

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 16, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.

Also attending:

Chris Wilson, SEOBD
Gary Doan, Muskingum Township Trustee
Karen Doan
James Raney, Director HSOV
Kimberly Hinkle, Child Support Enforcement Agency
David Browne, Behavioral Health Board
Karl Comstock, Maintenance
Flite Freimann, JFS
Shawn Dalrymple, Wastewater Superintendent
Donnie Rader, I.T.
James Booth
Roger Coffman, Health Department
Glen Pawloski
Marcia Pawloski
Richard Hays, EMA
Rae Ward, Probate/Juvenile Court
Kathy Thieman, HR
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, January 16, 2020**

9:00 Business Meeting
10:00 Humane Society Update

UNFINISHED BUSINESS

Job & Family Services – Resolution for Mobility Manager

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Resolution – 1% Permissive Sales Tax for 2020
Transfer – County General (3)
Then & Now (9)
Travel – County Home
Travel – JFS
Travel – Children Services
Travel – FCF
LEPC – Contract with EMA for \$20,000
Wastewater Project Proposal
Letter of Support for Recovery-to-Work
Sewer – Project Award for Belpre Master Meter
Engineer – 2019 County Highway Mileage Certification
Engineer – ODOT Purchase Program

DATES TO REMEMBER

Courthouse Closed on Monday January 20 for MLK Day
Finance Committee Meeting, 10 am Tuesday January 21, Conference Room A

RE: APPROVAL OF AGENDA

Mr. White moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Transfer – County General
 New Fund for CDBG 2020
 Lease for Buckeye Hills for Senior Community Housing Units
 Discussion with Roger Coffman at 10:30

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the January 9, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. White moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: RESOLUTIONS – 1% PERMISSIVE SALES TAX FOR 2020

Mr. Ritter moved and Mr. White seconded a motion to adopt the following resolution:

***WHEREAS**, the Board of Commissioners of Washington County adopted a 1% Permissive Sales Tax in 2020 in Washington County for the purpose of revenue for the county’s general fund, estimated to total \$ 8,786,135.*

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Washington County Commissioners allocate one-third of the monthly Permissive Sales Tax receipts, not to exceed \$ 2,286,135 for the year, to the 1% Permissive Sales Tax Fund (100-0103), and two-thirds to the County General Fund (100-0100).*

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-57100	200-0207-49100	\$ 7,399.00
	100-0101-57100	200-0520-49100	\$ 12,000.00
	100-0101-57100	200-0610-49100	\$ 20,000.00
	100-0101-57100	210-0335-49100	\$ 7,500.00
	100-0101-57100	200-0315-49100	\$ 45,000.00
	100-0101-57100	700-0720-49400	\$ 11,740.00
	100-0101-57100	602-2030-44700	\$ 20,250.00
	100-0101-57100	300-0599-49100	\$ 100,000.00
	100-0107-57100	200-2040-49100	\$ 90,000.00
	100-0870-57100	215-0856-49100	\$ 54,500.00
	100-0101-53000	100-0101-53301	\$ 2,000.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: THEN & NOW

Mr. White moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Children Services	200-0740-57000	Treasurer State of Ohio	\$ 472.50
Children Services	200-0740-57000	Auto Teck & Tire	\$ 1,375.37
Children Services	200-0740-57000	Marietta Family YMCA	\$ 2,730.00
Children Services	200-0740-57000	Modern Pest Control	\$ 400.00
Children Services	200-0740-57000	Lowes	\$ 710.69
Children Services	200-0740-57000	Amazon	\$ 145.99
Children Services	200-0740-53000	Amy Gentzel	\$ 721.11
Children Services	200-0740-53000	Debbie Hatfield	\$ 203.39
Children Services	200-0740-53000	Benita Hommes	\$ 166.41
Children Services	200-0740-53000	Eric Johnson	\$ 221.88
Children Services	200-0740-53000	Patricia Martin	\$ 369.80
Children Services	200-0740-53000	Becky Parks	\$ 129.43
Children Services	200-0740-53000	Lori Schramm	\$ 129.43
Children Services	200-0740-52000	Amy Handschumacher	\$ 115.52
Children Services	200-0740-53000	Dee McKenzie	\$ 750.00
WCBDD	200-0620-53400	Ohio Valley Cab	\$ 180.00
JFS	200-0720-57400	CWS Office Solutions	\$ 134.20
JFS	200-0720-53400	Community Action	\$12,822.62
JFS	200-0720-57400	Commissioners	\$ 6,123.78
JFS	200-0720-57400	Franklin University	\$ 4,825.00
JFS	200-0720-57400	WSCC	\$ 2,870.00
County Home	200-0630-53500	Carver’s Electric	\$ 917.64

County Home	200-0630-53500	American Telephone Tech	\$ 355.00
County Home	200-0630-54000	Marietta Pain	\$ 174.72
County Home	200-0630-53000	Green Meadow Vet	\$ 217.50
Commissioners	100-0602-53000	Ohio Dept of Health	\$ 3,907.42
Commissioners	100-0109-53100	AEP	\$ 2,121.36
Children Services	200-0740-53000	Dawn Boothby	\$ 780.00
Children Services	200-0740-53000	Deidra Cox	\$ 1,240.00
Children Services	200-0740-53000	Emily Cramer	\$ 620.00
Children Services	200-0740-53000	Amy Handschumacher	\$ 1,860.00
Children Services	200-0740-53000	Kelly Hughes	\$ 1,240.00
Children Services	200-0740-53000	Dee McKenzie	\$ 720.00
Children Services	200-0740-53000	Sarah Pomroy	\$ 620.00
Children Services	200-0740-53000	Margie Pugh	\$ 1,160.00
Children Services	200-0740-53000	Margaret Richards	\$ 560.00
Children Services	200-0740-53000	Michelle Richards	\$ 1,240.00
Children Services	200-0740-53000	Amanda Richards	\$ 1,000.00
Children Services	200-0740-53000	Courtney Stengel	\$ 620.00
Children Services	200-0740-53000	Jessie Wells	\$ 280.00
Children Services	200-0740-53000	Konnie Yoho	\$ 1,160.00
JFS	200-0720-57400	Hospitality Resource Cent	\$ 316.00
JFS	200-0720-52000	Tonya Kidder	\$ 352.39
JFS	200-0720-57400	EMAR Corp	\$ 175.00
Commissioners	100-0101-53301	SR Properties	\$ 1,500.00
JFS	200-0720-53400	Joyce Orders	\$ 112.50
JFS	200-0720-59001	Janisource	\$ 382.63
JFS	200-0720-59001	Bridgeport Equipment	\$ 296.88
JFS	200-0720-59001	Appletree Assisted Living	\$ 419.29
JFS	200-0720-59000	Boys & Girls Club	\$ 990.00
JFS	200-0720-52000	Michaela Herrick	\$ 143.84
JFS	200-0720-52000	Tamatha Downs	\$ 195.46
JFS	200-0720-52000	Deanna Chambers	\$ 177.58
Commissioners	100-0100-57501	CCAO	\$ 8,546.00
Children Services	200-0740-53000	Back to Basics for Boys	\$ 7,750.00
Children Services	200-0740-53000	CCHO	\$ 3,840.00
Children Services	200-0740-53000	ENA Inc	\$ 8,339.00
Children Services	200-0740-53000	Family Wellness	\$ 7,471.00
Children Services	200-0740-53000	Foundations for Living	\$ 7,750.00
Children Services	200-0740-53000	Fox Run Hospital	\$19,980.00
Children Services	200-0740-53000	George Jr. Rep in PA	\$16,471.80
JFS	200-0720-57400	Force Electric	\$ 858.00
JFS	200-0720-57400	Commissioners	\$ 1,702.08
JFS	200-0720-57400	AT&T	\$ 704.34
JFS	200-0720-57400	AEP	\$ 2,376.70
JFS	200-0720-59000	Christina Thomas	\$ 498.75
JFS	200-0720-59000	Megan Krivenchia	\$ 385.00
JFS	200-0720-57400	Morrison Inc	\$ 456.70
JFS	200-0720-57400	Mid American Court Svs	\$ 250.00
JFS	200-0720-52000	Allison Hutchings	\$ 220.60
JFS	200-0720-52000	Rachel Pannell	\$ 118.90
JFS	200-0720-52000	Melody Jenkins	\$ 211.12
Children Services	200-0740-53000	Hittle House	\$ 7,750.00
Children Services	200-0740-53000	Journey Home Foster	\$18,170.00
Children Services	200-0740-53000	Kids Count Too	\$ 2,635.00
Children Services	200-0740-53000	National Youth Adv Prog	\$ 7,226.72
Children Services	200-0740-53000	OASIS	\$ 6,885.00
Children Services	200-0740-53000	Safehouse RSV	\$10,074.00
Children Services	200-0740-53000	Sojourners	\$12,710.00
Children Services	200-0740-53000	Transitions for Youth	\$12,080.00
Children Services	200-0740-53000	Village Network	\$20,162.00
Children Services	200-0740-53000	Willow Branches of Heal	\$ 7,750.00
Children Services	200-0740-53000	Haley Adams	\$ 620.00
Law Library	200-0520-54000	Bloomberg Law	\$ 315.00
Commissioners	100-0109-53103	Rumpke	\$ 116.11
911 System	200-0364-55200	Motorola	\$23,653.00
Commissioners	100-0109-53100	AEP	\$ 608.36
Veterans	100-0700-53000	Verizon	\$ 321.91
Veterans	100-0700-57400	Lowe's	\$ 121.69
Veterans	100-0700-57400	Marietta Times	\$ 442.00
Veterans	100-0700-57403	Warrens IGA	\$ 128.33
JFS	200-0720-57400	Commissioners	\$ 7,316.64
JFS	200-0720-57400	Dominion	\$ 1,067.90
JFS	200-0720-57400	Rumpke	\$ 116.11
JFS	200-0720-57400	Janisource	\$ 136.25
JFS	200-0720-57400	Great American Financial	\$ 1,255.70
JFS	200-0720-57400	WASCO	\$ 1,471.83
Probate Court	100-0220-57400	Matthew Bender & Co	\$ 768.16

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2020 and any and all amendments subsequent thereto:

County Home

Diana Hall: Resident lunch in St. Marys, WV on January 9; Purchase supplies in Vienna, WV on January 14; Resident lunch in Mineral Wells, WV on January 23; Resident shopping in Vienna, WV on January 27, 2020

Job & Family Services

Mary Lou Griffin, Kerry Grimm: Step 1 nursing home meeting in Cambridge on January 23, 2020

Children Services

Sabrina Buchanan: Required visits in Cambridge on January 2, Wellston on January 3, St. Clairsville on January 6, Bethesda & Newark on January 7, Canton on January 8, Cambridge on January 14, Youngstown & Ravenna on January 16, Salem on January 21, Ironton & Oak Hill on January 23, Grove City, PA on January 28, 2020

Mitch Boothe: Required visits in Rio Grande on January 17, Athens on January 9, 10 & 29 and Parkersburg, WV on January 27, 2020

Ashley Harris: Required visits in Athens on January 9, 10 & 29, 2020

Tami Downs: Required visit in Cumberland on January 27, 2020

Family & Children First

Andrea Nichols, Liz VanPelt: Early Intervention Regional Meetings in Caldwell on January 27, Zanesville on April 27 and July 27, 2020

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: NEW FUND FOR CDBG 2020 GRANTS

Mr. Ritter moved and Mr. White seconded a motion to approve a new fund for the 2020 CDBG grants. The new fund will replace the 2017 fund in the auditor's bookkeeping system. The new fund will be identified as follows:

210-0807 CDBG 2020

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: LEPC – CONTRACT WITH EMA

Mr. White moved and Mr. Ritter seconded a motion to approve a contract between Washington County Local Emergency Planning Committee and Washington County Emergency Management Agency, effective January 1 2020 through December 31, 2020. EMA will provide services to LEPC for a total cost of \$20,000.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: WASTEWATER PROJECT PROPOSAL

Mr. Ritter moved and Mr. White seconded a motion to approve a wastewater project proposal for the Devola Sewer Project. The proposal, on behalf of the Washington County Commissioners, prepared by Kurtis Strickland of RCAP, has a total project cost estimate of \$11,720,721. The proposal shows the monthly sewer rate per customer could increase from the current rate of \$70 to \$104.01. Commissioner Feathers explained that the proposal allows Kurtis Strickland to seek funding for the project.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: LETTER OF SUPPORT FOR RECOVERY-TO-WORK

Mr. Ritter moved and Mr. White seconded a motion to approve a letter of support for the Mid-Ohio Valley Regional Council and other project partners for the Recovery-to-Work program.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: SEWER – PROJECT AWARD FOR BELPRE MASTER METER

Mr. Ritter moved and Mr. White seconded a motion to award the installation and repair of the Belpre Master Meter to Doug Lowe Construction & Excavating. The total project cost is \$25,653.96. Commissioner White said the old meter gave erratic numbers and needed replaced.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – 2019 COUNTY HIGHWAY MILEAGE CERTIFICATION

Mr. White moved and Mr. Ritter seconded a motion to approve the 2019 County Highway System Mileage Certification, as submitted by the county engineer. The certification, to be submitted to ODOT no later than April 1, 2020, shows the total length of county maintained public roads was 339.08 miles as of December 31, 2018.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – ODOT PURCHASE PROGRAM

Mr. White moved and Mr. Ritter seconded a motion to adopt a resolution to allow the engineer to participate in ODOT contracts for the purchase of machinery, materials, and supplies. Roger Wright, County Engineer, said the county renews its participation in the purchase program every two years.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: LEASE FOR SENIOR HOUSING UNITS NEAR COUNTY HOME

Mr. White moved and Mr. Ritter seconded a motion to table a conditional lease agreement to allow for corrections to be made. The lease is for Buckeye Hills for Senior Community Housing Units near the County Home.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: COMMENTS

Roger Wright, County Engineer, would like to have a discussion later about distributing funds to bridges, as was done in years past.

Glen Pawloski said Mr. Feathers is a function of the arm of the state and thanked him for his past service and said we need a watchdog to decipher things. Commissioner Feathers said he's sorry we lost and that the court ruled against us and that we are a nation of laws.

Marcia Pawloski asked how the \$4,000 tap fee is being handled. Commissioner Feathers said between Cora Marshall and Stantec they established the \$4,000 tap fee that the current commissioners inherited. The new capacity fee will be higher because it's tied to debt service. It will be addressed later. These are hard decisions to make.

Flite Freimann, Director JFS, requested audited cases from the state regarding Medicaid to determine if there were any issues in Washington County.

RE: HUMANE SOCIETY UPDATE

Jim Raney, Secretary HSOV, said there are several new officers on the Humane Society Board. Ethan Gerber is President. Leight Murray is Vice President. Mike Montgomery is Treasurer. The HSOV is currently \$43,000 in arrears and needs a bigger facility, possibly a pole building in addition to the current building. Commissioner Ritter said the Commissioners need a detailed budget from the humane society before approving requests for additional money. Commissioner White said the Commissioners allocate a certain amount annually to the humane society, but have no authority over it. Mr. White said he receives complaints about veterinarians not getting paid and is aware that some veterinarians will not work for the humane society because of it. Mr. Raney said the HSOV Board submitted new by-laws to the state for approval.

RE: ROGER COFFMAN

Roger Coffman, Health Department, said the department has more than twenty employees and barely has enough space at their current residence. Commissioner White said there is plenty of available space for meetings around the county that the health

department is welcome to use. Commissioner Feathers said the health department will be moving and Integrated Services will have an office in the Children's Home soon.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:57 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk