

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 15, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending were:

Kimberly Hinkle, Child Support Enforcement Agency
Kathy Thieman, Director of Human Resources
Donnie Rader, I.T. Department
Shawn Dalrymple, Wastewater Superintendent
Flite Freimann, Job and Family Services
Chris Wilson, Building Department
Karl Comstock, Maintenance
Richard Wittberg, Health Commissioner
Richard Hays, Washington County EMA
Asa Boring, Belpre Township Trustee
Curt Welch, Belpre Township Trustee
Gary Doan, Muskingum Township Trustee
Karen Doan
Troy Hawkins, WCSO
Brian Rhodes, WCSO
David Browne, Behavioral Health Board
Mandy Amos, Board of Elections
Amanda Bohlen, OSU Extension
Pam Montgomery, OSU Extension
Karissa Reynolds, Humane Society
Mike Montgomery, Humane Society
Michele Newbanks, *The Marietta Times*
Michael Tatar, *WTAP*
Ben Cowdery, Clerk/Fiscal Manager

**Washington County Commissioners
AGENDA**

9:00 a.m., August 15, 2019

9:00 Business Meeting
9:30 Richard Wittberg – Health Board
10:30 Amanda Bohlen – OSU Extension
11:00 Mike Montgomery – Humane Society Update

UNFINISHED BUSINESS

Appointment to Washington County Behavioral Health Board
Late Fees & Finance Charges – Health Department
Liquor Permit – Miller AM PM to Par Mar Oil

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Sheriff
Additional Appropriation – Sewer
Additional Appropriation – County General (2)
Transfer – Engineer
Transfer – Children Services
Then & Now
Travel – County Home
Travel – Human Resources
Travel – Family & Children First
Building & Grounds – Planned Maintenance Agreement, Buckeye Power Sales
Disposal Request – Board of Elections
WMCAP – FY2019 CHIP Conditional Award Letter
MOU – JFS & WCBHB
U.S. Dept. of Interior – Duck Creek Basin Maintenance Agreement
Engineer – RUMA Termination Agreement, Protégé Energy III LLC
Engineer – Notice of Commencement, CR-42 Landslip Repair

DATES TO REMEMBER

Monthly WCBHB Meeting, 7 pm, Thursday August 22, at Commissioners Public Meeting Room
Courthouse closed for Labor Day, Monday September 2, 2019

RE: APPROVAL OF AGENDA

Mr. Ritter moved and Mr. White seconded a motion to approve the agenda, with the following adjustments.

Add: Contract – Sheriff & Warren School District
Transfer – Common Pleas

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

The commissioners addressed a request to change the August 8, 2019 minutes. After comparing the requested changes with the original minutes, it was determined that the original wording adequately captured the essence of the August 8th meeting.

Mr. Feathers moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the August 8, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: CONTRACT – SHERIFF’S OFFICE & WARREN LOCAL SCHOOL DISTRICT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract between the Washington County Sheriff’s Office and Warren Local School District for a School Resource Officer. The agreement will provide a School Resource Officer from the Sheriff’s Office to the school district to promote a safe and secure learning environment for students, faculty, and staff.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff Education Fund	200-0391-57400	\$ 0.94
Sewer Fund	400-0113-53200	\$ 1,000.00
County General Fund	100-0101-53000	\$ 6,500.00
	100-0109-53000	\$ 20,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Motor Vehicle Gas Tax Fund	200-0540-55501	200-0540-57200	\$ 5,359.22
	200-0743-51001	200-0743-53000	\$ 288,845.14
Children Services	200-0743-51006	200-0743-57400	\$ 9,671.00
	200-0743-51101	200-0743-57400	\$ 4,377.60
	200-0743-51102	200-0743-57400	\$ 41,333.74
	200-0743-51104	200-0743-57400	\$ 167,353.55
	200-0743-51104	200-0743-57400	\$ 167,353.55
Common Pleas	100-0201-51001	100-0201-57400	\$ 5,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
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Commissioners	100-0100-53000	EMAR Corporation	\$	131.25
Coroner	100-0361-53000	Steelfusion	\$	300.00
Coroner	100-0361-53000	Hadley Funeral Home	\$	540.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: Resident doctor appointments – Williamstown, WV on August 9, 13, 15, & 16, 2019

Human Resources

Kathy Thieman: CORSA Annual Meeting – Columbus on August 23, 2019

Family & Children First

Cindy Davis: Help Me Grow meeting – Columbus on August 29, 2019

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BUCKEYE POWER SALES MAINTENANCE AGREEMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a one-year maintenance agreement with Buckeye Power Sales. The agreement is for routine maintenance for the courthouse and emergency operations center generators at a cost of \$980.00 for each of the two generators.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: DISPOSAL REQUEST – BOARD OF ELECTIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request from the Board of Elections to dispose of fifty-four scanners, fifty-one touchscreen machines, and election software. The voting equipment is no longer in working condition and is of little or no value. The equipment will be recycled at no cost.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: FY2019 CHIP CONDITIONAL AWARD LETTER

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the terms and conditions as outlined in the conditional award letter for the 2019 Community Housing Impact and Preservation Program.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: MOU – JFS & BEHAVIORAL HEALTH BOARD

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a memorandum of understanding between Washington County Department of Job and Family Services and Washington County Behavioral Health Board. The agreement is for the Behavioral Health Board to lease office space from JFS at 1115 Gilman Avenue. Mr. Feathers thanked the agencies for making the move a success.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: DUCK CREEK BASIN MAINTENANCE AGREEMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a joint-funding agreement from the U.S. Department of the Interior for the maintenance of three streamgages in the Duck Creek Basin. The agreement is for the period of October 1, 2019 through September 30, 2020 at a cost of \$5,990 to the county, with an additional \$690 contributed from the U.S. Geological Survey.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – RUMA TERMINATION AGREEMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve Road Use Maintenance Termination Agreements submitted by Protégé Energy III LLC. The agreements terminate the Caywood A1H well site and the Big Red A well site.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – NOTICE OF COMMENCEMENT, CR-42 LANDSLIP REPAIR

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the Notice of Commencement for landslip repair on CR-42 (Stanleyville Road). The contractor for the repair is Alan Stone Company, Inc.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: COMMISSIONER FEATHERS STATEMENT

Commissioner Feathers prepared the following statement, from which he read aloud:

Yesterday, the County Commissioners attended a meeting at the Board of Elections. One of the topics covered was the possible move of Board of Elections to 202 Davis Avenue. In connection with this possible move and with the blessing of the Commissioners, the Board of Elections contracted with a local engineering firm to determine the possible cost of renovation should the relocation take place.

In anticipation of the architect's report, I directed the Building Department and Maintenance Department to conduct inspections of 202 Davis Avenue. The Building Department found the property was code compliant for similar use and had a recommendation for improving parking lot, sidewalk grade and entrance. The Maintenance Department found the building in good working order and recommended updating the lighting, carpet a few rooms, some patchwork and painting, and outside drain rework.

In light of this report I am both surprised and disappointed with the proposed estimate of over \$500,000.00 in necessary renovations provided to us by the Board of Elections and their contractor. I do not believe this figure is realistic and it is certainly not in keeping with the Board of Commissioners collective desire to keep the costs of any moves as negligible as possible. To move forward and spend what I believe to be an unrealistic sum of money, especially in light of the conflicting information provided by the County's own Building and Maintenance Departments, would not be prudent at this time.

It is important the public is reminded that our goal throughout this process has been to better utilize the available space in the county and, where possible, co-locate similar agencies, placing less strain on families in need. Moving the Board of Elections to 202 Davis Avenue would have served that goal. Because it now appears a move of the Board of Elections to 202 Davis Avenue would be cost-prohibitive I would like to offer the following for consideration:

I move that the Board of Commissioners order that the Department of Jobs and Family Services be designated the lead tenant of 204 Davis Avenue; that the Board of Elections is directed to remain in its current location; that the Board of Elections is directed to sign a Memorandum of Understanding with the Department of Jobs and Family Services regarding its rights and responsibilities at 204 Davis Avenue; that The Ohio State University Extension Office are directed to vacate 202 Davis Avenue and relocate to 1115 Gilman Avenue no later than 31, December, 2019; that Family and Children First Council are directed to vacate 202 Davis Avenue and relocate to the Children's Home formerly occupied by the Board of Behavioral Health no later than 31, December, 2019; that the Health Department is directed to vacate Children's Home and relocate to 1115 Gilman Avenue no later than 31, December, 2019; The Department of Jobs and Family Services is ordered to occupy 202 Davis Avenue and place the Ohio Means Jobs Center and attendant offices at that location; that effective 1, January, 2020 the Board of Commissioners is the lead tenant at 1115 Gilman Avenue; and, that the Board of Developmental Disabilities is directed to assume responsibilities of the Children's Home and place such offices in that location as it sees fit.

To recap: The Board of Commissioners, Board of Behavioral Health, OSU Extension, and The Health Department will be located at 1115 Gilman Avenue. Family and Children First Council and Board of Developmental Disabilities will be located at the Children's Home. The Ohio Means Jobs Center and JFS will be located at 202 Davis Avenue. And, the Board of Elections and remainder of JFS will be located at 204 Davis Avenue.

Finally, I would like to thank the Board of Elections and their employees, as well as all County employees, for their forbearance while these moves were considered. None of these changes have been proposed without significant study, investigation, and consideration for those who would be affected. The goal of any proposed move is that it results in better and more efficient service to the public.

Mr. Ritter said he is strongly inclined to agree with the proposal. Mr. Ritter moved to table

the proposal to allow for more discussion.

Mr. White said he is one-hundred percent in agreement with the outline and concurred that a week's stay on a decision is in order. Mr. White seconded the motion to table the proposal.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers nay. Kevin Ritter aye. Motion to table passed.

RE: RICHARD WITTBURG – HEALTH BOARD

Mr. Wittberg discussed his work with the AmeriCorps program on diabetes with the commissioners. He will soon be leaving the health department and would like to continue managing the program through his new nonprofit organization. He is of the opinion that the model he used for diabetes will work with other conditions and would like to start with addiction recovery. He requests that the commissioners allow him to continue the program through his nonprofit instead of the health department. He hopes to continue the program long into the future for more jobs and improved health in the community.

Mr. Feathers said the prosecutor will need to review the grant to be sure Mr. Wittberg's request to manage it through his nonprofit organization is permitted.

Mr. White recalled using other nongovernmental agencies for grants in the past. He also stated that all legal bases need to be covered before making a decision.

RE: AMANDA BOHLEN – OSU EXTENSION

Amanda Bohlen and Pam Montgomery from OSU Extension Office discussed the upcoming move to Gilman Avenue with the commissioners.

RE: LATE FEES & FINANCE CHARGES – HEALTH DEPARTMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to reconsider payment of the late fees incurred by the health department. Commissioner White said four years ago, on August 10, 2019, the commissioners sent a letter to Court Witschey stating the county prohibits late fees on credit cards. Mr. White said he is inclined to vote against approving payment of the late fees. Mr. Feathers said he stands on the letter sent in 2015.

A calling of the roll resulted in a unanimous vote against payment of the late fees. Motion failed.

RE: MIKE MONTGOMERY – HUMANE SOCIETY UPDATE

Mike Montgomery and Karissa Reynolds of the Humane Society provided the commissioners with an update. The shelter remains at full capacity and has taken in 360 cats and 205 dogs since May 1, 2019.

Mr. Feathers said he had heard someone was denied adopting a cat because they intended to have the cat de-clawed. Mr. Montgomery said it is not the policy of the Humane Society to deny an adoption for that, but volunteers act on their own at times.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 11:15 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk