

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 20, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT, RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER, WAS UNABLE TO ATTEND. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE VICE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending were:

Tim Marty, Buildings & Grounds Superintendent
Kim Hinkle, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Chris Wilson, Building Official
Flite Freimann, Job and Family Services
Lessa Grubb, I.T. Department
David Browne, Behavioral Health
Deanna Robinson
Betty Tucker
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Clerk/Fiscal Manager
Rick Peoples, Clerk

Washington County Commissioners
AGENDA
9:00 a.m., June 20, 2019

9:00 Business Meeting
9:30 Tim Marty, Director of Buildings & Grounds - Personnel
10:00 Mike Montgomery – Humane Society Update
10:30 Mike Kindell, CCAO – CEBCO 1st Quarter Report

UNFINISHED BUSINESS

Funding Documents, Family & Children First

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – Engineer (2)
Additional Appropriation – Auditor
Transfer – Engineer
Transfer – County General, Building Department
Then & Now's
Travel – Job and Family Services (2)
Travel – Building Department
Authorization to Use JFS Funds to Support Children Services Activities
Contract with Boys & Girls Club, Job and Family Services
Subsidy Grant Agreement, Corrections Program, Common Pleas Court
Bid Recommendation, Law Library Renovations Project

DATES TO REMEMBER

Finance Committee, 10:00 a.m., Tuesday, June 25, in Annex Conference Room A
Regular Weekly Meeting, 9:00 a.m., Wednesday, July 3.
Courthouse Closed, Thursday, July 4, *Independence Day*
Monthly Meeting at County Home, 8:30 a.m., Tuesday, July 9

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. White seconded a motion to approve the agenda, with the following adjustments:

Delete: Bid Recommendation, law Library Renovations Project
Add: Transfer – Sheriff (2)
Memo of Understanding between JFS and Behavioral Health
Request to Hire New Employee – Building Department
Authorization to Use JFS Funds to Support Children Services Activities
Contract with Auto Tech & Tire Center, JFS
Contract with WASCO Mail Service, JFS
Contract Extension with Chris Innis, Consultant, JFS
Contract Extensions for Non-Emergency Transportation Services (4), JFS

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. White seconded a motion to dispense with the reading and approve the minutes of the June 13, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. White seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Engineer	200-0540-54303	\$ 50,000.00
	200-0540-55501	\$ 700,000.00
	210-0541-57100	\$ 131,905.04
Auditor	200-0106-57400	\$ 93.08

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Engineer	210-0541-57100	200-0540-49100	\$ 131,905.04
Co. Gen., Building Dept.	100-0170-51104	100-0170-53403	\$ 6,000.00
Co. Gen., Sheriff	100-0381-51001	100-0381-54002	\$ 6,000.00
	100-0381-51102	100-0381-54002	\$ 800.00
	100-0381-53130	100-0381-54002	\$ 2,200.00
Sheriff's Sales Tax	100-0384-51006	100-0384-51110	\$ 1,350.00

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: THEN & NOW'S

Mr. Feathers moved and Mr. White seconded a motion to approve the following Then & Now's:

Dept	Account	Vendor	Amount
Sheriff	100-0384-54401	Statewide Ford	\$ 48,240.00
Commissioners	100-0101-53400	Beau W/ Cross	\$ 148.50
Children Service	200-0741-53000	Deanna McKenzie	\$ 100.00
Sewer	400-0113-54400	Investments Unlimited	\$ 729.00
Auditor	100-0120-57500	Craig Brockmeier	\$ 156.16

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. White seconded a motion to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Children Services

Alice Stewart: Two-day trip to Lewis Center to attend PCSAO's Executive Membership Meeting; June 27-28, 2019.

Jamie Vuksic: Two-day trip to Lewis Center to attend PCSAO's Executive Membership Meeting; June 27-28, 2019.

Building Department

Jennifer Casey: Six-day trip to Denver, CO, to attend training and sit for examination for Master Plans Examiner; June 23-28, 2019 (and undetermined date in August 2019).

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: REQUEST TO HIRE NEW EMPLOYEE FOR BUILDING DEPARTMENT

Mr. Feathers moved and Mr. White seconded a motion to approve a request from Building Official Chris Wilson to hire Mark Hiener as part-time back-up building inspector, at the hourly rate of \$20.00, with addition of \$2.00 per hour upon passing the exam for certification, for approximately 160 hours per year.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: SUBSIDY GRANT AGREEMENT, CORRECTIONS PROGRAM

Mr. Feathers moved and Mr. White seconded a motion to approve a Subsidy Grant Agreement for Community-Based Non-Residential Corrections Programs, for the amount of \$96,000.00, during the period July 1, 2019 through June 30, 2021, as requested by Judge Mark Kerenyi, Common Pleas Court.

The Clerk noted this is funding for the Common Pleas Court Pre-Sentence Investigator Department for a two-year period.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: AUTHORIZATION TO USE JFS FUNDS FOR CHILDREN SERVICES

Mr. Feathers moved and Mr. White seconded a motion to authorize the use of Kinship Caregiver Allocation funds in an amount up to \$78,651.00, and Child, Family, and Community Protective Services Allocation funds in an amount up to \$91,715.00, for support of Washington County Public Children Services Agency, as requested by Flite Freimann, Washington County Department of Job and Family Services.

Mr. Freimann noted funds must first be expended by Children Services, and then Job and Family Services can reimburse.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND BOYS AND GIRLS CLUB

Mr. Feathers moved and Mr. White seconded a motion to approve a contract between Washington County Department of Job and Family Services (JFS) and Boys and Girls Club of Washington County for JFS to provide up to \$30,000.00 to Boys and Girls Club to operate a summer camp for area eligible youth.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND AUTO TECH & TIRE CENTER

Mr. Feathers moved and Mr. White seconded a motion to approve a contract between Washington County Department of Job and Family Services (JFS) and Auto Tech & Tire Center, LLC, for Auto Tech and Tire Center to provide vehicle diagnostic and repair services to JFS, during the period July 1, 2019 through June 30, 2020, for an amount not to exceed \$25,000.00.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT BETWEEN JFS AND WASCO MAIL SERVICE

Mr. Feathers moved and Mr. White seconded a motion to approve a contract between Washington County Department of Job and Family Services (JFS) and WASCO Mail Service for WASCO Mail Service to provide appropriate mailing services for JFS during the period July 1, 2019 through June 30, 2020, in accordance with the fee schedule included in the Contract.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: CONTRACT EXTENSIONS, JFS

Mr. Feathers moved and Mr. White seconded a motion to approve contract amendments (extensions) with Washington County Department of Job and Family Services and the following

organizations for the period July 1, 2019 through June 30, 2020:

Chris Innis, Consultant
Ohio Valley Cab & Delivery Service, Non-Emergency Transportation Services
National Church Residences Foundation, Non-Emergency Transportation Services
1st Choice Home Care & Transport, Non-Emergency Transportation Services
Washington-Morgan Community Action Program, Non-Emergency Transportation Services

Flite Freimann, Executive Director of Washington County Department of Job and Family Services, said the transportation services contracts were originally entered into a year ago by a sealed bid process, and this extension will be at the same rates accepted at that time.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: MEMORANDUM OF UNDERSTANDING BETWEEN JFS AND BEHAVIORAL HEALTH

Mr. Feathers moved and Mr. White seconded a motion to approve a Memorandum of Understanding (MOU) between Washington County Department of Job and Family Services (JFS) and Washington County Behavioral Health (Behavioral Health) for the lease of approximately 2,150 square feet of office space at 1115 Gilman Avenue, Marietta, Ohio, for the annual amount of approximately \$4,913.91, plus utilities and insurance of \$3,822.60, during the period July 1, 2019 through June 30, 2020.

President White said the Commissioners are grateful to receive this MOU as Behavioral Health is ready to move into the building. He said the exact cost to Behavioral Health is not yet known as it will be in accordance with the County's Cost Allocation Plan.

Commissioner Feathers thanked David Browne from Behavioral Health and Flite Freimann from JFS for working together on this MOU.

Mr. Brown said he will take this MOU to his Board of Directors for their consideration next week.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: FUNDING DOCUMENTS FOR FAMILY & CHILDREN FIRST

Mr. Feathers moved and Mr. White seconded a motion to return from Unfinished Business consideration of funding documents and assurance forms for Washington County Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded a motion to approve funding documents and assurance forms from the Ohio Department of Mental Health and Addiction Services for Washington County Family & Children First Council, and to allow Mr. White to sign the forms, as requested by Cindy Davis, Washington County Family & Children First Council.

President White said he reviewed the forms and discussed them with Ms. Davis. He noted these signed forms are required for annual funding of Family & Children First from Operational Capacity Building Funds and Family Centered Services and Support Funds. He said the documents and forms were tabled last week as the Commissioners didn't have sufficient time for review of them.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: COMMENTS FROM VISITORS

Tim Marty, Director of Buildings & Grounds, informed the Commissioners of his intent to resign effective July 6, 2019, to accept a position with the Ohio Department of Transportation (ODOT). He thanked the Commissioners for their encouragement and support over the past several years, and noted he has worked for Washington County for about 21 years.

Commissioner Feathers said he is both sad and grateful for Mr. Marty, as this will be not only a huge loss to the County but also a big step forward in his career path. He said this is a great opportunity for Mr. Marty at ODOT, and he is pleased that ODOT has recognized the experience, integrity and value of Mr. Marty. He said he appreciates Mr. Marty's keen interest in preserving the historical nature of the Courthouse, and maintaining County facilities in such fine fashion. Mr. Feathers said he is sorry to see Mr. Marty leave, but wishes him well.

President White agreed this is a golden opportunity for Mr. Marty, and thanked him for his service for so many years to Washington County.

Mr. Feathers moved and Mr. White seconded a motion to accept the resignation of Tim Marty effective July 6, 2019.

A calling of the roll resulted in the following vote: David White aye (reluctantly), Ron Feathers aye. Motion passed.

Mr. Feathers moved and Mr. White seconded to enter Executive Session to discuss compensation and employment of personnel.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed, and the Commissioners entered Executive Session at 9:25 a.m. President White invited Tim Marty, Director of Buildings & Grounds, and Kathy Thieman, Director of Human Resources, to attend.

The Commissioners returned to Regular Session at 9:40 a.m.

Mr. Feathers moved and Mr. White seconded a motion to appoint Karl Comstock to the position of Director of Buildings & Grounds beginning July 7, 2019.

Mr. Feathers noted Tim Marty has discussed this opportunity with Mr. Comstock, and he is supportive of it. He said Mr. Comstock is not a certified boiler operator, but Lane's Boiler Repair will be used on a temporary basis for boiler operations. He said Mr. Comstock intends to become certified as a boiler operator. President White said Mr. Comstock has faithfully worked alongside Mr. Marty for many years and knows what is expected of him in the position of Director. He and Mr. Feathers agreed this appointment will provide continuity in the department.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: UPDATE FROM FLITE FREIMANN, JFS

Flite Freimann, Executive Director of Washington County Department of Job and Family Services (JFS), informed the Commissioners that although there is no assurance of continued funding for TANF programs beyond July 1, 2019 due to lack of action at the federal government level, he believes there will be measures taken to allow for temporary funding. If not, he said, JFS is ready to serve eligible local recipients of SNAP assistance without disruption.

Mr. Freimann reminded the Commissioners of the upcoming census being taken in 2020. He noted this major effort is undertaken every ten years, and local funding of programs from federal sources is dependent on the number of people counted in this census. Mr. Freimann said it is imperative that all of our residents be encouraged to participate. He said the County has been asked to form a Complete Count Committee. He noted David Browne from Behavioral Health and Kathy Thieman, Director of Human Resources, agreed to serve on the Committee, and he will invite other agencies and businesses to participate as well, including Community Action, Washington State Community College, Marietta College, the Cities of Belpre and Marietta, Buckeye Hills Regional Council, and major employers in the County. Mr. Freimann said the main initiative for this Committee will be public relations, marketing, and outreach.

President White said Vista or Americorps participants might be of value in this census effort.

Mr. Feathers moved and Mr. White seconded a motion to form a Complete Count Committee for Washington County, for the purpose of encouraging and ensuring as many residents in Washington County participate in the upcoming census count in the year 2020.

Mr. Freimann said this is a critical need, as census numbers for Washington County declined from the 2000 census to the 2010 census, and that decline impacted the amount of federal funds coming to the County. He said he questions the accuracy of the count, as service to eligible individuals at Job and Family Services has significantly increased during the period.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Motion passed.

RE: HUMANE SOCIETY UPDATE

Mike Montgomery and Rennelle McIntire from the Humane Society of the Ohio Valley updated the Commissioners on activities at the Shelter. Also attending were Melanie Preston and Charles Preston.

Mr. Montgomery provided to President White a report on payments made to area veterinarians for services rendered to the Shelter during the month of May 2019.

Ms. McIntire said the Shelter is now at capacity, with about 60 dogs and more than 300 cats. She said this is the time of year that the Shelter becomes overwhelmed with cats.

Melanie Preston shared her concerns with the odor at the Shelter. She reported she recently visited the Shelter and the odor was so strong when she entered the facility that she had to immediately leave. Ms. Preston said this is the worst it has been in the past 15 years she has visited the Shelter. She said she is concerned for the animals, the staff, and the visitors. Ms. Preston suggested proper education and training in procedures and responsibilities for cleaning needs to be a priority at the Shelter, and such a strong odor is not good for public relations.

Ms. McIntire said recent loss of staff and staff turnover have resulted in challenges for keeping

the Shelter clean, but that situation is improving. She noted not everyone can clean all the spaces in the Shelter, so it is indeed a struggle with limited staff.

Charles Preston said he can understand the strong smell due to the number of cats in the facility, but he said it was really overwhelming. He suggested better ventilation might help. He said he has visited the Shelter in Parkersburg and it is a much more pleasant experience because there is no odor comparable to that in the Marietta Shelter.

Mr. Montgomery said training protocol has changed, but staffing issues have resulted in the strong odors at the Shelter. He said the Shelter temporarily stopped accepting cats as there is no more room for them, and the Shelter is closed for thorough cleaning every Monday. He noted the Shelter has a new washing machine, which is a huge improvement, and there are plans to upgrade the kitchen in the near future. He apologized for the smell in the lobby area, and said he will determine if fans are properly placed for most benefit throughout the facility.

Ms. Preston asked how the Humane Society is dealing with the large number of cats. Ms. McIntire said the Shelter has a number of cats in their "foster to adopt" program, and many are sent to other cities for rescue. She said the high number of cats at the Shelter is not unusual at this time of year, but it does create cleaning and odor issues. Ms. McIntire noted the Parkersburg Shelter limits the number of cats they house to about 20, so they don't have the significant odor issue. Responding to Ms. Preston's question of periodic inspections of facilities, Ms. McIntire said although there are no inspections they do regularly have walk-throughs and address concerns that are identified.

Mr. Montgomery thanked Charles and Melanie Preston for sharing their concerns, and encouraged them to continue their support of, and visits to, the Shelter.

RE: CEBCO QUARTERLY REPORT REVIEW

Mike Kindell shared with the Commissioners the quarterly CEBCO (County Employee Benefits Consortium of Ohio) report for the period January 1, 2019 through March 31, 2019. Also attending was Kathy Thieman, Director of Human Resources.

Mr. Kindell noted this report is for the first quarter of 2019, but is the third quarterly report used for the 2020 renewal cycle. He noted there are now 35 Ohio counties participating in the CEBCO program, and he expects renewal rates to be very favorable. He said this year's date of renewal is September 6.

In the quarterly report Mr. Kindell pointed out the following:

- Washington County has a 77.4% loss ratio for 2019, and 94.8% for the past 12 months
- There are four high claimants on recent reports
- Medical claims are 5.2% higher than last year
- Use of emergency rooms for non-emergency visits remains high
- Pharmacy costs are about 29.8% higher than last year
- Top indications for prescription costs are Inflammatory Conditions and Diabetes

Mr. Kindell reviewed with the Commissioners several other indicators in the report for Washington County, and comparison to the CEBCO norm.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:50 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk