Kerenyi
Judge Timothy Williams
Court Administrator Rae Ward
Court Administrator Angie Stevens
Children Services Director Jamie Vuksic
Treasurer Tammy Bates

Sheriff Mincks said several individuals have been working on a plan for some time to provide better security in the Courthouse. He said the plan includes having a single point of entry for the general public, with a metal detector and security guard at that entry. He said he estimates it will cost approximately \$30,000 to make the entry point to be in compliance with ADA regulations. Sheriff Mincks said his goal is to have these security enhancements in place and functional by July 1, 2019.

Chief Deputy Warden said security standards have been in place since 1999, and finally twenty years later the County needs to do something about the Courthouse security. He said there is a need for tighter security for a variety of reasons, primarily to improve safety and security of the public and the Courthouse staff.

Sheriff Mincks said while the primary focus on improvements will be creation of a single entry and use of the metal detector, strategic placement of cameras is also critical. He noted several other county courthouses have made the transition to single entry. The Sheriff said lockers would also be needed to accommodate those items not permitted to be carried into the Courthouse.

Commissioner Feathers noted there are standards in the report, some of which are mandated and some of which are recommended. He said he is concerned about how the general public will receive this major change in use of their Courthouse, noting many people visit the Courthouse to check property records, pay property taxes, and buy dog tags.

Judge Williams said the Commissioners could either (1) move all departments other than the courts out of the Courthouse, which isn't feasible, or (2) make the recommended changes to security and leave all departments and courts in the Courthouse. He said the County is mandated to abide by the standards because the courts are housed in the Courthouse. He noted several other departments will be well-served by enhanced security, including Child Support, the Treasurer's Office, and Adult Parole. Judge Williams said this would provide protection for the public as well.

Chief Deputy Warden said he conducted a quick survey of Courthouse occupants one day when the Courthouse was very busy, and results indicated many were surprised there appeared to be no security in place. Judge Williams said, although unfortunate for the need, most people are accustomed to heightened security measures in public facilities.

Commissioner Ritter said he'd like to see not only the results of that survey, but also reports of incidents mentioned by the Sheriff that were deemed security breaches or avoidable. He said that would help the Commissioners "sell" the changes to the general public. Commissioner Feathers agreed that good answers will be needed to address those questions that will be asked of the Commissioners if and when these security measures are implemented.

Judge Williams asked the Commissioners to enter Executive Session to discuss Courthouse security measures.

Mr. Feathers moved and Mr. Ritter seconded a motion to enter Executive Session to discuss security measures in the Washington County Courthouse.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed, and the Commissioners entered Executive Session at 11:15 a.m. President White invited the following individuals to attend:

Sheriff Mincks
Chief Deputy Warden
Major Schuck
Judge Kerenyi
Judge Williams
Rae Ward
Angie Stevens

The Commissioners returned to Regular Session at 11:21 a.m.

Sheriff Mincks asked permission to proceed with the plan, to have it in place by July 1. Commissioner Feathers encouraged him to proceed with the planning, but said the Commissioners will need to determine where to find \$30,000. Major Schuck said a plan has been developed, and all that is now needed is the funding. Judge Williams suggested taking it from the County General Fund, as his court is already providing the metal detector and wand for the entry point.

I.T. Director Donnie Rader said software and wiring issues have been considered, and his only concerns are with the cameras and their locations. Chief Deputy Warden noted Courthouse employees with a security badge will be able to enter through any door.

Commissioner Feathers said the Commissioners need one week to consider this security enhancement project, and to determine if there are available funds for it. Sheriff Mincks said his staff will provide the requested survey results and incident reports for review by the Commissioners.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:27 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk