

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 9, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending were:

Tim Marty, Buildings & Grounds Superintendent
Denise Hinton, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Chris Wilson, Building Official
Donnie Rader, I.T. Director
Rich Hays, EMA Director
Roger Wright, County Engineer
Jamie Vuksic, Children Services
Nicole Coil, Assistant Prosecutor
Gary Doan, Muskingum Township Trustee
Karen Doan
Bruce Kelbaugh
Janet Nelson, Southeast Ohio Port Authority
Madalynn Roby, Washington State Community College Student
Lori Swiderski, U.S. Forest Service
Rachel Neuenfeldt, U.S. Forest Service
Chad Adkins, *The Marietta Times*
Rick Peoples, Clerk

**Washington County Commissioners
AGENDA
9:00 a.m., May 9, 2019**

9:00 Business Meeting
9:30 Rachel Neuenfeldt & Lori Swiderski - Wayne National Forest Land Plan Revision
10:00 Public Hearing #1, Transit Bus Route Changes
10:30 Michelle Hyer, Buckeye Hills Regional Council – CDBG Project Applications

UNFINISHED BUSINESS

Contract for Mowing Services
Appointment to Workforce Development Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Co. Gen., Probate/Juvenile
Additional Appropriation – Co. Gen., Clerk of Courts
Additional Appropriation – Family & Children First
Additional Appropriation – Engineer
Transfer – Co. Gen., Jail
Transfer – Sheriff's Sales Tax
Transfer – Sewer
Then & Now's
Travel – Job and Family Services
Travel – Children Services (3)
Travel – County Home
Request for Release of Funds – Highland Ridge CDBG Project
Jail Contract with Village of Beverly
Monthly Report on Care of Prisoners
Commercial Lease Agreement for Building Department's Cambridge Office
Proposal from DLH Design for Architectural Services – Courthouse Stairs Restoration
Engineer – Change Order #1 (Final) , CR 8, 76, 133 Landslip Repair Project
Engineer – Application for 2019 Transportation Alternatives Program Funds
Engineer – Agreement with Belpre Area Multi-Use Trail Committee
Consideration of Proposal to Seal Parking Lots

DATES TO REMEMBER

Monthly Meeting at County Home, 8:30 a.m., **Tuesday**, May 14
Finance Committee, 10:00 a.m., **Tuesday**, May 21
Courthouse Closed, **Monday**, May 27, *Memorial Day*
Joint Solid Waste Management Committee, **Monday**, June 3, at Lori's in Caldwell

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following

adjustments:

Add: Youth Program Contract, JFS
Request for Fund Disbursement, OWDA Loan (2)

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the May 2, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Co. Gen., Probate	100-0330-51110	\$ 6,772.98
Co. Gen., Clerk of Courts	100-0230-51110	\$ 468.52
Family & Children First	602-2030-51104	\$ 7,808.00
Engineer	300-0549-55000	\$ 212,736.80

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Co. Gen., Jail	100-0381-53020	100-0381-53000	\$ 500.00
Sheriff's Sales Tax	100-0384-54300	100-0384-57400	\$ 9,123.57
Sewer	400-0113-54000	400-0113-53000	\$ 3,000.00
	400-0113-54000	400-0113-53200	\$ 1,500.00
	400-0113-54000	400-0113-54400	\$ 1,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: THEN & NOW'S

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Job & Family Services	200-0720-59001	AAA East Central	\$ 279.00
Commissioners	100-0109-54000	Strahler Link	\$ 120.00
Commissioners	100-0200-57400	Scioto Co. Auditor	\$ 17,615.02
Commissioners	100-0101-53400	Dennis Sipe	\$ 3,596.25
Commissioners	100-0190-53000	Gerry Lockhart	\$ 1,500.00
Sewer	400-0113-54000	Am. Producers	\$ 105.91
Veterans	100-0700-53000	Rumpke	\$ 209.52

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

JFS

Deanna Green: One-day trip to Point Pleasant, WV to do presentation at Peoples Bank; May 30, 2019.

Children Services

Amanda Herron: One-day trips as follows for required monthly visits:

May 17, 2019	Williamstown, WV
May 21, 2019	Williamstown, WV
May 31, 2019	Williamstown, WV

Allison Hutchings: One-day trips as follows for required monthly visit:

May 9, 2019	Parkersburg, WV
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Jamie Vuksic, Director of Children Services, noted travel for visits to West Virginia is for children who moved from Ohio to West Virginia, but remain in the custody of Children Services.

Juliane Beckett: One-day trips as follows for required monthly visits:

May 9, 2019	Coolville
May 13, 2019	Syracuse
May 20, 2019	Syracuse
May 27, 2019	Syracuse

Karlee Hill: One-day trips as follows for required monthly visits:

May 13, 2019	Zanesville
May 14, 2019	New Straitsville
May 15, 2019	Columbus
May 17, 2019	Frazeysburg

Ryan Fieler: One-day trips as follows for required monthly visits:

May 9, 2019	Langsville
May 14, 2019	Vinton

Juliane Beckett: One-day trip to Cambridge for training; May 20, 2019.

Juliane Beckett, Allison Hutchings: One-day trips as follows for training:

May 25, 2019	Athens
May 22, 2019	Cambridge

County Home

Susie Arbaugh: One-day trips to accompany residents for doctor appointments: May 9, 15, 16 and 22, 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CCMEP YOUTH PROGRAM CONTRACT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a CCMEP Youth Program Contract with Patrick Wells, for the period May 6, 2019 through May 24, 2019, at the hourly rate of \$9.00, and to allow Mr. White to sign the contract.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: REQUEST FOR RELEASE OF FUNDS, HIGHLAND RIDGE CDBG PROJECT

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a Request for Release of Funds and Certification for Federally Funded State Projects, for the Highland Ridge Community Development Block Grant (CDBG) Critical Infrastructure Project # B-X-18-1CY-1, in the amount of \$470,000.00, and to allow Mr. White to sign the Release, as prepared by Michelle Hyer, Buckeye Hills Regional Council.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: JAIL CONTRACT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a Jail Contract with the Village of Beverly to house prisoners in the Washington County Jail, during the period April 1, 2019 through March 31, 2020, at the daily rate of \$68.00.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: MONTHLY REPORT ON THE CARE OF PRISONERS

The Commissioners acknowledged receipt of a Monthly Report on the Care of Prisoners at the Washington County Jail, for the month of April 2019, revealing a prisoner count of 385.

RE: REQUEST FOR FUND DISTRIBUTION, OWDA LOAN

Mr. Feathers moved and Mr. Ritter seconded a motion to approve requests for payment of funds from the Ohio Water Development Authority Loan #8387, Terri Lane Pump Station Replacement Project, in the amount of \$5,000.00 payable to Washington County for reimbursement of payments previously made to ADR & Associates, and \$2,535.00 payable to Washington County for subsequent payment to ADR & Associates, and to allow Mr. White to sign the forms.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: COMMERCIAL LEASE AGREEMENT FOR BUILDING DEPARTMENT CAMBRIDGE OFFICE

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a Commercial Lease Agreement with W. Baker Holding, LLC, for the lease of office space at 9711 East Pike Road, Cambridge, Ohio, during the period April 1, 2018 through December 31, 2022, at the initial rate of \$300.00 per month through December 2019, and the subsequent rate of \$500.00 per month beginning January 2020, and to allow Mr. White to sign the Agreement.

Building Official Chris Wilson said the Building Department has been operating out of the Cambridge office since April of 2018, but the contract is only now being signed as it was under review by attorneys. He said he negotiated the reduced initial rate of \$300.00 per month for the approximate 2,400 square feet of space.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: PROPOSAL FROM DLH DESIGN FOR ARCHITECTURAL SERVICES

Mr. Ritter moved and Mr. Feathers seconded a motion to accept a proposal from DLH Design LLC for architectural and engineering services for the Courthouse Main Entrance Stair Stone Repairs and Restoration Project, for the estimated amount of \$10,500.00, including the following, and to allow Mr. White to sign the Proposal:

\$ 7,500.00 Professional Services
\$ 1,500.00 Reimbursables
\$ 1,500.00 Permit Fees

Buildings & Grounds Superintendent Tim Marty informed the Commissioners the Courthouse is in the National Register of Historic Places, as are many other downtown Marietta buildings, but this project won't be impacted by that status.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CHANGE ORDER #1, CR 8, 76 AND 133 LANDSLIP REPAIR PROJECT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve Change Order #1, Final, for the County Road 8, 76 and 133 Landslip Repair Project, contractor Bob Lane's Welding, adding \$15,720.76 to the original contract amount of \$150,866.70, for a revised contract amount of \$166,587.46, as prepared and requested by County Engineer Roger Wright.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPLICATION FOR 2019 TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve application for 2019 Transportation Alternatives Program funds to rehabilitate the Bell Covered Bridge, and to allow County Engineer Roger Wright to prepare and submit the application for grant funds.

Mr. Wright said application will be made for 95% of the project cost, and 5% will be paid from Motor Vehicle Gas Tax funds. He said the project includes rehabilitation of the covered bridge, and building a bypass near the bridge for vehicular traffic.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: AGREEMENT WITH BELPRE AREA MULTI-USE TRAIL COMMITTEE

Mr. Ritter moved and Mr. Feathers seconded a motion to approve an Agreement between the Washington County Engineer (the Engineer) and the Belpre Area Multi-Use Trail Committee (the Committee) to facilitate the transfer of matching funds from the Committee to the Engineer for the eventual purchase of approximately 1.6 miles of an abandoned railroad right-of-way located in Belpre, Ohio, between Belpre Township Roads 297 and 1045, for estimated project cost of \$250,000, with 95% paid from federal funds and 5% paid from local funds.

County Engineer Roger Wright said this project will allow the Committee to proceed with plans for a multi-use trail between Athens and Belpre. He noted the local funds of \$12,500 will be paid by the Belpre Area Multi-Use Trail Committee, and purchase of the property will provide right-of-way needed for future county bridge replacement in that area.

Assistant Prosecutor Nicole Coil advised there can be no indemnification clause in an agreement with the County. She noted this is an agreement to move forward, rather than an agreement to purchase the property. President White said the Commissioners and Engineer will need to be fully aware of any CSX restrictions and/or right-of-ways inserted into a property purchase agreement when the time comes.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: PROPOSAL TO SEAL PARKING LOTS AND ROADWAYS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a proposal from N&W Sealing to patch, seal and stripe various County parking lots and roadways for the amount of \$13,800.00, as requested by Buildings & Grounds Superintendent Tim Marty.

Mr. Marty said he requested proposals for this project from at least five other companies, but none of them were interested in the job. He said the County has used N&W Sealing on several occasions, and he is pleased with their work. Mr. Marty said this action will help to preserve the lots, and all of the proposed areas need to be done this year. County Engineer Roger Wright agreed this is appropriate action to be taken, noting there are a limited number of area contractors willing and able to do this type of work.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPOINTMENT TO WORKFORCE DEVELOPMENT BOARD

Mr. Feathers moved and Mr. Ritter seconded a motion to return from Unfinished Business consideration of appointment to the Workforce Development Board.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Mr. Feathers moved and Mr. Ritter seconded a motion to appoint Jesse Roush to the Workforce Development Board for the period May 9, 2019 through June 30, 2021.

Commissioner Feathers said Mr. Roush serves as the Executive Director of Workforce Development and Corporate Partnerships for Washington State Community College. As such, he said, Mr. Roush is a good fit for the Workforce Development Board. Mr. Feathers said the Commissioners talked with Mr. Roush about this appointment, and Mr. Roush understands what is needed to address the needs of dislocated and unemployed workers. Mr. Feathers said he believes Mr. Roush to be excited about the opportunity to serve in this capacity.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: WAYNE NATIONAL FOREST PLAN REVISION

Rachel Neuenfeldt and Lori Swiderski from the Wayne National Forest Plan Revision Team talked with the Commissioners about their ongoing project. They explained the need for a forest plan revision, and the process by which it is being done.

Ms. Neuenfeldt said the current plan has been in place since 2006. She noted the Plan Revision Team is a very dedicated group of individuals seeking input from a wide variety of sources. She noted members of the Team have, by design, relatively little experience with Wayne National Forest. She said this allows the Team to better proceed with revision of the Plan in a non-traditional way, providing a fresh look at a very valuable resource.

President White offered a brief history of Wayne National Forest. Expressing some concerns over the government buying land with no intended purpose for that land, he said he would prefer the government concentrate the Forest in a specific area rather than scattered. Mr. White said he is a regular user of the Forest and very much appreciates what it provides to the area. He noted, though, the local school district in the Forest region suffers financially due to lack of property taxes being paid. He said the Payment in Lieu of Taxes allocated to the school and to the township does not adequately compensate for the property taxes.

Ms. Swiderski said her Team is trying to determine how best to work with both public and private landowners, allowing all to benefit from having the Forest in their region. Commissioner Feathers encouraged them to contact the Southeastern Ohio Port Authority, the Friends of the Lower Muskingum River, and the U.S. Army Corps of Engineers. He noted the Friends of the Lower Muskingum River share the same interests of the caretakers of the Forest, and might be interested in collaborating on projects and initiatives. Mr. Feathers said the Team might also consider enhancing recreational opportunities by providing 4-wheeler trails in the Forest.

Ms. Neuenfeldt said the intent once this revision is completed is to update it every 15 to 20 years. Commissioner Feathers said he believes most people in this area don't know anything about Wayne National Forest. He said appropriate education and marketing is needed, and recommended Forest representatives provide information to, and activities for, students in area schools.

The Plan Revision Team representatives said a draft assessment for the project should be completed in late June of 2019, and they will provide a copy to the Commissioners. They encouraged the Commissioners to regularly communicate with them.

RE: PUBLIC HEARING, TRANSIT ROUTE CHANGES

At 10:00 a.m. the Commissioners conducted Public Hearing #1 for proposed Transit bus route changes. Attending were the Commissioners, the Clerk, and Dawn Rauch and Kenny Vigneron from Washington-Morgan Community Action Program. President White invited Ms. Rauch to proceed with the Hearing.

Ms. Rauch said Community Action is proposing a few changes to the established bus routes. She said they have tracked passenger use of the buses, and conducted surveys of those users. Mr. Vigneron said he has reviewed the routes as well, noting routes and pick-up locations where there is little use. He said the proposed revisions will better serve the riders, noting he continues to avoid as much as possible the busy intersection of Acme and Pike Streets. Ms. Rauch said there wasn't sufficient interest from the Washington County Career Center to install a stop at that location, but there may need to be changes to accommodate the upcoming relocation of Job and Family Services, the Health Department, and others.

Ms. Rauch said she will prepare a list of route adjustments, post those changes on the buses, and invite input from riders. She said a final public hearing on the proposed changes will be June 6.

RE: CDBG PROJECT APPLICATIONS

Michelle Hyer, Buckeye Hills Regional Council, shared with the Commissioners a list of applications for 2019 Community Development Block Grant funds. Also attending were Darlene Lukshin from the OSU Extension Office, Randal Treadway from Salem Township, and Dana Wilson and Clayton Harris from Watertown Township.

Ms. Hyer said the Commissioners received the following applications:

Grandview Township – fire protection gear	\$ 13,374.00
Marietta Township – playground equipment & upgrades	\$ 52,108.08
Salem Township VFD – emergency squad	\$ 130,000.00
Dana Wilson – gas line installation in Waterford	\$ 80,300.00

Ms. Hyer said the budget will also include administration and Fair Housing costs of \$41,200.00. She noted the total allocation for a two-year period is \$206,000.00. Ms. Hyer said with the Commissioners serving as the applicant on behalf of Dana Wilson, all projects are eligible.

Ms. Hyer said her review of the request for gas line installation reveals that:

- The estimate of \$ 80,300 is very preliminary.
- The estimate does not include tap fee or in-house conversion costs.
- There has been no engineering done on the project.
- There is uncertainty as to whether all 13 customers will remain interested once their costs are known.
- The LMI survey suggests not all participating homeowners are CDBG-eligible.

Dana Wilson explained how he arrived at the estimate of \$ 80,300. He said he and another Waterford resident conducted the survey and talked with each homeowner. He said he doesn't believe there are any apparent problems with easements. Ms. Wilson agreed he wasn't able to secure sufficient data to put together a complete proposal by the deadline of submission.

As the remaining three applications and program costs exceed the funds available, the Commissioners considered options on how best to proceed. Commissioner Ritter said the request for gas line installation funding is an "all or nothing" proposal, while the other applicants might accept less than requested. Commissioner Feathers said all requested projects are important to those communities. He said postponing the gas line project until the next round of CDBG funds is available would allow more time for studies and design.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following projects and budget for the application to be prepared and forwarded to the Development Services Agency:

\$ 13,374 Grandview Township – fire protection gear
21,426 Marietta Township – playground equipment and upgrade
130,000 Salem Township VFD – emergency squad
41,200 Administration/Fair Housing

\$206,000 Total

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

The Commissioners asked Ms. Hyer to prepare the budget and application to submit to the Development Services Agency.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk