

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JULY 18, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending were:

Kimberly Hinkle, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Chris Wilson, Building Official
Erica Folden, Building Department
Judy Rutherford, Job and Family Services
Donnie Rader, I.T. Department
Mandy Amos, Director of Board of Elections
Roger Wright, Washington County Engineer
Peggy Byers, Board of Elections
Karl Comstock, Maintenance
Amanda Bohlen, OSU Extension
Mike Montgomery, Humane Society
Gary Doan, Muskingum Township Trustee
Karen Doan
Deanna Robinson
Betty Tucker
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Clerk/Fiscal Manager

Washington County Commissioners
AGENDA
9:00 a.m., July 18, 2019

9:00 Business Meeting
9:30 Amanda Bohlen, OSU Extension Update
10:00 Mike Montgomery, Humane Society Update

UNFINISHED BUSINESS

Appointment to Washington County Behavioral Health Board

NEW BUSINESS

Approve Agenda
Approval of previous meeting's minutes
Bills from various departments
Additional Appropriation – JFS (2)
Additional Appropriation – Sheriff
Additional Appropriation – Engineer
Transfer – Engineer
Transfer – RSVP
Transfer – FCF
Transfer – WCBDD
Transfer – JFS (3)
Then & Now
Travel – Clerk of Courts
Travel – JFS (3)
Contract – JFS & WCCC Adult Technical Training
Amendment to contract for RSVP Senior Wheels Program – JFS & Commissioners
Board of Elections – Purchase Agreement for Voting Equipment
Engineer – Truck Purchase
Engineer – Bid Recommendation, C-42 Landslip Repair

DATES TO REMEMBER

Regular Weekly Meeting, 9:00 am, **Thursday** July 25, 1115 Gilman Ave. 2nd Floor
Township Assoc. Meeting, 6:30 pm, **Thursday** July 25, at County Engineer Office
Monthly County Home Meeting, 8:30 am, **Tuesday** August 13, at County Home

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following adjustment.

Add: Notice of Public Viewing and Hearing to Vacate TR-121

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the July 11, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the County Auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-53000	Double L Construction	\$ 468.00
Commissioners	100-0109-53000	Five Star Moving & Storage	\$ 344.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Job & Family Services	200-0720-57400	\$ 125,000.00
Job & Family Services	200-0720-53400	\$ 150,000.00
Sheriff Sales Tax Fund	100-0384-51001	\$ 35,525.00
Sheriff Sales Tax Fund	100-0384-51101	\$ 515.11
Sheriff Sales Tax Fund	100-0384-51102	\$ 6,430.03
FEMA Fund	210-0541-57100	\$ 78,289.55

RE: TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Job & Family Services	200-0720-54400	200-0720-53400	\$ 100.00
Job & Family Services	200-0720-53500	200-0720-53400	\$ 100.00
Job & Family Services	200-0720-54000	200-0720-53400	\$ 500.00
RSVP	210-0710-59000	210-0710-57400	\$ 3,000.00
Family and Children First	602-2030-57402	602-2030-57400	\$ 120.00
Developmental Disabilities	200-0620-55300	200-0620-53500	\$100,000.00
Engineer	210-0541-57100	200-0540-49100	\$ 78,289.55

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Clerk of Courts

Brenda Wolfe: OCCA monthly meeting, Franklin County Sheriff training center in Columbus, July 17 – 18, 2019.

Job & Family Services

Dawn Lucas, Deanna Green, Debi Humphries: Title XX training in Columbus, July 30, 2019.

Julia Brown, Tracie Francis: Regional OCAPS meeting in Lancaster, August 9, 2019.

Deanna Green: OCAPS meeting in Columbus, August 29, 2019.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: CONTRACT BETWEEN JFS & WCCC ADULT TECHNICAL TRAINING

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a contract between Washington County Department of Job and Family Services and Washington County Career Center Adult Technical Training to provide youths with an education with career options. The contract will be effective from July 1, 2019 – September 30, 2019, the end of the federal fiscal year.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: AMENDMENT TO CONTRACT FOR RSVP SENIOR WHEELS PROGRAM

Mr. Ritter moved and Mr. Feathers seconded a motion to approve an amendment to the contract between Washington County Job and Family Services and the Washington County Board of Commissioners for the benefit of the RSVP Senior Wheels Program. The amendment is to increase the contract amount by \$3,000, not to exceed \$15,000. The original contract, signed by all parties on September 27, 2018, was not to exceed \$12,000. The contract is effective from October 1, 2018 – September 30, 2019, unless otherwise terminated or extended by formal amendment.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: PURCHASE AGREEMENT FOR VOTING EQUIPMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a purchase agreement for voting equipment between RBM Consulting and Washington County, Ohio. RBM is providing services as a subcontractor of Unisyn Voting Solutions. Washington County will purchase voting equipment from Unisyn through the State of Ohio Department of Administrative Services for Voting Systems.

Commissioner White stated that the county chose Unisyn because the cost of the new equipment is approximately equal to the amount provided to the county by the Secretary of State Financing Program. Mandy Amos, Board of Elections, said the county will owe about ten dollars after the state payment. Mr. White explained that the new voting equipment will offer both handwritten and electronic options for voters, and he believes that over time more people will become comfortable voting electronically.

The total cost for the voting equipment is \$748,556. The state will provide \$748,545.79 of that amount.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – TRUCK PURCHASE

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the Washington County Engineer to purchase a 2020 Chevy Silverado from Pioneer Chevrolet of Marietta for \$42,105. The price is higher than the state purchase price of \$40,113, but is within 5% of that amount.

Roger Wright, Washington County Engineer, said he chose Pioneer Chevrolet because he prefers to purchase locally when possible. Mr. White asked if the truck is intended as a replacement. Mr. Wright said the new truck is a replacement and they will keep the other truck as a backup.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – AWARDING OF CR-42 LANDSLIP REPAIR

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the County Engineer's recommendation to award the contract for landslip repair on CR-42 to Alan Stone Company. The bid was \$773,599.17 (Engineer's Estimate: \$1,204,260.75).

Roger Wright, Washington County Engineer, was pleased with the bid results. He explained that the project is waiting on receipt of OEMA money and recommends a plan for the county to pay the contractor in increments while we wait for reimbursement.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: NOTICE OF PUBLIC HEARING TO VACATE TR-121

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the Board of Trustees of Waterford Township to vacate a portion of Waterford Township Road 121 (Lovers Lane). The Commissioners were presented with a petition signed by twelve freeholders residing in the vicinity of the proposed improvement requesting to vacate said portion of road. The Commissioners will view the proposed improvement at

10:00 a.m. on July 31, 2019 at the intersection of State Route 60 and Waterford TR-121. A Final Public Hearing will be held at 10:00 a.m. on August 1, 2019 at the Commissioners' Meeting Room.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPOINTMENT TO WASHINGTON COUNTY BEHAVIORAL HEALTH BOARD

Mr. Feathers moved and Mr. Ritter seconded a motion to appoint Eric Johnston to the Washington County Behavioral Health Board. Mr. Feathers explained that the Commissioners previously tabled the appointment to allow time to interview the candidate. He said the interview went very well and Mr. Johnston will be a great asset to the Board. Mr. Johnston holds a Master's Degree in Social Administration from Case Western Reserve University, Cleveland, Ohio.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BUILDING DEPARTMENT – EMPLOYEE PROMOTION

Commissioner White proposed to create the position Office Manager within the Building Department and promote Erica Folden to the position. Chris Wilson, SEOBD, said the department deserves having an Office Manager and Erica Folden is the right person for it.

Mr. Feathers moved and Mr. Ritter seconded a motion to promote Erica Folden to the position of Office Manager of the Southeast Ohio Building Department.

A calling of the roll resulted in the following vote. David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS FROM VISITORS

A concerned citizen said a 'Stop' sign is needed at the corner of CR-42 and TR-133. Roger Wright, County Engineer, said he would look into it.

RE: OSU EXTENSION UPDATE

Amanda Bohlen, OSU Extension, informed the Commissioners that the year-to-date budget is where it should be. She said a meeting is needed to discuss the moving of the OSU Extension office. She said OSU has plans to upgrade the computer networks for increased security. Commissioner White suggested they wait until they move the office to upgrade the computer network. Commissioner Feathers assured Ms. Bohlen that they will be given all the information regarding the move as it becomes available and with plenty of time to prepare.

RE: HUMANE SOCIETY UPDATE

Mike Montgomery, Humane Society, provided an update on late payments to veterinarians. He said they are catching up on late payments and it will take a few months as they are waiting on their quarterly funding from Marietta Community Foundation. Mr. Montgomery explained that the Humane Society paid their utilities first as a priority and that year-to-date expenditures average \$9,400 a month. Fundraising will begin in August and they have hired a few new technicians. They are reorganizing the interior layout to prevent the spread of illness among animals at the shelter.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:16 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk