

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 16, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT, AND KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending were:

Tim Marty, Buildings & Grounds Superintendent
Shawn Dalrymple, Wastewater Superintendent
Kim Hinkle, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Erica Folden, Building Official
Donnie Rader, I.T. Director
Roger Wright, County Engineer
Flite Freimann, Job and Family Services
Jamie Vuksic, Children Services
Amy Graham Bean, Assistant Prosecutor
Jeff Knowlton, Warren Township Trustee
Chad Adkins, *The Marietta Times*
Michael Tatar, WTAP News
Rick Peoples, Clerk

**Washington County Commissioners
AGENDA
9:00 a.m., May 16, 2019**

9:00 Business Meeting
930 Investment Committee
10:00 Mike Montgomery – Humane Society Update

UNFINISHED BUSINESS

Contract for Mowing Services

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Resolution – Authorization to Use CORSA Coverage in Place of Officials' Bonds
Additional Appropriation – Probate/Juvenile Computer
Additional Appropriation – Co. General, Maintenance
Additional Appropriation – Job and Family Services
Transfer – Sheriff's Sales Tax (2)
Transfer – Sewer
Then & Now's
Travel – Family & Children First
Certification of Delinquent Sewer Accounts
Letter from County Engineer, Auto Insurance Invoice
Selection of Engineering Firm for Devola Sewer Project
Appointment of Acting Prosecuting Attorney

DATES TO REMEMBER

Finance Committee, 10:00 a.m., **Tuesday**, May 21
Courthouse Closed, **Monday**, May 27, *Memorial Day*
Joint Solid Waste Management Committee, **Monday**, June 3, at Lori's in Caldwell

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following adjustments:

Add: Additional Appropriation – Auditor (Unclaimed Funds)
Transfer – Probate/Juvenile Court
Early Intervention Service Coordination Grant Agreement, Family & Children First

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the May 9, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin

Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: RESOLUTION AUTHORIZING USE OF CORSA COVERAGE IN PLACE OF OFFICIALS' BONDS

Mr. Ritter moved and Mr. Feathers seconded a motion to adopt the following Resolution:

***WHEREAS**, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; and*

***WHEREAS**, House Bill 291 authorizes the use of an "employee dishonesty and faithful performance of duty" policy instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties; and*

***WHEREAS**, in accordance with Ohio Revised Code (ORC) Section 3.061, the Board of Commissioners must adopt a policy by resolution to allow use of an employee dishonesty and faithful performance of duty coverage document, rather than surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; and*

***WHEREAS**, the following shall apply to such policy:*

An officer, employee, or appointee shall be considered qualified to hold the office or employment, without giving bond, on the date the oath of office is taken, certified, and filed as required by law.

Officer, employee, or appointee shall be entitled to enter upon the duties of the office or employment when the policy is in effect.

All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.

The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the County's CORSA coverage agreement and affirm that the County's coverage complies with ORC Section 3.061. Said approval shall be obtained by the Board of Commissioners of Washington County, Ohio, and

***WHEREAS**, Washington County's "employee dishonesty and faithful performance of duty" policy through the CORSA coverage document complies with ORC Section 3.061.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Washington County, Ohio hereby authorizes the use of Washington County's "employee and dishonesty and faithful performance of duty" policy instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties.*

Commissioner Feathers said this action will allow for cost savings to the County, as no longer will the County be required to purchase separate Officials' Bonds for several elected officials and department heads. Kathy Thieman, Director of Human Resources, Safety & Loss Control, said current bonds will cover individuals through the completion of their terms, at which time CORSA coverage will begin for them. She said Assistant Prosecutor Nicole Coil reviewed the Resolution and applicable statute and determined the Resolution is reflective of the statute. She said Ms. Coil recommended proceeding with adoption.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Probate/Juvenile	200-0221-57400	\$ 13,000.00

Co. Gen., Maintenance	100-0109-52001	\$ 3,000.00
	100-0109-53000	\$ 20,000.00
Unclaimed Funds	200-0106-57400	\$ 50.00
JFS	200-0720-57400	\$100,000.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Sheriff's Sales Tax	100-0384-54405	100-0384-54406	\$ 3,529.00
	100-0384-52100	100-0384-54407	\$ 10,000.00
	100-0384-52200	100-0384-54407	\$ 10,000.00
	400-0113-51006	400-0113-54400	\$ 1,830.00
	215-0344-51001	215-0344-58217	\$ 5,393.50

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
County Home	200-0630-54000	Medical Serv. Co.	\$ 259.11
Sewer	400-0113-54000	USA Blue Book	\$ 499.95
Clerk of Courts	100-0230-51110	Ohio Dept. of JFS	\$ 126.14
Auditor	100-0120-53000	Software Solutions	\$ 1,071.93
CSEA	200-0730-53504	Juvenile Court	\$ 1,723.12

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUEST

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following request for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Family & Children First

Andrea Nichols, Liz VanPelt: One-day trip to Chauncey to attend Help Me Grow meeting; June 4, 2019.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: EARLY INTERVENTION SERVICE COORDINATION GRANT AGREEMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to approve an Early Intervention Service Coordination Grant Agreement for the period July 1, 2019 through June 30, 2020, and to allow Mr. White to sign the Agreement, prepared and requested by Cindy Davis, Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Ritter seconded a motion to certify the following delinquent sewer accounts to County Auditor Matthew Livengood, requesting him to place delinquent amounts on property tax bills:

Michael Moore
Lucille Hupp
Evelyn Hastings

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: LETTER FROM ENGINEER, VEHICLE INSURANCE INVOICE

The Commissioners acknowledged receipt of a letter from County Engineer Roger Wright in response to his having received an invoice from the Commissioners for his share of vehicle insurance paid by County General funds. In his letter, Mr. Wright requested to not pay the \$12,063.59 so that he could continue preserving his funds solely for use in maintaining County highways and bridges.

RE: APPOINTMENT OF ACTING PROSECUTING ATTORNEY

Mr. Feathers moved and Mr. Ritter seconded a motion to accept the resignation of Kevin Rings from his position as Prosecuting Attorney for Washington County effective at the end of business on May 15, 2019.

President White said the Commissioners received a letter from Mr. Rings dated April 29, 2019 notifying them of his intent to resign as indicated in the motion. He said he discussed this resignation on May 15 with Mr. Rings, who indicated he would not rescind his notice of resignation and would not provide further written communication to the Commissioners about it.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Commissioner Ritter noted Assistant Prosecuting Attorney Nicole Coil has overseen matters in the Prosecutor's Office in the absence of Mr. Rings, and he is pleased with the manner in which she assumed those duties. He said it was likely not an easy transition for her, and he hopes that is apparent to those outside of the office. Mr. Ritter said Ms. Coil has worked tirelessly to facilitate continuation of cases and office responsibilities, and he would support a nomination for her as Acting Prosecuting Attorney.

Commissioner Feathers said the Commissioners received interest from several qualified and capable attorneys to serve in the capacity of Acting Prosecuting Attorney. He said, though, for continuity in the office he too supports a nomination of Nicole Coil for the position. Mr. Feathers noted he has worked closely with Ms. Coil on several matters over the past four years, and he believes her to have the necessary character and qualities to serve as Acting Prosecuting Attorney.

Mr. Ritter moved and Mr. Feathers seconded a motion to appoint Nicole Coil as Acting Prosecuting Attorney for Washington County beginning May 16, 2019, in accordance with Section 305.02 (F), to perform the duties of the office until such time when the Washington County Republican Central Committee appoints an individual to the position.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: SELECTION OF ENGINEERING FIRM FOR DEVOLA SEWER PROJECT

President White said the Commissioners are proceeding with the very complicated and complex issue of installing a new sewer line in parts of Devola, as required by recent court order. He said one of the initial steps is to select an engineering firm to design and prepare specifications for the project. Having received five proposals from engineering firms, Mr. White said the Commissioners and Engineer opted to interview three. He said those interviews have been conducted.

Commissioner Ritter said he enjoyed each of the presentations from Pickering Associates, ADR and Associates, and WSP USA, Inc. In his opinion, he said, all three companies are qualified to do the work for the County. Mr. Ritter said, though, that WSP stood out because:

- They have experience with similar size, and larger, projects.
- Their design approach appeared to be least disruptive to Devola residents.
- Their design is projected to require the least long-term maintenance.

Mr. Ritter recommended the selection of WSP as the consulting engineer for the Devola sewer project, phase II.

Commissioner Feathers said the County was very fortunate to have received interest from five qualified engineering firms. He said interviews of three of them were exceptional, but he favors the selection of WSP because:

- They showed outstanding technical approach to the project.
- They expressed their interest in public involvement in the project.
- They have superior knowledge on financing the project.

President White noted the cost of engineering services is not a factor in selecting a firm. He said his personal acquaintances with some individuals from the firms, though, makes the decision difficult for him. He agreed that WSP is preferred because:

- They suggested installation of a "simplified" system.
- Their recommended system will require less ongoing maintenance.
- Their plan allows for minimal impact on community properties.

County Engineer Roger Wright said he and the Commissioners had determined certain criteria

prior to the interviews, and each of the Commissioners scored the interviewees according to that criteria. He said WSP ranked the highest on his score sheet as well.

Mr. Feathers moved and Mr. Ritter seconded a motion to negotiate with WSP a contract for engineering and design of a new sewer line in Devola.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: CONTRACT FOR MOWING SERVICES

Mr. Feathers moved and Mr. Ritter seconded a motion to return from Unfinished Business consideration of a contract with JTS Mowing Services.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract with JTS Mowing Services for the period April 22, 2019 through December 31, 2019, as needed.

Flite Freimann, Executive Director of Washington County Department of Job and Family Services, said he received another proposal to recommend to the Commissioners at next week's meeting, with a lower cost for services, and he recommended the Commissioners not enter into contract with JTS Mowing Services at this time.

A calling of the roll resulted in the following vote: David White no, Ron Feathers no, Kevin Ritter no. Motion passed.

RE: COMMENTS FROM VISITORS

I.T. Director Donnie Rader said work is being done on the phone system at the Health Department and Behavioral Health, which should eliminate the problems they've been experiencing.

Mr. Freimann thanked the County Engineer for his assistance in dealing with a sewer issue at the Department of Job and Family Services.

Mr. Freimann thanked Jamie Vuksic and his staff at Children Services for facilitating the return of six children in foster care to their families or relatives. He noted the agency has recently received one child in their custody, and staff is reviewing options for placement.

Mr. Freimann reminded the Commissioners they advanced in January 2019 the amount of \$425,000 from the Budget Stabilization Fund to Children Services, with the intent of returning it by the end of this fiscal year. He said he is pleased to announce the return of those funds may be possible in June, well ahead of the required date. He thanked the staff at both Job and Family Services and Children Services for allowing that to be possible.

RE: INVESTMENT COMMITTEE

Washington County Treasurer Tammy Bates conducted with the Commissioners a meeting of the Investment Committee. Joining the meeting via telephone was Nick Vaccari, Investment Manager with Meeder Investment Management.

Ms. Bates said she is considering transfer of additional funds from Peoples Bank to Meeder Investments in order to secure a higher interest rate. Mr. Vaccari said he reviewed monthly balances of County funds at Peoples Bank, and he believes it to be prudent to move up to \$2,500,000 to longer term investments. He said that would allow for interest rates between 2.60 and 2.70%, compared to the 2.25% currently received at Peoples. Ms. Bates noted the County now has approximately \$24,260,000 invested through Meeder. She said she needs to maintain a balance of at least \$5,000,000 at Peoples Bank, but transfer of \$2,250,000 will allow her to do that. Mr. Vaccari reminded the Committee a transfer of funds back to Peoples Bank can be made if needed in an emergency situation.

Mr. Feathers moved and Mr. Ritter seconded a motion to support County Treasurer Tammy Bates in her decision to transfer \$2,250,000 from Peoples Bank to Meeder Investment Management.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye, Kevin Ritter aye. Motion passed.

RE: HUMANE SOCIETY OF THE MID-OHIO VALLEY

Mike Montgomery and Karissa Reynolds updated the Commissioners on activities of the Humane Society of the Mid-Ohio Valley. Ms. Reynolds said she is the new manager at the Shelter.

Mr. Montgomery reported recent receipt of 50 kittens and 24 cats. He said the Shelter is currently overwhelmed with the numbers of cats and dogs, but they are handling it as best they can. He said there are two additional area veterinarians beginning to provide services at the

Shelter. Mr. Montgomery said a number of puppies will be delivered to Pittsburgh next week for rescue. He noted there are currently 75 dogs and about 100 cats at the Shelter, and there are 50 kittens and 15 dogs in foster care.

Ms. Reynolds said they recently hired three new workers for the Shelter, replacing three workers no longer there. She said she is pleased to be working at the Shelter, and is currently pursuing an on-line master's degree as well.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:10 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk