

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON AUGUST 29, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.**

Also attending were:

Donnie Rader, I.T. Department  
Flite Freimann, Job and Family Services  
Dawn Lucas, Job and Family Services  
Chris Wilson, Building Department  
Karl Comstock, Maintenance  
Richard Hays, Washington County EMA  
Denise Hinton, Child Support Enforcement Agency  
David Browne, Behavioral Health Board  
Rhonda Mears, Law Library Board  
Lesley Kuhl, Law Library Board  
Juanita Henniger, Law Library  
Shawn Dalrymple, Wastewater Superintendent  
Roger Wright, Washington County Engineer  
Garrett Lapping, Sixmo Architects  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Jeannie Farnsworth, Health Department  
Chasity Mayle, Health Department  
Crystal Earley, Health Department  
Geoffrey Bennett, T&M Contractors  
Erik Palmer, Promanco  
Patty Renner, Wolf Creek Contractors  
Scott Dalzell, G&M Construction  
Mike Stalnaker, Promanco  
Michele Newbanks, *The Marietta Times*  
Ben Cowdery, Clerk/Fiscal Manager

**Washington County Commissioners  
AGENDA  
9:00 a.m., August 29, 2019**

9:00 Business Meeting  
9:30 Bid Opening – Law Library  
10:00 Flite Freimann – Children Services, Collective Bargaining Contract

**UNFINISHED BUSINESS**

Appointment to Washington County Behavioral Health Board

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Resolution – Authorizing Tax Levies FY2020  
Resolution – New Fund, Engineer-Safety Study Project  
Additional Appropriation – Dog & Kennel  
Additional Appropriation – Sewer  
Additional Appropriation – Board of Elections  
Additional Appropriation – Common Pleas  
Additional Appropriation – Auditor, various funds  
Transfer – WCBDD  
Transfer – FCF  
Transfer – Board of Elections (4)  
Travel – County Home (2)  
Travel – Job & Family Services (2)  
Travel – Human Resources  
Travel – Family & Children First (2)  
Travel – Clerk of Courts  
Travel – Children Services  
Addendum to Community-Based Corrections Program Grant  
Contract – Courthouse Stair Repair Project  
Contract – JFS for RSVP Senior Wheels Program  
FCF – Early Intervention Outreach Grant Agreement  
FCF – Administrative Agent Agreement  
Sheriff – Request to auction items  
Prosecutor – Legal Opinion on Board of Health Investigation  
Delinquent Sewer Accounts

Certification of Delinquent Sewer Accounts  
Engineer – Change Order #1, C-11 Landslip Repair  
Engineer – Change Order #1, Terri Lane Pump Station Improvements

**DATES TO REMEMBER**

Courthouse closed for Labor Day, Monday September 2, 2019

**RE: APPROVAL OF AGENDA**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: David White aye, Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the August 22, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION – AUTHORIZING TAX LEVIES FY2020**

Mr. Feathers moved and Mr. Ritter seconded a motion to adopt the resolution accepting the amounts and rates as determined by the Budget Commission, and authorizing the necessary tax levies and certifying them to the county auditor. The Auditor's estimate of rate to be levied inside the 10 mill limit is 2.60 and outside the 10 mill limit is 7.45 mills. Commissioner Feathers noted the only change to the current levy rates is a reduction of the Library Levy from 0.5 mill to 0.35 mill, on recommendation from the Director of the Library.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: RESOLUTION – NEW FUND, ENGINEER-SAFETY STUDY PROJECT**

Mr. Ritter moved and Mr. Feathers seconded a motion to adopt the resolution to create a new fund in the county's financial system, Capital Project PID# 108474, as requested by the fiscal office. The purpose of this fund is for CEO-LPA (Washington County Engineer) Safety Study Project.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Dog & Kennel Fund	200-0363-57400	\$ 5,000.00
Sewer Fund	400-0113-53200	\$ 1,000.00
Board of Elections	100-0160-54001	\$ 2,681.96
Common Pleas	200-0232-55200	\$ 2,000.00
Various Purpose Bonds	700-0114-57502	\$ 160.31
Sewer Fund	400-0113-57400	\$ 96.10
Foster Placement Levy	200-0746-57401	\$ 248.22
	200-0746-57502	\$ 102.98
Senior Citizens Levy	200-0703-57400	\$ 237.15
	200-0703-57500	\$ 257.05
911 Levy Fund	200-0650-57400	\$ 145.47
	200-0650-57500	\$ 17.55
WCBDD	200-0620-57503	\$ 348.59
Behavioral Health Levy	200-0611-57401	\$ 316.57
	200-0611-57502	\$ 114.09
	200-0611-57503	\$ 81.26
County General Fund	100-0101-57500	\$ 6,490.15

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Developmental Disabilities	210-0620-51105	210-0620-54400	\$ 5,000.00
Family & Children First	602-2033-52001	602-2033-55202	\$ 500.00
	602-2033-52001	602-2033-52003	\$ 500.00
Board of Elections	100-0160-57400	100-0160-51001	\$ 1,000.00
	100-0160-53000	100-0160-54001	\$ 27,000.00
	100-0160-51002	100-0160-54001	\$ 22,000.00
	100-0160-54000	100-0160-54001	\$ 2,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

County Home

Susie Arbaugh: Resident doctor appointments – Williamstown, WV on August 27, 29, & 30 and September 3, 5, & 6, 2019; Parkersburg, WV on September 9 and 17, 2019; Columbus on September 10, 2019; Cambridge on August 28, 2019

Job & Family Services

Flite Freimann, Dawn Lucas, Judy Rutherford, Chris Buchanan: ECODA Fall Retreat in Wayne County on October 1, 2019

Celeste Prince, Allison Hutchings, Karlee Hill: PCSAO Conference in Columbus, September 25-27, 2019

Human Resources

Kathy Thieman: CEBCO Renewal Meeting in Columbus on September 6, 2019

Family & Children First

Elaine Corbitt, Regina Duff, Jennifer Klintworth, LeAnn Welch: Building Better Lives Conference in Columbus, September 12 & 13, 2019

Jon Higgins: Early Intervention Leadership meeting in Columbus on September 23, 2019

Clerk of Courts

Brenda Wolfe: OCCA monthly meeting in Columbus, September 18 & 19, 2019

Children Services

Sabrina Buchanan: required monthly visits, St. Clairsville on September 10, Wooster on September 11, Bethesda on September 12, Racine on September 17, Athens on September 18 & 19, Ironton on September 24, Youngstown on September 25, and Newark on September 26, 2019

Tami Downs: required monthly visits, Bethesda on September 3, Parkersburg, WV on September 18, and Vinton on September 23, 2019

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ADDENDUM TO COMMUNITY-BASED CORRECTIONS PROGRAM GRANT**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve an addendum to the Community-Based Corrections Program Subsidiary Grant Agreement. The grant award will be increased by \$6,000 for a total of \$120,000.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: CONTRACT – COURTHOUSE STAIR REPAIR PROJECT**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the contract for the

Courthouse Stair Repair project. The courthouse stairs will be repaired by Midstate Contractors for \$83,688.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: CONTRACT – JFS FOR RSVP SENIOR WHEELS PROGRAM**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the contract for Washington County Department of Jobs and Family Services to provide funding for the RSVP Senior Wheels Program. The contract will be effective from October 1, 2019 through September 30, 2020. The total amount of the contract cannot exceed \$15,000 unless otherwise expanded by amendment.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: FCF – EARLY INTERVENTION OUTREACH GRANT AGREEMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a grant agreement between Family & Children First and the Ohio Department of Developmental Disabilities. The grant is \$6,000 for Help Me Grow Early Intervention.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: FCF – ADMINISTRATIVE AGENT AGREEMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve an agreement to designate the Washington County Board of Commissioners as the administrative agent for Family & Children First Council.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: SHERIFF – REQUEST TO AUCTION ITEMS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request from the Sheriff's Office to auction a list of forfeited items.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: PROSECUTOR – LEGAL OPINION ON BOARD OF HEALTH INVESTIGATION**

The Commissioners acknowledged having received a legal opinion from the prosecuting attorney. The legal opinion is in response to Commissioner Feathers requesting an investigation of the Board of Health. Nicole Coil, Prosecutor, stated she does not believe she is able to investigate the Board of Health because of a conflict of interest, as she serves as the legal advisor to both the Washington County Board of Commissioners and the Washington County Board of Health.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to certify with the county auditor a list of delinquent sewer accounts, requesting the Auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1, C-11 LANDSLIP REPAIR**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a change order for County Road 11 landslip repair. An additional \$3,186.54 is needed, for a total cost of \$49,902.24.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1, TERRI LANE PUMP STATION**

**IMPROVEMENTS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a change order for the Terri Lane Pump Station improvements. The change order extends the completion date from June 30, 2019 to September 30, 2019.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: COMMENTS**

Gary Doan, Muskingum Township Trustee, asked for an update on the Devola sewer project. Roger Wright, Engineer, said a final proposal for phase 1 costs is expected sometime in the fall.

**RE: BID OPENING – LAW LIBRARY**

Bid results for the law library renovation are as follows:

T&M Contractors	- \$	96,020.20
Wolf Creek	- \$	162,215.00
G&M Construction	- \$	96,000.00
Promanco	- \$	93,720.00

**RE: FLITE FREIMANN**

Flite Freimann, Director of JFS, requested to reschedule the Children Services collective bargaining contract approval to allow the commissioners more time for review. Mr. Freimann said the employees are already receiving, at his directive, the wage amounts from the contract and that a delay in approving the contract will cause no harm.

Mr. Freimann informed the commissioners of late fees incurred on a Children Services credit card account. The documents pertaining to the late fees will be turned over to the prosecutor for advice. Commissioner White said late fees and interest are the worst use of taxpayer money.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:53 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk