

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 9, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: DAVID A. WHITE, PRESIDENT. RONALD L. FEATHERS, VICE PRESIDENT. KEVIN J. RITTER, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. WHITE LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending:

Chris Wilson, SEOBD
Gary Doan, Muskingum Township Trustee
Karen Doan
Kimberly Hinkle, Child Support Enforcement Agency
David Browne, Behavioral Health Board
Karl Comstock, Maintenance
Flite Freimann, JFS
Shawn Dalrymple, Wastewater Superintendent
Arthur Mendicino
James Booth
Cameron Booth
Roger Coffman, Health Department
Richard Hays, EMA
Rae Ward, Probate/Juvenile Court
Kathy Thieman, HR
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 9, 2020**

9:00 Business Meeting
9:30 Commissioner 2020 Organization Meeting

UNFINISHED BUSINESS

Job & Family Services – Resolution for Mobility Manager

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Cebco
Additional Appropriation – 911
Transfer – Recorder Equipment
Transfer – 911
Transfer – Building Department
Then & Now
Travel – Engineer
Travel – FCF
JFS – RSVP Senior Wheels Contract-Amendment 1
JFS – Cost Allocation Plan for 2020
Sheriff – Annual Report on Uncollected Fees
Recorder – Notification of Zoning Filing Requirements
Monthly Report on Care of Prisoners – December 2019
Certification of Delinquent Sewer Accounts
Engineer – Resolution for Credit Card Authorization
Engineer – Resolution for Force Account Work for 2020
Discussion of Integrated Services Lease

DATES TO REMEMBER

Devola Sewer General Plan Meeting, 6pm Tuesday January 14 WSCC Auditorium
Courthouse Closed on Monday January 20 for MLK Day

RE: APPROVAL OF AGENDA

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: JFS Bond through Peoples Bank for Renovations

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. Ritter moved and Mr. Feathers seconded a motion to dispense with the reading and approve the minutes of the January 2, 2020 regular meeting.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. Feathers moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
CEBCO Health Fund	200-2050-51001	\$ 3,250.00
	200-2050-51101	\$ 47.00
	200-2050-51102	\$ 455.00
	200-2050-51120	\$ 39.00
911 System	200-0364-53000	\$ 60,000.00
	200-0364-55200	\$ 161,000.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Recorder Equipment	200-0151-53000	200-0151-57400	\$ 1,000.00
	200-0151-53500	200-0151-57400	\$ 714.00
911 Levy	200-0650-57100	200-0364-49100	\$ 234,000.00
Building Department	100-0170-51006	100-0170-51001	\$ 6,013.00

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: THEN & NOW

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53400	Jack Blakeslee	\$ 735.00
Commissioners	100-0109-54000	Insight Public Sector	\$ 2,027.08
Commissioners	100-0109-53200	AT&T	\$ 168.62
Commissioners	100-0109-53100	AEP	\$ 6,301.46
Commissioners	100-0109-52001	Fleetcor	\$ 166.46
Commissioners	100-0170-52004	Fleetcor	\$ 501.12
911 System	200-0364-53000	CAS Cable	\$ 400.00
Commissioners	100-0109-53000	Cam Refrigeration	\$ 846.25
Sewer	400-0113-53000	Treasurer, State of Ohio	\$ 200.00
Commissioners	100-0109-53200	AT&T	\$ 2,393.39
County Home	200-0630-54000	Omnicare	\$ 276.60
Treasurer	100-0130-53000	Smartbill	\$ 3,675.00
Treasurer	100-0130-57400	Co. Treasurer Assoc.	\$ 2,346.72
Commissioners	100-0101-53400	Donna Coto	\$ 786.50
Commissioners	100-0101-53400	Beau Cross	\$ 880.00
Commissioners	100-0101-53400	William J Adams	\$ 742.50
Commissioners	100-0101-53400	John Halliday	\$ 1,276.00
WCBDD	200-0620-53400	Suzan Warner	\$ 100.00
WCBDD	200-0620-53400	Phil Wiggers	\$ 138.04
Jail	100-0381-53030	Civica	\$ 6,340.00
Jail	100-0381-53040	Lexipol	\$ 7,902.00
Commissioners	100-0100-53202	Verizon	\$ 122.93
WCBDD	200-0620-53400	Buffi Hearn	\$ 217.50
CSEA	200-0730-51104	Ohio AFSCME	\$ 892.50
Sewer	400-0113-53000	Fouss	\$ 190.00
Sewer	400-0113-54400	Berrington Pumps	\$ 174.90
JFS	200-0720-53400	Tammy Newbrough	\$ 569.25
JFS	200-0720-53400	Rebecca McVey	\$ 488.25

JFS	200-0720-53400	Larry McVey	\$ 202.50
JFS	200-0720-53400	Jo Goodwill	\$ 207.00
JFS	200-0720-53400	Sandra Venham	\$ 432.00
JFS	200-0720-59000	Silverheels	\$ 766.00
JFS	200-0720-59000	Boys & Girls Club	\$ 2,635.00
JFS	200-0720-53400	Brandie Nunn-Dye	\$ 164.25
JFS	200-0720-59001	Janisource	\$ 105.21
JFS	200-0720-59001	WCCC	\$ 1,121.00
JFS	200-0720-59001	Belpre City Schools	\$ 760.17
JFS	200-0720-53400	Ohio Valley Cab	\$12,042.25
JFS	200-0720-53400	National Church	\$ 3,464.00
JFS	200-0720-53400	1 st Choice Home Care	\$ 8,247.75
JFS	200-0720-52000	WEX Bank	\$ 530.41
JFS	200-0720-51104	AFSCME Care Plan	\$ 2,996.25
JFS	200-0720-57400	Cincinnati Bell	\$ 1,043.07
JFS	200-0720-53400	ParMar Oil	\$ 1,475.75
JFS	200-0720-57400	Verizon Wireless	\$ 240.09
JFS	200-0720-51104	Delta Dental	\$ 1,503.73
JFS	200-0720-51104	Vision Service Plan	\$ 383.56
JFS	200-0720-57400	Commissioners	\$ 1,415.45
JFS	200-0720-57400	Suddenlink	\$ 239.95
JFS	200-0720-57400	Shred It	\$ 312.85
JFS	200-0720-57400	RD Wilson & Sons	\$ 108.48
JFS	200-0720-57400	Commissioners	\$ 6,301.83
JFS	200-0720-57400	Martys Print Shop	\$ 246.81

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2020 and any and all amendments subsequent thereto:

Engineer

Roger Wright: CEO Board Meetings in Columbus on March 5, April 2, May 7, June 4, August 6, September 3, October 1, November 5, 2020. Engineer Conference in Dublin on January 30-31, 2020. Trade Show in Mt. Sterling on April 15-16, 2020. Land Records Modernization Conference in Columbus on June 9, 2020. Trade Show in Columbus on August 12-13, 2020. Ohio GIS Conference in Columbus on September 21-23, 2020. Trade Show in Mt. Sterling on October 14-15, 2020. CEO Winter Conference in Columbus on December 9-11, 2020.

Family & Children First

Stacie Heiss, Jennifer Flesher: Parents as Teachers training in Camp Hill, PA, January 13-17, 2020.
 LeAnn Welch: Testify in court in Buckannon, WV on January 20, 2020.
 Cindy Davis: OFCF Meetings in Columbus on 1/17/20, 2/28/20, 3/20/20, 4/24/20, 5/15/20, 6/26/20, 7/17/20, 8/28/20, 9/18/20, 10/19/20, 11/20/20, 12/11/20. OFCF Meetings in Zanesville on 1/27/20, 3/23/20, 5/11/20, 7/27/20, 9/28/20, 11/30/20

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – RSVP SENIOR WHEELS CONTRACT – AMENDMENT 1

Mr. Feathers moved and Mr. Ritter seconded a motion to approve an amendment to the contract between Washington County Department of Job and Family Services and RSVP Senior Wheels Program. The amendment states the WCDJFS shall reimburse mileage at a rate of 57.5 cents a mile, effective January 13, 2020.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – COST ALLOCATION PLAN FOR 2020

Mr. Ritter moved and Mr. Feathers seconded a motion to approve a request from Job and Family Services to have the Board of Commissioners accept responsibility for collecting 2020 cost allocations from Job and Family Services. The 2020 amounts total \$7,725.84 monthly, for an annual total of \$92,710. DeNovo Consulting Solutions did the Washington County Cost Allocation Plan for use in the year ending December 31, 2020.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: SHERIFF – ANNUAL REPORT ON UNCOLLECTED FEES

The commissioners acknowledged receipt of an annual report from the sheriff showing uncollected fees. The report shows \$21,936.13 uncollected jail fees charged for booking prisoners and \$115,708.60 uncollected warrant and civil service fees.

RE: RECORDER – NOTIFICATION OF ZONING FILING REQUIREMENTS

The commissioners acknowledged receipt of an annual notification from the recorder in regards to zoning resolutions and amendment filing requirements.

RE: MONTHLY REPORT ON CARE OF PRISONERS

The commissioners acknowledged receipt of a monthly report on the care of prisoners at the Washington County Jail for the month of December 2019, showing a total prisoner count of 338.

RE: CERTIFICATION OF DELINQUENT SEWER ACCOUNTS

Mr. Feathers moved and Mr. Ritter seconded a motion to certify with the county auditor a list of delinquent sewer accounts. The Board of Commissioners requests the auditor to collect the delinquent amounts with the taxes due for the property.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – RESOLUTION FOR CREDIT CARD AUTHORIZATION

Mr. Feathers moved and Mr. Ritter seconded a motion to approve a request from the engineer to authorize the use of three credit cards for expenses relating to the engineer's office.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: ENGINEER – RESOLUTION FOR FORCE ACCOUNT WORK FOR 2020

Mr. Ritter moved and Mr. Feathers seconded a motion to adopt a resolution authorizing the county engineer to proceed with road and bridge repair, maintenance and construction using county forces where such work is estimated not to exceed the limitations contained in the law, and the permit system developed for use of the public right of ways.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: DISCUSSION OF INTEGRATED SERVICES LEASE

Commissioner Feathers said approximately two months ago, Integrated Services asked the commissioners about leasing office space. He said Integrated Services offers similar services as that of L&P Services. Integrated Services is interested in having a presence in Washington County and they are considering space in the Children's Home. Commissioner White said the specifics of the lease and timeline are still being worked out, but he is willing to move forward with it in concept and intent.

Mr. Feathers moved and Mr. Ritter seconded a motion to approve drafting a lease for Integrated Services to rent office space.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: JFS – PEOPLES BANK BOND FOR DAVIS AVENUE RENOVATIONS

Flite Freimann, Director of Job and Family Services, said he received a loan commitment from Peoples Bank yesterday afternoon. JFS recommends leveraging federal dollars to offset local funds by attaching the cost of Davis Avenue renovations to depreciation to pay rent to the county. Mr. Freimann is confident the cost will be in the \$400k range, as estimated by the engineer firm Pickering and Associates. He hopes JFS can replicate the bonding paperwork to be done for the Devola Sewer Project to save money.

Mr. Ritter moved and Mr. Feathers seconded a motion to approve the loan commitment from Peoples Bank for JFS Davis Avenue renovations.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye. Motion passed.

RE: COMMISSIONER 2020 ORGANIZATION MEETING

Mr. Ritter moved and Mr. White seconded a motion to elect Mr. Feathers as President of

the Board of Commissioners of Washington County, Ohio for 2020.

A calling of the roll resulted in the following vote: David White aye. Ron Feathers aye. Kevin Ritter aye.

Commissioner White said the following:

Today marks the end of my term as President of this board. The cooperation and support that my colleagues and indeed, the entire staff, have given me throughout the past twelve months has been invaluable and I am indebted to them all for their dedication to duty.

Following conventions, as my Vice President takes over today as President, I know that I am handing this gavel into very capable hands. But more than that, I know that Mr. Feathers has an uncanny sense of human nature softened by the grace that only comes from above, from the knowledge that we all are faulty, we all are frail, we all are fallible.

I will pass this gavel with the unassailable knowledge that I pass it into the hands of a man who seeks God's will daily, and with the confidence that he will justly and compassionately fulfill the duties of this position. With full faith I pass this gavel to my colleague, my comrade, my compatriot Mr. Feathers.

Mr. Feathers thanked Commissioner White for the kind words. Mr. Feathers said it is an honor to serve in this capacity and that he learned a lot from Mr. White.

Mr. White moved and Mr. Feathers seconded a motion to appoint Mr. Ritter as the Vice President of the Board of Commissioners of Washington County, Ohio for 2020. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to continue having regular meetings on Thursdays at 9 am. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion for the Commissioners' Office to have the operating hours of 8 am to 4:30 pm, Monday through Friday. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to appoint Ben Cowdery as Clerk of the Board of Commissioners. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to reappoint Mike DeVaughn as Apiary Inspector for Washington County for 2020. A calling of the roll resulted in a unanimous vote in favor.

Mr. Ritter moved and Mr. Feathers seconded a motion to appoint Mr. White as the CCAO representative and for Mr. Ritter to serve as the alternate. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to appoint Mr. Ritter as the Buckeye Hills Executive Committee member in 2020 and for Mr. White to serve as the alternate. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to appoint David White, Ron Feathers, Kevin Ritter, and Gary Doan as the four public members of the Buckeye Hills General Policy Council. Two private sector members are yet to be determined. A calling of the roll resulted in a unanimous vote in favor.

Mr. White moved and Mr. Ritter seconded a motion to make the following assignments of Commissioners for 2020:

Mr. White

Area Agency on Aging Regional Advisory Council
Apiary Inspector
OPWC
Buckeye Hills Executive Committee (alternate)
RSVP
Community Corrections
Records Commission
MACC
Beverly-Waterford Chamber of Commerce
Board of Revision

Mr. Ritter

Buckeye Regional Council Executive Committee
The Caring Connection
Family & Children First Council
WWW Interstate Planning Commission
Prevailing Wage Coordinator
Buckeye Hills-Hocking Valley Executive Committee (alternate)
Marietta/Washington County Convention & Visitors Bureau

Mr. Feathers

OPWC (alternate)

Area Agency on Aging Regional Advisory Council (alternate)
Law Library Board
Mid-Ohio Valley Regional Airport Authority
Sewer Department Operations
TRAC
WMCAP
LEPC

Shared

Budget
Buildings and Grounds
Community Development
County Home
EMA
Health and Property Insurance
Investment Committee
I.T.
SEOPA
Joint Solid Waste Management District Board of Directors
Washington County Planning Commission
Workforce Development Board

A calling of the roll resulted in a unanimous vote in favor.

The commissioners discussed priorities for the coming year that included completing planned relocations, the Devola Project, completion of the public defender building, possible repair of the courthouse skylight, and potential expansion of prosecutor offices.

RE: ADJOURNMENT

Mr. Feathers moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:46 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk