

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 23, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. FEATHERS OFFERED PRAYER.

Also attending:

Flite Freimann, JFS  
Roger Wright, Engineer  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**  
**AGENDA**  
**9:00 am, April 23, 2020**

9:00 Business Meeting

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – FCF  
Transfer – County General  
Transfer – I.T. (2)  
Then & Now  
Dept of Labor – Letter for Transit Application  
CCAO – Workers Comp Retrospective Rating Program for 2021  
I.T. – Request to donate equipment  
JFS – PRC Plan Update  
Engineer – Change Order #1, Henry Covered Bridge  
Engineer – Bid Award for CR46 & CR47 Landslip Repairs  
Engineer – 2019 Annual Report for Roads and Bridges

**DATES TO REMEMBER**

Most meetings have been temporarily postponed due to COVID-19 pandemic

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**  
**CURRENT PUBLIC MEETING GUIDELINES**

While the Washington County Board of Commissioners continues to hold open meetings, we are sensitive to the need to limit possible exposure to the virus. As such, and in compliance with the Ohio Attorney General Dave Yost March 19<sup>th</sup> recommendation, the regular business meeting will be available via electronic broadcast on the Washington County Government website: [www.washingtongov.org](http://www.washingtongov.org)

**RE: APPROVAL OF AGENDA**

Mr. White moved and Mr. Ritter seconded a motion to approve the agenda with the following changes:

Add: Amendment to FSA Plan  
Transfer – Jail

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the April 16, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. Ritter moved and Mr. White seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ADDITIONAL APPROPRIATION**

Mr. Ritter moved and Mr. White seconded a motion to approve a request for the following additional appropriation:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Family & Children First	602-2033-55204	\$ 8,250.00

Commissioner White said department heads and officials in the county need to be aware that in light of reduced financial activity there will be budgetary reductions coming and future appropriations will be scrutinized.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: TRANSFERS**

Mr. Ritter moved and Mr. White seconded a motion to approve the following requests for transfer of funds:

<u>Department</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
County General	100-0101-53400	100-0101-53301	\$ 14,000.00
I.T.	100-0190-53000	100-0190-53403	\$ 1,300.00
	100-0190-53000	100-0190-54000	\$ 2,000.00
Jail	100-0381-53500	100-0381-54400	\$ 8,475.00
	100-0381-53700	100-0381-54400	\$ 21,498.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: THEN & NOW**

Mr. Ritter moved and Mr. White seconded a motion to approve the following Then & Now Certificates:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0190-53403	Global Knowledge	\$ 1,403.65
Commissioners	100-0190-53403	Global Knowledge	\$ 465.65
Commissioners	100-0100-53500	City of Marietta	\$ 3,100.00
Commissioners	100-0100-53203	CEBCO	\$ 304.70

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: DEPARTMENT OF LABOR – LETTER FOR TRANSIT APPLICATION**

Mr. White moved and Mr. Ritter seconded a motion to approve sending a letter to the U.S. Department of Labor. The letter is required as part of the county's application for the transit grant. The Washington County Board of Commissioners agrees to be financially and administratively responsible for the application of substantially the same protections under the 2011 UPA for employees in the service area of the project.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: CCAO – WORKERS COMP RETROSPECTIVE RATING PROGRAM 2021**

Mr. White moved and Mr. Ritter seconded a motion to approve an application to participate in the CCAO 2021 Workers Compensation Group Retrospective Rating Program. The program estimates a target refund to the county of \$54,770 for 2021.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: I.T. – REQUEST TO DONATE EQUIPMENT**

Mr. White moved and Mr. Ritter seconded a motion to table a request from I.T. to donate twenty computers to local students. A calling of the roll resulted in a unanimous vote against it. Motion failed.

Mr. White moved and Mr. Ritter seconded a motion to adopt a resolution declaring the items for donation to be valued under \$2,000. A calling of the roll resulted in a unanimous vote in favor. Motion passed.

Mr. White moved and Mr. Ritter seconded a motion to approve the request from I.T. to donate twenty computers to local students. The computers were all replaced with newer

models and have been marked for destruction. All hard drives in the computers will be completely cleaned using US Department of Defense 5220.22-M standards for disk sanitization to ensure that no sensitive county data will remain on the disks. Commissioner Ritter said a group of local professionals will refurbish the computers and distribute them to local students to complete school work during the COVID-19 pandemic.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: JFS – PRC PLAN UPDATE**

Mr. White moved and Mr. Ritter seconded a motion to approve an update to the Job and Family Services COVID-19 Response PRC Plan. Flite Freimann, Director JFS, said the plan originally established the benchmark for providing assistance to families at 200% of the federal poverty line. Mr. Freimann said there is uncertainty regarding TANF funding later this summer and the most appropriate response is to lower the benchmark for assistance to 133% of the federal poverty line.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ENGINEER – CHANGE ORDER #1, HENRY COVERED BRIDGE**

Mr. White moved and Mr. Ritter seconded a motion to approve Change Order #1-Final for the Henry Covered Bridge Rehab. The change order is an increase of \$1,698.34 for a new total project amount of \$27,448.34. The increase is a result of additional dump rock needed at the site.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ENGINEER – BID AWARD FOR CR46 & CR47 LANDSLIP REPAIRS**

Mr. Ritter moved and Mr. White seconded a motion to award the contract for CR46 & CR47 landslip repairs to Larry Lang Excavating with a bid of \$200,779.45. Roger Wright, Engineer, said the project will be paid for using Motor Vehicle Gas Tax funds. The bid tabulation is as follows:

Bob Lane's Welding	\$203,923.13
Larry Lang Excavating	\$200,779.45
RC Construction	\$242,041.00
Sheckler Excavating	\$302,596.21

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: AMENDMENT TO FSA PLAN**

Mr. White moved and Mr. Ritter seconded a motion to approve Amendment #1 to the Washington County Flexible Spending Account Plan. The amendment changes the definition of eligible "medical expenses" to include legal medicines and drugs available over-the-counter, retroactive to January 1, 2020.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: COMMENTS**

Judge Tim Williams asked why the county pays rent to the Department of Job and Family Services for a county building. Flite Freimann, Director of JFS, said the rent is essentially a depreciation payment. Mr. Freimann said there are two buildings that are occupied by JFS, 1115 Gilman Avenue and 204 Davis Avenue. The Gilman Avenue building had a new roof, new HVAC system, and renovation paid by the Commissioners. These costs were amortized over 40 years with an annual payment of \$84,000 from JFS to the Commissioners. For the Davis Avenue building, JFS pays \$72,000 a year to the Commissioners. Based on square footage occupied, other agencies pay JFS for the use of space within those two buildings. By moving from Davis Avenue to Gilman Avenue, the Commissioners ended up netting the county \$56,000 a year. The Commissioners want a lead tenant in each building that is responsible for repairs and maintenance. This is the most efficient way to run a building with multiple tenants.

**RE: ENGINEER – 2019 ANNUAL REPORT**

Roger Wright, Engineer, reviewed his 2019 Annual Report with the Commissioners. Mr. Wright said he appreciates the cooperation between the county, engineer, and townships. Mr. Wright would like to revisit the formula used to distribute the sales tax between the townships and engineer. Currently, the formula is 74% to county general and 26% to the engineer and townships. Mr. Wright said his goal is to rebuild infrastructure, not just repair it. The Engineer uses a numeric rating system for the condition of roads to derive project goals.

**RE: ADJOURNMENT**

Mr. Ritter moved and Mr. White seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 9:40 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk