

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 5, 2019 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.**

Also attending:

Chris Wilson, SEOBD  
Gary Doan, Muskingum Township Trustee  
Karen Doan  
Troy Hawkins, Sheriff's Office  
Kimberly Hinkle, Child Support Enforcement Agency  
Donnie Rader, I.T.  
David Browne, Behavioral Health Board  
Dawn Lucas, JFS  
Karl Comstock, Maintenance  
Flite Freimann, JFS  
Shawn Dalrymple, Wastewater Superintendent  
Tom Alberts  
Shawn Mallett, DuPont  
Ryan Birge, DuPont  
Amber Sparks, DuPont  
Michele Newbanks, *The Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners  
AGENDA  
9:00 am, December 5, 2019**

9:00 Business Meeting  
9:30 DuPont Safety Recognition

**UNFINISHED BUSINESS**

Job & Family Services – Resolution for Mobility Manager

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – County General (3)  
Additional Appropriation – Sewer (3)  
Additional Appropriation – Senior Levy  
Additional Appropriation – Job & Family Services  
Additional Appropriation – Common Pleas  
Additional Appropriation – Engineer  
Additional Appropriation – Board of Elections  
Transfer – Behavioral Health Board  
Transfer – Jail  
Transfer – I.T.  
Transfer – Board of Elections  
Transfer – Engineer  
Travel – JFS (4)  
Travel – FCF (2)  
Travel – CSEA (2)  
Travel – Children Services  
Auditor – Request for new fund for BHB  
911 – Approval of Projects  
FCF – Help Me Grow Provider Agreement  
Monthly Report on Care of Prisoners – November  
Delinquent Sewer Accounts  
Certification of Delinquent Sewer Accounts  
Engineer – Cornerville Bridge-Engineering & Design Agreement

**DATES TO REMEMBER**

Monthly County Home Meeting, 8:30 am, Tuesday December 10 at County Home  
Finance Committee Meeting, 10 am, Tuesday December 17 at Courthouse  
Courthouse Closed for Christmas on Wednesday December 25

**RE: APPROVAL OF AGENDA**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda with the

following changes:

Add: Additional Appropriation – Sewer  
Additional Appropriation – County General  
Transfer – Veterans  
Transfer – Auditor  
Then & Now

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the November 27, 2019 Regular Meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
County General	100-0109-53200	\$ 895.00
	100-0100-57100	\$ 4,800.00
	100-0109-53200	\$ 876.51
	100-0100-53500	\$ 2,700.00
Sewer	400-0113-56100	\$ 3,008.62
	400-0113-56200	\$ 1,706.90
	400-0113-53000	\$ 1,105.00
	400-0113-53000	\$ 18,000.00
Senior Levy	200-0703-53000	\$ 66,400.00
Job & Family Services	200-0721-57402	\$ 7,500.00
Common Pleas	100-0330-51110	\$ 3,710.20
Engineer	210-0541-57100	\$ 231,005.23
Board of Elections	215-0163-54400	\$ 5,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRANSFERS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Behavioral Health Board	210-0475-54400	210-0475-51001	\$ 6,000.00
	210-0475-51106	210-0475-51001	\$ 3,500.00
	210-0475-52000	210-0475-51001	\$ 3,017.52
	210-0475-52000	210-0475-51101	\$ 125.00
	Jail	100-0381-51104	100-0381-53030
I.T.	100-0190-53000	100-0190-52000	\$ 500.00
Board of Elections	100-0160-57400	100-0160-51000	\$ 500.00
Engineer	210-0541-57100	200-0540-49100	\$ 231,005.23
Veterans	100-0700-52000	100-0700-57407	\$ 3,000.00
	100-0700-52000	100-0700-57400	\$ 2,133.18
	100-0700-54000	100-0700-57400	\$ 3,942.88
	100-0700-54400	100-0700-57400	\$ 476.25
	100-0700-57405	100-0700-57400	\$ 2,000.00
Auditor	100-0120-52000	100-0120-54000	\$ 300.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: THEN & NOW**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificate:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Auditor	200-0122-53400	Barry Ankney Inc	\$ 1,650.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: TRAVEL REQUESTS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2019 and any and all amendments subsequent thereto:

Job & Family Services

*Michelle Brown, Chris Buchanan, Peggy McElfresh & Autumn Green:* SNAP E&T in Morgan County on December 4

*Michelle Brown & Autumn Green:* OMJ Meeting in Athens County on December 5

*Laura Adams, Autumn Green & Julie Glover:* Ohio Adult Allies Summit in Columbus on December 6

*Nicole Bowling:* Operational Support Meeting in Jackson on January 28, April 23, July 14 & October 15, 2020

Family & Children First

*Elaine Corbitt:* Team Meeting in Caldwell on December 12 & 21

Child Support Enforcement Agency

*Kimberly Hinkle:* ITECH in Parkersburg, WV on November 26

*Kimberly Hinkle, Denise Hinton, Lisa Nelson & Devin Courtney:* EDMS Training in New Philadelphia on December 5

Children Services

*Karlee Hill:* Required Monthly Visits in Pomeroy, December 9; Amanda, December 12; Lancaster, December 12; Mansfield, December 23

*Tami Downs & Mitch Boothe:* Required Monthly Visits in Parkersburg, WV on December 16 & 18

*Tami Downs:* Required Monthly Visits in Geneva, December 13; Vinton, December 17

*Sabrina Buchanan:* Required Monthly Visits in Batavia, December 5; Bethesda, December 9; Cambridge, December 11; Youngstown & Ravenna, December 12; Grove City, PA, December 13; St. Clairsville, December 16; Salem, Pomeroy & Rutland, December 17; Ironton & Wellston, December 18; Wooster & Jackson, December 19; Athens, December 23

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: AUDITOR – NEW FUND FOR BHB**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the Auditor to establish a new fund in the county bookkeeping system. The new fund is identified as follows:

210-0476 Federal Planning Grant CFDA 94.006

The Washington County Behavioral Health Board will manage the grant for which the new fund is being established.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: 911 – APPROVAL OF PROJECTS**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve four projects submitted by the Washington County 911 Technical Advisory Committee. The four projects, as detailed in last week's minutes, have a total estimated cost of \$240,607.66 to be paid for using 911 levy funds.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: FCF – HELP ME GROW PROVIDER AGREEMENT**

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a Help Me Grow Home Visiting Provider Agreement. The agreement, between the Ohio Department of Health and Family and Children First, will be effective January 1, 2020 through June 30, 2021.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: MONTHLY REPORT ON CARE OF PRISONERS**

The commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail for the month of November 2019, showing a total prisoner count of 310.

**RE: DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve sending letters to the holders of delinquent sewer accounts, requesting immediate payment on those accounts.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS**

Mr. Feathers moved and Mr. Ritter seconded a motion to certify with the county auditor a list of delinquent sewer accounts, requesting the auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: ENGINEER – CORNERVILLE BRIDGE-ENGINEERING & DESIGN AGREEMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to approve an agreement between Washington County and WSP USA for engineering and design of the Cornerville Bridge (CR-20) in the amount of \$248,430. A quality-based consultant selection was performed and documented as required by Ohio Revised Code. The preliminary estimate for the bridge replacement is \$1.5 million. Federal Funding has been secured for 80% of the construction cost with local funds providing 20%.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

**RE: COMMENTS**

Troy Hawkins, Sheriff's Office, said he spoke with Donnie Rader in I.T., the fire chiefs, and Chris Chesar of OSHP regarding the recent 911 outage. They are planning a meeting to discuss additional safeguards against future 911 outages.

Tom Alberts, Devola resident, asked about a map for the Devola Sewer engineering plans. Mr. Feathers said there is no map of a detailed design at this time as the general plan has not been approved by the EPA. Mr. White said the map will be available to the public when they have one. Mr. Alberts asked about the January meeting for the Devola Sewer Project. The commissioners said there will be a meeting in January. Gary Doan, Muskingum Township Trustee, said previous commissioners promised to have ongoing public meetings about the project and failed to do so.

**RE: DUPONT SAFETY RECOGNITION**

Mr. Feathers moved and Mr. Ritter seconded a motion to adopt the following resolution:

**WHEREAS**, *DuPont Washington Works has been a leading business partner in the Mid-Ohio Valley since 1948; and*

**WHEREAS**, *DuPont's Washington Works site has 608 full-service employees and 432 contract resident "partners." Their current workforce consists of 27% Washington County residents; and*

**WHEREAS**, *DuPont Washington Works has dedicated substantial determination in safety through its Five Zero Plan; and*

**WHEREAS**, *on November 18, 2019 DuPont Washington Works passed a significant milestone of 5 years without a lost work day.*

**NOW, THEREFORE, BE IT RESOLVED** *that the Washington County Board of Commissioners extends its gratitude for DuPont Washington Works; and*

**BE IT FURTHER RESOLVED** *that the Washington County Board of Commissioners commend their extraordinary commitment to our public and employee safety.*

Three employees of DuPont were present to accept the resolution; Ryan Birge – Environmental, Health & Safety Manager; Shawn Mallett – Continuous Improvement Leader; Amber Sparks – Safety Specialist. Mr. Birge thanked the commissioners for recognizing the milestone of five years with no lost time injury for Dupont employees, partners, and contractors. He said the milestone demonstrates the importance of safety to DuPont.

**RE: ADJOURNMENT**

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:38 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk