

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 12, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending:

Kathy Thieman, Human Resources
Richard Hays, EMA
Kimberly Hinkle, Child Support Enforcement Agency
Roger Wright, Engineer
Donnie Rader, I.T.
Karl Comstock, Maintenance
Shawn Dalrymple, Wastewater
Gary Doan, Muskingum Township Trustee
Chris Wilson, SEOBD
Deanna Robinson
Betty Tucker
Mason Beuhring, Marietta Community Foundation
Heather Allender, Marietta Community Foundation
Alex Barth, 4-H
Brady Barth, 4-H
Lisa Barth, 4-H
Jason Schultheis, 4-H
Bruce Zimmer, OSU Extension
Kathryn Hartline, OSU Extension
Michele Newbanks, *The Marietta Times*
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners
AGENDA
9:00 am, March 12, 2020**

9:00 Business Meeting
9:30 Marietta Community Foundation
10:00 OSU Extension

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Agenda
Approval of previous meeting minutes
Bills from various departments
Additional Appropriation – Law Library (2)
Transfer – Law Library
Transfer – Engineer
Then & Now
Travel – FCF, JFS, Engineer
JFS – Contract with Career Center Adult Technical Training
EMA – Contract with JH Consulting
Humane Society Invoice for Veterinary Services – February 2020
Jail Contract with Jackson County
Building Department – Contract with Dexter City
Public Library – Levy Renewal
Engineer – Contract for bridge inspections

DATES TO REMEMBER

Primary Election Voting on March 17
Finance Committee Meeting, 10 am Tuesday March 17, Courthouse Room A

RE: APPROVAL OF AGENDA

Mr. White moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Remove: Travel – Engineer
Add: Additional Appropriation – FCF (2)
Engineer – ODOT Modification Agreement

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye.

David White aye. Motion passed.

RE: APPROVAL OF MINUTES

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the March 5, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: BILLS FOR PAYMENT

Mr. Ritter moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ADDITIONAL APPROPRIATIONS

Mr. White moved and Mr. Ritter seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Law Library	200-0520-55100	\$ 39,500.34
	200-0520-53900	\$ 2,083.95
Family & Children First	602-2031-53005	\$ 51,949.20
	602-2031-53006	\$ 5,719.10

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRANSFERS

Mr. Ritter moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
Law Library	200-0520-54000	200-0520-53900	\$ 3,000.00
Engineer	210-0552-57100	210-0552-53000	\$ 12,500.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: THEN & NOW

Mr. White moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
WCBDD	210-0620-53000	Travis Carpenter	\$ 600.00
Commissioners	100-0109-53000	Classic Carpet	\$ 150.00
JFS	200-0721-57402	County Career Center	\$ 3,693.75
JFS	200-0720-59001	Lindsey James	\$ 249.90
Law Library	200-0520-54000	Matthew Bender	\$ 170.71
Coroner	100-0361-53000	Steelfusion	\$ 350.00
Commissioners	100-0101-53000	De Novo Consulting	\$ 7,450.00
Law Library	100-0520-54500	Matthew Bender	\$ 133.43
Law Library	100-0520-54500	Matthew Bender	\$ 232.09

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: TRAVEL REQUESTS

Mr. White moved and Mr. Ritter seconded a motion to approve the following requests for reimbursement of expenses for training and travel, pursuant to the policies and procedures and in compliance with the annual appropriations for fiscal year 2020 and any and all amendments subsequent thereto:

Family & Children First

Elaine Corbitt, Kathi Alfred: Trauma Informed Family Engagement training in Gallipolis on March 17, 2020

Elaine Corbitt: IEP meeting in Noble County on March 16, 2020

Job & Family Services

Alice Stewart: Overnight lodging for Peer Reviewer training in Columbus on the nights of

March 18 and April 1, 2020

Mitch Boothe: Required visits in Cumberland on March 9; Rio Grande on March 10; Athens on March 19 & 20; Jackson on March 26, 2020

Karlee Hill: Required visits in Bethesda on March 9; Mansfield on March 11; Lancaster on March 16; Toledo on March 18; Zanesville on March 23; Amanda on March 23, 2020

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JFS – CONTRACT WITH CAREER CENTER ADULT TECHNICAL TRAINING

Mr. Ritter moved and Mr. White seconded a motion to approve a contract between Washington County Department of Job and Family Services and Career Center Adult Technical Training. The contract states that JFS will operate the SNAP employment and training program. The contract is effective from March 9, 2020 through September 30, 2020. The Career Center will pay a total amount not to exceed \$4,050 in the first phase and the contract will be amended with Phase 2 payment at the conclusion of Phase 1. The grant award is funded by federal funds provided under the State Administrative Matching Grants for SNAP, commonly known as FAET.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: EMA – CONTRACT WITH JH CONSULTING

Mr. White moved and Mr. Ritter seconded a motion to approve a contract between Washington County Emergency Management Agency and JH Consulting LLC. The contract is for JH Consulting to provide services to the county related to emergency preparedness, which includes assessing vulnerability, operations planning and exercising. The contract is effective from September 20, 2019 through July 31, 2021. The total cost of the project is \$12,200.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: HUMANE SOCIETY INVOICE FOR FEBRUARY 2020

Mr. White moved and Mr. Ritter seconded a motion to approve an invoice from the Humane Society to the Washington County Dog Warden for veterinary services during the month of February. The total amount of the invoice is \$1,500.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: JAIL CONTRACT

Mr. Ritter moved and Mr. White seconded a motion to approve a contract with Jackson County to house prisoners at the Washington County Jail. The contract is effective from April 1, 2020 through March 31, 2021 at a rate of \$68.00 per day for each person incarcerated.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: BUILDING DEPARTMENT – CONTRACT WITH DEXTER CITY

Mr. White moved and Mr. Ritter seconded a motion to approve a contract by the Board of Commissioners of Washington County to administer and enforce Ohio Building Code in Dexter City, Ohio. The contract is effective March 12, 2020. Chris Wilson, SEOD Building Official, said Dexter City will be building a new wastewater facility.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: PUBLIC LIBRARY – LEVY RENEWAL

Mr. Ritter moved and Mr. White seconded a motion to approve a Certificate of Estimated Property Tax Revenue for the Washington County Public Library Renewal Levy. The estimated property tax revenue of the 1.0 millage levy is calculated to be \$489,278 during the first tax year of collection, to be placed on the November 3, 2020 election ballot.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – CONTRACT FOR BRIDGE INSPECTIONS

Mr. Ritter moved and Mr. White seconded a motion to approve a contract between Washington County and Popa Consulting LLC for bridge inspection services. The total fee is \$13,000 and will be funded with Motor Vehicle Gas Tax funds.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: ENGINEER – ODOT MODIFICATION AGREEMENT

Mr. Ritter moved and Mr. White seconded a motion to approve a modified agreement between Washington County, Warren Local School District, and the Ohio Department of Transportation. The agreement pertains to road improvements for the Warren Local School District building project, along with details on payment for those improvements. The modified agreement increases Warren Local School District's contribution from \$369,743.30 to \$390,276.15.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

RE: COMMENTS

Roger Coffman, Health Department Administrator, said that to protect the capacity of hospitals during the COVID-19 outbreak, it is important to call a doctor before going to the doctor. Mr. Coffman advised the public to avoid gatherings to slow the spread of infection.

RE: MARIETTA COMMUNITY FOUNDATION

Heather Allender, President of MCF, spoke to the Commissioners about the goals of the foundation. Ms. Allender said MCF provides support to nonprofits, removes barriers to giving, and helps with estate planning for long-term charity planning. Ms. Allender said MCF does extensive vetting of nonprofits to ensure they are viable and sustainable. The foundation does not charge administrative fees and wants local dollars to stay local. MCF provides resources for legal and accounting services to nonprofits.

Commissioner White asked how the MCF board members are chosen. Ms. Allender said the Board looks for leaders in the community that reside in Washington County. New members are voted in by the Board and can serve for two five-year terms. The MCF Board has eleven members.

RE: OSU EXTENSION

Bruce Zimmer, 4-H Youth Development Educator, introduced several young 4-H members to the Commissioners. The children spoke about their 4-H projects and experience at the state fair. Mr. Zimmer spoke about 4-H Cloverbuds program, which allows volunteers to host short-term club experience by focusing on a particular subject matter. Kathryn Hartline, 4-H Youth Development Program Coordinator, said summer camp attendance numbers continue to grow.

RE: ADJOURNMENT

Mr. Ritter moved and Mr. Feathers seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:08 a.m.

_____, President

_____, Vice President

_____, Member

_____, Clerk