

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 10, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Kathy Thieman, Human Resources
Erica Folden, SEOBD
Gary Doan, Muskingum Township Trustee
Karen Doan
Kimberly Hinkle, Child Support Enforcement Agency
Steve Simonton, Belpre Trail Committee
Karl Comstock, Maintenance
Judy Rutherford, Job and Family Services
Lessa Grubb, I.T.
Roger Wright, Engineer
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Clerk/Fiscal Manager

**Washington County Commissioners
AGENDA
9:00 am, October 10, 2019**

9:00 Business Meeting

UNFINISHED BUSINESS

Transfer – Building Department
Job & Family Services – Resolution for Mobility Manager

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Auditor – Request for New Fund (2)
JFS – Resolution for transfer from Monroe to Washington County
Additional Appropriation – Sewer (2)
Additional Appropriation – County General (2)
Additional Appropriation – Budget Stabilization
Additional Appropriation – Permissive Sales Tax
Additional Appropriation - CSEA
Transfer – Board of Elections
Transfer – Motor Vehicle Gas Tax
Transfer – Jail
Transfer – County Home (2)
Transfer – Children Services
Transfer – Human Resources
Then & Now
Travel – Job & Family Services (2)
Travel – Family & Children First (3)
Travel – Engineer
JFS – Contract (3)
Law Library – Renovation Contract
Ohio Bureau of Workers Comp – Rebate Check
JFS – Proposal for Supervised Visitation Center
FCF – Contracts (4)
Monthly Report on Care of Prisoners at County Jail
Engineer – Bid Award for 2019 Centerline Striping Project
Engineer – Change Order #1-Final, C-84 Milling
Engineer – Agreement for PID 106772

DATES TO REMEMBER

Courthouse Closed, Monday October 14, 2019 for Columbus Day
Finance Committee, 10 am, Tuesday October 15, in Conference Room A
Commissioners Regular Meeting, 9am, Wednesday October 16, at Gilman Avenue

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda with the following adjustments:

Add: Additional Appropriation – County General (2)
Additional Appropriation – Sheriff (2)

Transfer – Jail
Transfer – County General
Transfer – Child Support Enforcement Agency

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the October 2, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: AUDITOR – REQUEST FOR NEW FUNDS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request from the county auditor to create two new funds in the county's ledger. The first fund, to be titled PID 106772 Belpre Twp Trail, will be account number 210-0552. The purpose of this fund is to administer the 5% matching funds, \$12,500, raised by the Belpre Area Multi-Use Trail Committee. The second fund, to be titled Capital Project PID 106772, will be account number 300-0551. The purpose of this fund is to administer the 95% funds, up to a maximum of \$237,500, provided by ODOT for the acquisition and development of 1.6 miles of abandoned railroad corridor for a future share use trail.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – RESOLUTION FOR TRANSFER FROM MONROE TO WASHINGTON CO.

Mr. Feathers moved and Mr. Ritter seconded a motion to adopt a resolution to allow Washington County Department of Job and Family Services to accept up to \$20,000 from Monroe County Department of Job and Family Services in TANF funds.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
CSEA Fund	200-0730-51104	\$ 14,365.00
Permissive Sales Tax Fund	100-0103-55300	\$ 7,500.00
Budget Stabilization Fund	100-0104-57100	\$ 123,027.46
County General Fund	100-0100-51001	\$ 20,000.00
	100-0100-53500	\$ 950.00
	100-0109-54000	\$ 3,000.00
	100-0109-53000	\$ 10,000.00
Sewer Fund	400-0113-53500	\$ 1,000.00
	400-0113-53100	\$ 2,500.00
Sheriff Sales Tax Fund	100-0384-54406	\$ 12,000.00
Drug Law Enforcement Fund	200-0386-57400	\$ 4,865.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
CSEA	200-0730-57400	200-0730-51104	\$ 500.00
I.T.	100-0190-53000	100-0190-52000	\$ 350.00
Jail	100-0381-53405	100-0381-53020	\$ 1,000.00
	100-0381-53405	100-0381-54150	\$ 10,000.00
Human Resources	100-0366-57400	100-0366-52000	\$ 65.00
Children Services	200-0740-51001	200-0740-53000	\$ 110,229.03
	200-0740-51006	200-0740-53000	\$ 9,204.00

	200-0740-51101	200-0740-53000	\$ 4,584.29
	200-0740-51102	200-0740-53000	\$ 43,269.20
	200-0740-51104	200-0740-53000	\$ 36,704.45
	200-0740-51120	200-0740-53000	\$ 3,913.00
	200-0740-53100	200-0740-53000	\$ 22,498.55
	200-0740-53203	200-0740-53000	\$ 3,616.82
	200-0740-53401	200-0740-53000	\$ 2,876.00
	200-0740-53500	200-0740-53000	\$ 3,138.25
	200-0740-54000	200-0740-53000	\$ 22,243.25
	200-0740-54400	200-0740-53000	\$ 10,000.00
	200-0740-57400	200-0740-53000	\$ 55,113.66
	200-0741-51001	200-0741-57000	\$ 267,230.68
	200-0741-51006	200-0741-57000	\$ 8,864.00
	200-0741-51101	200-0741-57000	\$ 4,088.72
	200-0741-51102	200-0741-57000	\$ 39,142.55
	200-0741-51120	200-0741-57000	\$ 4,658.00
	200-0741-52000	200-0741-57000	\$ 3,500.00
	200-0741-53000	200-0741-57000	\$ 50,000.00
	200-0741-54000	200-0741-57000	\$ 4,000.00
County Home	200-0630-55201	200-0630-55200	\$ 85,000.00
	100-0130-57100	200-0630-47000	\$ 2,937.62
MVGT	100-0130-57100	200-0540-48200	\$ 14,563.48
Board of Elections	100-0130-57100	215-0163-48200	\$ 218.68

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Sewer	400-0113-54400	Lemon's Farm Equipment	\$ 3,600.00
911	200-0364-53000	NENA	\$ 142.00
Commissioners	100-0101-53400	McCauley, Webster, Emri.	\$ 275.00
Commissioners	100-0107-53000	Michael DeVaughn	\$ 3,500.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the Annual Appropriations for Fiscal Year 2019 and any and all amendments subsequent thereto:

Job & Family Services

Deanna Green, Stephanie Canfield: Step Up to Quality Roundtable Discussion on October 15, 2019 in Columbus

Judy Rutherford, Chris Buchanan: Blank Canvas training session on October 24, 2019 in Columbus

Family & Children First

Elaine Corbitt: Team Meeting on October 18, 2019 in Caldwell, Appalachian Health Summit on October 24, 2019 in Athens

Office closed November 29, 2019, the day after Thanksgiving. All staff will use personal, vacation, or comp time for the day.

Engineer

Frank Bland, David Panozzo: CEAO Superintendents and Mechanics Conference & Trade Show October 16 & 17, 2019 in Mt. Sterling

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – CONTRACT WITH ELY CHAPMAN

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract between Washington County Department of Job and Family Services and Ely Chapman Education Foundation. JFS will pay for the cost of eligible school-aged youths to attend before and after school programs at Ely Chapman. The total amount JFS will pay Ely Chapman for this contract cannot exceed \$50,000 and is effective from October 1, 2019 through May 29, 2020.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye.

Kevin Ritter aye. Motion passed.

RE: JFS – CONTRACT WITH BOYS AND GIRLS CLUB

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract between Washington County Department of Job and Family Services and the Boys and Girls Club of Washington County. JFS will pay the cost of eligible youths to attend the before and after school program at the Boys and Girls Club. The total amount that JFS will pay Boys and Girls Club for this contract cannot exceed \$50,000 and is effective from October 1, 2019 through May 30, 2020.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – SUBGRANT AGREEMENT WITH CSEA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a subgrant agreement between Washington County Department of Job and Family Services and Washington County Child Support Enforcement Agency. JFS, as the grantor, will provide funding to CSEA, the subgrantee, in effect for the period from October 1, 2019 through September 30, 2020. The grant is in the total amount of \$20,000.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: LAW LIBRARY – RENOVATION CONTRACT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a contract for the renovation of the Law Library. The renovation project was awarded to Promanco Inc. with a low bid of \$93,720.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: OHIO BUREAU OF WORKERS COMP – REBATE CHECK

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the distribution of a rebate check from the Ohio Bureau of Workers Compensation. The total amount of the check is \$179,377.72 and represents 88% of the premium paid by Washington County for the 2017 policy year. \$56,350.26 will be paid into the Budget Stabilization Fund to represent the portion of workers comp premium paid out of County General funds. The remaining \$123,027.46 will be distributed to the funds from which the workers comp premiums were originally paid in proportion to the payments made.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – PROPOSAL FOR SUPERVISED VISITATION CENTER

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the Washington County Department of Job and Family Services for a proposal to obtain a vendor to operate and manage a Supervised Visitation Center. The responsibility of the selected vendor will be to provide a safe environment for visitation and/or exchanges for divorced or separated families due to domestic violence, substance abuse or other mental or behavioral issues.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: FCF – CONTRACTOR AGREEMENTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve four contractor agreements on behalf of Washington County Family and Children First Council. The agreements are to contract services for the Strengthening Families program for the period in effect from September 24, 2019 through December 31, 2019.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: MONTHLY REPORT ON CARE OF PRISONERS AT COUNTY JAIL

The commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail for the month of September 2019, showing a total prisoner count of 359.

RE: ENGINEER – BID AWARD FOR 2019 CENTERLINE STRIPING PROJECT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the engineer's recommendation to award the contract for 2019 Centerline Striping Project to the low

bidder. Aero-Mark Company submitted the lowest bid for the project in the amount of \$66,801.02.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CHANGE ORDER #1-FINAL, C-84 MILLING

Mr. Ritter moved and Mr. Feathers seconded a motion to approve Change Order #1 – Final, for the C-84 Milling project. The change order reduces the original contract cost of \$23,047.14 by \$5,389.62 for a new total cost of \$17,657.52.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – CONSULTANT AGREEMENT FOR PID 106772

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a consultant agreement, provided by the Ohio Department of Transportation, for PID 106772. The agreement is for Palmer Engineering to provide services for the Belpre Township Trail Acquisition Project for a fee of \$116,019. This amount does not include the purchase of property from CSX. The project is funded with 95% federal funds and 5% matching funds from the Belpre Area Multi-Use Trail Committee. The total project is budgeted for \$250,000 which leaves \$133,981 remaining to acquire property.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: COMMENTS

Gary Doan, Muskingum Township Trustee, asked about a Devola Sewer update. Commissioner White said the first public meeting is tentatively scheduled to be held on October 28 at 7 pm at the Broughton Community Building located on route 821. He said the general plan is not complete, but this is an opportunity to provide the public with expectations and also to show transparency. There will be representatives from the engineering firm, representatives from the law firm, the county engineer, and county commissioners present.

Commissioner Feathers said he expects to have the Phase 1 engineer contract next week. The public meeting is to give a general scope of the project with estimates on the cost. He said the commissioners are working diligently on financing options for the Devola Sewer Project.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:40 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk