

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 2, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending:

Kathy Thieman, Human Resources  
Christopher Wilson, SEOBD  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
David Browne, Behavioral Health Board  
Shawn Dalrymple, Wastewater Superintendent  
James Booth  
Karl Comstock, Maintenance  
Rich Hays, EMA  
Bruce Kelbaugh, Board of Health  
Michele Newbanks, *The Marietta Times*  
Ben Cowdery, Clerk/Fiscal Manager

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, October 2, 2019**

9:00 Business Meeting

**UNFINISHED BUSINESS**

Transfer – Building Department  
Job & Family Services – Resolution for Mobility Manager

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Request for New Fund – Auditor  
Additional Appropriation – Sheriff (3)  
Additional Appropriation – Sewer (2)  
Additional Appropriation – Board of Elections  
Transfer – County General  
Transfer – Building Department  
Then & Now  
Travel – Children Services (2)  
Travel – Family & Children First  
Travel – County Home  
AEP – Electric Renewal for county accounts  
Aflac – Letter of Understanding  
WCBHB – AmeriCorps Budget/Grant Agreement  
Prosecutor – DLH Design Architect/Engineer Services  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts

**DATES TO REMEMBER**

County Home Meeting, 8:30 am, Tuesday October 8, at County Home  
Finance Committee, 10 am, Tuesday October 15, in Conference Room A  
Commissioners Regular Meeting, 9am, Wednesday October 16, at Gilman Avenue

**RE: APPROVAL OF AGENDA**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Feathers moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the September 26, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: AUDITOR – REQUEST FOR NEW FUND**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request from the county auditor to create a new fund in the county's ledger. The new fund, to be titled OPWC ROUND 32, will repurpose the account numbered 300-0544. The purpose of this fund will be to finance or reimburse the cost of CR-14 Paving project, asphalt resurfacing beginning at SR-26 and resurfacing to SR-7, 7.39 miles.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Sheriff Sales Tax Fund	100-0384-53405	\$ 11,164.00
	100-0384-51110	\$ 13,182.00
	100-0384-53800	\$ 3,500.00
Sewer Fund	400-0113-53200	\$ 3,000.00
	400-0113-54400	\$ 6,000.00
Board of Elections	215-0162-54400	\$ 1,049.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Maintenance	100-0109-53100	100-0109-53000	\$ 3,500.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following request for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Building Department	100-0170-51001	100-0170-55200	\$ 231.00

Commissioner Feathers noted that the request to transfer discretionary merit from salaries to the equipment account to purchase a barbeque grill for county employees is not the intended use of those funds.

A calling of the roll resulted in the following vote: David White nay. Ron Feathers nay. Kevin Ritter nay. Motion failed.

**RE: THEN & NOW**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-53000	Coleman Instruments	\$ 1,342.80
Maintenance	100-0109-53600	Schwendeman Agency	\$ 1,733.95
Maintenance	100-0109-53000	Miller Communications	\$ 6,954.93
Maintenance	100-0109-53000	Miller Communications	\$ 4,045.56
CDBG Fund	210-0806-53000	Buckeye Hills	\$ 20,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

### Children Services

Sabrina Buchanan: Required monthly visits in Salem on October 5, Williamsburg on October 8, Bethesda on October 9, Youngstown & Ravenna on October 10, Wooster on October 15, Grove City, PA on October 17, St. Clairsville on October 21, New Lexington on October 22, Ironton & Jackson on October 23, Lancaster on October 24, 2019

Tami Downs: Required monthly visits in Bethesda on October 9, Cumberland on October 17, Vinton on October 23, Athens on October 29 & 30, 2019

Tonya Kidder: Required monthly visits to London on October 15, Kingston & Waverly on October 17, Jackson on October 21, 2019

Karlee Hill: Required monthly visits in Mansfield on October 8, Bethesda on October 14, Columbus on October 15, 2019

### Family & Children First

Cindy Davis: FCF Annual Conference on October 21 & 22, 2019 in Columbus

### County Home

Susie Arbaugh: Resident doctor appointments October 2 & 7, 2019 in Parkersburg, WV

#### **RE: AEP – ELECTRIC RENEWAL FOR COUNTY ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a 16 month renewal for 31 electric accounts in the county with AEP. Commissioner White said the county uses a broker to obtain the best rates and this agreement will bring all the electric accounts in the county together on the same schedule for the next renewal.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

#### **RE: AFLAC – LETTER OF UNDERSTANDING**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a letter of understanding between Aflac and Washington County. Aflac will cover the additional cost of the Flex Spending Account administration to the employees of Washington County as long as the county offers two or more lines of Aflac products during open enrollment and such products remain in effect for a minimum of three years.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

#### **RE: WCBHB – AMERICORPS BUDGET/GRANT AGREEMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to cancel the AmeriCorps grant agreement with the Board of Health, effective October 31, 2019.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a subrecipient agreement for the administration of an AmeriCorps grant by the Washington County Behavioral Health Board on behalf of Washington County, Ohio. The agreement is for the period September 1, 2019 through August 31, 2021.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

#### **RE: PROSECUTOR – DLH DESIGN ARCHITECT/ENGINEER SERVICES**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract for a feasibility study by DLH Design for the remodel of the prosecutor's office. The total fee for the feasibility study services is \$7,500.00.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

#### **RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to certify with the county auditor a list of delinquent sewer accounts, requesting the Auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:21 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk