

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 25, 2020 IN ACCORDANCE WITH OHIO REVISED CODE 305.05, WITH THE FOLLOWING MEMBERS PRESENT: RONALD L. FEATHERS, PRESIDENT. KEVIN J. RITTER, VICE PRESIDENT. DAVID A. WHITE, MEMBER. THE MEETING WAS CALLED TO ORDER AT 9:00 A.M. BY THE PRESIDENT OF THE BOARD. MR. FEATHERS LED THOSE ATTENDING IN THE PLEDGE OF ALLEGIANCE TO OUR FLAG, AND MR. RITTER OFFERED PRAYER.**

Also attending:

Flite Freimann, Job & Family Services  
Kimberly Hinkle, Child Support Enforcement Agency  
Karl Comstock, Maintenance  
Kathy Thieman, Human Resources  
Donnie Rader, I.T.  
James Booth  
Cora Marshall  
David Browne, Behavioral Health Board  
Richard Hays, EMA  
Chris Wilson, SEOBD  
Bruce Zimmer, OSU Extension  
Kathryn Hartline, OSU Extension  
Tammy Bates, Treasurer  
Michele Newbanks, *Marietta Times*  
Ben Cowdery, Fiscal Manager/Clerk

**Washington County Commissioners**

**AGENDA**

**9:00 am, June 25, 2020**

9:00 Business Meeting  
9:30 OSU Extension Update

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Approve Agenda  
Approval of previous meeting minutes  
Bills from various departments  
Additional Appropriation – Critical Infrastructure  
Then & Now  
HR – Change to FSA Plan  
ODOT – TAR Review Response  
FCF – Administrative Agent Agreement  
FCF – Contract with WCBDD for Developmental Evaluations  
JFS – Amendment to Auto Teck Contract  
JFS – Contract with Ohio Valley Cab  
JFS – Contract with WMCAP  
JFS – Contract with Green Cab  
Capital Projects – Courthouse Stairs, Change Order #1

**DATES TO REMEMBER**

Courthouse closed Friday July 3, 2020

**RE: APPROVAL OF AGENDA**

Mr. Ritter moved and Mr. White seconded a motion to approve the agenda with the following changes:

Add: JFS – Contract with WASCO Mail Service  
Additional Appropriation – Capital Projects  
Auditor – New Fund for Coronavirus Relief Fund  
Engineer – City of Marietta Perm. Tax Request  
Building Department – Request for Fuel Card Account  
Investment Meeting with Treasurer

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: APPROVAL OF MINUTES**

Mr. White moved and Mr. Ritter seconded a motion to dispense with the reading and approve the minutes of the June 18, 2020 regular meeting.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: BILLS FOR PAYMENT**

Mr. White moved and Mr. Ritter seconded a motion to approve the list of bills from various departments for payment, as prepared by the county auditor.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: AUDITOR – NEW FUND FOR CORONAVIRUS RELIEF**

Mr. Ritter moved and Mr. White seconded a motion to adopt a resolution to add a new fund in the Auditor’s bookkeeping system for the Coronavirus Relief Fund. The purpose of the new fund is to receive and distribute federal funds for assistance with the impact of COVID-19. The new fund will be numbered and titled as follows:

200-0872 CORONAVIRUS RELIEF FUND

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ADDITIONAL APPROPRIATIONS**

Mr. Ritter moved and Mr. White seconded a motion to approve requests for the following additional appropriations:

<u>Department</u>	<u>Account</u>	<u>Amount</u>
Critical Infrastructure	210-0830-53000	\$ 42,683.63
Capital Projects	300-0551-55000	\$ 9,594.08

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: THEN & NOW**

Mr. White moved and Mr. Ritter seconded a motion to approve the following Then & Now Certificate:

<u>Department</u>	<u>Account</u>	<u>Vendor</u>	<u>Amount</u>
Commissioners	100-0101-53400	Alex Kochanowski	\$ 1,045.00

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: HR – CHANGE TO FSA PLAN**

Mr. Ritter moved and Mr. White seconded a motion to approve changes to the Washington County FSA & Dependent Care FSA Plan. Plan participants will be able to increase or decrease an existing election, effective July 17, 2020. The carryover limit will increase from \$500 to \$550, effective immediately.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ODOT – TAR REVIEW RESPONSE**

Mr. Ritter moved and Mr. White seconded a motion to approve the Washington County response to the Ohio Department of Transportation 2020 Technical Assistance Review. Washington County has submitted a written procedure detailing that the service provider for public transit will be paid prior to requesting reimbursement from ODOT.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: FCF – ADMINISTRATIVE AGENT AGREEMENT**

Mr. White moved and Mr. Ritter seconded a motion to approve a contract designating the Washington County Board of Commissioners as the Administrative Agent for Family and Children First Council. The agreement is effective July 1, 2020 through June 30, 2021.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: FCF – CONTRACT WITH WCBDD FOR DEVELOPMENTAL EVALUATIONS**

Mr. Ritter moved and Mr. White seconded a motion to approve a contract between Family and Children First Council and the Board of Developmental Disabilities for developmental evaluations for the Early Intervention Program. The contract is effective from July 1, 2020

through June 30, 2021. The Washington County Board of Developmental Disabilities will be compensated at a rate of \$500 per month.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: JFS – AMENDMENT TO AUTO TECK CONTRACT**

Mr. Ritter moved and Mr. White seconded a motion to approve an amendment to the contract between Washington County Department of Job and Family Services and Auto Teck & Tire Center. The original contract was effective July 1, 2019 and signed by all parties on June 20, 2019. The amendment will extend the contract effective from July 1, 2020 through June 30, 2021.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: JFS – CONTRACT WITH WASCO MAIL SERVICE**

Mr. Ritter moved and Mr. White seconded a motion to approve a contract between Job and Family Services and WASCO Mail Service. The contract will be effective from July 1, 2020 through June 30, 2021. WASCO agrees to provide daily pick-up of out-going mail prepared for delivery by JFS.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: JFS – CONTRACTS FOR NONEMERGENCY TRANSPORTATION**

Mr. White moved and Mr. Ritter seconded a motion to approve contracts for nonemergency transportation for Job and Family Services. The contracts are with Ohio Valley Cab, WMCAP, and Green Cab. The contracts are effective from July 1, 2020 through June 30, 2021.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: CAPITAL PROJECTS – COURTHOUSE STAIR REPAIR, CHANGE ORDER #1**

Mr. White moved and Mr. Ritter seconded a motion to approve Change Order #1 for the Courthouse Step Repair contract. Due to the COVID-19 pandemic, the work will be postponed until after August 1, 2020 at no additional cost.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: ENGINEER – PERM TAX FUND REQUEST FOR CITY OF MARIETTA**

Mr. Ritter moved and Mr. White seconded a motion to approve a request from the City of Marietta for permissive tax funds in the amount of \$25,000. The money is for the 2020 Citywide Asphalt Paving and ADA Curb Ramps Project. The total estimated cost for the project is \$525,723.

A calling of the roll resulted in the following vote: Ron Feathers aye. Kevin Ritter aye. David White aye. Motion passed.

**RE: OSU EXTENSION UPDATE**

Bruce Zimmer and Kathryn Hartline provided the Commissioners with an update on OSU Extension. The extension office reopened on June 15<sup>th</sup>. Commissioner Ritter asked if OSU Extension is having trouble getting volunteers. Mr. Zimmer said they have not lost any volunteers. 4-H youth enrollment numbers remain at about 600. OSU Extension is planning on full fairs for all three local fairs in the county. The skillathon will be in person however it will be digital with screens to reduce sanitizing.

**RE: INVESTMENT MEETING**

Tammy Bates, County Treasurer, and Nick Vaccari of Meeder Investment joined the Commissioners for the quarterly Investment Committee meeting. Mrs. Bates provided the interest amounts earned on investments at both Meeder and Peoples Bank. The total interest earned on investments year to date is \$458,942.25. Mr. Vaccari said Meeder Investment continues to monitor the markets and will move investments as they mature for the best rates. Mr. Vaccari said, for now, they are focusing on shorter time maturities because current interest rates are so low.

**RE: ADJOURNMENT**

Mr. White moved and Mr. Ritter seconded a motion to adjourn. A calling of the roll resulted in a unanimous vote in favor. The meeting adjourned at 10:00 a.m.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Member

\_\_\_\_\_, Clerk