

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 22, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending were:

Kathy Thieman, Director of Human Resources
Donnie Rader, I.T. Department
Flite Freimann, Job and Family Services
Jamie Vuksic, Job and Family Services
Chris Wilson, Building Department
Jay Oliver, Maintenance
Richard Hays, Washington County EMA
Cindy Davis, Family and Children First Council
Asa Boring, Belpre Township Trustee
Curt Welch, Belpre Township Trustee
Gary Doan, Muskingum Township Trustee
Karen Doan
Tara Plaugher, Behavioral Health Board
Mandy Amos, Board of Elections
Peggy Byers, Board of Elections
Jeannie Farnsworth, Health Department
Chasity Mayle, Health Department
Val Betkoski, Health Department
Yvonne Garvey, Children Services
Celeste Prince, Children Services
Alice Stewart, Children Services
Lisa Ball, Children Services
Judy Rutherford, Job and Family Services
Bruce Kelbaugh, Health Board
Bruce Zimmer, OSU Extension
Betty Tucker
Deanna Robinson
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Clerk/Fiscal Manager

**Washington County Commissioners
AGENDA
9:00 a.m., August 22, 2019**

9:00 Business Meeting
9:30 Flite Freimann – Children Services 2nd Quarter Report
10:00 Bruce Kelbaugh – Health Board

UNFINISHED BUSINESS

Appointment to Washington County Behavioral Health Board
Liquor Permit – Miller AM PM to Par Mar Oil
County Agency Move Proposal – Commissioner Feathers

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Sheriff (2)
Additional Appropriation – Job & Family Services
Additional Appropriation – Engineer
Transfer – Building & Grounds
Then & Now
Travel – County Home
Travel – Job & Family Services (2)
Electric Service Contract Renewal
Sheriff – Donate vehicle to Meigs County
Job & Family Services – Inter-County Transfer
Humane Society – August Invoice
Engineer – Application for Ohio Public Works Commission Programs

DATES TO REMEMBER

Monthly WCBHB Meeting, 7 pm, Thursday August 22, at Commissioners Public Meeting Room
Courthouse closed for Labor Day, Monday September 2, 2019

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda, with the following adjustment.

Add: Additional Appropriation – County General Fund

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Feathers moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the August 15, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Jail Fund	100-0381-54400	\$ 680.00
	100-0381-53700	\$ 1,440.00
JFS Fund	200-0720-51102	\$ 30,500.00
	200-0720-51104	\$ 144,000.00
	200-0720-51105	\$ 325.00
Permissive Sales Tax Fund	100-0560-55500	\$ 23,696.90
County General Fund	100-0100-53203	\$ 10,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Building & Grounds	100-0109-54000	100-0109-57400	\$ 200.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0109-53000	Honeywell	\$ 1,924.16
Commissioners	100-0101-53000	Ohio Treasurer of State	\$ 11,400.00
JFS	200-0720-57400	Carver's Electric	\$ 336.82
Commissioners	100-0109-53000	Miller Communications	\$ 1,735.94
Commissioners	100-0109-53000	Miller Communications	\$ 2,400.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: Resident doctor appointments – Williamstown, WV on August 20, 22, & 23, 2019

Job & Family Services

Dawn Lucas, Amanda Sutphin, Beth Palmer: State Child Welfare Training – Columbus on August 22, 2019

Dawn Lucas, Amanda Sutphin: CFIS Users Conference – Columbus, September 15-16, 2019

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ELECTRIC SERVICE CONTRACT RENEWAL

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a twelve-month renewal agreement for electric service. The renewal is for a fixed rate that is projected to save the county \$1,656 compared to the prior year.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: SHERIFF – DONATE VEHICLE TO MEIGS COUNTY

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the Sheriff's Office to donate a used vehicle to the Meigs County Sheriff's Office. The vehicle is a 2008 Dodge Charger with 147,230 miles. Commissioner White said that, in the past, the Sheriff's Office has donated vehicles to other counties that are struggling with finances.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – INTER-COUNTY TRANSFER

Mr. Ritter moved and Mr. Feathers seconded a motion to adopt a resolution to allow an inter-county transfer between Washington County and Belmont County. The resolution authorizes Washington County Department of Job and Family Services to accept up to \$53,633.33 from Belmont County Department of Job and Family Services in TANF Administration money, and to release no more than \$53,633.33 in Medicaid Income Maintenance money from Washington County to Belmont County Job and Family Services.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: HUMANE SOCIETY – AUGUST INVOICE

The commissioners acknowledged receipt of the August 2019 invoice from the Humane Society of the Ohio Valley for veterinary services. The total amount due for the invoice is \$1,500.00, payable by the Washington County Dog Warden.

RE: ENGINEER – APPLICATION FOR OPWC PROGRAMS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve an application for Ohio Public Works Commission programs, submitted by the Washington County Engineer. The application is for resurfacing, with funding requested in the amount of \$785,824.00.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: LIQUOR PERMIT – MILLER AM PM TO PAR MAR OIL

Mr. Feathers moved and Mr. Ritter seconded a motion to reply to a hearing request for a liquor permit transfer from Miller AM PM Inc. to Par Mar Oil Co. Commissioner White explained that there is an option to request a hearing and that the commissioners previously tabled the request to allow time for public input. No comments from the public were received and the request for a hearing will be waived.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: RESOLUTION – RELOCATION OF COUNTY AGENCIES

Mr. Feathers moved and Mr. Ritter seconded a motion to adopt the following resolution:

WHEREAS, the Board of Commissioners order the Department of Job and Family Services be designated the lead tenant of 204 Davis Avenue

WHEREAS, the Board of Elections is directed to remain in its current location and is also directed to sign a Memorandum of Understanding with the Department of Job and Family Services regarding its right and responsibilities at 204 Davis Avenue

WHEREAS, the Ohio State University Extension Office is directed to vacate 202 Davis Avenue and relocate to 1115 Gilman Avenue no later than December 31, 2019

WHEREAS, the Family and Children First Council is directed to vacate 202 Davis Avenue and relocate to the Children's Home, formerly occupied by the Board of Behavioral Health, no later than December 31, 2019

WHEREAS, the Health Department is directed to vacate Children's Home and relocate to 1115 Gilman Avenue no later than December 31, 2019

WHEREAS, the Department of Job and Family Services is ordered to occupy 202 Davis Avenue and place the Ohio Means Jobs Center and attendant offices at that location

WHEREAS, effective January 1, 2020, the Board of Commissioners is the lead tenant at 1115 Gilman Avenue and the Board of Developmental Disabilities is directed to assume responsibility of the Children's Home and place such offices in that location as it sees fit

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners does hereby order these relocations for better and more efficient service to the public.

Mr. Ritter stated that, from the outset, the goal of the considered relocations has been to better serve the public. Mr. White said there will doubtless be adjustments along the way to ensure the process is as smooth and convenient as possible.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Bruce Zimmer, OSU Extension, said he is in favor of the resolution to relocate.

RE: FLITE FREIMANN – CHILDREN SERVICES 2ND QUARTER REPORT

Flite Freimann, Director of Job and Family Services, presented the second quarter 2019 Children Services report to the Board of Commissioners. Mr. Freimann said it is a great report and he is impressed with the accomplishments of the agency. Administrative costs have declined by 59% over the quarter. Mr. Freimann attributes the decline in costs to reduced redundancy through cost sharing, a result of combining Children Services with the Department of Job and Family Services. Mr. Freimann said the agency currently has one month of cash on hand and would ultimately like to have a two month cash reserve. Mr. Freimann explained that Children Services has been able to increase revenue because, under the Department of Job and Family Services, the agency is eligible for more grant money.

RE: BRUCE KELBAUGH – HEALTH BOARD

Bruce Kelbaugh, President of Washington County Health Board, asked about a recent issue regarding the rising cost of a phone line that is needed to monitor vaccine temperatures. Commissioner White said there are other technologies available for that line at a fraction of the current cost. Mr. Kelbaugh asked, in regards to a recent request to transfer the AmeriCorps grant, that the Board of Commissioners not take action on the matter until the Health Board can look into it. Commissioner White said his name is on the grant and that he would want to check the legality of any decision before taking action. Mr. Kelbaugh asked where the interest goes if the department has a carryover balance. Commissioner White said it goes to the general fund.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:14 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk